

**SUBJECT TO APPROVAL**  
**LACEY TOWNSHIP BOARD OF EDUCATION**  
**MINUTES REGULAR MEETING - NOVEMBER 18, 2021**

**CALL TO ORDER**

The Regular Meeting of the Lacey Township Board of Education was held on November 18, 2021. The meeting was called to order by Board President Donna McAvoy at 6:03 p.m.

**PLEDGE OF ALLEGIANCE**

Mrs. McAvoy led all present in the Pledge of Allegiance.

**STATEMENT OF ADEQUATE NOTICE**

Adequate Notice of this meeting was advertised on the District website on January 14, 2021, and by posting the notice in the Forked River Post Office and the Lanoka Harbor Post Office, and by filing a copy of the notice with the Lacey Township Clerk, as required by the Open Public Meeting Act.

**ROLL CALL FOR ATTENDANCE**

Members Present: Donna McAvoy, Board President

Frank Palino, Vice President

Linda A. Downing

Regina Discenza

Harold "Skip" Peters, Jr.

Edward Scanlon

Kim Klaus

Also Present: Dr. Vanessa P. Clark, Superintendent

William W. Zylinski, Assistant Superintendent for Curriculum & Instruction

Patrick S. DeGeorge, Business Administrator/Board Secretary

Joseph F. Betley, Board Attorney

## **PUBLIC COMMENT - AGENDA ITEMS**

Public comment requesting a copy of the final Harassment, Intimidation and Bullying Report. Mr. DeGeorge, Mr. Zylinski, and Mr. Betley responded.

## **BOARD MEMBER AND SUPERINTENDENT COMMENTS**

Mrs. Discenza commented on the Use of Facilities fees, annual audit report, and discussing a personnel item during the Private Session. Mr. Palino inquired about bills list item, Alumni Channel. Mr. DeGeorge responded.

## **PRIVATE SESSION**

Be It Resolved, that a private session be convened for the purpose of discussing:

- Confidential Student Matters - HIB
- Confidential Personnel Matters
- Confidential Legal Matters - Including, but not limited to the Current Caseload
- Confidential Contractual Matters - Collective Bargaining

The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. The length of the private session is estimated to be fifty (50) minutes after which the Board shall reconvene and proceed with business. Action may be taken.

*Motion by Mrs. Downing, seconded by Mr. Peters. All were in favor.*

*The Board entered Private Session at 6:12 p.m.*

Move to adjourn Private Session.

*Motion by Mrs. Discenza. All were in favor. Private Session adjourned at 7:00 p.m.*

## **REPORTS AND COMMENTS**

- **Student Representatives**

Student Representative, **Mason Heck, Senior Class President**, stated the Homecoming Dance was a huge success.

Battle of the Classes has been rescheduled to May 2022. The next SGA meeting is December 6th at 1:45 p.m.

Student Representative, **Alexis Frazee, SGA President**, presented the Matthew Blum Unsung Hero Award for the month of November to **Ryan Fitzgerald**. Ryan will be recognized in person at the December meeting.

- **Report of the Superintendent**

Dr. Vanessa P. Clark, Superintendent, welcomed everyone in attendance. Thank you to the Student Representatives for their presentations. Thank you to the students who provided the cover artwork for the meeting agenda and the Superintendent Report. Congratulations to the Matthew Blum Unsung Hero award recipient. Tonight we will be accepting the retirement of Patrick S. DeGeorge, Business Administrator/Board Secretary effective July 1, 2022. Thank you for the many years of service to the Lacey Township School District. The District has been awarded funding for the Special Olympics Unified Champion School Program. High School fall play “Clue” is underway. Congratulations to the students for all their hard work. Congratulations to the Seniors of the Month and Vocational Senior of the Month.

**Presentations**

- Mr. Gregory Brandis, Principal, Lacey Township High School, presented the Seniors of the Month for November 2021, *Grace V. Giordano* and *Michael E. Price* and Vocational Senior of the Month, *Andrew T. McPherson*.
- Dr. Vanessa P. Clark, Superintendent, presented the Lacey Township School District *Staff Members of the Month for November*. Congratulations to *Stephanie Danziger*, Preschool Teacher at Mill Pond Elementary School and *Melissa Paz*, STEM Teacher at Mill Pond Elementary School.
- Dr. Vanessa P. Clark, Superintendent, shared the “Lacey Minute” for the month of November. Thank you to Mr. Muermann and his students for putting the presentation together.
- Dr. Vanessa P. Clark, Superintendent, congratulated Board President Donna McAvoy and former Board Member Robert Riggs on having met all the requirements for Certified Board Member Certification through NJSBA Board Member Academy.
- Mrs. Linda Downing, Board Member, presented and read the Resolution to former Board Member Mr. Robert Riggs.
- Mr. William W. Zylinski, Assistant Superintendent for Curriculum & Instruction, presented the 2020-2021 School Achievement Report

## **PUBLIC COMMENT**

Public comment regarding the mask mandate, personal choice, notifications sent to staff. Comment regarding vaccinations, the spread of COVID-19 and an article in a local media source. Resignation of Board of Education Member requested. Inquiry regarding the average cost per pupil versus external student tuition. Comment regarding building a Pre-K school. Inquiry as to how many students quarantine and are tested for COVID-19. Status of participation in the active lawsuit. (Upon exiting the meeting, numerous public attendees approached the dais and handed correspondence to each Board of Education Member and the Administrators.)

