

Lacey Township School District



**High School
Graduation**

**Middle School
Promotion**



BOARD MEETING

July 15, 2021
Lacey Township High School
Lecture Hall
6:00 pm

MEETING OUTLINE
July 15, 2021

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. STATEMENT OF ADEQUATE NOTICE

ADEQUATE NOTICE OF THIS MEETING WAS ADVERTISED IN THE ASBURY PARK PRESS AND THE BEACON ON JANUARY 14, 2021, AND BY POSTING THE NOTICE IN THE FORKED RIVER POST OFFICE AND THE LANOKA HARBOR POST OFFICE, AND BY FILING A COPY OF THE NOTICE WITH THE LACEY TOWNSHIP CLERK, AS REQUIRED BY THE OPEN PUBLIC MEETING ACT.
4. ROLL CALL FOR ATTENDANCE
5. PUBLIC COMMENT
6. BOARD MEMBER AND SUPERINTENDENT COMMENTS
7. PRIVATE SESSION
8. APPROXIMATELY 7:00 PM RESUME MEETING: REPORTS AND COMMENT
 - A. REPORT OF THE SUPERINTENDENT
 - School Ethics Presentation - Sanu Dev, Esq., Board Attorney
9. PUBLIC COMMENT
10. BOARD MEMBER COMMENT & COMMITTEE REPORTS
11. RESOLUTIONS
 - A. NEW BUSINESS
 - B. PROFESSIONAL DAYS AND WORKSHOPS
 - C. PROGRAMS/CURRICULUM
 - D. CERTIFICATED PERSONNEL
 - E. NON-CERTIFICATED PERSONNEL
12. ADJOURNMENT

(A) NEW BUSINESS (1 - 26)

1. MEETING MINUTES

MOTION: Move that the Board approve the Minutes from the following meetings:

- Regular Meeting and appropriate attachments held on June 14, 2021 (A1)
- Private Session held on June 14, 2021

2. RATIFICATION OF FINAL BILLS LIST FOR THE 2020-2021 SCHOOL YEAR (A2)

MOTION: WHEREAS, the final regularly scheduled public meeting of the Lacey Township School District Board of Education scheduled for the 2020-2021 school year was held on June 14, 2021; and

WHEREAS, between June 15, 2021 and June 30, 2021 certain expenditures were made which are deemed as “necessary”; and

WHEREAS, N.J.A.C. 6A:23A-7.4(e) provides that, “Where occasional unforeseen situations arise wherein a request cannot obtain prior approval of the board” the payment of “necessary” expenditures without prior approval by the Board of Education may be made; and

WHEREAS, at the Annual Business Meeting held on June 14, 2021 the Board of Education bestowed upon the Business Administrator the authority to pay outstanding recurring expenditures between board meetings,

THEREFORE, the Superintendent recommends that the Board of Education hereby ratify the following necessary expenditures which transpired during the period between June 15, 2021 and June 30, 2021:

Fund 10	General Current Expense	\$3,500,769.54
Fund 20	Special Revenue Fund	184,607.19
Fund 61	Cafeteria Fund	26,784.66
Fund 90	Payroll Agency	2,251,550.19
	TOTAL	\$5,963,711.58

3. LIST OF BILLS - JULY 2021 (A3)

MOTION: Move that the Board approve payment of bills for July 2021 totaling \$1,715,717.72.

Fund 10	General Current Expense	\$1,502,167.09
Fund 20	Special Revenue Fund	16,019.58
Fund 40	Debt Service	184,100.00
Fund 61	Cafeteria Fund	13,431.05
	TOTAL	\$1,715,717.72

4. BUDGET TRANSFERS - 2020-2021 SCHOOL YEAR

MOTION: Move that the Board approve the following budget transfers for the 2020-2021 School Year:

