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**Lacey Township School District Board of Education
Policy Committee Meeting
Co-Curricular, Safety & Security, LTASA**

AGENDA - May 10, 2023 - Board Office Conference Room

Kim Klaus, **Chairperson**
Cheryl Armato
Jack Conaty

Salvatore Armato, Alternate
Vanessa R. Pereira - Superintendent

New Policy/Regulations for Review and/or Discussion:

- P 0144 - Board Member Orientation and Training (revised)

N.J.A.C. 6A:28 – School Ethics Commission has been re-adopted by the New Jersey State Department of Education with revisions. These revisions were formally approved on March 3, 2023. Bylaw Guide 0144 is the only Guide affected by the revisions to N.J.A.C. 6A:28. Revisions to N.J.A.C. 6A:28-4.1 change the requirement for a Board Member to receive their initial training from “during the member’s first term” to “within 90 days” of a new Board member’s first term. That initial training must include instruction on a Board member’s responsibilities regarding the School Ethics Act. Strauss Esmay has made this revision and Bylaw Guide 0144 is recommended.

- P/R 2520 - Instructional Supplies (M) (revised)

Policy and Regulation Guides 2520 have been revised to reflect current best practices. These revised Guides allow for the Superintendent to designate a staff member to develop regulations for the selection and utilization of instructional supplies. Regulation Guide 2520 has been revised to remove the blanks and provide the Principal or designee the responsibility for the inventory and distribution of supplies. The process outlined in Regulation Guide 2520 may be revised to reflect local practices. Policy and Regulation Guides 2520 are mandated in accordance with N.J.S.A. 18A:34-1.

- P 3217 - Use of Corporal Punishment (revised)
- P 4217 - Use of Corporal Punishment (revised)

Policy Guide 3217 has been revised to align directly with the governing statute N.J.S.A. 18A:6-1. Policy Guide 3217 addresses the situations in which it is appropriate for staff members to use force when dealing with a student. Policy Guide 4217 has been developed to address the requirements in

N.J.S.A. 18A:6-1 for support staff members because the statute requires compliance by any person employed by the Board. Policy Guides 3217 and 4217 are recommended.

- P 5305 - Health Services Personnel (M) (revised)

N.J.A.C. 6A:16-2.3 has been re-adopted by the New Jersey State Board of Education with revisions. N.J.A.C. 6A:16-2.3 outlines the roles and responsibilities of the school physician, certified school nurse, certified school nurse/non-instructional, and non-certified school nurse. Strauss Esmay revised Policy Guide 5305 to include language from N.J.A.C. 6A:16-2.3 addressing the requirements for the school physician's license status and required employment contract, and to incorporate all of the provisions of N.J.A.C. 6A:16-2.3. Policy Guide 5305 is now mandated as the requirements for school district medical personnel should be adopted by the Board based on the recent pandemic and increased scrutiny on a district's practices concerning medical care of students and staff.

- P/R 5308 - Student Health Records (M) (revised)

N.J.A.C. 6A:16 – Programs to Support Student Development and N.J.A.C. 6A:32-7 – Student Records have been re-adopted by the New Jersey State Department of Education with revisions. Strauss Esmay has updated Policy and Regulation Guides 5308 with minor revisions due to language changes in N.J.A.C. 6A:16-2.4 and 6A:32-7.4. Policy and Regulation Guides 5308 must be adopted by the Board and are mandated.

- P/R 5310 - Health Services (M) (revised)

N.J.A.C. 6A:16 – Programs to Support Student Development has been re-adopted by the New Jersey State Department of Education with revisions. Policy and Regulation Guides 5310 have been updated to address the revisions to N.J.A.C. 6A:16-1.3, 2.1, and 2.2. These Administrative Code revisions are minimal and include updates to terminology and a reordering of the provisions in the Administrative Code. Policy and Regulation Guides 5310 have been revised to address these changes. In addition, Policy Guide 5310 has been revised to remove provisions that are duplicated verbatim in Regulation Guide 5310. Policy and Regulation Guides 5310 must be adopted by the Board and are mandated.

- P 7440 - School District Security (M) (revised)

N.J.S.A. 18A:41-7.1 was recently revised. Prior to this revision, the district was required to provide local law enforcement copies of current blueprints and maps of all schools and school grounds in the district and to provide revised copies to law enforcement upon making any changes. N.J.S.A. 18A:41-7.1 now requires the district to provide local law enforcement authorities with "critical incident mapping data" for all schools and school grounds and any subsequent revisions to the "critical incident mapping data". The revised statute provides a description of "critical incident mapping data" and this new requirement replaces the old requirement of providing blueprints or maps. Policy Guide 7440 has been revised to reflect the revisions to N.J.S.A. 18A:41-7.1, addresses the statutory requirements in detail, and includes the statutory definition of "critical incident mapping data". Policy Guide 7440 is mandated.

- P 9100 - Public Relations (Abolished)

A district may have Policy Guide 9100 – Public Relations in their Policy Manual, which includes similar language that is included in N.J.A.C. 6A:23A-5.2 and Policy Guide 9120. Policy Guide 9120 is mandated as a result of the State Board of Education adopting Fiscal Accountability, Efficiency, and Budgeting Procedures (Accountability Regulations) first introduced in 2009. N.J.A.C.

6A:23A-5.2 requires a public relations and professional services policy consistent with the provisions of the Administrative Code. The public relations provisions of N.J.A.C. 6A:23A-5.2 are included in the mandated Policy Guide 9120. As Policy Guide 9100 is not a mandated Policy and the provisions of Policy Guide 9120 are mandated by N.J.A.C. 6A:23A-5.2(a), it is recommended Policy Guide 9100 be abolished.

Co-Curricular - no agenda items to discuss

Safety and Security

- Active Shooter Training Request from Detective Ewart:

Our agency is in the process of planning this year's required Active Shooter Training. This year we were hoping to utilize the Cedar Creek School, as we are looking to familiarize the department members with the rest of the district's buildings moving forward. Lieutenant Flynn asked me to see if two dates are available for the trainings:

Saturday, October 7, 2023

Saturday, October 21, 2023

The trainings will take place from 10:00 am until 4:00 pm, but the instructors will need to be in the building by 8:00 am to begin setting up. The cleanup for each day should be complete by 5:00 pm.

Given the nature of the training, we intend to have our Class 3 officers participate, and would like to have your security officers attend as well.

Lt. Flynn also asked me to extend an invitation to you or any other administrators who would like to attend to observe either or both of the sessions.

LTASA - no agenda items to discuss

Other

- New Building Times - 2023-2024 School Year
- Realignment - Update LFRP
- Summer Hours (Green Calendar)

Next Meeting: Wednesday, June 7, 2023 @ 4:15 pm