

LACEY TOWNSHIP SCHOOLS

SCHOOL TEACHER

QUALIFICATIONS:

1. New Teacher Certification
2. A Bachelor's Degree

REPORTS TO:

Principal/Certificated Supervisor

JOB GOAL:

To provide a program of instruction and a classroom environment conducive to learning and pupil growth through the utilization of those means available within the district.

PERFORMANCE RESPONSIBILITIES:

1. Implements by instruction and action the district's philosophy of education and instructional goals and objectives.
2. Develops lesson plans in order to adapt the curriculum to the needs of pupils.
3. Translates lesson plans, where applicable, into learning experiences to efficiently utilize the available time for instruction.
4. Establishes and promotes acceptable standards of pupil behavior, consistent with the supervisory assistance provided, to achieve a functional learning atmosphere in the classroom.
5. Evaluates pupils' progress, keeps appropriate records and prepares progress reports.
6. Communicates with parents through conferences and other means to discuss pupil's progress in relation to the school program.
7. Cooperates with other professional staff members in assessing and helping pupils deal constructively with health, attitude and learning problems.
8. Maintains professional competence and continuous improvement through selected professional growth activities.
9. Administers pupil assessment instruments in accordance with district testing policy and program, reviews and uses the results where applicable.
10. Upholds and enforces school rules, administrative regulations, and board policy.
11. Attends staff meetings.
12. Participates in the selection of texts and instructional support materials where applicable, in cooperation with other appropriate teaching and supervisory personnel.

SCHOOL TEACHER

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EVALUATION:

Performance of this job will be evaluated annually in accordance with provisions of the Board's policy on Evaluation of Professional Personnel.

APPROVED:

LACEY TOWNSHIP BOARD OF EDUCATION DATE: August 20, 1979

REVISED:

LACEY TOWNSHIP BOARD OF EDUCATION DATE: Sept. 8, 1981