

SUBJECT TO APPROVAL

LACEY TOWNSHIP BOARD OF EDUCATION MINUTES REGULAR MEETING - JANUARY 21, 2021

CALL TO ORDER

The Regular Meeting of the Lacey Township Board of Education was held on January 21, 2021 by remote means via Zoom Version 5.4 (or later). The meeting was called to order by Board President Donna McAvoy at 6:05 p.m.

PLEDGE OF ALLEGIANCE

Mrs. McAvoy led all present in the Pledge of Allegiance.

STATEMENT OF ADEQUATE NOTICE

Adequate Notice of this meeting was advertised in the Asbury Park Press and the Beacon on January 14, 2021, and by posting the notice in the Forked River Post Office and the Lanoka Harbor Post Office, and by filing a copy of the notice with the Lacey Township Clerk, as required by the Open Public Meeting Act.

ROLL CALL FOR ATTENDANCE

Members Present: Donna McAvoy, Board President

Linda Downing

Regina Discenza

Harold "Skip" Peters, Jr.

Edward Scanlon

Kim Klaus

Also Present: Dr. Vanessa P. Clark, Superintendent

Stephen J. Decker, Assistant Superintendent

Patrick S. DeGeorge, Business Administrator/Board Secretary

Absent: Frank Palino, Vice President

PUBLIC COMMENT - AGENDA ITEMS

None

BOARD MEMBER AND SUPERINTENDENT COMMENTS

Mrs. Discenza asked to be removed from the Ad Hoc Negotiations Committees due to conflict with upcoming travel plans. Mrs. Klaus inquired about Policy 0155. Mrs. McAvoy responded to both.

PRIVATE SESSION

Be It Resolved, that a private session be convened for the purpose of discussing:

- Confidential Legal Matters - Including, but not limited to the Current Caseload.

The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. The length of the private session is estimated to be fifty five (55) minutes after which the Board shall reconvene and proceed with business. Action may be taken.

Motion by Mrs. Discenza, seconded by Mrs. Downing. All were in favor.

The Board entered Private Session at 6:05 p.m.

Move to adjourn Private Session.

Motion by Mrs. Discenza. All were in favor. Private Session adjourned at 6:40 p.m.

REPORTS AND COMMENTS

- Student Representatives

Student Representative, **Kaitlyn Sabat**, SGA President, presented the *Matthew Blum Unsung Hero Award* for January to **Madison English**.

Student Representative, **Caroline Tomko**, Senior Class President, commented on the senior class photos and the fundraiser to sell face coverings.

- Report of the Superintendent

- Mr. Gregory Brandis, Principal, Lacey Township High School, presented the *Seniors of the Month* for January. Congratulations to **Madison G. Smith** and **Noah A. Hamouda**, and the *Vocational Senior of the Month*, **Mario J. Ramirez**.
- Dr. Vanessa P. Clark, Superintendent, presented the Lacey Township School District *Staff Members of the Month* for January. Congratulations to **Ginny Fitzgibbon**, Paraprofessional at Lacey Township High School and **Jeremy Muermann**, Television and Digital Programming Specialist at Lacey Township High School.

Dr. Vanessa P. Clark, Superintendent, welcomed everyone to the virtual January Board of Education meeting. Thank you to the Student Representatives for their presentations. Thank you to the student artists who provided the cover pages for the meeting agenda and the Superintendent Report. Congratulations to the Seniors of the Month, Vocational Senior of the Month, and the Matthew Blum Unsung Hero award recipient. Congratulations and thank you to the Staff Members of the Month, Ginny Fitzgibbon and Jeremy Muermann. Communication sent to parents regarding the transition into a new model of instruction beginning the third marking period. Update on the current remote learning, Covid cases, and the reopening of in-person learning for the Hybrid A/B model. The School Reopening Committee has been working on a plan to open school to students five days a week following all guidelines and protocols. More information will be forthcoming. A Steering Committee will be formed to address the issues of social, emotional learning and mental health. Parent University will be held virtually on Thursday, February 4th at 6:00 p.m. Information can be found on the District website. Thank you to everyone who participated in the Lacey Food Bank - Fill the Van campaign. This offered tremendous support to the Lacey Community. Thank you to all the volunteers who donated their time. The Strategic Planning Committee held a virtual meeting. Action Plan teams were formed and will develop action plans for three goal areas. The final 5-year Strategic Plan will be presented at the June Board of Education meeting. Big Brothers Big Sisters kick off meeting was held virtually on January 19th with 15 high school mentors and 15 Mill Pond mentees in attendance, along with District administrators.

