

**SUBJECT TO APPROVAL**  
**LACEY TOWNSHIP BOARD OF EDUCATION**  
**MINUTES REGULAR MEETING - NOVEMBER 16, 2023**

**CALL TO ORDER**

The Regular Meeting of the Lacey Township Board of Education was held on November 16, 2023 at the Lacey Township High School. The meeting was called to order by Board President Linda A. Downing at 6:00 p.m.

**PLEDGE OF ALLEGIANCE**

Mrs. Downing led all present in the Pledge of Allegiance.

**STATEMENT OF ADEQUATE NOTICE**

Adequate Notice of this meeting was advertised in the Asbury Park Press and the Beacon on January 12, 2023, and by posting the notice in the Forked River Post Office and the Lanoka Harbor Post Office, and by filing a copy of the notice with the Lacey Township Clerk, as required by the Open Public Meeting Act.

**ROLL CALL FOR ATTENDANCE**

Members Present: Linda A. Downing, Board President  
Harold "Skip" Peters, Jr., Vice President  
Frank Palino (Arrived 6:10 p.m.)  
Kim Klaus  
Salvatore Armato  
Jack Conaty  
Cheryl Armato

Also Present: Dr. Vanessa R. Pereira, Superintendent  
William W. Zylinski, Assistant Superintendent  
Sharon Ormsbee, Business Administrator/Board Secretary  
Bruce Padula, Board Attorney

## EXECUTIVE SESSION

Be It Resolved, that an executive session be convened for the purpose of discussing:

- Confidential Student Matters - Including, but not limited to Harassment Intimidation and Bullying
- Confidential Legal Matters - Including, but not limited to the current caseload
- Confidential Personnel Matters

The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. The length of the executive session is estimated to be approximately sixty (60) minutes after which the Board shall reconvene and proceed with business at 7:00 p.m. Action may be taken.

*Motion by Mr. Peters, seconded by Mrs. Klaus. All were in favor.*

*The Board entered executive session at 6:02 p.m.*

Move to adjourn executive session.

*Motion by Mrs. Downing. All were in favor. Executive session adjourned at 7:03 p.m.*

## REPORTS AND COMMENTS

- **Student Representative**

Student representative, **Charlotte Fischer, SGA President** highlighted happenings at the high school. Homecoming was a huge success. Battle of the Classes (December 18-22) and Spirit Days are being planned. The next SGA meeting will be held on Monday, December 4th.

The *Matthew Blum Unsung Hero Award* recipient for November was presented to **Jordyn Tilton**. Congratulations Jordyn!

- **Report of the Superintendent**

- Dr. Vanessa R. Pereira, Superintendent, welcomed and thanked everyone for attending the November meeting. Congratulations to all the students who were recognized. Congratulations to Mrs. Kim Klaus for being reelected as a Board of Education member and to Mr. Daniel Bell for being elected as a new Board of Education member. Thank you to Mr. Palino for his many years of service and commitment to the Lacey Township Board Of Education and the Lacey School Community. Dr. Pereira shared a slide presentation highlighting Part 1 of great news in the district. Part 2 will be shared at the December Board of Education meeting. Additional reports included grants received for preschool expansion, facilities, and the High Impact Tutoring Grant. Also mentioned high school seniors participated in the College Board Accuplacer and our seniors outperformed seniors of similar district size. Lacey Athletics was recognized as one of NJ's Best in a local news article. The fall play "PUFFS" is now showing at the high school.
- Mr. Jason King, Principal, Lacey Township High School, presented the Seniors of the Month for November 2023, **Silah Mrazek** and **Brody Sager**, and Vocational Senior of the Month, **Kaitlyn Morehouse**.
- Dr. Vanessa R. Pereira, Superintendent, presented the following **Staff Members of the Month**:
  - **Brenda Camaligan** - Teacher, Forked River Elementary School (not present)

➤ **Patrick O'Neill** - Head Custodian, Cedar Creek Elementary School

- **Lacey Now** video presentation
- Ms. Sharon Ormsbee, Business Administrator/Board Secretary, and Mr. William Zylinski, Assistant Superintendent for Curriculum and Instruction provided an overview of the Preschool Budget.

## **PUBLIC COMMENT**

Public comment regarding revision to agenda item A.6. and comment regarding legal matters.

## **BOARD COMMITTEE REPORTS**

### **Curriculum Committee:**

Committee Member Mrs. Armato reported for the Curriculum Committee. The following items were discussed - 2024-2025 Preschool Application, 2023-2024 QSAC District Performance Report, Teacher and Administrator Evaluation Models, NJ Principal Evaluation for Professional Learning, Out of State Travel for athletics, Out of State Workshop for staff, "No Place for Hate" banner signing at the Middle School and conference at Ocean County College, Special Education SEPAG goals and NJTSS initiative, Technology projects in the District, Preschool staffing and onboarding, PEA funded District Supervisor position, settlement agreement, and the Business Administrator name change.