No.	From	Description	To	Description	\$ Amount
#1	11-000-213-300	Nursing Services	11-000-216-320	Purchased Prof-Educ.	\$24,026.00
#2	11-000-261-100	Maintenance Salaries	11-000-261-420	Required Maint.-Rep-District	\$1,780.00
#3	11-000-261-100	Maintenance Salaries	11-000-261-890	Other Objects	\$7,225.00
#4	12-000-263-730	Oper/Maintenance Grounds	12-000-261-730	Oper/Maint. Equip.-Dist.	\$1,015.00
#5	11-000-291-270	Employee Benefit-Health Benefits	11-000-291-249	Employee Benefits-DCRP	\$1,645.00
#6	11-000-261-100	Maintenance Salaries	11-000-252-100	Technology Salaries	\$706.00
#7	11-000-213-610	Health Supplies	11-000-213-100	Health Services Salaries	\$890.00
#8	11-000-218-320	Professional Serv. Home Instr.	11-000-218-104	Guidance Salaries	\$5,550.00
#9	11-000-221-102	Supervisor Salaries	11-000-221-104	Dir. Stud. Pers Serv. Salary	\$1,720.00
#10	11-000-240-610	School Office Supplies			\$4,557.16
			11-000-240-103	Principal Salaries	\$1,266.32
			11-000-240-105	School Secretary Salaries	\$3,290.84
#11	11-000-262-100	Oper/Maintenance Salaries	11-000-252-100	Technology Salaries	\$1,235.00
#12	11-214-100-106	Para Professional Sal -AUT	11-214-100-101	Teacher Salaries-AUT	\$11,396.00
#13	11-212-100-106	Para Professional Sal - MD			\$13,057.00
			11-216-100-101	Teacher Salaries - PSD FT	\$7,887.00
			11-216-100-106	Para Professional Sal - PSD FT	\$5,170.00
#14	11-150-100-320	Home Instruction - Gen	11-190-100-610	Instructional Supplies	\$10,088.00
#15	11-402-100-390	Athletic Activity - Prof. Services			\$25,000.00
	11-402-100-440	Athletic Activity - Rent			\$2,687.00
			12-402-100-730	Athletic Equipment	\$27,687.00
#16	11-000-217-106	ESY Para Salaries	11-000-216-320	Purchased Prof. - Educ. Service	\$29,000.00
#17	11-000-291-270	Employee Benefit-Health Benefits			\$169,013.93
			11-000-252-340	Purchased Technical Svc.-Tech.	\$4,655.00
			11-000-291-299	Term Leave Sick	\$164,358.93
#18	12-000-400-334	Architect/Engineer Services	12-000-262-730	Oper/Maintenance Equipment	\$5,254.86
#19	11-000-262-107	Non-Instructional Aides	11-000-261-610	Required Maintenance Supplies	\$12,000.00
#20	11-000-262-100	Oper/Maintenance Salaries	11-000-261-610	Required Maintenance Supplies	\$10,175.00

5. BUDGET TRANSFERS - 2021-2022 SCHOOL YEAR

MOTION: Move that the Board approve the following budget transfers for the 2021-2022 School Year:

No.	From	Description	To	Description	\$ Amount
#1	11-000-262-420	Oper/Maintenance Repair Service	11-000-262-581	Travel	\$50.00
#2	12-000-400-450	Construction Service	12-000-252-730	Technology Equipment	\$54.06

6. SALE OF SOLAR RENEWABLE ENERGY CREDITS (SRECS)

MOTION: Move that the Lacey Township Board of Education memorialize the July 6, 2021 sale of 226 Funding Year 2021 Solar Renewable Energy Credits (SRECs) to Spectron Energy Inc. at a market price of \$233.50 per SREC for a total of \$52,771 (less a \$1 per SREC, or \$226 commission).

7. DISTRICT PURCHASING MANUAL

MOTION: Move that the Lacey Township Board of Education adopt the revised 2021-2022 District Purchasing Manual. The Purchasing Manual is provided to assist all Board of Education Staff members in the proper purchasing practices to be in full compliance with:

- New Jersey Public School Contract Laws Title 18A:18A, et. seq.
- New Jersey Administrative Code N.J.A.C. 5:34 et. seq.
- Board of Education Policy
- Federal Procurement Code - 2 CFR 200.317 et seq., when applicable
- NJQSAC Fiscal DPR Indicator #15
- Local Finance Notices – NJ Division of Local Government Services

8. PROCUREMENT OF GOODS AND SERVICES THROUGH THE HCESC

MOTION: WHEREAS, N.J.S.A. 40A:11-1 (shared services purchasing) provides that a board of education, by board resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of an established cooperative pricing system; and

WHEREAS, the Board has the need, on a timely basis to procure goods and services utilizing the Hunterdon County Educational Services Commission Cooperative Pricing System contracts; and

WHEREAS, the Board desires to authorize its Qualified Purchasing Agent for the 2021-2022 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW, THEREFORE, BE IT RESOLVED that the Board does hereby authorize the district Qualified Purchasing Agent to make purchases of goods and services entered into on behalf of the Hunterdon County Educational Services Commission Cooperative Pricing System utilizing various vendors that have participating contracts. The Purchasing Agent shall make known to the Board, the Commodity/Service, Vendor and Contract Number utilized.