## **BOARD MEMBER COMMENT AND COMMITTEE REPORTS**

### **COMMITTEE REPORTS**

- **Policy Committee:**

Chairperson Mr. Peters reported for the Policy Committee. The committee discussed the policies and regulations to be approved for first read at the November Board meeting. Revised curriculum content and safety and security were discussed. Next meeting will be December 7th.

- **Curriculum Committee:**

Chairperson Mrs. Downing reported for the Curriculum Committee. The committee discussed staff professional development, Lacey Township High School Ocean County Academy Open House was rescheduled, job description, out of state field trips, parent/teacher conferences, number of students in sports and clubs, and the Student Achievement presentation. Also discussed the Community Based Instruction Professional Development Series with Rutgers University.

- **Finance & Operations Committee:**

Board Member Mr. Peters reported for the Finance & Operations Committee. Comment regarding exploring location options for the wrestling program to have practices. NJSIG performed a review of the district signage. A report is forthcoming. Shared service agreements were discussed. Income generation to develop other methods of revenue. Solar Renewable Energy Credits were discussed.

## **Spotlight on Graduates**

Mrs. Downing, Board Member, presented the “Spotlight on Graduates.” This month highlights District Administrators.

Jacqueline Ranuska ~ Class of 1988, Theresa Kilmurray ~ Class of 1988, Eric Fiedler ~ Class of 1990

Dr. Jeffrey Brewer ~ Class of 1992, Jason King ~ Class of 1992, Jessica Cellini ~ Class of 1993

Gregory Brandis ~ Class of 1995, Joseph Bond ~ Class of 2000

Congratulations to the Seniors of the Month, Vocational Senior of the Month, and the Matthew Blum Unsung Hero award recipient. Congratulations to the Staff Members of the Month. Congratulations to Mr. Harold “Skip” Peters on his reelection and Mr. Salvatore Armato on being elected as a new Board of Education member. Comments regarding a location for the wrestling program. Comment regarding the need of the Board of Education to meet as a whole once a month. Congratulations to all the student athletes and the Women’s Soccer Team being named South Jersey Group 3 State Champions. The Township Committee will recognize Coach Lou Vircillo on November 23, 2021 at 6:30 p.m. All are welcome to attend. Congratulations to the National Honor Society inductees. Three Board of Education seats will be available next year. Trunk or Treat was well attended. Thank you to the voters. Comment regarding mask wearing and following the mandate. Thank you to Mr. Zylinski on the presentation. Comment regarding the need for after school transportation. Thank you to the student representatives for their presentations. Thank you to Mr. Patrick DeGeorge for your years of service. Comment regarding exploring the option to join the lawsuit. This will be added to the three committee agendas. Happy Thanksgiving to all. Wonderful news in the Superintendent Report which can be found on the District website. Hope to see everyone in person for the next meeting held on Thursday, December 16 at 6:00 p.m.

## **RESOLUTIONS**

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***Move that the Board approve the following Meeting Minutes - A.1.:***

*Motion by Mrs. Discenza, seconded by Mrs. Downing. Roll call vote as follows:*

*Mrs. Klaus - aye*

*Mr. Scanlon - aye*

Mr. Peters - aye

Mrs. Discenza - aye

Mrs. Downing - aye

Mr. Palino - abstain

Mrs. McAvoy - aye

**(A) NEW BUSINESS (1 - 19)**

**1. MEETING MINUTES**

MOTION: Move that the Board approve the Minutes from the following meetings:

- Regular Meeting and appropriate attachments held on October 21, 2021 (A1)
- Private Session held on October 21, 2021

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***Move that the Board approve the following List of Bills - A.2.:***

*Motion by Mr. Palino, seconded by Mrs. Discenza. Roll call vote as follows:*

*Mrs. Klaus - aye*

*Mr. Scanlon - aye*

*Mr. Peters - abstain*

*Mrs. Discenza - aye; 950166 - abstain*

*Mrs. Downing - aye*

*Mr. Palino - aye*

*Mrs. McAvoy - aye*

**2. LIST OF BILLS - NOVEMBER 2021 (A2)**

MOTION: Move that the Board approve payment of bills for November 2021 totaling \$8,776,827.13.

<b>Fund 10</b>	General Current Expense	\$6,141,459.15
<b>Fund 20</b>	Special Revenue Fund	287,187.87
<b>Fund 61</b>	Cafeteria Fund	110,206.65
<b>Fund 90</b>	Agency Fund	2,237,973.46
	<b>TOTAL</b>	<b>\$8,776,827.13</b>

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***Move that the Board approve the following Transfer items - A.3.:***

*Motion by Mrs. Discenza, seconded by Mr. Scanlon. Roll call vote as follows:*

*Mrs. Klaus - aye*

*Mr. Scanlon - aye*

*Mr. Peters - aye*

*Mrs. Discenza - aye*

*Mrs. Downing - aye*

*Mr. Palino - abstain*

*Mrs. McAvoy - aye*

**3. BUDGET TRANSFERS - 2021-2022 SCHOOL YEAR**

MOTION: Move that the Board approve the following budget transfers for the 2021-2022 School Year:

<b>No.</b>	<b>From</b>	<b>Description</b>	<b>To</b>	<b>Description</b>	<b>\$ Amount</b>
#1	11-000-100-566	Tuition Private School Handicap.	11-000-100-569	Tuition - Other	\$29,000.00
#2	61-910-310-732	Cafeteria Equipment	61-910-310-610	Cafeteria Supplies	\$1,000.00
#3	20-231-100-101	Title I - Salaris	20-231-219-340	Title I - Professional Service	\$4,000.00
#4	20-250-219-320	IDEA Basic-Purchase Professional	20-250-219-610	IDEA Basic - Non-Instr. Supplies	\$1,000.00
#5	20-231-100-101	Title I - Salaries	20-231-219-610	Title I - Non-Instr. Supplies	\$1,000.00
#6	11-000-262-100	Oper/Maintenance Salaries	11-000-261-420	Required Maintenance Repairs	\$12,041.00

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***Move that the Board approve the following Finance items - A.4. - A.6.:***

*Motion by Mrs. Downing, seconded by Mr. Peters. Roll call vote as follows:*

*Mrs. Klaus - aye*

*Mr. Scanlon - aye*

*Mr. Peters - aye*

*Mrs. Discenza - aye*

*Mrs. Downing - aye*

Mr. Palino - aye

Mrs. McAvoy - aye

**4. S1701 REPORTING - OCTOBER 2021 (A3)**

MOTION: Move that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for October 2020, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

Further move that the Lacey Township School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **October 31, 2021**, after review of the Board Secretary's monthly financial reports (appropriations section) and Treasurer's Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**5. SALE OF SOLAR RENEWABLE ENERGY CREDITS (SRECS)**

MOTION: Move that the Lacey Township Board of Education memorialize the November 5, 2021 sale of 181 Funding Year 2022 Solar Renewable Energy Credits (SRECs) to Spectron Energy, Inc. at a market price of \$234 per SREC for a total of \$42,354 (less a \$1 per SREC, or \$181 commission).

**6. APPROVAL OF STATE APPROVED PROVIDER OF SPECIAL EDUCATION RELATED SERVICES**

MOTION: Move that the Board approve the following approved New Jersey Department of Education special education related service provider on an as-needed basis for the 2021-2022 school year:

Name	Related Service	Rate
Child Study Team Services, LLC 324 Brandon Blvd. Freehold, NJ 07728	Psychologist/Social Worker	\$375 per evaluation \$430 per day \$80 per hour
	LDTC	\$505 per day \$95 per hour
	Bilingual (full testing)	\$515 per evaluation

Costs to be appropriated from GAAP Account # 11-000-219-320-11-0000, not to exceed \$10,000.  
The term of contracts will be from November 19, 2021 through June 30, 2022.

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***Move that the Board approve the following Facilities items - A.7. - A.8.:***

*Motion by Mr. Palino, seconded by Mrs. Klaus. Roll call vote as follows:*

Mrs. Klaus - aye

Mr. Scanlon - aye



Mr. Peters - aye

Mrs. Discenza - aye

Mrs. Downing - aye

Mr. Palino - aye

Mrs. McAvoy - aye

**7. RECEIPT OF QUOTATIONS AND AWARD OF CONTRACT - ROOF REPAIRS**

MOTION: WHEREAS, on Monday, September 13, 2021, the Board issued Quotation BG-22-5 soliciting quotations for repairs to the shingle roof at the Cedar Creek Elementary School for the 2021-2022 school year (the "Work"); and

WHEREAS, as a result of the solicitation, on Tuesday, October 26, 2021 the following quotes were received:

Vendor	Total Cost
USA General Contractors Corp 167 Route 33 Manalapan, NJ 07726	\$12,040.78
McGuire Partners, LLC 1204 Maui Drive Forked River, NJ 08731	\$13,500.00

Note: This work is subject to the New Jersey State Prevailing Wage Act - N.J.S.A. 34:11-56.25, et seq.

THEREFORE BE IT RESOLVED, that after evaluating each quote based upon the price and other factors, the Board of Education hereby awards the Contract for the Work to USA General Contractors Corp with principal offices located at 167 Route 33, Manalapan, NJ 07726 in the not-to-exceed amount of \$12,040.78.

BE IT FURTHER RESOLVED, that the district professional staff take any and all action necessary to effectuate the purpose of the Resolution. Funds for this work are or will be available in GAAP Account #11-000-261-420-01-0000.

**8. USE OF FACILITIES**

MOTION: Move that the Board approve the following Use of Facilities: (As of 11/18/21)

Location	Organization	ID	Date(s)	Day(s)	Time	Fee
High School	Jersey Shore Car Show Foundation - Garden State Autorama	6099	06/25/22 06/26/22 (Rain Date)	Sa, Su	6:00 am - 5:00 pm	Y*
	Lacey Recreation - Open Gym Volleyball	5893	03/27/22 - 05/22/22 (8 dates)	Su	7:00 pm - 9:00 pm	N

