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## **Lacey Township School District Board of Education Curriculum Committee Minutes**

### ***Curriculum, Special Education, Health & Wellness, Community Relations, LTEA Liaison, Technology***

Minutes - August 6, 2024 @ 2:30 pm  
[Board Office](#)

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Linda Walker - Chairperson  
Cheryl Armato  
Skip Peters, Alternate  
William W. Zylinski - Assistant Superintendent

Meeting Adjourned at 4:30pm

#### **Curriculum**

- Enrichment School Survey to include paid adoption for 2025 Summer
  - New “Principal” Jamie Sassano did an excellent job
  - Positive feedback from parents and students has been received

**Mr. Zylinski shared some of the details of this year's summer program. Over 300 students attended. This will be the last year of the federal funding that was used to operate the program. We will be investigating if a paid program will be feasible in the future with an interest survey that went out to parents.**

- List of Approved Field Trips

**Mr. Zylinski shared the annual list of field trip locations that will be board approved but shared that due to budget cuts many of the field trips that have occurred in the past will have to be funded from outside sources.**

- Student/Parent Handbooks
  - Preschool (Staff and Student Handbooks)
  - Elementary
  - Middle School
  - High School
  - Technology
  - Transportation

**Mr. Zylinski discussed the handbooks for the different levels. These are each published on each web site for the school year and will be signed off through the Realtime portal by parents and students where applicable prior to the start of the school year.**

- Substitute Handbook

**Mr. Zylinski shared this year's version of the substitute handbook with the committee. Each month a short orientation takes place with prospective substitutes where they are given a copy for their reference.**

- Program of Studies - LTHS and LTMS

**Mr. Zylinski shared this year's program of studies for the high school and middle school. These are critical documents because they are the core of the academic program for both buildings. They contain a wealth of information including sequencing, credit attainment and graduation requirements for each class.**

- Random Drug Testing (yearly report)

**Mr. Zylinski shared the random drug testing report for the 2023-2024 school year. 483 random test samples were collected between the high school and the middle school.**

- NJGPA Results

**Mr. Zylinski shared the results with the committee and these will be presented at the Board meeting.**

- AP Scores

**Mr. Zylinski shared the results with the committee and these will be presented at the Board meeting.**

- 2023-2024 Annual HIB Report

**Mr. Zylinski shared a detailed report with the committee. These are presented to the public in December and June.**

- Virtual Emergency Learning

**Mr. Zylinski shared a copy of this plan that details how we would continue to educate students if they were required to stay home. This is required by the federal ESSER requirements.**

- Curriculum Text Materials 2024-2025

**Mr. Zylinski shared the copy for approval for use in the 2024-2025 school year.**

- MOU - Society for the Prevention of Teen Suicide

**Mr. Zylinski shared a memorandum of agreement with the committee that details the proposed relationship the high school will have with the Prevention of Teen Suicide Organization. Staff members will be trained in the curriculum which will be implemented largely in the health classroom.**

- Course Approval - History of New Jersey
- Course Approval - Narrative Through Film Study

**Mr. Zylinski shared these courses that will be offered at the middle school.**

### **Special Education**

- Last day of ESY is Thursday 8/8 - New supervisor, Alyse Spafford, did an excellent job running the program. Mr. Bond and Mrs. Krakovsky have received positive feedback regarding her leadership.

## **Technology**

- Summer imaging in progress, working through 12 month employees
  - Updated to Windows 11
- Desktop purchases imaged and ready for install at the conclusion of Summer Enrichment Academy
- Chromebook purchase delivered, inventoried ready to be dispersed
- Network printers to be delivered 8/13, replace oldest network printers at elementary schools
- Rebuild of print servers used by each school
- FMX platform fully implemented and pushed out

## **Community Relations**

- nothing to report

## **Personnel**

- nothing to report

## **LTEA**

- nothing to report

## **Other**

- nothing to report

**Next Meeting - Scheduled for September 10, 2024 @ 2:30pm**

Respectfully Submitted,

*William W. Zylinksi*

Assistant Superintendent