

**LACEY TOWNSHIP SCHOOL
DISTRICT
BOARD MEETING**



OCTOBER 2018

October 15, 2018
Lacey Township High School
Lecture Hall 6:00 pm

MEETING OUTLINE
October 15, 2018

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. STATEMENT OF ADEQUATE NOTICE

ADEQUATE NOTICE OF THIS MEETING WAS ADVERTISED IN THE ASBURY PARK PRESS AND THE BEACON ON JANUARY 11, 2018, AND REVISION ADVERTISED IN THE ASBURY PARK PRESS AND THE BEACON ON MARCH 15, 2018, AND BY POSTING THE NOTICE IN THE FORKED RIVER POST OFFICE AND THE LANOKA HARBOR POST OFFICE, AND BY FILING A COPY OF THE NOTICE WITH THE LACEY TOWNSHIP CLERK, AS REQUIRED BY THE OPEN PUBLIC MEETING ACT.
4. ROLL CALL FOR ATTENDANCE
5. PUBLIC COMMENT
6. BOARD MEMBER AND SUPERINTENDENT COMMENTS
7. PRIVATE SESSION
8. APPROXIMATELY 7 PM RESUME MEETING: REPORTS AND COMMENTS
 - a. STUDENT REPRESENTATIVE COMMENT
 - b. REPORT OF THE SUPERINTENDENT
 - Students of the Month - Mr. Brandis, LTHS Principal
 - Student Achievement Presentation - Dr. Clark
 - 2019-2020 Budget Training Camp - Part II - Mr. DeGeorge
9. PUBLIC COMMENT
10. BOARD MEMBER COMMENT & COMMITTEE REPORTS
11. RESOLUTIONS
 - a. NEW BUSINESS
 - b. DONATIONS
 - c. PROGRAMS/CURRICULUM
 - d. PROFESSIONAL DAYS AND WORKSHOPS
 - e. CERTIFICATED PERSONNEL
 - f. NON-CERTIFICATED PERSONNEL
12. ADJOURNMENT

(A) NEW BUSINESS (1 - 26)

1. MEETING MINUTES

MOTION: Move that the Board approve Minutes from the following meetings:

- Regular Meeting and appropriate attachments held on September 17, 2018 (A1)
- Private Session held on September 17, 2018

2. LIST OF BILLS - OCTOBER 2018 (A2)

MOTION: Move that the Board approve payment of bills for September 2018 totaling \$6,918,470.75.

Fund 10	General Current Expense	\$6,249,436.74
Fund 20	Special Revenue Fund	216,707.70
Fund 40	Debt Service	299,500.00
Fund 60/61	Cafeteria Fund	132,742.31
Fund 62	Community Education Fund	20,084.00
	TOTAL	\$6,918,470.75

3. BUDGET TRANSFERS - 2018-2019 SCHOOL YEAR

MOTION: Move that the Board approve the following budget transfers for the 2018-2019 School Year:

No.	From	Description	To	Description	\$ Amount
#1	11-000-223-580	Staff Training - AS	11-000-222-320	Purchased Services	\$1,500
#2	11-000-223-580	Staff Training - AS	11-000-230-590	Misc Purch Services	\$1,400
#3	11-000-223-580	Staff Training - AS	11-000-222-320	Purchased Services	\$5,000
#4	11-212-100-610	MD Program Teaching Supplies	11-212-100-890	MD Program Misc.	\$1,000
#5	11-190-100-610	Instructional Supplies - AS	11-000-221-610	General Supplies	\$2,000
#6	11-000-100-566	Tuition Priv Sch Hand	11-000-100-565	Tuition Regional Day	\$130,000
#7	11-000-252-100	Technology Salaries	11-140-100-101	Teacher Salaries - High School	\$59,550
#8	20-231-100-101	Title I Salaries	20-231-219-340	Title I Prof. Services	\$22,350
#9	20-271-219-580	Title II Travel	20-271-219-340	Title II Prof. Services	\$1,839
#10	20-231-100-102	Title I Stipends	20-231-100-610	Title I Supplies	\$8,012
#11	11-190-100-320	Purchased Services	11-000-266-300	Security Contracted Services	\$4,606
#12	11-000-223-580	Staff Training	11-000-223-390	Professional Development	\$3,700
#13	11-000-222-320	Purchased Svcs-Library	11-000-223-390	Professional Development	\$7,191
#14	11-402-100-390	Athletic Act. Purch Serv HS	11-402-100-610	Athletic Activ Supp HS	\$2,000
#15	11-000-213-300	Nursing Services			\$75,000
	11-000-100-569	Tuition Other Govt-Katz			\$75,000
			11-000-216-320	Purchased Prof. Services	\$150,000

4. S1701 REPORTING - AUGUST 2018 (A3)

MOTION: Move that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **August 2018**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

Further move that the Lacey Township School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **August 31, 2018**, after review of the Board Secretary's monthly financial reports (appropriations section) and Treasurer's Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. SCHOOL FUNDING LITIGATION

MOTION: WHEREAS, the School Funding Reform Act of 2008 (SFRA) reflects the current New Jersey law that provides State Aid to public school districts; and

WHEREAS, the New Jersey Legislature has appropriated limited monies to fund such State Aid for public school districts; and

WHEREAS, the Lacey Township Public School District is receiving less than the State Aid it should have otherwise received pursuant to the SFRA; and

WHEREAS, for the 2018-2019 school year the Lacey Township Public School District's taxpayers are paying \$1,166,947 more than their fair share of local taxes as determined by the State of New Jersey; and