	The Dance Centre - Rehearsal	5995	05/31/22	Tu	3:00 pm - 10:00 pm	Y*
	The Dance Centre - Recital	5998	06/11/22	Sa	7:00 am - 10:00 pm	Y*
	Trademark Dance Academy - Showcase	5801	02/11/22	F	2:00 pm - 8:30 pm	Y*
	Trademark Dance Academy - Recital	6000	06/05/22	Su	8:00 am - 10:00 pm	Y*
	Lacey Youth Wrestling Club Scott Stevens Wrestling Tournament	6062	02/06/22	Su	7:00 am - 7:00 pm	Y*
	Lacey Youth Wrestling Club Jersey Shore Youth Wrestling Tournament	6064	02/20/22	Su	7:00 am - 5:00 pm	Y*
	Lacey Youth Wrestling Club Jersey Shore Youth Wrestling Dual Meet	6078	12/04/21 - 01/22/22	Sa	7:00 am - 1:00 pm	Y*
	Lacey Youth Wrestling Club - Practice	6211	11/26/21 - 12/23/21	M - F	5:00 pm - 9:00 pm	N
	Lacey Youth Wrestling Club - Practice	6212	01/04/22 - 02/25/22	M - F	5:00 pm - 9:00 pm	N
	Forked River Rotary Club 2nd Annual Classic Car Show	6226	05/21/22 05/22/22 (Rain Date)	Sa, Su	11:00 am - 3:00 pm	N
Middle School	Lacey Recreation - Men's Over 45 Basketball	6199	01/09/22 - 06/12/22	Su	7:30 am - 10:30 am	Y*
	Lacey Recreation - Men's Over 45 Basketball	6200	02/06/22 - 04/03/22	Su	7:30 am - 12:00 pm	Y*
	Ocean County Math League	6206	12/10/21	F	8:00 am - 1:00 pm	N
Mill Pond	Lacey Lions Basketball	6088	01/03/22 - 05/23/22	M	6:00 pm - 10:00 pm	N
	Girl Scouts of Jersey Shore - Christmas Event	6205	12/17/21	F	5:00 pm - 7:00 pm	N
	Big Brothers Big Sisters - Mentoring Program	6234	11/23/21 - 05/24/22	Tu	2:00 pm - 3:15 pm	N

**NOTE:** Approval is subject to - and all groups agree to abide by - current Executive Orders issued by the Governor regarding the use of indoor space. The Board reserves the right to rescind requests based on issuance of future Executive Orders. \* Custodial and/or facility fees apply.

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***Move that the Board approve the following Other items - A.9. - A.11.:***

*Motion by Mrs. Downing, seconded by Mr. Palino. Roll call vote as follows:*

*Mrs. Klaus - aye*

*Mr. Scanlon - aye*

*Mr. Peters - aye; A.10. - nay*

*Mrs. Discenza - aye*

*Mrs. Downing - aye*

*Mr. Palino - aye*

*Mrs. McAvoy - aye*

**9. SCHOOL SAFETY AND SECURITY PLAN STATEMENT OF ASSURANCE**

MOTION: Move that the Board approve the School Safety and Security Plan Statement of Assurance for the 2021-2022 school year.

**10. LACEY TOWNSHIP SCHOOL DISTRICT SAFE RETURN PLAN**

MOTION: Move that the Board approve the submission of the Lacey Township School District Safe Return Plan (as posted on the District website) as part of the ARP-ESSER III Grant compliance.

**11. MEMORANDUM OF UNDERSTANDING BETWEEN THE LACEY TOWNSHIP SCHOOL DISTRICT AND BIG BROTHERS BIG SISTERS**

MOTION: Move that the Board approve the Memorandum of Understanding between the Lacey Township School District and Big Brothers Big Sisters for a school-based mentoring program.

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***Move that the Board approve the following Tuition and Transportation items - A.12. - A.13.:***

*Motion by Mrs. Discenza, seconded by Mrs. Klaus. Roll call vote as follows:*

*Mrs. Klaus - aye*

*Mr. Scanlon - aye*

*Mr. Peters - aye; A.12. Regional Day School - abstain*

*Mrs. Discenza - aye*

*Mrs. Downing - aye*

*Mr. Palino - aye*

*Mrs. McAvoy - aye*

**12. OUT-OF-DISTRICT BUS ROUTES FOR THE 2021-2022 REGULAR SCHOOL YEAR**

MOTION: Move that the Board approve the following updated in district and out of district bus routes for the 2021-2022 regular school year to run from September 1, 2021 through June 30, 2022, operated through

the Monmouth Ocean Educational Services Commission (MOESC), with the cost to be charged to GAAP Account #11-000-270-518-01-0000.

Student ID#	Route #	School	Vendor	Total Per Diem	Total Days	Total Cost
6902690272 6541674454 6381280295 1088647181 6902313495	SEB009	Alpha School	Hartnett	\$481.90	180	\$86,742.00
3768861566	8510	CCMCO	Kinder Glide Inc.	\$189.41	180	\$34,093.80
8289281530	6726	Central Regional	R & D Transit	\$71.92	180	\$12,945.60
6504456466	7555	Collier HS/MS	Hartnett	\$188.01	180	\$33,841.80
9267369746 5599041409	ESQ784	Neptune HS	St. Paul Transit	\$370.00	180	\$66,600.00
4181348477	ESQ620	Newmark HS	R & D Transit	\$298.00	180	\$53,640.00
5291871653 1045838895	5591	Regional Day	R & D Transit	\$186.26	180	\$33,526.80
3190471174	8787	Y.A.L.E.	Father N Son	\$344.14	180	\$61,945.20
					<b>TOTAL</b>	<b>\$383,335.20</b>

### 13. OUT OF DISTRICT PLACEMENT - 2021-2022 SCHOOL YEAR

MOTION: Move that the Board approve the out-of-district tuition for the 2021-2022 school year to be charged to GAAP Account #11-000-100-566-11-0000.