### **Policy Committee:**

Chairperson Mrs. Klaus reported for the Policy Committee. The following policies, regulations, and topics were discussed - NJSIAA guidelines related to homeschooling, coaching eligibility and guidelines for administrators, Policies 3161/4161 (Examination for Cause), and Policy/Regulation 5537 (Middle School Voluntary Random Testing for Student Alcohol or Other Drug Use). Also discussed Board Workshop tentative dates, settlement agreement, and RICE Notices.

### **Finance & Operations Committee:**

Chairperson Mr. Palino reported for the Finance & Operations Committee. The following items were discussed - STEM Room project, fire alarm project, High School HVAC project, ROD Grant, settlement agreement, QSAC, Cheerleading Coach, RBT (Registered Behavior Technician), PEA funded District Supervisor position, Technology projects, Use of Facilities, Professional Days and Workshops, and the Business Administrator name change.

## **BOARD MEMBER COMMENT**

On behalf of the Board of Education, Board President Mrs. Downing congratulated all the students presented and congratulated them on their accomplishments. Additional comments included the Lacey Township High School Theater Company will be performing the fall play "PUFFS", Trunk or Treat was a huge success and thank you to all who participated, thank you to Dr. Pereira for the "Good News" presentation, congratulations to Mrs. Kim Klaus on her reelection and to Mr. Daniel Bell on winning his election. Thank you to Mr. Palino for his many years of service as a Board of Education member. Happy to see the light has been installed at the corner of Lake Barnegat Drive and Haines Street. District is still in a financially difficult place. On behalf of the Board of Education, have a Happy Thanksgiving.

## RESOLUTIONS

### (A) NEW BUSINESS (1 - 27)

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***Move that the Board approve the following Meeting Minutes - A.1.:***

*Motion by Mr. Conaty, seconded by Mrs. Klaus. Roll call vote as follows:*

*Mrs. Armato - aye*

*Mr. Conaty - aye*

*Mr. Armato - aye*

*Mrs. Klaus - aye*

*Mr. Palino - abstain*

*Mr. Peters - aye*

*Mrs. Downing - aye*

#### **1. MEETING MINUTES**

MOTION: Move that the Board approve the Minutes from the following meetings: (A1)

- Regular Meeting and appropriate attachments held on October 19, 2023
  - Executive Session held on October 19, 2023
- 

***Move that the Board approve the following List of Bills - A.2.:***

*Motion by Mr. Palino, seconded by Mrs. Klaus. Roll call vote as follows:*

*Mrs. Armato - aye*

*Mr. Conaty - aye; 950927, 955336, 953843, 953065, 953814, 953739, 289299, 283300 - abstain*

*Mr. Armato - aye*

*Mrs. Klaus - aye*

*Mr. Palino - aye*

*Mr. Peters - aye; 211210 - abstain*

*Mrs. Downing - aye; 953843 - abstain*

#### **2. LIST OF BILLS - NOVEMBER 2023 (A2)**

MOTION: Move that the Board approve payment of bills for November 2023 totaling \$8,258,159.52.

<b>Fund 10</b>	General Current Expense	\$6,409,468.76
<b>Fund 20</b>	Special Revenue Fund	366,181.42
<b>Fund 61</b>	Cafeteria Fund	144,449.81
<b>Fund 90</b>	Agency Fund	1,338,059.53
	<b>TOTAL</b>	<b>\$8,258,159.52</b>

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***Move that the Board approve the following Budget Transfers & S1701 - A.3. - A.4.:***

*Motion by Mr. Palino, seconded by Mr. Armato. Roll call vote as follows:*

*Mrs. Armato - aye*

*Mr. Conaty - aye*

*Mr. Armato - aye*

*Mrs. Klaus - aye*

*Mr. Palino - aye*

*Mr. Peters - aye*

*Mrs. Downing - aye*

**3. BUDGET TRANSFERS - 2023-2024 SCHOOL YEAR**

MOTION: Move that the Board approve the following budget transfers for the 2023-2024 School Year:

No.	From	Description	To	Description	\$ Amount
#1	11-000-213-300	Nursing	11-000-213-330	School Physicians - Testing	\$300.00
#2	20-475-100-610	HS WLTS/TTW	20-475-100-890	WLTS Trips	\$156.00
#3	20-001-200-610	NJSBAIG Safety Grant	20-001-200-580	Safety Grant Training	\$10,555.00