9. COOPERATIVE PURCHASE OF SUPPLIES FOR THE 2021-2022 SCHOOL YEAR

MOTION: Move that the Board approve the purchase of instructional supplies for the 2021-2022 school year through the Educational Data Services purchasing cooperative as follows:

Bid #	Vendor	Description	Amount
3082377	BSN Sports	Athletics	2,712.72
3083336	BSN Sports	Athletics	3,542.97
NJ10464	Longstreth Sporting Goods	Athletics	90.93
NJ10875	Longstreth Sporting Goods	Athletics	366.88
NJ108750506	Massapequa Soccer Shop	Athletics	39.95
MTS1087542621NJ	Metro Team Outfitters	Athletics	1,012.70
NX108750506	The Nixon Company	Athletics	43.75
NJPB101520	R & R Trophy and Sporting Goods	Athletics	281.92
NJC5621	R & R Trophy and Sporting Goods	Athletics	97.82
136917	Riddell	Athletics	4,184.00
10646-21ATH	S & S Worldwide	Athletics	36.24
050621C	South Jersey Sports Center	Athletics	256.25
LNB30	Sports Imports	Athletics	28.00
10875	Sports Paradise	Athletics	8,798.80
10464	Sportsman's	Athletics	92.91
10875	Sportsman's	Athletics	2,660.17
Stans 10875	Stan's Sport Center	Athletics	4,393.32
tc10875	Triple Crown Sports	Athletics	918.90
uniforms52	Uniforms for All Sports	Athletics	3,320.00
951300	Varsity Spirit Fashion	Athletics	5,463.10
1179	Winning Teams by Nissel LLC	Athletics	582.24
10875	Zams	Athletics	1,410.00
		Total	\$40,333.57

10. SALE OR DISPOSAL OF ASSETS

MOTION:
below to be
and

WHEREAS, the Lacey Township School District Board of Education deems the property listed surplus property which is no longer useful for school purposes;

WHEREAS, the value of said property is estimated to be as enumerated below,

THEREFORE, BE IT RESOLVED that the Lacey Township

School District Board of Education authorize the Business Administrator to offer the property for sale to other public entities without advertisement for bids in accordance with 18A:18A-45c-f.

Location	Description	Model/Serial #	Qty	Est. Value	Operable
High School	Wooden Chairs	N/A	28	0.00	No
	Gymnastic Mats	N/A	7	0.00	No
Middle School	Zenith Television	065480829504	1	0.00	No
	Zenith Television	A27A23W	1	0.00	No
	Overhead Projector	DuKane/2137531	1	0.00	No
	Overhead Projector	DuKane/2137533	1	0.00	No
Business Office	Overhead Projector	DaLite/G-200	1	0.00	No
	Epson Fax Machine	WF-3620/SEDY027412	1	0.00	No

11. 2021-2022 LACEY TOWNSHIP ESEA CONSOLIDATED GRANT

MOTION: Move that the Board approve the submission and acceptance of the Lacey Township School District’s Elementary and Secondary Education Act (ESEA) 2021-2022 Grant Application in the amount of \$747,878.

Title I	\$585,601
Title IIA	106,428
Title III	8,196
Title IV	<u>47,653</u>
<u>TOTAL</u>	\$747,878

12. 2021-2022 NONPUBLIC SECURITY, TEXTBOOK, TECHNOLOGY AND NURSING AID

MOTION: Move that the Board accept the following funding for Nonpublic Services to Kindergarten students for the 2021-2022 school year to be provided by law in its entirety to the Goddard School of Forked River.