SCHOOL	STUDENT ID	TUITION COST	AIDE	TOTAL
Education Academy - eff. 11/8/21	907365	\$49,197.00	N/A	<b>\$ 49,197.00</b> Prorated

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***Move that the Board approve the following Policies and Regulations - A.14. - A.15.:***

*Motion by Mr. Peters, seconded by Mrs. Klaus. Roll call vote as follows:*

*Mrs. Klaus - aye*

*Mr. Scanlon - aye*

*Mr. Peters - aye*

Mrs. Discenza - aye

Mrs. Downing - aye

Mr. Palino - aye

Mrs. McAvoy - aye

#### **14. 1st READ POLICIES AND REGULATIONS**

MOTION: Move that the Board approve the first reading of the following Policies & Regulation:

P 2422	Comprehensive Health and Physical Education	Revised (B1)
P 2467	Surrogate Parents and Resource Family Parents	Revised (B2)
P 4219	Commercial Driver's License Controlled Substance & Alcohol Use Testing	Revised (B3)
P 5111	Eligibility of Resident/Nonresident Students	Revised (B4)
P 5114	Children Displaced by Domestic Violence	Abolish (B5)
P 5116	Education of Homeless Children	Revised (B6)
P 6311	Contracts for Goods or Services Funded by Federal Grants	Revised (B7)
P 6471	School District Travel	Revised (B8)
R 6471	School District Travel	NEW (B9)
P 8420	Emergency and Crisis Situations	Revised (B10)
P 8420.1	Fire and Fire Drills	Revised (B11)
P 8540	School Nutrition Program	Revised (B12)
P 8550	Meal Charges/Outstanding Food Service Bill	Revised (B13)
P 8600	Student Transportation	Revised (B14)
P 8810	Religious Holidays	Abolish (B15)

#### **15. 2nd READ POLICIES AND REGULATIONS**

MOTION: Move that the Board approve the second reading and adoption of the following Policies & Regulations:

P 1648.13	School Employee Vaccination Requirements	NEW (B16)
P 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals	Revised (B17)
R 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals	Revised (B18)
P 3224	Evaluation of Principals, Vice Principals, and Assistant Principals	Revised (B19)
R 3224	Evaluation of Principals, Vice Principals, and Assistant Principals	Revised (B20)
P 4146	Nonrenewal of Nontenured Support Staff Member	Revised (B21)
R 4146	Nonrenewal of Nontenured Support Staff Member	Revised (B22)
P 6115.01	Federal Awards/Funds Internal Controls - Allowability of Costs	NEW (B23)
P 6115.02	Federal Awards/Funds Internal Controls - Mandatory Disclosures	NEW (B24)
P 6115.03	Federal Awards/Funds Internal Controls - Conflict of Interest	NEW (B25)

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***Move that the Board approve the following Other items - A.16. - A.17.:***

*Motion by Mrs. Downing, seconded by Mr. Peters. Roll call vote as follows:*

*Mrs. Klaus - aye*

*Mr. Scanlon - aye*

*Mr. Peters - aye*

*Mrs. Discenza - aye*

*Mrs. Downing - aye*

*Mr. Palino - aye*

*Mrs. McAvoy - aye*

**16. 2021-2022 WINTER ATHLETIC SCHEDULE**

MOTION: Move that the Board approve the 2021-2022 Winter Athletic Schedule. (B26)

**17. JOB DESCRIPTION**

MOTION: Move that the Board approve the following job description:

Payroll Benefits Specialist (B27)

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***Move that the Board approve the following HIB items - A.18. - A.19.:***

*Motion by Mr. Scanlon, seconded by Mrs. Downing. Roll call vote as follows:*

*Mrs. Klaus - aye*

*Mr. Scanlon - aye*

*Mr. Peters - aye*

*Mrs. Discenza - aye*

*Mrs. Downing - aye*

*Mr. Palino - aye*

*Mrs. McAvoy - aye*

**18. HARASSMENT, INTIMIDATION & BULLYING**

MOTION: Move that the Board approve the HIB incident reports, as per Policy 5512 - Harassment, Intimidation and Bullying, as presented by the Superintendent during private session.

**19. HARASSMENT, INTIMIDATION & BULLYING**

MOTION: Move that the Board approve the Superintendent's recommendations as delineated on the October 2021 HIB report.

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***Move that the Board approve the following Donations - B:***

*Motion by Mrs. Downing, seconded by Mrs. Discenza. Roll call vote as follows:*

*Mrs. Klaus - aye*

*Mr. Scanlon - aye*

*Mr. Peters - aye*

*Mrs. Discenza - aye*

*Mrs. Downing - aye*

*Mr. Palino - aye*

*Mrs. McAvoy - aye*

*Thank you for your generous donations.*

**(B) DONATIONS**

MOTION: Move that the Board approve and accept the following generous donation(s):

SCHOOL	FROM	DESCRIPTION		AMOUNT
District	Women's Club of Lacey	Supplies for Life Skills Room		\$1,500
Cedar Creek	The Leiter Family	Books for Classroom Libraries		95
	The Brueckmann Family	Recess Cart Items		150
High School	Crossbridge Community Church	Supplies for the Community Closet		300
			<b>TOTAL</b>	<b>\$2,045</b>