PUBLIC COMMENT

Comment regarding correspondence sent by a neighboring school district superintendent to the Governor requesting for parents to be able to attend indoor sporting events. Inquiry regarding the process for a Mill Pond student to participate in the Big Brothers Big Sisters program. Dr. Clark responded. Happy to see Board members are healthy and well. Comment regarding agenda item A.8. - Ad Hoc Committees. Mrs McAvoy responded. Congratulations to the Lacey Girls Soccer Team. Comment regarding stipends for coaches. Comment on Policy 5111, Eligibility of Resident/Nonresident Students regarding proof of residency, language in the policy, and possible additional expenses accrued to the District. Dr. Clark responded.

Mr. Jeremy Muermann, and on behalf of Ginny Fitzgibbon, thanked the Board for being honored as Staff Members of the Month.

Mr. DeGeorge confirmed there were no public comments received via the Google Doc platform.

COMMITTEE REPORTS

- Finance & Operations Committee:

Chairperson Mr. Scanlon reported the annual audit was submitted. Findings were free of error and stated the District is in a strong financial condition. Discussion also included the anticipated loss of State Aid to the District. Committee member Mr. Peters reported the Facilities Committee has been consolidated back into the Finance & Operations Committee. Discussion to set money aside to be allocated for updating school projects. District alarm system, public address system, new doors and security throughout the District was discussed.

Mr. DeGeorge added the committee also reviewed the district's 5 Year Capital Projects Plan.

- Policy Committee:

Chairperson Mr. Peters reported the Policy Committee discussed the functions of the policies, regulations, and alerts as they are received. Discussion regarding bylaws and how they relate to the District. Comment on the process of policies, once received from Strauss Esmay. Distribution of policies according to the appropriate District department. Tabled Policy 0155 - Board Committees and discussed Policy 6470.01 - Electronic Funds Transfer and Claimant Certification and Policy 8420 - Emergency and Crisis Situations.

- Curriculum Committee:

Chairperson Mrs. Downing reported the Curriculum committee discussed the preparation of the QSAC process. Mrs. Downing read a portion of a law, A-4975, signed by the Governor, allowing Districts to postpone the review to the 2023-2024 school year based on specific criteria. Lacey Township School District falls under the benefit of this specific criteria, therefore postponing the QSAC review until 2023. Discussion regarding the request to purchase scoring tables for the High School Telecommunication classes. Received update regarding the application for the ROTC program. LEAD (Law Enforcement Against Drugs) was discussed. Status update on the order placed for Chromebooks for staff and students. Upcoming newsletters will be available each month by building principals on the District website and other social media platforms. Proud Paws has been reinstated at the Mill Pond Elementary School.

The Big Brothers Big Sisters program, Strategic Planning, the Social Emotional Mental Health Steering Committee, and the Parent University were discussed at the meeting, as previously mentioned in the Superintendents' Report.

BOARD MEMBER COMMENT

Board Members congratulated the Seniors of the Month, Vocational Senior of the Month, and the Matthew Blum Unsung Hero Award recipient. Budget workshop sessions will take place to include the public to observe only. Dates will be announced at the March meeting. Thank you to Mrs. Downing for your assistance and to the public for all your support. Hopes for some normalcy soon for the Class of 2021. Thank you to all the parents and staff for your continued understanding and patience. Spotlight on two former Lacey Township High School graduates. Visit the District website for their information and accomplishments. Congratulations and thank you to the January Staff Members of the Month, Ginny Fitzgibbon and Jeremy Muermann. Visit the Superintendent Report on the District website for school happenings. Pleased with the upcoming formation of the Social and Emotional Health Steering Committee. Looking forward to a productive year. Nominations for the Staff Members of the Month can be entered more than once. The next Regular Meeting will be Thursday, February 18, 2021.

