



Lacey Township School District Board of Education

Minutes Finance & Operations Committee

Board Office Conference Room

Monday, June 5, 2023 - Board Office

Call to Order: 9:04 a.m.

Members Present: Frank Palino - Chairperson
Linda Downing - Committee Member
Kim Klaus - Committee Member, via phone
Vanessa R. Pereira - Superintendent
Sharon Silvia - Business Administrator

Members Absent: None

Agenda Items:

- *Facilities*
 - STEM Room Project Update
 - Ms. Silvia updated the committee on this project. Discussion followed.
 - FR Roof Project Update
 - Ms. Silvia updated the committee on the status of the project. The bid is to be received June 8, 2023.
- *Finance*
 - Grant Committee Update
 - Ms. Silvia led a discussion on the grant committee progress. Discussion followed.
 - Appropriation of Fund Balance
 - Ms. Silvia led a discussion on the need to appropriate fund balance in order to meet the current school year obligations. Discussion followed.
 - Insurance Quote
 - Ms. Silvia led a discussion on the preliminary insurance quote for property, liability, auto and error & omissions coverage. Discussion followed.
- *Food Services*
 - No items to report
- *Human Resources*
 - No items to report
- *Security*
 - No items to report
- *Technology*
 - Swipe In/Out

- Ms. Silvia led a discussion on the swipe in/out system. Discussion followed.
- *Transportation*
 - Updated Walking Zone Map
 - Ms. Silvia reviewed the updated walking zone map with the committee. Discussion followed.
 - “Stuff the Bus” - Seabreeze Community Bus Usage (July 16th)
 - Ms. Silvia led a discussion on a fundraising event. Discussion followed.
 - Bus Route for Private Schools
 - Ms. Silvia led a discussion on the private school bus route. Discussion followed.
- *Upcoming BOE Meetings*
 - New Business Section
 - Ms. Silvia reviewed the New Business Section of the June agenda.
 - Use of Facilities
 - Professional Days and Workshops
- *Other*
- Graduation/Promotion Schedule
 - LTMS 6/15/23 @6pm (rain date 6/16/23 @3pm)
 - LTHS 6/16/23 @6pm (rain date 6/17/23 @11am)

Next Meeting - July 10, 2023 @ TBD

Adjournment: 10:59 a.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Sharon Silvia". The signature is written in a cursive, flowing style. Below the signature is a solid horizontal line.

Sharon Silvia

Business Administrator/Board Secretary