WHEREAS, other school districts are receiving more of their State Aid allocation pursuant to the SFRA, while their taxpayers pay less than their fair share of local taxes as determined by the State of New Jersey; and

WHEREAS, such disparate treatment is neither "equal" nor "equitable" and is without a rational basis;

NOW THEREFORE BE IT RESOLVED that the Lacey Township Public School District hereby determines to initiate litigation to address the unequal and disparate results caused by the SFRA's distribution of available State Aid and its impact upon its local taxpayers; and

BE IT FURTHER RESOLVED that the Lacey Township Public School District Administration is directed and authorized to provide whatever assistance is reasonably required in order to pursue such litigation in order to further the interests of the Lacey Township Public School District and its taxpayers; and

BE IT FURTHER RESOLVED that the Lacey Township Public School District retains the services of the Weiner Law Group, LLP to represent the Board in said litigation, at a cost not to exceed \$10,000. The cost of litigation is subject to change after consultation with other potential litigants. In the event there is a need for additional funds, the proposed expense would be considered by the Board of Education. Any such expenditure of funds will be processed according to the Lacey Township Public School District's applicable procedures.

6. SALE OF SOLAR RENEWABLE ENERGY CREDITS (SRECS)

MOTION: Move that the Lacey Township Board of Education memorialize the September 24, 2018 sale of 446 Funding Year 2019 Solar Renewable Energy Credits (SRECs) to Spectron Energy, Inc. at a market price of \$220.00 per SREC for a total of \$98,120.00 (less a \$1 per SREC, or \$446.00 commission).

7. SUBMISSION OF 2019-2020 COMPREHENSIVE MAINTENANCE PLAN AND FORM M-1

MOTION: WHEREAS, the Department of Education requires New Jersey School Districts to submit a three-year Comprehensive Maintenance Plan and Form M-1 documenting the “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the documents prepared for the various school facilities of the Lacey Township School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Lacey Township School District Board of Education hereby authorizes the School Business Administrator to submit the 2019-2020 Comprehensive Maintenance Plan and Form M-1 for the Lacey Township School District in compliance with the Department of Education requirements.

8. STATE CONTRACT PURCHASE OF VEHICLE

MOTION: Move that the Board approve the purchase of the following:

Vendor	Ditschman/Flemington Ford
NJ State Contract #	A88211
Details	Purchase of one (1) 2019 Ford Transit F 150 Low Roof Cargo Van
Amount	Not to exceed \$20,478
Account	12-000-261-730-01-0000

9. PARTICIPATION IN COOPERATIVE PURCHASING ENTITY

MOTION: WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Camden County Educational Services Commission, hereinafter referred to as the “Lead Agency ” has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on October 15, 2018 the Lacey Township Board of Education, County of Ocean, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED that pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

BE IT FURTHER RESOLVED that the Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

This resolution shall take effect immediately upon passage.

10. COOPERATIVE PURCHASE OF TECHNOLOGY EQUIPMENT

MOTION: Move that the Board approve the purchase of the following:

Vendor	CM3 Building Solutions
CCESC Contract #	#66CCEPS
Details	Purchase of: <ul style="list-style-type: none"> - One (1) new Enexxis Enterprise camera server with 96TB of raw storage in RAID 6 configuration. - Two (2) new Enexxis Professional camera servers each with 16TB of raw storage in RAID 6 configuration. - Labor related to install both new servers, as well as relocate an existing server.
Amount	Not to exceed \$30,124
Account	20-001-400-731-12-0055 2018 NJSIG Safety Grant Funds

11. RECEIPT OF QUOTATION AND AWARD OF CONTRACT FOR PSYCHIATRIC EVALUATION SERVICES - RFP 19-02

MOTION: Purpose of Contract:

WHEREAS, the Board of Education solicited a Request for Proposal (RFP) for the purpose of entering into a contract for Psychiatric Evaluation Services for the 2018-2019 school year; and

WHEREAS, on Friday, October 5, 2018, at 10:00 am, proposals were received from the following providers:

Name	Address	Fee
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Matthew J. Pitera, M.D., P.A.	2446 Church Road Toms River, NJ 08753	\$500 / Hr \$1,500 / Eval
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Evaluation Process:

The respondents' proposals were reviewed and evaluated by the Evaluation Committee using the following criteria:

- I. Technical Criteria
- II. Management Criteria
- III. Cost Criteria

Methodology of Awarding Contract:

All proposal responses were evaluated on the basis of whose response is most advantageous to the district, price and other factors considered, and whose response will provide the highest quality of service at fair and competitive prices. The Evaluation Committee reviewed the proposal and evaluated it on a one hundred (100) point system as follows:

	Category	Value Points
I.	Technical Criteria	40
	A. Description of Services	
II.	Management Criteria	40
	A. Business Management	
	B. Qualifications; Relevant Experience	
III.	Cost Criteria	20
	A. Fee Proposal	

NOW, THEREFORE, BE IT RESOLVED, that upon review by Mr. Patrick DeGeorge, Business Administrator, Board Secretary, Purchasing Agent, and based upon the evaluation analysis completed by the Evaluation Committee, award of the contract for Psychiatric Evaluation Services is recommended to the following provider:

Name	Address	Hourly Rate
Matthew J. Pitera, M.D., P.A.	2446 Church Road Toms River, NJ 08753	\$500 / Hr \$1,500 / Eval

Costs to be appropriated from GAAP Account # 11-000-213-300-11-0000 and IDEA Account # 20-250-219-320-11-1819. The term of the contract will be from October 16, 2018 through June 30, 2019.