RESOLUTIONS

Move that the Board approve the following Meeting Minutes - A.1.:

Motion by Mr. Scanlon, seconded by Mrs. Discenza. Roll call vote as follows:

Mrs. Klaus - aye; Regular Meeting and Private Session Minutes of December 21, 2020 - abstain

Mr. Scanlon - aye

Mr. Peters - aye

Mrs. Discenza - aye

Mrs. Downing - aye

Mr. Palino - absent

Mrs. McAvoy - aye

(A) NEW BUSINESS (1 - 10)

1. MEETING MINUTES

MOTION: Move that the Board approve the Minutes from the following meetings:

- Regular Meeting and appropriate attachments held on December 21, 2020 (A1)
- Private Session held on December 21, 2020
- Reorganization Meeting and appropriate attachments held on January 4, 2021 (A1)

Move that the Board approve the following List of Bills - A.2.:

Motion by Mrs. Discenza, seconded by Mr. Peters. Roll call vote as follows:

Mrs. Klaus - aye

Mr. Scanlon - aye

Mr. Peters - aye; 951181, 173251 - abstain

Mrs. Discenza - aye; 952043, 953440, 952670, 516775, 950642, 952723, 949597, 952494, 952140, 951379, 950011, 952907, 952671, 952904, 953974, 583725 - nay

Mrs. Downing - aye

Mr. Palino - absent

Mrs. McAvoy - aye

2. LIST OF BILLS - JANUARY 2021 (A2)

MOTION: Move that the Board approve payment of bills for January 2021 totaling \$9,412,204.63.

Fund 10	General Current Expense	\$6,097,202.27
Fund 20	Special Revenue Fund	218,925.81
Fund 40	Debt Service	1,422,400.00
Fund 61	Cafeteria Fund	70,231.07
Fund 90	Agency Fund	1,603,445.48
	TOTAL	\$9,412,204.63

Move that the Board approve the following Finance items - A.3.-A.7.:

Motion by Mrs. Downing, seconded by Mrs. Discenza. Roll call vote as follows:

Mrs. Klaus - aye

Mr. Scanlon - aye

Mr. Peters - aye

Mrs. Discenza - aye

Mrs. Downing - aye

Mr. Palino - absent

Mrs. McAvoy - aye

3. BUDGET TRANSFERS - 2020-2021 SCHOOL YEAR

MOTION: Move that the Board approve the following budget transfers for the 2020-2021 School Year:

No.	From	Description	To	Description	\$ Amount
#1	11-000-100-566	Tuition Priv Sch Hand	11-000-100-561	Tuition Other LEA Reg	\$10,610.00
#2	11-000-222-320	Libr Pur Prof Serv-HS	11-000-222-610	Libr Gen Supplies - HS	\$10.30
#3	11-190-100-610	Instr Supplies-DP	12-000-252-730	Technology Equip-FR	\$4,200.00
#4	11-000-263-610	Grounds Supplies	12-000-263-730	Oper/Maint Grounds - Dist	\$2,995.00
#5	11-190-100-500	Oth Purch Svcs	11-140-100-101	Gr 9-12 Tea Sal - Ex Comp	\$1,200.00

4. \$1701 REPORTING - DECEMBER 2020 (A3)

MOTION: Move that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **December 2020**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

Further move that the Lacey Township School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **December 31, 2020**, after review of the Board Secretary's monthly financial reports (appropriations section) and Treasurer's Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. ACCEPTANCE OF 2019-2020 ANNUAL AUDIT REPORT (A4)

MOTION: BE IT RESOLVED, that the Board accept the 2019-2020 Annual Audit Report prepared by Holman

Frenia Allison, P.C., dated January 12, 2021, with no recommendations per the Comprehensive Annual Financial Report (CAFR) and the Auditor's Management Report (AMR); and

BE IT FURTHER RESOLVED, that a copy of the audit is to be forwarded to the Ocean County Executive County Superintendent, with any corrective actions to be taken with respect to the recommendations contained in the Audit Report as submitted.

6. SALE OF SOLAR RENEWABLE ENERGY CREDITS (SRECS)

MOTION: Move that the Lacey Township Board of Education memorialize the January 6, 2021 sale of 100 Funding Year 2021 Solar Renewable Energy Credits (SRECs) to Spectron Energy, Inc. at a market price of \$229 per SREC for a total of \$22,900 (less a \$1 per SREC, or \$100 commission).