Nonpublic Security Aid	\$1,750
Nonpublic Textbook Aid	600
Nonpublic Technology Aid	420
Nonpublic Nursing Aid	<u>1,120</u>
<u>TOTAL</u>	\$3,890

13. USE OF FACILITIES

MOTION: Move that the Board approve the following Use of Facilities: (As of 07/15/21)

School	Location	Organization	ID	Dates	Day(s)	Time	Fee
High School	Fields	Lacey Recreation Girls Softball	5754	07/31 - 08/01/21	2	8:00 am - 8:00 pm	N

14. 2021-2022 NONRESIDENT TUITION

MOTION: Move that the Board approve the following nonresident tuition for the 2021-2022 school year to be credited to GAAP Revenue Account # 10-1310:

School	Grade	Student #	Tuition	Total
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Lacey Township High School	12	907538	\$7,500	\$7,500
Lacey Township High School	11	908732	\$7,500	\$7,500
			TOTAL	\$15,000

15. OUT OF DISTRICT PLACEMENT - 2021-2022 SCHOOL YEAR

MOTION: Move that the Board approve the out-of-district placement for the 2021-2022 school year. Placement has been determined by the NJ Department of Children and Families and they will be responsible for tuition payment.

School	Student ID	Tuition Cost	Total
DCF Regional School Cherry Hill Campus	908714	Paid by DCF	Paid by DCF

16. OUT OF DISTRICT TRANSPORTATION CONTRACT - 2021-2022 SCHOOL YEAR

MOTION: Move that the Board approve the out-of-district round trip transportation contract determined by the NJ Department of Children and Families for the 2021-2022 school year to begin on July 6, 2021. DCF Office of Education will provide the round trip transportation at a rate of \$45 per day (220 days) to be charged to 11-000-270-518-01-0000.

School	Student ID	Cost	Total
DCF Regional School Cherry Hill Campus	908714	\$9,900.00	\$9,900.00

17. COMPREHENSIVE EQUITY PLAN STATEMENT OF ASSURANCE

MOTION: Move that the Board approve the Comprehensive Equity Plan Statement of Assurance for the 2021-2022 school year.

18. 2021-2022 1 TO 1 TECHNOLOGY STUDENT/PARENT HANDBOOK

MOTION: Move that the Board approve the 2021-2022 1 To 1 Technology Student/Parent Handbook. (B1)

19. COMPETITION CHEER STUNT CLINIC

MOTION: Association staff member to conduct a stunt
 Move that the Board approve a National Cheerleaders
 clinic with the competition Cheer Team.

20. FIELD HOCKEY CLINIC

MOTION:
from Montclair State University Field Hockey
team.

Move that the Board approve the Head Coach and her staff
to conduct a clinic with the High School field hockey

21. ANNUAL APPOINTMENTS

MOTION: Move that the Board approve the following annual appointments for the 2021-2022 school year:

Affirmative Action Officer	Mr. William Zylinski
Gender-Equity Officer	Mr. William Zylinski
Anti-Bullying Coordinator	Mr. William Zylinski
Section 504 Plan Officer	Mr. William Zylinski
Law Enforcement Liaison	Mr. William Zylinski
District Testing Coordinator	Mr. William Zylinski
Whistleblower Representative	Mr. William Zylinski

22. JOB DESCRIPTIONS

MOTION: Move that the Board approve the following job descriptions:

Supervisor of Instruction (7-12)	(B2)
Substitute Computer Technician	(B3)
Instructional Coach	(B4)

23. POLICIES AND REGULATIONS - 1st READ

MOTION: Move that the Board approve the first reading of the following Policies and Regulations:

P 2415 (B5)	Every Student Succeeds Act	Revised
P 2415.01 (B6)	Academic Standards, Academic Assessments & Accountability	Abolish
P 2415.02 (B7)	Title I - Fiscal Responsibilities	Revised
P 2415.05 (B8)	Student Surveys, Analysis and/or Evaluations	Revised
P 2415.20 (B9)	Every Student Succeeds Act Complaints	NEW
R 2415.20 (B10)	Every Student Succeeds Act Complaints	NEW
P 2624 (B11)	Grading System	Revised
R 2624 (B12)	Grading System	Revised
P 4125 (B13)	Employment of Support Staff Members	Revised
P 6360 (B14)	Political Contributions	Revised

24. POLICIES AND REGULATIONS - 2nd READ

MOTION: Move that the Board approve the second reading and adoption of the following Policies and Regulations:

R 1642 (B15)	Earned Sick Leave Law (M)	Revised
P 5330.01 (B16)	Administration of Medical Cannabis (M)	Revised
R 5330.01 (B17)	Administration of Medical Cannabis (M)	Revised
P 7425 (B18)	Lead Testing of Water in Schools (M)	Revised
R 7425 (B19)	Lead Testing of Water in Schools (M)	NEW

25. HARASSMENT, INTIMIDATION & BULLYING

MOTION: Move that the Board approve the HIB incident report, as per Policy 5512 - Harassment, Intimidation and Bullying, as presented by the Superintendent during private session.

