

# POLICY

## LACEY TOWNSHIP BOARD OF EDUCATION

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BOARD COMMITTEES

### 0155 BOARD COMMITTEES

The Board of Education authorizes the creation of committees of Board members charged to conduct studies, make recommendations to the Board, and act in an advisory capacity. Committees are not authorized to take action on behalf of the Board.

The President shall appoint Board members to serve a one-year term on Board standing committees. The three standing committees shall be known as Finance & Operations Committee, Curriculum Committee and Policy Committee.

These committees shall meet monthly prior to the monthly full Board Business meetings. Minutes of all committee meetings shall be distributed to all Board Members in time for the next business meeting following the Committee meetings.

The Finance & Operations Committee responsibilities/topics include:

- Finance
- Facilities
- Food Service
- Technology (Hardware)
- Transportation
- Township Liaison

Curriculum Committee responsibilities/topics include:

- Curriculum, Programs, and Field Trips
- Special Education
- Health and Wellness
- LTEA Liaison
- Community Relations
- Technology (Software)

Policy Committee responsibilities/topics include:

- Policy
- Co-curricular
- Safety and Security
- LTASA Liaison



## Membership

Committee members shall be appointed by the President of the Board at the annual Reorganization Meeting.

The President of the Board shall appoint all committees of the Board and serve as committee member ex-officio in accordance with Board Bylaw No. 0171.

At the discretion of the Superintendent or designee, the Superintendent may be appointed as a non-voting member of any committee and shall be appointed as a non-voting member when he/she requests such membership. The same provision shall be made for the Board Secretary.

Community advisors to any Board committee may be appointed by the President at the request of the chairman of the committee, but the committee may consult with district employees in reference to any matter within the general charge to the committee.

An ad hoc committee may be created and charged at any time by the President or a majority of the Board members present and voting. The President shall appoint members to any committee so created and charged; members shall serve until the committee is discharged.

Committees shall consist of no more than three Board members. A member may request or refuse appointment to a committee; a member's refusal to serve on any one committee shall not prejudice his/her appointment to another committee.

The Board reserves the right to meet and work as a Committee of the Whole in informational, discussion, and exploratory sessions. No official action shall be taken at these meetings unless so advertised.

Committee meetings may be called at any time by the committee chairperson or when a meeting is requested by a majority of the members of the committee.

Committee meetings shall not be open to the public, except that a majority of the committee or the chairperson may open the meeting to the public or invite persons whose knowledge or expertise may be useful to the committee.

Adopted: November 21, 2005

Revised: March 18, 2019

Revised: February 18, 2020

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