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***Move that the Board approve the following Programs/Curriculum - C:***

*Motion by Mrs. Downing, seconded by Mr. Scanlon. Roll call vote as follows:*

*Mrs. Klaus - aye*

*Mr. Scanlon - aye*

Mr. Peters - aye

Mrs. Discenza - aye

Mrs. Downing - aye

Mr. Palino - aye

Mrs. McAvoy - aye

**(C) PROGRAMS/CURRICULUM**

**STUDENT TEACHER PLACEMENTS, OBSERVATIONS, PRACTICUMS, FIELDWORK AND INTERNSHIPS**

MOTION: Move that the Board approve the following Student Teacher Placements, Observations, Practicums, Fieldwork and Internships:

<b><u>Stockton University</u></b>			
Katie McGinley	Fieldwork	Gerardo Valecillos/LTHS	Spring 2022
<b><u>Rowan University</u></b>			
Daniel White	Student Teacher	James Handschuch Mentor/LTMS	Spring 2022
<b><u>Seton Hall University</u></b>			
Taylor Roncin	Internship	Loren McCue/LHS	Spring 2022

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***Move that the Board approve the following Professional Days and Workshops - D:***

*Motion by Mrs. Discenza, seconded by Mrs. Downing. Roll call vote as follows:*

*Mrs. Klaus - aye*

*Mr. Scanlon - aye*

*Mr. Peters - aye*

*Mrs. Discenza - aye*

*Mrs. Downing - aye; Travel - T. Dowd & W. Zylinski - abstain*

*Mr. Palino - aye*

*Mrs. McAvoy - aye*

**(D) PROFESSIONAL DAYS AND WORKSHOPS**

MOTION: Move that the Board approve the Professional Day/Workshops for the following:

NAME	SCHOOL	DATE	WORKSHOP	SUB	COST
Michelle Amos Joseph Bond Timothy Dowd	District	03/24-25/2022	NJPSA/NJASCD Annual Conference Atlantic City, NJ	N	\$1,600 (\$320 ea)



Mallory Krakovsky					
William Zylinski					
Crystal DeCaro	District	1/25-26/2022	School Nutrition Industry Conference, virtual	N	\$219
Alison Pizanie	LHS	1/4/2022	Increase Your Success as a Special Education	Y	\$558*
Rebecca Setaro			Resource Teacher, Cherry Hill, NJ		(\$279 ea)
Michael Kulzy	LTHS	various	Reading Apprenticeship Essentials I, virtual	Y	\$900
Joseph Brausam	MPS	12/15-18/2021	Midwest Clinic 2021, Chicago, IL	Y	\$1,000
Matthew Holmberg					(\$500 ea)
				<b>TOTAL</b>	<b>\$4,277</b>

**\*Grant Funded**

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***Move that the Board approve the following Certificated Personnel - E.1. - E.10.:***

*Motion by Mrs. Downing, seconded by Mr. Scanlon. Roll call vote as follows:*

*Mrs. Klaus - aye*

*Mr. Scanlon - aye*

*Mr. Peters - aye*

*Mrs. Discenza - aye*

*Mrs. Downing - aye*

*Mr. Palino - aye; E.1. - nay*

*Mrs. McAvoy - aye*

*Congratulations, welcome, and thank you.*

## **(E) CERTIFICATED PERSONNEL (1 - 10)**

### **1. RETIREMENT**

**MOTION:** Move that the Board approve the following retirement:

<b>NAME</b>	<b>POSITION/SCHOOL</b>	<b>EFFECTIVE DATE</b>
Patrick S. DeGeorge	Business Administrator/Board Secretary	07/01/22

### **2. REPLACEMENT POSITION**

**MOTION:** Move that the Board approve the following employment of replacement professional personnel:

<b>NAME</b>	<b>POSITION/SCHOOL</b>	<b>REPLACING</b>	<b>SALARY</b>	<b>EFFECTIVE DATE</b>
Barbara Byrnes	P/T .6 Spec Ed Teacher/MPS	A. Lavella	Step E, MA \$37,200 (prorated)*	01/18/22 (or sooner) - 06/30/22

Danielle Froslear	School Counselor/MPS	V. Guise	Step A, MA \$58,000 (prorated)* partially ESSER III funded	12/18/21 - 06/30/22
Cayenne Mandes	School Social Worker/LTHS	M. Brady	MA \$62,500 (prorated)*	12/13/21 - 06/30/22
Megan Schantz	ESL/BSI Teacher/LTHS	A. Mecca	Step E, BA + 20 \$58,500 (prorated)* pending certification	TBD - 06/30/22

**\*Pending Contract Negotiations**

#### **LONG TERM SUBSTITUTE**

<b>NAME</b>	<b>POSITION/SCHOOL</b>	<b>REPLACING</b>	<b>SALARY</b>	<b>EFFECTIVE DATE</b>
Cole Disputo	LTS Social Studies/Special Education/LTHS	D. Zwiren	Step A, BA \$51,000 (prorated)* (pending criminal history review/special education certification)	12/01/21 - 03/01/22

**\*Pending Contract Negotiations**

### **3. CO-CURRICULAR/ADVISORS/STIPENDS**

MOTION: Move that the Board approve the following recommendations for the 2021-2022 school year:

<b>NAME</b>	<b>POSITION/SCHOOL</b>	<b>STIPEND</b>
Melissa Brady	School Psychologist/LTHS	\$54.00/hr, not to exceed \$2,500.00 (10/25/21-11/19/21)
Daniel White	Armed Forces Club Advisor	\$2,353.00 (prorated)

### **4. CEU CREDITS**

MOTION: Move that the Board acknowledge the following professional staff members for obtaining CEU credits as listed:

<b>NAME</b>	<b>POSITION/SCHOOL</b>	<b>CREDITS</b>
Meryl Costa	Teacher/LHS	5 ceu credits

### **5. ATHLETIC VOLUNTEER**

MOTION: Move that the Board approve the following athletic volunteers:

<b>VOLUNTEER</b>	<b>POSITION/SCHOOL</b>	<b>HEAD COACH</b>
Jeffrey Gauthier	Wrestling/LTHS	Justin Bonitatis
Kevin Corrigan	Wrestling/LTHS	Justin Bonitatis

**6. AFTER SCHOOL TUTORING PROGRAM**

MOTION: Move that the Board approve the following teachers as tutors for the After School Tutoring Program at the rate of \$43.34 per hour\*\* not to exceed \$49,407.60 (ESSER III funded):

NAME/SCHOOL	
Alyssa McKay/ LTHS	Danny Fornoff/LTMS

**\*\*Pending Contract Negotiations**

**7. AFTER SCHOOL TUTORING PROGRAM - SPECIAL EDUCATION**

MOTION: Move that the Board approve the following teachers as tutors for the After School Tutoring Program - Special Education at the rate of \$43.34 per hour\*\* not to exceed \$113,637.48 (ESSER III funded):

NAME/SCHOOL		
Kaitlin Boyle/LHS	Marisa Italiano/LHS	Jaclyn Swomiak/CCS

**\*\*Pending Contract Negotiations**

**8. STRETCH PROGRAM**

MOTION: Move that the Board approve the following teachers as needed for the STRETCH program at a rate of \$43.34 per hour\* not to exceed the total budgeted amount of \$15,000.00:

Robert Cashin	Samantha DeJohn	Jamie Sassano	Alyssa McKay
Juliann Connelly	Allison Zieba	Shawn Zakar	Sara Pirchio
Debra Roleke	John Fischer	Gianna Gearity	Karen Hopson

**\*Pending Contract Negotiations**

**9. LEAVE OF ABSENCE**

MOTION: Move that the Board approve the following leaves of absence:

SWP = Sick Days With Pay

PD = Personal Days With Pay

FMLA = Family Medical Leave Act - No Pay, with Benefits

NJFLA = NJ Family Leave Act - No Pay, with Benefits

DLB = Discretionary, Extended or Other Leave - No Pay, with Benefits

DL = Discretionary, Extended or Other Leave - No Pay, No Benefits

ML = Military Leave With Pay

NAME	POSITION/ LOCATION	SWP	PD	FMLA	NJFLA	DLB	DL	ML
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Megan Barber (revised)	Teacher/LTHS	09/10/21 - 11/08/21				11/09/21 - 1/31/22		
Lovell Emery		11/10/21 - 12/03/21						
Daniel White	Resource Teacher/LTMS							11/08/21

# **10. EMPLOYMENT OF SUBSTITUTE PROFESSIONAL PERSONNEL**

MOTION: Move that the Board approve the employment of the following substitute professional personnel:

## **SUBSTITUTE TEACHER**

Lauren Giummarra (pending certification)	Kelsey Minnitti	Cheryl Scherer (pending certification)
Megan Schantz (pending certification)	Kaitlyn Metcalf (pending criminal history review/certification)	

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***Move that the Board approve the following Non-Certificated Personnel - F.1. - F8.:***

*Motion by Mrs. Downing, seconded by Mr. Scanlon. Roll call vote as follows:*

*Mrs. Klaus - aye*

*Mr. Scanlon - aye*

*Mr. Peters - aye*

*Mrs. Discenza - aye*

*Mrs. Downing - aye*

*Mr. Palino - aye*

*Mrs. McAvoy - aye*

## **(F) NON-CERTIFICATED PERSONNEL (1 - 8)**

### **1. RETIREMENT**

MOTION: Move that the Board approve the following retirement:

NAME	POSITION/SCHOOL	EFFECTIVE DATE
JoAnn Nicastro	P/T Cafeteria Lead/FRS	01/01/22
Toni Ann Pyle	P/T Food Service Worker/LHS	07/01/22

## 2. RESIGNATIONS

MOTION: Move that the Board approve the following resignation:

NAME	POSITION/SCHOOL	EFFECTIVE DATE
Lee Ann Holmberg	P/T Paraprofessional/FRS	11/19/21
Cheryl Scherer (amended)	Principal Secretary, District Supervisor/District	12/17/21

## 3. REPLACEMENT POSITION

MOTION: Move that the Board approve the following employment of replacement support staff:

NAME	POSITION/SCHOOL	REPLACING	BASE PAY	EFFECTIVE DATE
Kyle Annese	Custodian/CCS	V. Calarco	Step A \$39,867 (prorated) * - pending Criminal History Review and Black Seal License	11/22/21 - 06/30/22
Olivia Barrington	P/T Paraprofessional/MPS	M. Stone	\$17.00 per hour/NTE \$17,790 annual (prorated)*	11/19/21– 06/30/22
JoAnn Currie	P/T Lunch Duty Aide (3.5 hrs/day)/LHS	D. Sadowski	\$12.00 per hour/NTE \$7,560 annual (prorated)*	11/19/21 - 06/30/22
Sonya Cuzzone	P/T Paraprofessional/LHS	L. Augello	\$17.00 per hour/NTE \$17,790 annual (prorated)* (pending criminal history review)	TBD – 06/30/22
Carole Dzubaty	P/T Paraprofessional/MPS	K. Wedderman	\$17.00 per hour/NTE \$17,790 annual (prorated)*	11/19/21– 06/30/22
Lisa Keefner	Payroll Benefits Specialist/District	C. Hansen	\$37,000 (prorated)	12/13/21 - 06/30/22
Christine Johnson	Asst. Superintendent's Secretary/District	L. Dynak	\$38,500 (prorated)	01/01/22 - 06/30/22
Kathleen Locandro	Principal Secretary, District Supervisor/District	C. Scherer	Step D \$41,074 (prorated)*	12/17/21 - 06/30/22
John Provaznik	Custodian/LHS	N/A	Step A \$39,867 (prorated)*- (pending Criminal History Review and Black Seal License	11/22/21 - 06/30/22
John Smith	Educational Facilities Manager	M. Oliveira	\$72,000 (prorated)	12/01/21 - 06/30/22

Kelli Tallman	P/T Security Aide/Greeter (4 hrs/day)/LTMS	T. Tonachio	\$12.00 per hour/NTE \$8,640 annual (prorated)*	11/19/21 - 06/30/22
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**\*Pending Contract Negotiations**

#### **4. SUPPORT PERSONNEL CHANGE IN SALARY**

MOTION: Move that the Board approve the following change in salary of support personnel:

NAME	POSITION/SCHOOL	FROM PAY	TO PAY	EFFECTIVE
Jennifer Bonillo	P/T Paraprofessional/LTHS	\$17.00 per hour/NTE \$17,790 annual (prorated)*	\$17.00 per hour/NTE \$17,790 annual (prorated)* + toileting stipend	10/22/21
Ellen Ratcliff	Paraprofessional/LTHS	Step Q \$21,595 + \$3,150 longevity + toileting stipend*	Step Q \$21,595 + \$3,150 longevity (prorated)*	10/22/21
Jennifer Tymesko	P/T Paraprofessional/MPS	\$17.00 per hour/NTE \$17,790 annual (prorated)*	\$17.00 per hour/NTE \$17,790 annual (prorated)* + toileting stipend	10/22/21

**\*Pending Contract Negotiations**

#### **5. SUPPORT PERSONNEL SALARY ADJUSTMENT**

MOTION: Move that the Board approve the following employment of replacement support staff:

NAME	REASON	EFFECTIVE DATE	AMOUNT
John Smith	Acting Assistant to the Business Administrator for Grounds and Maintenance	10/22/21 - 11/30/21	\$51.85 per diem

#### **6. SUPPORT STAFF TRANSFER**

MOTION: Move that the Board approve the following support staff transfers:

NAME	POSITION/SCHOOL	BASE PAY	EFFECTIVE DATE
Ibet Manton	P/T Para/LTHS to LHS	As previously approved	10/22/21 - 06/30/22
Dayria Ortiz	P/T Para/LHS to LTHS	As previously approved	10/22/21 - 06/30/22
Tammy Wall	Paraprofessional/MPS to CCS	As previously approved	10/22/21 - 06/30/22

## 7. LEAVE OF ABSENCE

MOTION: Move that the Board approve the following leave of absence:

SWP = Sick Days With Pay

PD = Personal Days With Pay

FMLA = Family Medical Leave Act - No Pay, with Benefits (if applicable)

NJFLA = NJ Family Leave Act - No Pay, with Benefits (if applicable)

DLB = Discretionary, Extended or Other Leave - No Pay, with Benefits

DL = Discretionary, Extended or Other Leave - No Pay, No Benefits

ML = Military Leave With Pay

NAME	POSITION/ LOCATION	SWP	PD	FMLA	NJFLA	DLB	DL	ML
Constance Frank	P/T Para/MPS					09/01/21 - 04/14/22		

## 8. EMPLOYMENT OF SUBSTITUTE SUPPORT PERSONNEL

MOTION: Move that the Board approve the employment of the following substitute support personnel:

BUS AIDE	CUSTODIAN	DUTY AIDE	FOOD SERVICE WORKER	PARAPROFESSIONAL
Catherine Rivera Perez	Brian Cody	Lauren Giummarra	Maryanne Cruz	Lidia Augello
Kathleen Marciano (pending criminal history review)	Diane Vitale	Debra Maggio		Lauren Giummarra
		Catherine Rivera Perez		Debra Maggio
				Samantha VanHorn
SECRETARY	BUS DRIVER			
Lauren Giummarra	Victoria Musik (pending criminal history review/CDL			
Debra Maggio	Charles Steiner (pending criminal history review/CDL)			

## ADJOURNMENT

*Move to adjourn the Regular Meeting.*

*Motion by Mrs. Discenza, seconded by Mr. Peters. All in favor.*

*The Regular Meeting adjourned at 9:26 p.m.*

*Respectfully submitted,*



Patrick S. DeGeorge  
Business Administrator/Board Secretary