**4. S1701 REPORTING - SEPTEMBER 2023 (A3)**

MOTION: Move that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for September 2023, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

Further move that the Lacey Township School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **September 30, 2023**, after review of the Board Secretary's monthly financial reports (appropriations section) and Treasurer's Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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***Move that the Board approve the following Finance and Facility items - A.5. - A.9.:***

*Motion by Mrs. Armato, seconded by Mr. Conaty. Roll call vote as follows:*

*Mrs. Armato - aye*

*Mr. Conaty - aye*

*Mr. Armato - aye*

*Mrs. Klaus - aye*

*Mr. Palino - aye*

*Mr. Peters - aye*

*Mrs. Downing - aye*

**5. SALE OF SOLAR RENEWABLE ENERGY CREDITS (SRECS)**

MOTION: Move that the Lacey Township Board of Education memorialize the November 14, 2023 sale of 116 Funding Year 2024 Solar Renewable Energy Credits (SRECs) to Spectron Energy Inc. at a market price of \$210 per SREC for a total of \$24,360 (less a \$1 per SREC, or \$116 commission).

**6. SETTLEMENT AGREEMENT**

MOTION: Move that the Lacey Township Board of Education approve the settlement agreement with respect to the Superior Court of New Jersey Law Docket No.: OCN-L-1768-23 as discussed in executive session.

**7. NJ STATE COOPERATIVE PURCHASE - DISTRICT TECHNOLOGY BACKUP SUPPORT**

MOTION: Move that the Board approve the purchase and installation of backup support for District computer and technology services through Educational Services Commission of New Jersey as follows:

<b>Vendor</b>	CDW-GOVERNMENT		
<b>State Contract #</b>	ESCNJ/AEPA-22G	<b>Quotation #</b>	NPZS939
<b>Details</b>	<ul style="list-style-type: none"><li>• Internal/External Penetration Testing</li><li>• Internal Security Assessment System</li><li>• Wireless Penetration Testing</li></ul>		
<b>Amount</b>	Total Cost Not to Exceed \$21,912.33		
<b>Accounts</b>	11-000-221-320-09-0000 - \$11,357.33		
	20-001-200-580-12-0055 - \$10,555.00		

BE IT FURTHER RESOLVED, that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

**8. SALE OR DISPOSAL OF ASSETS**

MOTION: WHEREAS, the Lacey Township School District Board of Education deems the property listed below to be surplus property which is no longer useful for school purposes; and

WHEREAS, the value of said property is estimated to be as enumerated below,

THEREFORE, be it resolved that the Lacey Township School District Board of Education authorize the Business Administrator to offer the property for sale to other public entities without advertisement for bids in accordance with 18A:18A-45c-f.

<b>Location</b>	<b>Description</b>	<b>Serial/Model #</b>	<b>Qty</b>	<b>Est. Value</b>	<b>Operable</b>
Cedar Creek	Califone DVR Player	JB00957	1	0.00	N
Forked River	Milk Cooler	5058242/TMC-34	1	0.00	N
Middle School	Yamaha Piano	P22/Walnut	1	500.00	As Is
Transportation	1996 Dodge Ram Pick Up	1B7JC26Y2TS692615	1	400.00	As Is

## 9. USE OF FACILITIES

MOTION: Move that the Board approve the following Use of Facilities: (As of 11/14/23)

