

**SUBJECT TO APPROVAL**  
**LACEY TOWNSHIP BOARD OF EDUCATION**  
**SPECIAL MEETING MINUTES**  
**JUNE 25, 2020**

**A1**

**CALL TO ORDER**

The Special Meeting of the Lacey Township Board of Education was held on June 25, 2020 by remote means via Zoom Version 5.0 (or later). The meeting was called to order by Board President Linda Downing at 6:00 p.m.

**PLEDGE OF ALLEGIANCE**

Mrs. Downing led all present in the Pledge of Allegiance.

**STATEMENT OF ADEQUATE NOTICE**

Adequate notice of this meeting was advertised in the Asbury Park Press and the Beacon on Thursday, June 18, 2020, and by posting the notice in the Forked River Post Office and the Lanoka Harbor Post Office, the Ocean County Library Lacey Branch and by filing a copy of the notices with the Lacey Township Clerk, as required by the Open Public Meetings Act.

**ROLL CALL FOR ATTENDANCE**

Members Present: Linda Downing, Board President

Robert C. Riggs, Vice President

Regina Discenza

Harold "Skip" Peters, Jr.

Frank Palino

Donna McAvoy

Edward Scanlon

Also Present: Dr. Vanessa P. Clark, Superintendent

Stephen J. Decker, Assistant Superintendent

Patrick S. DeGeorge, Business Administrator/Board Secretary

Mrs. Linda Downing, Board President, welcomed and introduced the following participating candidates:

- Campbell & Pruchnik, LLC
- Capehart Scatchard
- Coronato Law
- Dasti & Associates
- Dasti, Murphy, McGuckin, Ulaky, Koutsouris & Connors
- Stein, Supsie & Tedeschi

## **REPORT OF THE SUPERINTENDENT**

Dr. Vanessa P. Clark, Superintendent, also welcomed the participating candidates and the public in attendance via Zoom.

Each candidate was then individually and publicly interviewed - being asked the same set of six (6) questions.

## **PRIVATE SESSION**

Be It Resolved, that a private session be convened for the purpose of discussing:

- Confidential Legal Matters:
  - Appointment of General Board Attorney

The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. The length of the private session is estimated to be forty five (45) minutes after which the Board shall reconvene and proceed with business. Action may be taken.

*Motion by Mrs. Discenza, seconded by Mrs. McAvoy. All were in favor.*

*The Board entered Private Session at 7:40 p.m.*

*Move to adjourn Private Session.*

*Motion by Mrs. Discenza. All were in favor.*

*Private Session adjourned at 8:35 p.m.*

## **PUBLIC COMMENT**

Thank you to the candidates. Inquiry regarding conflict of interests. Mr. DeGeorge responded. Comments to specific candidates regarding conflicts. Mrs. Downing responded. Public standpoint and points to consider. Inquiry regarding the location of candidates offices. Mr. Riggs responded. Comment regarding candidates contacts and ties to others. Mr. Riggs responded. Comment regarding hourly rates.

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*Move that the Board approve the following Walk On Resolution #1*

*Motion by Mrs. Discenza, seconded by Mr. Riggs. Roll call vote as follows:*

*Mr. Scanlon - aye*

*Mr. Peters - abstain*

*Mrs. McAvoy - aye*

*Mr. Palino - aye*

*Mrs. Discenza - aye*

*Mr. Riggs - aye*

*Mrs. Downing - aye*

## **APPOINTMENT OF BOARD ATTORNEY FOR THE 2020-2021 SCHOOL YEAR**

### **Walk On Resolution #1**

### **RECEIPT OF QUOTATIONS AND AWARD OF CONTRACT FOR BOARD ATTORNEY SERVICES FOR THE 2020-2021 SCHOOL YEAR - RFP 21-02**

MOTION: WHEREAS, on Thursday, May 28, 2020, the Board of Education issued a Request for Proposal (RFP) for the purpose of entering into a contract for Board Attorney Services for the 2020-2021 school year; and

WHEREAS, on or before Tuesday, June 9, 2020, at 10:00 am, proposals were received from the following providers:

<b>Name and Address</b>	<b>Hourly Rates</b>
Adams Guitierrez & Lattiboudere, LLC	Partner \$170

1037 Raymond Boulevard Newark, NJ 07102	Assoc. \$170 Para \$95
The Busch Law Group, LLC 450 main Street Metuchen, NJ 08840	Partner \$165 Assoc. \$165
Campbell & Pruchnik, LLC 19 N. County Line Road Jackson, NJ 08527	Partner \$150 Assoc. \$150
Capehart Scatchard 8000 Midlantic Drive Suite 300S Mount Laurel, NJ 08054	Partner \$170 Assoc. \$160 Para \$70
Coronato Law 680 Hooper Avenue Suite 300S Toms River, NJ 08753	Partner \$140 Assoc. \$125 Para \$50
Dasti & Associates 310 Lacey Road Forked River, NJ 08731	Partner \$145 Assoc. \$135
Dasti, Murphy, McGuckin, Ulaky, Koutsouris & Connors 620 West Lacey Road Forked River, NJ 08731	Partner \$150 Assoc. \$135
Lenox Law Firm 136 Franklin Corner Road Unit 2B Lawrenceville, NJ 08648	Partner \$160 Assoc. \$160
Stein, Supsie & Tedeschi 1041 W. Lacey Road Forked River, NJ 08731	Partner \$150 Assoc. \$150 Para \$60

Evaluation Process:

The respondents' proposals were reviewed and evaluated by the following Evaluation Committee using the following criteria:

- I. Technical Criteria
- II. Management Criteria
- III. Cost Criteria

Methodology of Awarding Contract:

All proposal responses were evaluated on the basis of whose response is most advantageous to the district, price and other factors considered, and whose response will provide the highest quality of service at fair and competitive prices. The Evaluation Committee reviewed the proposal and evaluated it on a one hundred (100) point system as follows:

	Category	Value Points
I.	Technical Criteria	40
	A. Description of Services	
II.	Management Criteria	30
	A. Business Management	
	B. Qualifications; Relevant Experience	
III.	Cost Criteria	30
	A. Fee Proposal	

WHEREAS, based upon the evaluation analysis completed by the Evaluation Committee, the following providers were selected to be publicly interviewed at a special meeting of the Board of Education held on Thursday, June 25, 2020:

<b>Name and Address</b>	<b>Hourly Rates</b>
Campbell & Pruchnik, LLC 19 N. County Line Road Jackson, NJ 08527	Partner \$150 Assoc. \$150
Capehart Scatchard 8000 Midlantic Drive Suite 300S Mount Laurel, NJ 08054	Partner \$170 Assoc. \$160 Para \$70
Coronato Law 680 Hooper Avenue Suite 300S Toms River, NJ 08753	Partner \$140 Assoc. \$125 Para \$50
Dasti & Associates 310 Lacey Road Forked River, NJ 08731	Partner \$145 Assoc. \$135
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Stein, Supsie & Tedeschi 1041 W. Lacey Road Forked River, NJ 08731	Partner \$150 Assoc. \$150 Para \$60

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NOW, THEREFORE, BE IT RESOLVED, that award of the contract for Board Attorney Services is recommended to the following provider:

<b>Name and Address</b>	<b>Hourly Rates</b>
Capehart Scatchard 8000 Midlantic Drive Suite 300S Mount Laurel, NJ 08054	Partner \$170 Assoc. \$160 Para \$70

Costs to be appropriated from GAAP Account # 11-000-230-331-01-0000. The term of the contract will be from July 1, 2020 through June 30, 2021.

**BOARD COMMENT**

Mrs. Linda Downing, Board President, congratulated Capehart and Scatchard. She then thanked all candidates for their participation in the process, as well as the RFP Committee of the Board for its efforts.


**ADJOURNMENT**

*Move to adjourn the Special Meeting.*

*Motion by Mrs. McAvoy, seconded by Mrs. Discenza. All in favor.*

The Special Meeting adjourned at 8:57 p.m.

Respectfully submitted,



Patrick S. DeGeorge  
Business Administrator/Board Secretary