**12. RECEIPT OF QUOTATIONS AND AWARD OF CONTRACT FOR AUDITOR SERVICES
- RFP 19-03**

MOTION: Purpose of Contract:

WHEREAS, the Board of Education solicited a Request for Proposal (RFP) for the purpose of entering into a contract for Auditor Services for the 2018-2019 school year; and

WHEREAS, on Friday, September 28, 2018, at 10:00 am, proposals were received from the following providers:

Name	Address	Fee
Holman Frenia Allison, P.C.	680 Hooper Avenue Toms River, NJ 08753	\$28,000
Jump, Perry and Company, L.L.P.	12 Lexington Avenue Toms River, NJ 08753	\$23,500
Suplee, Clooney & Company	308 East Broad Street Westfield, NJ 07090	\$34,000
Wiss & Company	354 Eisenhower Parkway Livingston, NJ 07039	\$62,000

Evaluation Process:

The respondents' proposals were reviewed and evaluated by the Evaluation Committee using the following criteria:

- I. Technical Criteria
- II. Management Criteria
- III. Cost Criteria

Methodology of Awarding Contract:

All proposal responses were evaluated on the basis of whose response is most advantageous to the district, price and other factors considered, and whose response will provide the highest quality of service at fair and competitive prices. The Evaluation Committee reviewed the proposal and evaluated it on a one hundred (100) point system as follows:

	Category	Value Points
I.	Technical Criteria	40
	A. Description of Services	
II.	Management Criteria	40
	A. Business Management	
	B. Qualifications; Relevant Experience	
III.	Cost Criteria	20
	A. Fee Proposal	

NOW, THEREFORE, BE IT RESOLVED, that upon review by Mr. Patrick DeGeorge, Business Administrator, Board Secretary, Purchasing Agent, and based upon the evaluation analysis completed by the Evaluation Committee, award of the contract for Auditor Services is recommended to the following provider:

Name	Address	Hourly Rate
Holman Frenia Allison, P.C.	680 Hooper Avenue Toms River, NJ 08753	\$28,000

Costs to be appropriated from GAAP Account # 11-000-230-332-01-0000. The term of the contract will be from November 1, 2018 through June 30, 2019.

13. RECEIPT OF QUOTATIONS AND AWARD OF CONTRACT FOR SPECIAL EDUCATION LEGAL SERVICES - RFP 19-04

MOTION: Purpose of Contract:

WHEREAS, the Board of Education solicited a Request for Proposal (RFP) for the purpose of entering into a contract for Special Education Legal Services for the 2018-2019 school year; and

WHEREAS, on Friday, October 5, 2018, at 10:00 am, proposals were received from the following providers:

Name	Address	Hourly Rate
Cleary, Giacobbe, Alfieri, Jacobs, LLC	955 State Route 34 - Suite 200 Matawan, NJ 07747	\$160 - Partner
		\$160 - Counsel
		\$160 - Associate
		\$90 - Paralegal
Methfessel & Werbel, PC	2025 Lincoln Highway - Suite 200 Edison, NJ 08818	\$165 - Partner
		\$150 - Associate
		\$55 - Admin.
Machado Law Group	1 Cleveland Place Springfield, NJ 07081	\$165 - Counsel
		\$82.50 - Para
Scarinci, Hollenbeck	1100 Valley Brook Avenue Lyndhurst, NJ 07071	\$175 - Partner
		\$165 - Associate
		\$125 - Paralegal
Sciarillo, Cornell	238 Paul Street Westfield, NJ 07090	\$165 - Counsel
		\$165 - Associate

Evaluation Process:

The respondents' proposals were reviewed and evaluated by the Evaluation Committee using the following criteria:

- I. Technical Criteria
- II. Management Criteria
- III. Cost Criteria

Methodology of Awarding Contract:

All proposal responses were evaluated on the basis of whose response is most advantageous to the district, price and other factors considered, and whose response will provide the highest quality of service at fair and competitive prices. The Evaluation Committee reviewed the proposal and evaluated it on a one hundred (100) point system as follows:

	Category	Value Points
I.	Technical Criteria	40
	A. Description of Services	
II.	Management Criteria	40
	A. Business Management	

	B. Qualifications; Relevant Experience	
III.	Cost Criteria	20
	A. Fee Proposal	

NOW, THEREFORE, BE IT RESOLVED, that upon review by Mr. Patrick DeGeorge, Business Administrator, Board Secretary, Purchasing Agent, and based upon the evaluation analysis completed by the Evaluation Committee, award of the contract for Special Education Legal Services is recommended to the following provider:

Name	Address	Hourly Rate
Machado Law Group	1 Cleveland Place Springfield, NJ 07081	\$165 - Counsel \$82.50 - Para

Costs to be appropriated from GAAP Account # 11-000-230-331-01-0000. The term of the contract will be from October 16, 2018 through June 30, 2019.

14. AMENDMENT OF 403(b) PLAN DOCUMENTS

MOTION: Move that the Board approve the amendment of the 403(b) Plan Documents for the following reasons:

- Restatement for all changes required by the Internal Revenue Service,
- Addition of the Roth version of the 403(b), and
- Institution of a threshold on payments due to retirees of earned but unused sick days as follows:
 - \$5,000 or more must be made to the retiree's 403(b) account, and
 - Less than \$5,000 may at the discretion of the retiree be made directly to the retiree.

15. PURCHASE OF STUDENT DATA WAREHOUSING SOFTWARE

MOTION: Move that the Board approve a contract with Advanced Assessment Systems, Inc. for the purchase of the Link-it student data warehouse software for purposes of storing and analyzing student testing data for the 2018-2019 school year, at a total cost not to exceed \$64,239 to be charged to ESSA GAAP Account #s 20-231-219-340-10-1819 (\$27,350) and 20-271-219-340-10-1819 (\$36,889).