School	Organization	ID	Date(s)	Day(s)	Time	Fee
CCES	Lacey Recreation - Lacey Lions Basketball	7703	01/18/24 - 02/22/24	M, T, W, Th	6:00pm - 9:00pm	N
	Lacey Recreation - Lacey Lions Basketball	7990	01/06/24 - 03/02/24	Sa	8:00am - 12:00pm	Y*
FRES	Lacey Recreation - Lacey Lions Basketball	7751	01/08/24 - 02/05/24	M, T, W, Th, F	6:00pm - 9:00pm	N
	Lacey Recreation - Lacey Lions Basketball	7991	01/06/24 - 02/24/24	Sa	8:00am - 12:00pm	Y*
LHES	Lacey Recreation - Lacey Lions Basketball	7755	01/29/24 - 03/05/24	M, T, Th, F	6:00pm - 9:00pm	N
	Lacey Recreation - Lacey Lightning 10U	7999	01/03/24 - 03/06/24	W	6:00pm - 8:00pm	N
MPES	Lacey Recreation - Adult Zumba	7693	01/04/24 - 03/18/24	M, Th	6:30pm - 8:30pm	N
	Lacey Recreation - Lacey Lions Basketball	7757	01/12/24 - 02/26/24	M, F	6:00pm - 9:00pm	N
	Lacey Recreation - Lacey Lions Basketball	7942	12/12/23 - 03/26/24	Tu	6:00pm - 8:45pm	N
LTMS	Lacey Recreation - Lacey Lions Basketball	7700	01/31/24 - 03/15/24	W, Th, F	6:00pm - 9:00pm	N
	Lacey Recreation - Lacey Soccer Winter Clinic	7931	12/03/23 - 02/25/24	Su	12:30pm - 6:00pm	Y*
	Girl Scouts of Jersey Shore - Service Night	7966	12/13/23	W	6:30pm - 9:00pm	N
LTHS	Lacey Recreation - Lacey Youth Wrestling Club	7923	02/01/24 - 02/22/24	T, Th	5:30pm - 8:30pm	N
	Lacey Recreation - Lacey Youth Wrestling Club	7926	01/02/24 - 01/29/24	M, T, W, Th, F	5:00pm - 8:30pm	N
	Lacey Recreation - Lacey Youth Wrestling Club	7927	01/06/24 - 01/28/24	Sa, Su	5:00pm - 8:30pm	N
	Lacey Recreation - AYF & AYC - NFL Flag Combine	7986	03/10/24	Su	9:00am - 3:00pm	Y*
	Girl Scouts of the Jersey Shore - Supper in the States	7985	04/27/24	Sa	4:30pm - 7:00pm	N

\* Custodial, food service and/or facility fees may apply.

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## ***Move that the Board approve the following Tuition item - A.10.:***

*Motion by Mr. Peters, seconded by Mrs. Klaus. Roll call vote as follows:*

*Mrs. Armato - aye*

*Mr. Conaty - aye*

*Mr. Armato - aye*

*Mrs. Klaus - aye*

*Mr. Palino - aye*

*Mr. Peters - aye*

*Mrs. Downing - aye*

## 10. OUT OF DISTRICT PLACEMENT REVISION - 2023-2024 SCHOOL YEAR

MOTION: Move that the Board approve the out-of-district tuition for the 2023-2024 school year to be charged to GAAP Account #11-000-100-566-11-0000.

School	Student ID	Effective	Tuition Cost	Aide	Total
Alpha School	910180	10/23/2023	\$60,000	\$26,730	<b>\$86,730</b> (prorated)

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**Move that the Board approve the following Other items - A.11. - A.23.:**

*Motion by Mr. Peters, seconded by Mrs. Klaus. Roll call vote as follows:*

*Mrs. Armato - aye*

*Mr. Conaty - aye*

*Mr. Armato - aye*

*Mrs. Klaus - aye*

*Mr. Palino - aye*

*Mr. Peters - aye*

*Mrs. Downing - aye*

#### **11. TOILET ROOM FACILITIES**

MOTION: Move that the Board approve submission of application to the Ocean County Executive County Superintendent to use the alternate method of compliance in accordance with N.J.A.C. 6A:26-6.3(h) 4ii and iii by providing toilet rooms adjacent to or outside the classroom in lieu of individual toilet rooms in each classroom for the following schools for the 2024-2025 school year:

School	Grade	Rooms
Mill Pond Elementary School	Preschool	24, 43, 44, 45, 46, 47

#### **12. SUBMISSION OF NEW JERSEY DEPARTMENT OF EDUCATION EQUIVALENCY APPLICATION**

MOTION: Move that the Board approve the submission of the attached Equivalency Application to allow for the following Preschool Education Aid classrooms to move forward with less than 950, but more than 700 square feet of usable instructional space for the 2024-2025 school year:

Building	Classroom Number	Sq. Footage	Bathroom in Classroom	Bathroom in Line of Sight	Floor Level
Mill Pond Elementary School	24	720	N	Y	1
Mill Pond Elementary School	43	700	N	Y	1
Mill Pond Elementary School	45	728	N	Y	1
Mill Pond Elementary School	47	720	N	Y	1

#### **13. 2023-2024 QSAC DISTRICT PERFORMANCE REPORT (DPR)**

MOTION: Move that the Board approve the 2023-2024 QSAC District Performance Report (DPR).

#### **14. 2023-2024 TEACHER AND ADMINISTRATOR EVALUATION MODELS**

MOTION: Move that the Board approve the Teacher and Administrator Evaluation Models for the 2023-2024 school year.

Teachers	District Developed Evaluation Model
Principals & Asst. Principals	NJPEPL (Principal Evaluation for Professional Learning)

#### **15. 2023-2024 NURSING SERVICES PLAN (B1)**

MOTION: Move that the Board approve the 2023-2024 Nursing Services Plan.