26. HARASSMENT, INTIMIDATION & BULLYING

MOTION: Move that the Board approve the Superintendent’s recommendations as delineated on the June 2021 HIB report.

(B) PROFESSIONAL DAYS AND WORKSHOPS

PROFESSIONAL DAYS AND WORKSHOPS

MOTION: Move that the Board approve the Professional Day/Workshop for the following:

Name	School	Date	Workshop	Sub	Cost
Lacey Twp. BOE	District	10/26-28/2021	NJSBA’s Annual Virtual Workshop 2021	N	\$900
TOTAL					\$900

(C) PROGRAMS/CURRICULUM

STUDENT TEACHER PLACEMENTS, OBSERVATIONS, PRACTICUMS, FIELDWORK AND INTERNSHIPS

MOTION: Move that the Board approve the following Student Teacher Placements, Observations, Practicums, Fieldwork and Internships:

<u>Kean University</u>			
Marcos Vasquez	Field Experience	Michael Olender/LTHS	Fall 2021

Stockton University			
Rianna Marinelli	Student Teacher	Jennifer Ewart/CCS	Fall 2021

(D) CERTIFICATED PERSONNEL (1 - 10)

1. RESIGNATION

MOTION: Move that the Board approve the following resignations:

NAME	POSITION/SCHOOL	EFFECTIVE DATE
Amy Clancy	School Nurse/CCS	07/01/21
Kristi Miceli	P/T Guidance Counselor/MPS	07/06/21
Jessica Taylor	Gen Ed Teacher/LHS	07/28/21

2. REPLACEMENT POSITION

MOTION: Move that the Board approve the following replacement personnel for employment:

NAME	POSITION/SCHOOL	REPLACING	PAY	EFFECTIVE DATE
Lisa Mruk	Special Ed Teacher/MPS	R. Fielding	\$65,700*	09/01/21 - 06/30/22
Jamie Pravata	Guidance Counselor/CCS	B. Borel	\$58,000*	09/01/21 - 06/30/22
Maryanne Pastore	Special Ed Teacher/FRS	E. Banin	\$55,500*	09/01/21 - 06/30/22
Tina Rose	Special Ed Teacher/LTHS	S. Jensen	\$53,000*	09/01/21 - 06/30/22
Danielle Sloan	Special Ed Teacher/LTMS	E. Henry	\$62,000*	09/01/21 - 06/30/22

***Pending Contract Negotiations**

3. CEU CREDITS

MOTION: Move that the Board acknowledge the following personnel for obtaining CEU credits as listed:

NAME	POSITION/SCHOOL	CREDITS
Susan Balcerski	Teacher/MPS	5 ceu credits

4. ADVANCED DEGREE

MOTION: Move that the Board congratulate the following employee and recognize their advanced degree:

NAME	FROM	TO
Tiffany Fisher	Bachelors + 20	Masters

5. LEAVE OF ABSENCE

MOTION: Move that the Board approve the following leaves of absence:

SWP = Sick Days With Pay

PD = Personal Days With Pay

FMLA = Family Medical Leave Act - No Pay, with Benefits

NJFLA = NJ Family Leave Act - No Pay, with Benefits

DLB = Discretionary, Extended or Other Leave - No Pay, with Benefits

DL = Discretionary, Extended or Other Leave - No Pay, No Benefits

ML = Military Leave With Pay

NAME	POSITION/ LOCATION	SWP	PD	FMLA	NJFLA	DLB	DL	ML
Ann Marie Fadden	Teacher/MPS	6/1/21 - 6/20/21						
Heather Meelheim (revised)	Teacher/CCS	9/1/21 - 9/10/21		9/11/21 - 12/10/21	9/27/21 - 12/23/21	12/24/21 - 2/4/22		