16. RENEWAL OF STUDENT TESTING SOFTWARE

MOTION: Move that the Board, in accordance with 18A:18A-42 (renewal of contracts), approve the renewal of a contract with the Northwest Evaluation Association (NWEA) for the purchase of the Map Growth student testing software for purposes of administering the NWEA annual test for the 2018-2019 school year, at a total cost not to exceed \$38,012 to be charged to GAAP Account # 11-190-100-320-10-0001.

17. USE OF FACILITIES

MOTION: Move that the Board approve the following Use of Facilities: (As of 10/12/18)

School	Organization	Schedule ID	Day(s)	Fee
High School	Trademark Dance Academy - Rehearsal	3942	F	Y*
	The Dance Centre - Rehearsal & Recital	3992, 3993	T, W, Su	Y*
	Lacey Recreation Basketball - LTBA Games	4141, 4144, 4260	Sa, Su	N
	Lacey Recreation Basketball - LTBA Tournament	4146	Sa	N

	Dance with Marie - Recital	4159, 4160	F, Sa	Y*
	Lacey Youth Wrestling Club	4213, 4215	M, T, W, Th, F	N
	McLean Advisory Group - Workshop	4190, 4191	W, Th	Y*
	Lacey Youth Wrestling - Scott Stevens Memorial Wrestling Tournament	4224, 4225	Sa, Su	N
Middle School	Boy Scouts of America - Cub Scout Meetings	4152	Th	N
	Lacey Recreation Basketball - LTBA Games	4142, 4261	Su	Y*
	Lacey Recreation Basketball - LTBA Tournament	4147	Sa, Su	Y*
	Lacey Youth Wrestling Club	4193	Sa	Y*
Mill Pond	Lacey Recreation Basketball - LTBA Games	4143	Sa	Y*
	Lacey Recreation Basketball - LTBA Tournament	4148	Sa, Su	Y*
	Girl Scouts of Jersey Shore - Bingo	4233	F	N
Lanoka Harbor	Lacey AYF and AYC - AYC Cheer Practice	4172, 4251	W, Th	N
	Lacey Recreation Basketball - LTBS Practice	4252, 4253, 4254, 4255	M, T, Th, F	N
Forked River	Littlest Angels Preschool - Christmas Pageant	4212	F	Y*
	Lacey Recreation Basketball - LTBA Practice	4256, 4257, 4258, 4259	M, T, W, Th	N
Cedar Creek	Lacey Recreation Basketball - LTBA Practice	4243, 4244, 4245, 4246, 4247	M, T, W, Th, F	N

(Custodial and/or Facility Fees*)

18. SALE OR DISPOSAL OF ASSETS

MOTION: WHEREAS, the Lacey Township School District Board of Education deems the property listed below to be surplus property which is no longer useful for school purposes; and

WHEREAS, the value of said property is estimated to be as enumerated below,

THEREFORE, be it resolved that the Lacey Township School District Board of Education authorize the Business Administrator to offer the property for sale to other public entities without advertisement for bids in accordance with 18A:18A-45c-f.

Location	Description	Model/Identification Info.	Qty.	Est. Value	Operable
Lanoka Harbor	Sanyo Projector	60510489, 60510465	2	0.00	N
		CN-0JCT73-74261-25C-049U			
	Dell Monitors	CN-0JCT73-74261-25J-3PHU	2	0.00	N
	Dell CPU	Q8V6X-G6405-XF6JK-44-4TD-XJPJJ	1	0.00	N
District	Cisco Router	1600/JMX051ELKV	1	0.00	N
	Cisco Router	1600/JMX0516ELKX	1	0.00	N
	Interlynx Hub	400220/90694038	1	0.00	N
	3Comm Switch	Superstack 2/7XMR000665	1	0.00	N
	3Comm Hub	Superstack 2/003-7WPR018127	1	0.00	N
	IBM Laptop	2635/78VNFL2	1	0.00	N
	Cisco Router	2900/FTX0936A3BK	1	0.00	N
	Commodore Terminal	C128/CA1833862	1	0.00	N
	Atari Terminal	800X1/219366	1	0.00	N
	Atari Tape Recorder	1010/99HFAL8772253	1	0.00	N
	HP Scanner	5370C/CN13N20682VE	1	0.00	N
	IBM Hub	8224/2324114	1	0.00	N

	SMC Switch	EZ Switch 8/4SK173900777	1	0.00	N
	Bay Networks Switch	350T/KET0018469	1	0.00	N
	Acellus Server	FSIX/FS00004	1	0.00	N

19. POLICIES AND REGULATIONS

MOTION: Move that the Board approve the second reading and adoption of the following Policies & Regulations:

P 1613	Disclosure & Review of Applicant’s Employment History	NEW	(B1)
R 1613	Disclosure & Review of Applicant’s Employment History	NEW	(B2)
P 2431	Athletic Competition	Revised	(B3)
R 2431.2	Medical Examination Prior to Participation on a School Sponsored Interscholastic or Intramural Team or Squad	Revised	(B4)
P 5512	Harassment, Intimidation and Bullying	Revised	(B5)
R 5512	Harassment, Intimidation or Bullying Investigation Procedure	ABOLISH	(B6)
P 5535	Passive Breath Alcohol Sensor Device	Revised	(B7)
P 5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities	Revised	(B8)
R 5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities	Revised	(B9)
P 8561	Procurement Procedures for School Nutrition Programs	NEW	(B10)

20. POLICIES AND REGULATIONS

MOTION: Move that the Board approve the first reading of the following Policies:

P 5533	Student Smoking	Revised	(B11)
P 8550	Outstanding Food Service Charges	Revised	(B12)

21. JOB DESCRIPTION

MOTION: Move that the Board approve the following job description:

7-12 Supervisor of Guidance Services	Revised	(B13)
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22. 2018-2019 RIISA MIDDLE GRADES NETWORK

MOTION: Move that the Board approve our participation in the RIISA Middle Grades Network during the 2018-2019 school year.

