

# LACEY TOWNSHIP SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

**SPECIAL MEETING**

**ADOPTION OF THE 2021-2022 BUDGET**



**Thursday, May 6, 2021**  
**Lacey Township High School Auditorium**  
**6:00 p.m.**

**MEETING OUTLINE**  
**May 6, 2021**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. STATEMENT OF ADEQUATE NOTICE**

Adequate notice of this meeting was advertised in the Asbury Park Press and the Beacon on January 14, 2021, and by posting the notice in the Forked River Post Office and the Lanoka Harbor Post Office, and by filing a copy of the notice with the Lacey Township Clerk, as required by the Open Public Meetings Act.

**4. ROLL CALL FOR ATTENDANCE**

**5. REPORT OF THE SUPERINTENDENT**

Public Hearing for the 2021-2022 Budget

**6. PUBLIC COMMENT**

**7. AMENDMENT OF THE 2021-2022 SCHOOL YEAR TENTATIVE BUDGET**

MOTION: Move that the Board amend the Tentative Budget for the 2021-2022 school year as follows:

| Budget Acct. Number   | Budget Category                              | Description                              | Tentative Budget Amount | Increase/ (Decrease) | Final Budget Amount |
|-----------------------|--|--|-------------------------|----------------------|---------------------|
| <i>Appropriations</i> |  |  |                         |                      |                     |
| 11-110-100-101        | Kindergarten - Salaries of Teachers          | Correction to add 1 teacher salary.      | \$796,420               | \$67,700             | \$864,120           |
| 11-130-100-101        | Grades 6-8 - Salaries of Teachers            | Correction to add 1 teacher salary.      | \$4,376,953             | \$76,200             | \$4,453,153         |
| 11-212-100-101        | Multiple Disabilities - Salaries of Teachers | Addition of 1 MD Teacher - Ages 18 - 21. | \$390,398               | \$53,803             | \$444,201           |
| 11-213-100-101        | Resource Room - Salaries of Teachers         | Correction to add 1 teacher salary.      | \$3,648,478             | \$77,200             | \$3,725,678         |
| 11-214-100-101        | Autism - Salaries of Teachers                | Correction to add 1 teacher salary.      | \$543,849               | \$72,200             | \$616,049           |

|                             |  |   |                     |             |                     |
|-----------------------------|--|---|---------------------|-------------|---------------------|
| 11-402-100-500              | School Sponsored Athletics - Purchased Services                  | Reclassification of officials fees to Fund 20.                                      | \$173,650           | \$(10,750)  | \$162,900           |
| 11-402-100-610              | School Sponsored Athletics - Supplies and Materials              | Reduction in bid pricing for supplies and materials.                                | \$125,074           | \$(11,813)  | \$113,261           |
| 11-000-270-390              | Student Transportation Services - Other Purchased Services       | Reclassification of line items to the Other Purchased Services account.             | \$0                 | \$17,638    | \$17,638            |
| 11-000-270-420              | Student Transportation Services - Cleaning, Repair & Maintenance | Reclassification of line items to the Other Purchased Services account.             | \$18,000            | \$(5,000)   | \$13,000            |
| 11-000-270-443              | Transportation - Lease Purchase Payments                         | Prepayment of 2021-2022 lease payments.   | \$218,449           | \$(153,449) | \$65,000            |
| 11-000-270-800              | Student Transportation Services - Other Objects                  | Reclassification of line items to the Other Purchased Services account.             | \$33,338            | \$(12,638)  | \$20,700            |
| 11-000-291-260              | Unallocated Benefits - Workers Compensation                      | Reduction in workers compensation premium.  | \$610,831           | \$(31,240)  | \$579,591           |
| 11-000-291-290              | Unallocated Benefits - Other Employee Benefits                   | Reclassification of terminal leave.   | \$768,439           | \$(310,124) | \$458,315           |
| 11-000-270-299              | Unallocated Benefits - Unused Sick Payment                       | Reclassification of terminal leave - net of prepayment of 2021-2022 terminal leave. | \$0                 | \$170,273   | \$170,273           |
| <b>Total Appropriations</b> |  |   | <b>\$11,703,879</b> | <b>\$0</b>  | <b>\$11,703,879</b> |

## 8. ADOPTION OF THE 2021-2022 SCHOOL YEAR BUDGET

MOTION: Move that the Board adopt the final budget for the 2021-2022 school year.

