

Lacey Township School District

Addendum to January 16, 2025 Board Agenda

(A) NEW BUSINESS

8. RECEIPT OF PROPOSALS AND AWARD OF CONTRACT FOR STUDENT AGED CHILDCARE SVCS.

MOTION: WHEREAS, on Friday, November 22, 2024 the Lacey Township School District Board of Education (the “Board”) solicited proposals for Student Aged Childcare Services (“the Work”); and

WHEREAS, on Tuesday, December 17, 2024, the following proposals were received and publicly read:

One Step Forward
34 Manchester Avenue, Suite 102
Forked River, NJ 08731

Evaluation Process:

The respondents’ proposals were reviewed and evaluated by the Evaluation Committee using the following criteria:

- I. Technical Criteria
- II. Management Criteria
- III. Cost Criteria

Methodology of Awarding Contract:

All proposal responses were evaluated on the basis of whose response is most advantageous to the district, price and other factors considered, and whose response will provide the highest quality of service at fair and competitive prices. The Evaluation Committee reviewed the proposal and evaluated it on a one hundred (100) point system as follows:

Category	Value Points
A. Technical Criteria: 1. Description of Services	35 points
B. Management Criteria: 1. Business Organization 2. Qualifications/Relevant Experience	15 points
C. Cost Criteria: 1. Fee Proposal	50 points

NOW, THEREFORE, BE IT RESOLVED, that upon review by Ms. Sharon Ormsbee, Business Administrator, Board Secretary, Purchasing Agent, and based upon the evaluation analysis completed by the Evaluation Committee, award of the contract for Student Aged Childcare Services is recommended to the following provider:

WHEREAS, after a full and comprehensive review of the project and the proposals received, the Board has determined that the lowest responsive and responsible proposal for the Work is as follows.

Provider	Initial Term	Subsequent Terms			
One Step Forward	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
Annual Registration Fee	\$75	\$75	\$75	\$75	\$75
After School (5 Days/Week)	\$185/week	\$195/week	\$205/week	\$215/week	\$225/week
After School (Daily/Drop Off Rate)	\$38/day	\$40/day	\$42/day	\$44/day	\$47/day
Supply Fee (Annually)	\$35	\$35	\$35	\$35	\$35
Snack Fee	\$11/week	\$13/week	\$13/week	\$14/week	\$15/week
Late Pick Up Fee	\$20/15 Minutes	\$20/15 Minutes	\$20/15 Minutes	\$20/15 Minutes	\$20/15 Minutes
Cost Per Enrichment Program	\$62/program	\$68/program	\$73/program	\$78/program	\$83/program
Revenue to District	\$5,000/year**	\$5,200/year	\$5,400/year	\$5,600/year	\$5,800/year

* - 10% discount to families enrolling multiple siblings.

** - Prorated

NOW, THEREFORE BE IT RESOLVED, that after evaluating the proposal based upon the price and other factors, the Board of Education hereby awards the Contract for Student Aged Childcare Services to One Step Forward, with principal offices located at 34 Manchester Avenue, Suite 102, Forked River, New Jersey 08731, for an initial term from February 1, 2025 through June 30, 2026 - with an option to renew in accordance with the law for an additional year at the sole discretion of the Board of Education.

NOW, THEREFORE BE IT RESOLVED, that the Board of Education hereby awards the Contract for the Work in the above-referenced values and amounts to the above provider.

BE IT FURTHER RESOLVED, that the District professional staff take any and all action necessary to effectuate the purpose of the resolution.