23. APPROVAL OF STATE APPROVED PROVIDERS OF SPECIAL EDUCATION RELATED SERVICES

MOTION: Move that the Board approve the following New Jersey Department of Education approved service provider to provide related services on an as-needed basis for the 2018-2019 school year:

Related Service	Provider	Rate
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IEP Evaluation	Monmouth Ocean Educational Services	\$300 - \$500 per eval.
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Costs to be appropriated from GAAP Account # 11-000-230-331-01-0000. The term of the contracts will be from July 1, 2018 through June 30, 2019.

24. OUT OF DISTRICT PLACEMENTS - 2018-2019 SCHOOL YEAR

MOTION: Move that the Board approve the out-of-district tuition for the 2018-2019 school year to be charged to GAAP Account #11-000-100-566-11-0000.

SCHOOL	STUDENT ID	TUITION COST	AIDE	TOTAL
Education Academy - Effective 10/15/18	904334	1 @ \$62,425.00 Pro-rated	N/A	\$ 62,425.00 Pro-rated
Somerset County Educational Services Commission Effective 9/5/18	905752	1 @ \$36,900.00	N/A	\$ 36,900.00
Ocean Academy Effective 10/18/18	905806	1 @ \$57,145.00	N/A	\$ 57,145.00

25. HARASSMENT, INTIMIDATION & BULLYING

MOTION: Move that the Board approve the HIB incident reports, as per Policy 5512 - Harassment, Intimidation and Bullying, as presented by the Superintendent during executive session.

26. HARASSMENT, INTIMIDATION & BULLYING

MOTION: Move that the Board approve the Superintendent’s recommendations as delineated on the September 2018 HIB report.

(B) DONATIONS

MOTION: Move that the Board approve and accept the following generous donation(s):

SCHOOL	FROM	DESCRIPTION	QTY	AMOUNT
District	Thompson Healthcare	Staff Breakfast for Cedar Creek, Forked River, Lanoka Harbor, Mill Pond, Middle School, High School and Central Office	7	\$1,750
Cedar Creek Forked River Lanoka Harbor	Sentimental Cruisers of Ocean County	School Supplies	-	700
Forked River	Mr. & Mrs. Papa	Staff Breakfast	-	100
	FRS PTA	Staff Breakfast	-	150
	Lacey Food Bank	Backpacks	-	100
Mill Pond	MPS PTA	Staff Breakfast	-	300

Middle School	LTMS PTC	Staff Breakfast	-	200
	Charles Gulizia	Books (Novels)	6	50
High School	LTHS PTSA	Check for AADA	1	500
			TOTAL	\$3,850

(C) PROGRAMS/CURRICULUM

STUDENT TEACHER PLACEMENTS, OBSERVATIONS, PRACTICUMS, FIELDWORK AND INTERNSHIPS

MOTION: Move that the Board approve the following Student Teacher Placements, Observations, Practicums, Fieldwork and Internships:

<u>Fairleigh Dickinson University</u>			
Nicole Fornal	Fieldwork	Heather Meyler/LHS	Spring 2019
<u>Touro College</u>			
Adina Braun	Internship	Dawn Watson/CCS	Fall 2018
<u>TCNJ</u>			
Rebecca Haverlin	Student Teacher	Jodi Hughes/LHS	Fall 2018

(D) PROFESSIONAL DAYS AND WORKSHOPS

PROFESSIONAL DAYS AND WORKSHOPS

MOTION: Move that the Board approve the Professional Day/Workshop for the following staff members:

NAME	SCHOOL	DATE	WORKSHOP	SUB	COST
Michelle Audet	LTHS	10/23/2018	NJ Science Convention, Princeton	Y	\$380.00
Gianna Garity					(\$190.00ea)
Matthew Baratta	LTHS	11/13/2018	Using Cross-cutting Concepts to Investigate Natural Phenomenon, Branchburg	Y	\$125.00
Jason England	District	11/1/2018	Introduction to NJ Smart District Reports, Monroe	N	\$149.00
Aimee DelVento-Evans	LTHS	10/26/2018	NJSIAA-Legal Liability & Athletics-Keeping Everyone Safe, Robbinsville	N	\$250.00
Aimee DelVento-Evans	LTHS	12/7/2018	NJSIAA-Legal Liability & Athletics-Supervising Coaches, Robbinsville	N	\$250.00
Aimee DelVento-Evans	LTHS	9/17/2018	NJSIAA-Eligibility, Policies & Procedures, Robbinsville	N	\$225.00
Stephanie Law	LTHS	9/27/2018		N	(\$75.00ea)
Elyse Winkle	LTHS	9/27/2018		N	
Mallory Krakovsky	LTMS	11/27/2018	75 Quick Techniques for Adolescents w/ Emotional & Behavioral Problems, Eatontown	N	\$399.98
Kelli Marchitello	LTMS			N	(\$199.99ea)
Kimberly Mangeruga	MPS	10/17/2018	Addressing Patient Behavior by Brain Lesion Site, Toms River	N	\$229.99
Joseph Bond	District	1/2/2019	Special Education Directors Toolkit, Monroe	N	\$149.00
Kari Morton	MPS	11/8/2018	Early Intervention for Autism, Tinton Falls	N	\$399.98
Cara Ruff	MPS			N	(\$199.99ea)