WHEREAS, the Lacey Township School District Board of Education adopted a tentative budget on March 18, 2021 to be submitted to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on March 31, 2021 and

WHEREAS, the approved budget was advertised in the legal section of the Asbury Park Press and the Beacon on April 29, 2021; and

WHEREAS, the approved budget was presented to the public during a public hearing on May 6, 2021;

WHEREAS, subsequent to the public hearing the approved budget was amended to include revisions as outlined above;

NOW THEREFORE BE IT RESOLVED that the budget - as amended - be adopted for the 2021-2022 school year using the 2021-2022 state aid figures and the Secretary to the Board of Education be authorized to submit the following adopted budget to the Executive County Superintendent of Schools in accordance with the statutory deadline:

|                            | General           | Special          | Debt           |                   |
|----------------------------|-------------------|------------------|----------------|-------------------|
|                            | <u>Fund</u>       | <u>Revenues</u>  | <u>Service</u> | <u>Total</u>      |
| Total Expenditures         | \$72,658,823      | \$3,874,991      | \$3,650,200    | \$80,184,014      |
| Less: Anticipated Revenues | <u>21,692,788</u> | <u>3,874,991</u> | <u>555,287</u> | <u>26,123,066</u> |
| Taxes to be Raised         | \$50,966,035      | \$0              | \$3,094,913    | \$54,060,948      |

And to advertise said tentative budget in the Asbury Park Press newspaper in accordance with the form suggested by the State Department of Education and according to law; and

#### **Adjustment for Use of Banked Cap**

BE IT RESOLVED that the Lacey Township Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.3(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$300,000 for the purposes of maintaining instructional programs and staff. The district intends to complete said purposes by June 2022.

#### **Capital Reserve Withdrawal - Excess Cost**

Included in budget line 600, Budgeted Withdrawal from Capital Reserve – Excess Costs & Other Capital Projects, is \$1,634,000 that is for other capital projects - the replacement of boilers at the Lacey Township High School. The total cost of this project is estimated to be \$1,634,000 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

#### **Maintenance Reserve Withdrawal**

BE IT RESOLVED that, per N.J.A.C. 6A:23A-14.2, the Board of Education includes in the proposed budget the withdrawal of \$400,000 from the

Maintenance Reserve Account. The district has fully exhausted all eligible statutory spending authority for required maintenance and must increase the base budget for the purposes of maintaining its facilities - specifically, various plumbing, electrical, and mechanical projects as outlined in the Comprehensive Maintenance Plan for account 11-000-261-420. The district intends to complete said purposes by June 2022.

#### **Travel and Related Expense Reimbursement**

WHEREAS, the Lacey Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Lacey Township Board of Education established \$57,825 as the maximum travel amount for the current school year and has expended \$41,081 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$65,500 for all staff and board members for the 2021-2022 school year.

#### **Alternative Revenue Projection - SEMI**

Move that the Board of Education approve an alternate revenue projection of \$54,254 for the 2021-2022 Special Education Medicaid Initiative (SEMI) program as approved by the Ocean County Interim Executive County Superintendent.

#### **Authorization to Implement the 2021-2022 Budget**

BE IT RESOLVED, that the Lacey Township School District Board of Education authorize the Superintendent and Business Administrator/Board Secretary to implement the 2021-2022 budget pursuant to local and state policies.

#### **A4F – Tax Levy Certification Forms A and B**

BE IT RESOLVED, that the amount required for school purposes in the

school district of Lacey Township, County of Ocean for the 2021-2022 school year is \$54,060,948 and is required to be levied for local school district purposes.

### **Approval of the 2021-2022 Tax Payment Schedule**

BE IT RESOLVED, that the Lacey Township School District Board of Education approve the following payment schedule to receive the current expense tax levy and the debt service tax levy for the 2021-2022 school year.

| <b>Date Due</b>                    | <b>Amount Due</b>   | <b>General Fund</b> | <b>Debt Service Fund</b> |
|------------------------------------|---------------------|---------------------|--------------------------|
| July 10, 2021                      | \$4,500,952         | \$4,247,169         | \$253,783                |
| August 10, 2021                    | 4,247,169           | 4,247,169           | 0                        |
| September 10, 2021                 | 4,559,755           | 4,247,169           | 312,586                  |
| October 10, 2021                   | 4,247,169           | 4,247,169           | 0                        |
| November 10, 2021                  | 4,247,169           | 4,247,169           | 0                        |
| December 10, 2021                  | 5,277,775           | 4,247,169           | 1,030,606                |
| January 10, 2022                   | 4,247,169           | 4,247,169           | 0                        |
| February 10, 2022                  | 4,247,169           | 4,247,169           | 0                        |
| March 10, 2022                     | 5,745,107           | 4,247,169           | 1,497,938                |
| April 10, 2022                     | 4,247,169           | 4,247,169           | 0                        |
| May 10, 2022                       | 4,247,169           | 4,247,169           | 0                        |
| June 10, 2022                      | 4,247,176           | 4,247,176           | 0                        |
| <b>Total 2021-2022 School Year</b> | <b>\$54,060,948</b> | <b>\$50,996,035</b> | <b>\$3,094,913</b>       |

### **9. BOARD COMMENT**

### **10. ADJOURNMENT**