6. ATHLETIC STIPENDS

MOTION: Move that the Board approve the following athletic stipends for the 2021-2022 school year:

RECOMMENDATION	POSITION/SCHOOL	LEVEL	STIPEND
Lauren Miklosey	Assistant Field Hockey/LTHS	2	\$5,071
Cheryl Schlagenhaft	Assistant Women's Soccer/LTHS	1	\$4,712

7. ATHLETIC VOLUNTEER

MOTION: Move that the Board approve the following athletic volunteer for the 2021-2022 school year:

VOLUNTEER	POSITION/SCHOOL	HEAD COACH
Kathleen LaPreta	Gymnastic/HS	Sara Pirchio

8. CO-CURRICULAR/ADVISOR/ATHLETIC RESIGNATION

MOTION: Move that the Board approve the following resignation for the 2021-2022 school year:

NAME	POSITION/SCHOOL	STIPEND
Adam Taha	Assistant Women's Soccer/LTHS	\$5,434

9. RECOMMENDATIONS FOR THE EXTENDED SCHOOL YEAR PROGRAM

MOTION: Move that the Board approve the following support personnel for the Extended School Year Program:

	NURSE Hourly Rate \$43.34	
Keri Kempton		

10. EMPLOYMENT OF SUBSTITUTE PERSONNEL

MOTION: Move that the Board approve the employment of the following substitute personnel:

NURSE		
Amy Clancy		

(E) NON-CERTIFICATED PERSONNEL (1 - 6)

1. RESIGNATION

MOTION: Move that the Board approve the following resignations:

NAME	POSITION/SCHOOL	EFFECTIVE DATE
Madison Akins	P/T Paraprofessional/LTMS	07/01/21
Katherine Golini	Food Service Worker/LTHS	07/06/21
Denise Sicknick	P/T Paraprofessional/LHS	06/21/21
Elaine Sicola	P/T Paraprofessional/CCS	07/01/21

2. REPLACEMENT POSITION

MOTION: Move that the Board approve the following employment of replacement support personnel:

NAME	POSITION/SCHOOL	REPLACING	PAY	EFFECTIVE DATE
Greig Amerman	Transportation Dispatcher	N. Todaro	\$33,000 annual prorated	08/01/21 - 06/30/22
Michele Goodheart	Cook (5.75 hrs/day)/LTHS	D. Matarazzo	\$16.00 per hour	09/01/21 - 06/30/22

3. LEAVE OF ABSENCE

MOTION: Move that the Board approve the following leave of absence:

SWP = Sick Days With Pay

PD = Personal Days With Pay

FMLA = Family Medical Leave Act - No Pay, with Benefits

NJFLA = NJ Family Leave Act - No Pay, with Benefits

DLB = Discretionary, Extended or Other Leave - No Pay, with Benefits

DL = Discretionary, Extended or Other Leave - No Pay, No Benefits

ML = Military Leave With Pay

NAME	POSITION/ LOCATION	SWP	PD	FMLA	NJFLA	DLB	DL	ML
Daniel Oris	Asst Network Engineer/LTHS	6/7/21 - 6/23/21						

4. RECOMMENDATIONS FOR THE EXTENDED SCHOOL YEAR PROGRAM

MOTION: Move that the Board approve the following support personnel for the Extended School Year Program:

PARAPROFESSIONALS Hourly Rate \$17.50		
Charlene Boyle Catherine Rapsas Heather Popielarczyk	Jennifer Jeremiah Lorie Rao Kristie Saliba	Alyssa Bailey Alexa Hannon

5. RECOMMENDATIONS FOR THE SUMMER ENRICHMENT PROGRAM

MOTION: Move that the Board approve the following support personnel for the Summer Enrichment Program:

PARAPROFESSIONALS Hourly Rate \$17.50		
Patricia Streno	Stacey Fino	

6. EMPLOYMENT OF SUBSTITUTE SUPPORT PERSONNEL

MOTION: Move that the Board approve the employment of the following substitute support personnel:

CUSTODIAN	PARAPROFESSIONAL	SECRETARY
Jessica Schlagenhaft	Melissa Daniel	Melissa Daniel
		Barbara Lally