Jacquelyn Supsie	MPS	1/4/2019	Anxiety & Trauma in Autism, New Brunswick		\$70.00
Rachael Cousens	MPS	12/7/2018	Project Learning Tree, Flemington	Y	\$20.00
TOTAL					\$2,467.95

(E) CERTIFICATED PERSONNEL (1 - 20)

1. RESIGNATION

MOTION: Move that the Board approve the following resignations:

NAME	POSITION/SCHOOL	EFFECTIVE DATE
Julia Ciccarone	Supervisor of Guidance/LTHS	09/28/18
Kelly Hofmann	P/T BSI Teacher/LHS	09/17/18
Philip Mazzetta	Teacher/LTHS	01/11/19
Shawn Wood	P/T Teacher/LTHS	10/12/18

2. NEW POSITION

MOTION: Move that the Board approve the following employment of professional personnel:

NAME	POSITION/SCHOOL	SALARY	EFFECTIVE DATE
Christine Diakos	P/T .5 Teacher (no benefits)/LTHS	\$24,075 Step A prorated	10/23/18 - 06/30/19

3. REPLACEMENT POSITION

MOTION: Move that the Board approve the following employment of replacement professional personnel:

NAME	POSITION/SCHOOL	REPLACING	SALARY	EFFECTIVE DATE
Bethann Barneman	P/T .6 BSI Teacher (no benefits)/CCS	S. Morris	\$28,890 Step A prorated	10/16/18 - 06/30/19
Matthew Cavanaugh	P/T .5 Teacher (no benefits)/LTHS	S. Wood	\$24,075 Step A prorated	10/16/18 - 06/30/19
Kristen Dynak	Teacher/MPS	S. Andzeski (transfer)	\$56,950 Step C, MA + 15, prorated	TBD - 06/30/19
TOTAL:			\$109,915	

4. PART-TIME BSI TEACHERS

MOTION: Move that the Board approve the following part-time BSI Teachers funded by ESSA Title I Grant:

NAME	POSITION/SCHOOL	SALARY	CHARGED TO GRANT	EFFECTIVE DATE
Colleen Dellaselva	P/T .6 BSI Teacher (no benefits)/LTMS	\$28,890 Step A prorated	100%	10/16/18 - 06/30/19
Melissa Keelen-Klaslo	P/T .6 BSI Teacher (no benefits)/LTMS	\$28,890 Step A prorated	100%	10/16/18 - 06/30/19

Kaitlin Sorino (replacing K. Hofmann)	P/T .6 BSI Teacher (no benefits)/LHS	\$28,890 Step A prorated	100%	10/16/18 - 06/30/19
	TOTAL:	\$86,670		

5. PROFESSIONAL PERSONNEL TRANSFER

MOTION: Move that the Board approve the following professional personnel transfer:

NAME	POSITION/SCHOOL	REPLACING	SALARY	EFFECTIVE DATE
Susan Andzeski	Teacher at MPS to LTMS	Location change only	As previously approved	10/16/18

6. SUMMER COUNSELORS

MOTION: Move that the Board approve the following additional Summer Counselor hours:

COUNSELORS	SCHOOL	HOURS	AMOUNT
Margaret Rand	LTHS	46	\$1,993.64

7. REVISED EFFECTIVE DATE

MOTION: Move that the Board approve the following revised effective date:

NAME	POSITION/SCHOOL	REVISED EFFECTIVE DATE
Jennifer McNeil	P/T BSI Teacher/LTMS	10/16/18 - 06/30/19

8. CO-CURRICULAR/ADVISORS/STIPENDS

MOTION: Move that the Board approve the following recommendations for the 2018-2019 school year:

NAME	POSITION/SCHOOL	STIPEND
Edward Brennan	Assistant Band Advisor	\$1,448
Kerry DeNigris	Assistant Chorus Advisor	\$1,448
Melissa Frisch	Data Coach/LTHS	\$4,500*
Amanda Gilbert	Data Coach/MPS	\$4,500*
Sara Gorman	Data Coach/LHS	\$4,500*
Erin Maffucci	Assistant Band Advisor	\$1,448
Heather Opacity	Data Coach/FRS	\$4,500*
Jillian Reimers	Assistant Band Advisor	\$1,448
Danielle Sloan	6th Period/LTMS	\$4,500 prorated
Betsy Smith	Drama Choreographer	\$907
Anita Soto	Data Coach/LTHS	\$4,500*
Lisa Swensen	Assistant Chorus Advisor	\$1,448
Lucille Ziegler	Assistant Chorus Advisor	\$1,448
Marni Zito	Data Coach/CCS	\$4,500*

TOTAL: \$41,095

*Title II funded

9. CEU CREDITS

MOTION: Move that the Board acknowledge the following professional staff members for obtaining CEU credits as listed:

NAME	POSITION/SCHOOL	CREDITS	
Meadow Degnan	Teacher/CCS	5 ceu credits	Retro 09/18/2018
David Leonard	Teacher/LTHS	5 ceu credits	
Jennise Leonard	Teacher/CCS	5 ceu credits	
Lucille Ziegler	Teacher/CCS	5 ceu credits	Retro 09/18/2018

10. ADVANCED DEGREE

MOTION: Move that the Board congratulate the following employees and recognize their advanced degree:

NAME	FROM	TO	EFFECTIVE DATE
Nicole Bentley	Bachelors + 20	Masters + 30	11/01/2018
Jeffrey Brewer	Masters + 45	Masters + 60	11/01/2018
Kristin Cislak	Bachelors	Masters + 15	11/01/2018

11. PROFESSIONAL DEVELOPMENT DAY PREP HOURS

MOTION: Move that the Board approve to pay the following teachers prep hours for presenting at the Professional Development Day Workshop on 10/08/18 at \$43.34 per hour (Title II funded):

NAME	COURSE	HOURS	AMOUNT
Christina Pollino	Strategies for Using Linear Equations	2	\$86.68
Joseph Romayo	Socratic Seminars	1	\$43.34
Doreen O’Sullivan	Learning Disabilities Simulation	1	\$43.34
Jennifer Kett	Learning Disabilities Simulation	1	\$43.34
Lance Sampieri	CPI Training	2	\$86.68
Jude Hadley	Integrating Curriculum into the Art Classroom	1	\$43.34
Nicole Bentley	BSI Data Analysis	1	\$43.34
		TOTAL:	\$390.06

12. ORTON GILLINGHAM PROGRAM

MOTION: Move that the Board approve the following teachers as instructors for the Orton Gillingham Reading Intervention Program at the rate of \$43.34 per hour not to exceed \$40,000 (Title I funded and charged to Account # 20-231-100-102-10-1819) and \$8,700 (Local funded and charged to Account # 11-120-100-101-10-2137):

Nicole Bentley/LHS *	Dana Gatyas/MPS *	Elizabeth Rieder/LHS *
Linda Butler/CCS	Lindsay Guide/FRS *	Tracy Streno/MPS*

Kelly Johnson-Dipaola/CCS	Lauren Mahar/FRS *	Rebecca Thompson/MPS *
Chelsea Ernst/MPS *	Christine Naisby/MPS *	

*Title I funded

13. ESL ENRICHMENT PROGRAM

MOTION: Move that the Board approve the following teachers for the ESL Enrichment Program at the rate of \$43.34 per hour not to exceed \$8,700 (Title I funded and charged to Account # 20-231-100-102-10-1819):

Eileen Henry	Lauren Mahar	Karen VanGorder
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14. FAST FORWARD

MOTION: Move that the Board approve the following teachers as instructors for the Fast ForWord Reading Interventions at the rate of \$43.34 per hour not to exceed \$22,000 (Title I funded and charged to Account # 20-231-100-102-10-1819) and \$8,700 (Local funded and charged to Account # 11-120-100-101-10-2137):

Jill Bove/CCS	Karen Martenak/LHS*	Darlene Price/LHS*
Rebecca Fielding/MPS*	Heather Opacity/FRS*	Marni Zito/CCS
Kimberley Latwis/FRS*		

*Title I funded

15. MILITARY LEAVE OF ABSENCE (WITH PAY)

MOTION: Move that the Board approve the following military leaves of absence:

NAME	POSITION/SCHOOL	EFFECTIVE DATE
Brian Fisher	Teacher/MPS	10/22 - 10/26/18, 11/01 - 11/18/18
Jeremy Leighty	Teacher/LTMS	10/19/18

16. LEAVE OF ABSENCE (WITHOUT PAY)

MOTION: Move that the Board approve the following leave of absence:

NAME	POSITION/SCHOOL	EFFECTIVE DATE
Lauren Larson	Teacher/CCS	10/29/18

17. ATHLETIC VOLUNTEER

MOTION: Move that the Board approve the following athletic volunteers:

VOLUNTEER	POSITION/SCHOOL	HEAD COACH
Charles Blum	Men's / Women's Winter Track/LTHS	Steven Geiger/Charles Edens
Danielle Leavitt	Men's / Women's Winter Track/LTHS	Steven Geiger/Charles Edens
Anthony Graziano	Men's / Women's Winter Track/LTHS	Steven Geiger/Charles Edens
Vincent Monari	Men's / Women's Winter Track/LTHS	Steven Geiger/Charles Edens
Alyssa Kriegstein	Men's / Women's Swimming/LTHS	Aaron Fritz/Brian Keelan
Robert Brewster	Men's Ice Hockey/LTHS	Christopher DiMicco

Michael Stuppiello	Wrestling/LTHS	Justin Bonitatis
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18. CO-CURRICULAR/ATHLETIC STIPENDS

MOTION: Move that the Board approve the following recommendations for the 2018-2019 school year:

RECOMMENDATION	POSITION/SCHOOL	LEVEL	STIPEND
Luke Fernandez	Assistant Wrestling Coach/LTHS	1	\$5,201
Warren Smith	Assistant Men's Basketball Coach/LTHS	2	\$5,529
John Setaro	Assistant Men's Basketball Coach/LTHS	4	\$6,185
Steven Torre	Assistant Women's Basketball Coach/LTHS	4	\$6,185
Elyse Winkle	Assistant Women's Basketball Coach/LTHS	1	\$5,201
Daniel Zwiren	Assistant Winter Track Coach/LTHS	1	\$4,712
Brittany Fontenelli	Assistant Winter Cheerleading Coach/LTHS	2	\$3,987
Sheri Bacchetta	Assistant Winter Cheerleading Coach/LTHS	1	\$3,625
Paul Egbert	Assistant Swimming Coach/LTHS	4	\$6,185
Michael Fumarola	Head Men's Basketball Coach/LTMS	3	\$5,071
Lance Sampieri	Assistant Basketball Coach/LTMS	1	\$3,400
Robert Cashin	Head Women's Basketball Coach/LTMS	1	\$4,348
Patricia Morley	Assistant Women's Basketball Coach/LTMS	1	\$3,400
Watson Heilala	Head Wrestling Coach/LTMS	3	\$5,071
Michael Stuppiello	Assistant Wrestling Coach/LTMS	1	\$3,400
Betsy Smith	Cheerleading Coach/LTMS	1	\$4,348
Christopher Tomelden	Intramural Basketball/LTMS	n/a	\$2,538
		TOTAL	\$78,386