7. ANNUAL APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER

MOTION: Move that the Board appoint Patrick S. DeGeorge as the district's Public Agency Compliance Officer for contract matters related to equal employment opportunity and affirmative action for the 2021 calendar year.

Move that the Board approve the following Committees - A.8.:

Motion by Mrs. Downing, seconded by Mr. Peters. Roll call vote as follows:

Mrs. Klaus - aye

Mr. Scanlon - aye

Mr. Peters - aye

Mrs. Discenza - abstain

Mrs. Downing - aye

Mr. Palino - absent

Mrs. McAvoy - aye

8. AD HOC COMMITTEES

MOTION: Move that the Board approve the following Ad Hoc Committees as revised since January 4, 2021:

Negotiations - Lacey Township Education Association (LTEA)

Edward Scanlon, Chairperson

Donna McAvoy

Frank Palino

Negotiations - Lacey Township Child Study Team Association (LTCSTA)

Edward Scanlon, Chairperson
Donna McAvoy
Frank Palino

Move that the Board approve the following Bylaws, Policies, and Regulations - A.9.-A.10.:

Motion by Mr. Peters, seconded by Mrs. Discenza. Roll call vote as follows:

Mrs. Klaus - aye

Mr. Scanlon - aye

Mr. Peters - aye

Mrs. Discenza - aye

Mrs. Downing - aye

Mr. Palino - absent

Mrs. McAvoy - aye

9. 1st READ POLICIES AND REGULATIONS

MOTION: Move that the Board approve the first reading of the following Policies and Regulation:

P 6470.01	Electronic Funds Transfer and Claimant Certification	NEW	(B1)
R 6470.01	Electronic Funds Transfer and Claimant Certification	NEW	(B2)
P 7450	Property Inventory	Revised	(B3)
P 8420	Emergency and Crisis Situations	Revised	(B4)

10. 2nd READ BYLAWS, POLICIES AND REGULATIONS

MOTION: Move that the Board approve the second reading and adoption of the following Bylaws, Policies & Regulations:

P 1620	Administrative Employment Contracts (M)	Revised (B6)
P 2464	Gifted and Talented Students (M)	Revised (B7)
P 5111	Eligibility of Resident/Nonresident Students (M)	Revised (B8)
R 5111	Eligibility of Resident/Nonresident Students (M)	Revised (B9)
P 5330.04	Administering an Opioid Antidote (M)	Revised (B10)
R 5330.04	Administering an Opioid Antidote (M)	Revised (B11)
P 5330.05	Seizure Action Plan (M)	NEW (B12)
R 5330.05	Seizure Action Plan (M)	NEW (B13)
P 6440	Cooperative Purchasing (M)	Revised (B14)
P 7440	School District Security (M)	Revised (B15)

Move that the Board approve the following B:*Motion by Mrs. Downing, seconded by Mr. Scanlon. Roll call vote as follows:**Mrs. Klaus - aye**Mr. Scanlon - aye**Mr. Peters - aye**Mrs. Discenza - aye**Mrs. Downing - aye**Mr. Palino - absent**Mrs. McAvoy - aye**Thank you for your generous donations.***(B) DONATIONS****MOTION:** Move that the Board approve and accept the following generous donation(s):

SCHOOL	FROM	DESCRIPTION	QTY	AMOUNT
Cedar Creek	Anonymous Donor	To Needy Families for the Holidays	1	\$1,500
Forked River	Kim Mandato	Children's Handmade Face Masks	250	1,250
Lanoka Harbor	Fusaro's Pizza	\$50 Gift Cards	10	500
Middle School	Lacey Antlers - Lodge #1	Christmas Gifts for 3 Families	3	300
			TOTAL	\$3,550

Move that the Board approve the following C:*Motion by Mrs. Discenza, seconded by Mrs. Downing. Roll call vote as follows:**Mrs. Klaus - aye**Mr. Scanlon - aye**Mr. Peters - aye**Mrs. Discenza - aye*

Mrs. Downing - aye

Mr. Palino - absent

Mrs. McAvoy - aye

(C) PROGRAMS/CURRICULUM

STUDENT TEACHER PLACEMENTS, OBSERVATIONS, PRACTICUMS, FIELDWORK AND INTERNSHIPS

MOTION: Move that the Board approve the following Student Teacher Placements, Observations, Practicums, Fieldwork and Internships:

<u>Capella University</u>			
Tiffany Fisher	Internship	Eric Fiedler & Jessica Cellini/FRS	Spring 2021

Move that the Board approve the following D:

Motion by Mrs. Downing, seconded by Mrs. Discenza. Roll call vote as follows:

Mrs. Klaus - aye

Mr. Scanlon - aye

Mr. Peters - aye

Mrs. Discenza - aye

Mrs. Downing - aye

Mr. Palino - absent

Mrs. McAvoy - aye

(D) PROFESSIONAL DAYS AND WORKSHOPS

PROFESSIONAL DAYS AND WORKSHOPS

MOTION: Move that the Board approve the Professional Day/Workshop for the following:

NAME	SCHOOL	DATE	WORKSHOP	SUB	COST
Robyn White	CCS	2/22-23/2021	2021 NJAHPERD Annual Convention, Virtual	Y	\$175*
Linda Butler	CCS	2/23/2021	SIPPS Symposium: Accelerating K-12	N	\$50*
Heather Charowsky	CCS		Foundational Skills, Virtual	N	\$50*
Kelly DiPaolo	CCS			N	\$50*

Dayna Sarcona	CCS			N	\$50*
				TOTAL	\$375

*** Title Funds**

Move that the Board approve the following E (1 - 7):

Motion by Mr. Peters, seconded by Mrs. Discenza. Roll call vote as follows:

Mrs. Klaus - aye

Mr. Scanlon - aye

Mr. Peters - aye

Mrs. Discenza - aye

Mrs. Downing - aye

Mr. Palino - absent

Mrs. McAvoy - aye

Congratulations to the retiree and advanced degree recipients.

(E) CERTIFICATED PERSONNEL (1 - 7)

1. RETIREMENT

MOTION: Move that the Board approve the following retirement:

NAME	POSITION/SCHOOL	EFFECTIVE DATE
Charles Edens	Spanish Teacher/LTHS	07/01/21

2. NEW POSITION

MOTION: Move that the Board approve the following employment of professional personnel:

NAME	POSITION/SCHOOL	SALARY	EFFECTIVE DATE
Nicole Vitalis	P/T (.6) Culinary Arts Teacher/LTHS	\$30,600 Step A prorated	02/03/21 - 06/30/21

3. REPLACEMENT POSITION

MOTION: Move that the Board approve the following employment of replacement professional personnel:

NAME	POSITION/SCHOOL	REPLACING	SALARY	EFFECTIVE DATE
Bryanna Harrington	P/T .6 BSI Teacher/CCS (local-funded)	C. Nale	\$30,600 Step A prorated	01/22/21 - 06/30/21
Kristen Ross	Gen Ed Teacher/MPS	M. DeMartino	\$51,000 Step A prorated	02/01/21 - 06/30/21

LONG TERM SUBSTITUTE

NAME	POSITION/SCHOOL	REPLACING	SALARY	EFFECTIVE DATE
Dayna Sarcona (extension)	Long Term Substitute Gen Ed Teacher/CCS	S. Schoenemann	\$51,000 Step A prorated	11/09/20 - 06/30/21
Joelle Tilton	Long Term Substitute Gen Ed Teacher/MPS	D. Hawtin	\$58,000 Step A + MA prorated	02/11/21 - 06/01/21
Jenna VanKeuren	Long Term Substitute Spec Ed Teacher/MPS	C. Naisby	\$51,000 Step A prorated	02/12/21 - 06/01/21

4. ADVANCED DEGREE

MOTION: Move that the Board congratulate the following employees and recognize their advanced degree:

NAME	FROM	TO	EFFECTIVE DATE
Mark Angelo	Masters + 30	Masters + 60	02/01/21
Stephanie Law	Masters	Masters + 15	02/01/21

5. LEAVE OF ABSENCE

MOTION: Move that the Board approve the following leaves of absence:

SWP = Sick Days With Pay

PD = Personal Days With Pay

FMLA = Family Medical Leave Act - No Pay, with Benefits

NJFLA = NJ Family Leave Act - No Pay, with Benefits

DLB = Discretionary, Extended or Other Leave - No Pay, with Benefits

DL = Discretionary, Extended or Other Leave - No Pay, No Benefits

ML = Military Leave With Pay

NAME	POSITION/ LOCATION	SWP	PD	FMLA	NJFLA	DLB	DL	ML
Janette Brindle (revised)	Teacher/FRS	12/14/20 - 12/23/20		12/14/20 - 12/23/20				
Jeremy Leighty	Teacher/LTM S							1/8/21 - 2/9/21

Irene Rand	Teacher/CCS					2/01/21 - 2/05/21		
Shannon Schoenemann (revised)	Teacher/CCS	3/09/20 - 5/19/20			5/20/20 - 10/23/20	10/24/20 - 6/30/21		
Laura Zylinski (extension)	Teacher/LTM S	11/9/20 - 12/23/20		1/4/21 - 2/28/21				

6. AP STRETCH

MOTION: Move that the Board approve the following teachers for AP Supplemental Instruction at the rate of \$43.34 per hour not to exceed \$12,000 charged to Account # 11-140-100-101-08-2137:

Matthew Baratta	Cassie Mazzetta	Jennifer Sullivan
Steven Geiger	Michael Pierce	Gerardo Valecillos
Maurice Grillon	Joseph Romayo	Alexandra York
Karen Hopson	Morgan Sanders	Daniel Zwiren
John Kuzan	Timothy Schwindinger	
Howard Laramie	Anita Soto	

7. EMPLOYMENT OF SUBSTITUTE PROFESSIONAL PERSONNEL

MOTION: Move that the Board approve the employment of the following substitute professional personnel:

SUBSTITUTE TEACHER

Matthew Buttich	Gerald Simonelli	
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Move that the Board approve the following F (1 - 4):

Motion by Mr. Peters, seconded by Mrs. Downing. Roll call vote as follows:

Mrs. Klaus - aye

Mr. Scanlon - aye

Mr. Peters - aye

Mrs. Discenza - aye

Mrs. Downing - aye

Mr. Palino - absent

Mrs. McAvoy - aye

Congratulations to the retiree.

(F) NON-CERTIFICATED PERSONNEL (1 - 4)

1. RETIREMENT

MOTION: Move that the Board approve the following retirement:

NAME	POSITION/SCHOOL	EFFECTIVE DATE
Eileen Byrne	Bus Driver/Transportation	02/01/21

2. REPLACEMENT POSITION

MOTION: Move that the Board approve the following employment of replacement support staff:

NAME	POSITION/SCHOOL	REPLACING	PAY	EFFECTIVE DATE
Francesca Dalconzo	Bus Driver/Transportation (8 hrs/day)	E. Byrne	\$19.13 per hour	02/01/21 - 06/30/21

3. LEAVE OF ABSENCE

MOTION: Move that the Board approve the following leaves of absence:

SWP = Sick Days With Pay

PD = Personal Days With Pay

FMLA = Family Medical Leave Act - No Pay, with Benefits (if applicable)

NJFLA = NJ Family Leave Act - No Pay, with Benefits (if applicable)

DLB = Discretionary, Extended or Other Leave - No Pay, with Benefits

DL = Discretionary, Extended or Other Leave - No Pay, No Benefits

ML = Military Leave With Pay

NAME	POSITION/ LOCATION	SWP	PD	FMLA	NJFLA	DLB	DL	ML
Rosemary Campo	P/T Para/CCS						1/4/21 - 1/8/21	
Constance Frank (extension)	F/T Para/MPS	9/01/20 - 9/28/20				9/29/20 - 6/30/21		
Dina Scala	HR Mgr/District	1/4/21 - 1/15/21						

4. EMPLOYMENT OF SUBSTITUTE SUPPORT STAFF

MOTION: Move that the Board approve the employment of the following substitute support staff:

BUS DRIVER	PARAPROFESSIONAL	
Mary Reedy	Rayna Brueckmann	
	Staci Fuge	

ADJOURNMENT

Move to adjourn the Regular Meeting.

Motion by Mrs. Discenza, seconded by Mrs. Downing. All in favor.

The Regular Meeting adjourned at 8:16 p.m.

Respectfully submitted,

A handwritten signature in blue ink, reading "Patrick S. DeGeorge", is written over a horizontal line.

Patrick S. DeGeorge
Business Administrator/Board Secretary