19. BEFORE/AFTER SCHOOL CHILDCARE

MOTION: Move that the Board approve the following staff members to work as regular or substitute teachers for the Before/After school childcare program at the rate of \$20/hour for the 2018-19 school year:

Joanna Fleck	Thomas Lytle	
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20. EMPLOYMENT OF SUBSTITUTE PROFESSIONAL PERSONNEL

MOTION: Move that the Board approve the employment of the following substitute professional personnel for the 2018-2019 school year:

SUBSTITUTE NURSE

Keri Kempton		
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SUBSTITUTE TEACHER

Sarah DeSantis	Lea Landolfi	Joseph Morales
Heather Popielarczyk	Jessica Quintana	Garrett Romanowski

(F) NON-CERTIFICATED PERSONNEL (1 - 7)

1. RESIGNATION

MOTION: Move that the Board approve the following resignation:

NAME	POSITION/SCHOOL	EFFECTIVE DATE
Marisa Stachelski	P/T HR Secretary/Board Office	10/04/18

2. REPLACEMENT POSITION

MOTION: Move that the Board approve the following employment of replacement support staff:

NAME	POSITION/SCHOOL	REPLACING	BASE PAY	EFFECTIVE DATE
Danielle Chirelli	Food Service Worker (4.5 hrs per day)/LTHS	L. Clark	\$8.60 per hour/NTE \$7,043 annual prorated	TBD - 06/30/19
Jennifer Drellock	Bus Driver (7.5 hrs per day)/Transportation	K. Stewart	\$16.02 per hour Step A/NTE \$21,867 annual prorated	11/01/18 - 06/30/19
Silvia Espana	Food Service Worker (3.5 hrs per day)/MPS	H. Haney	\$8.60 per hour/NTE \$5,478 annual prorated	10/16/18 - 06/30/19
Laura Fernicola (pending fingerprint approval)	Duty Aide (3 hrs per day)/CCS	B. Fusciello	\$8.60 per hour/NTE \$4,644 annual prorated	TBD - 06/30/19
Donald Jacob	Mechanic/Transportation	K. Costello	\$44,808 Step D prorated	TBD - 06/30/19
Willa Lacock (pending fingerprint approval)	Food Service Worker (3.5 hrs per day)/LTHS	D. Radice	\$8.60 per hour/NTE \$5,478 annual prorated	TBD - 06/30/19
Christina Maglione (pending fingerprint approval)	Food Service Worker (3.5 hrs per day)/LTMS	M. Amoresano (transfer)	\$8.60 per hour/NTE \$5,478 annual prorated	TBD - 06/30/19
Kathleen McVetty	Food Service Worker (3.5 hrs per day)/MPS	L. Moeller	\$8.60 per hour/NTE \$5,478 annual prorated	10/16/18 - 06/30/19
Mary Reedy	Bus Aide (3 hrs per day)/Transportation	M. Jesuele	\$8.60 per hour/NTE \$4,644 annual prorated	10/16/18 - 06/30/19

3. SUPPORT STAFF TRANSFER

MOTION: Move that the Board approve the following support staff transfers:

NAME	POSITION/SCHOOL	REPLACING	BASE PAY	EFFECTIVE DATE
Maria Amoresano	P/T Food Service Worker/LTMS to Cook (5.75 hrs per day)/LTMS	A. Ackerman	\$16 per hour/NTE \$16,744 annual prorated	10/16/18 - 06/30/19
Joseph Dillon	Custodian/LHS to	S. Rizzo	\$37,785 Step F + \$1,439	11/01/18 - 06/30/19

Maintenance Worker/District	black seal + \$350 longevity, prorated
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4. SALARY ADJUSTMENT

MOTION: Move that the Board approve the following salary adjustment:

NAME	REASON	EFFECTIVE DATE	AMOUNT
Catherine Rivera-Perez	P/T Food Service Worker increase in hours to 5.75 hrs per week	10/16/18	\$8.88 per hour/NTE \$9,292 annual prorated

5. CEU CREDITS

MOTION: Move that the Board acknowledge the following staff member for obtaining CEU credits as listed:

NAME	POSITION/SCHOOL	CREDITS	
Eric LaPelusa	Custodian/LTHS	5 ceu credits	Retro 08/21/2018

6. BEFORE/AFTER SCHOOL CHILDCARE

MOTION: Move that the Board approve the following staff members to work as regular or substitute paraprofessionals for the Before/After school childcare program at the rate of \$12/hour for the 2018-19 school year:

Janet Hojnacki	Kathleen Locandro	Laurie Pearce
Michelle Pullin		

7. SUBSTITUTE SUPPORT STAFF

MOTION: Move that the Board approve the following substitute support staff:

AIDE	CAFETERIA	CUSTODIAN
Sheree Cronin	Cheryl Lesniakowski	Robert Selk
Ann Marie Leiter	Toni Ann Pyle	
PARAPROFESSIONAL	SECRETARY	
Diane Doto	Monica Ippolito	
Monica Ippolito	Ann Marie Leiter	
Ann Marie Leiter	Mary Nolan (pending fingerprint approval)	
Stephanie Mata	Carolyn Reichert	
Heather Popielarczyk	Marisa Stachelski	