**16. 2023-2024 ATHLETIC TRAINING STANDING ORDERS (B2)**

MOTION: Move that the Board approve the 2023-2024 Athletic Training Standing Orders.

**17. SCHOOL SAFETY AND SECURITY PLAN STATEMENT OF ASSURANCE**

MOTION: Move that the Board approve the School Safety and Security Plan Statement of Assurance for the 2023-2024 school year.

**18. OCEAN COUNTY YMCA - 2023-2024 SCHOOL YEAR**

MOTION: Move that the Board approve the rental usage of Ocean County YMCA, 1088 West Whitty Road, Toms River, NJ 08755 for the 2023-2024 High School Swim Team season for a total not to exceed \$22,000 to be charged to GAAP Account #11-402-100-440-08-0000.

**19. WINDING RIVER SKATING RINK - 2023-2024 SCHOOL YEAR**

MOTION: Move that the Board approve the rental usage of Winding River Skating Rink, 1211 Whitesville Road, Toms River, NJ 08755 for the 2023-2024 High School Ice Hockey Team season for a total not to exceed \$18,000 to be charged to GAAP Account #11-402-100-440-08-0000.

**20. OUT OF STATE TRAVEL - WINTER TRACK COMPETITION**

MOTION: Move that the Board approve the out of state travel for the men's and women's winter track competitions to Ocean Breeze Athletic Complex, Staten Island, New York.

**21. COMPETITION CHEER CHOREOGRAPH CLINIC**

MOTION: Move that the Board approve Chris Treherne, V!ROC staff member, to conduct a choreograph clinic with the competition cheerleading team.

**22. GIRLS SWIM TEAM INSTRUCTION VOLUNTEER**

MOTION: Move that the Board approve volunteer, Professional/Certified Yoga Instructor Sara Wright, to conduct yoga and stretching for the Girls Swim Team to supplement their in-pool training.

**23. 2023-2024 WINTER ATHLETIC SCHEDULE**

MOTION: Move that the Board approve the 2023-2024 Winter Athletic Schedule. (B3)

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***Move that the Board approve the following Policies and Regulations - A.24. - A.25.:***

*Motion by Mrs. Klaus, seconded by Mr. Comaty. Roll call vote as follows:*

*Mrs. Armato - aye*

*Mr. Conaty - aye*

*Mr. Armato - aye*

*Mrs. Klaus - aye*

*Mr. Palino - aye*

*Mr. Peters - aye*

*Mrs. Downing - aye*

## **24. POLICIES AND REGULATIONS**

MOTION: Move that the Board approve the first reading of the following Policies & Regulations:

P 3161	Examination for Cause	Revised	(B4)
P 4161	Examination for Cause	Revised	(B5)
P 5537	Middle School Voluntary Random Testing for Student Alcohol or other Drug Use	Revised	(B6)
R 5537	Middle School Voluntary Random Testing for Student Alcohol or other Drug Use	Revised	(B7)

## **25. POLICIES AND REGULATIONS**

MOTION: Move that the Board approve the second reading and adoption of the following Policies & Regulations:

P 6620	Petty Cash	Revised	(B8)
P 8500	Food Services (M)	Revised	(B9)

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***Move that the Board approve the following HIB items - A.26. - A.27.:***

*Motion by Mr. Peters, seconded by Mrs. Armato. Roll call vote as follows:*

*Mrs. Armato - aye*

*Mr. Conaty - aye*

*Mr. Armato - aye*

*Mrs. Klaus - aye*

*Mr. Palino - aye*

*Mr. Peters - aye*

*Mrs. Downing - aye*

## **26. HARASSMENT, INTIMIDATION & BULLYING**

MOTION: Move that the Board approve the HIB incident reports, as per Policy 5512 - Harassment, Intimidation and Bullying, as presented by the Superintendent during private session.

## **27. HARASSMENT, INTIMIDATION & BULLYING**

MOTION: Move that the Board approve the Superintendent's recommendations as delineated on the October 2023 HIB report.

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***Move that the Board approve the following Donations - B:***

*Motion by Mrs. Armato, seconded by Mr. Conaty. Roll call vote as follows:*

*Mrs. Armato - aye*

*Mr. Conaty - aye*

*Mr. Armato - aye*

*Mrs. Klaus - aye; Lacey Football Foundation - abstain*

*Mr. Palino - aye*

*Mr. Peters - aye*

Mrs. Downing - aye

Thank you for your generous donations!

**(B) DONATIONS**

MOTION: Move that the Board approve and accept the following generous donation(s):

SCHOOL	FROM	DESCRIPTION	AMOUNT
Cedar Creek	Walmart	Halloween Candy for Trunk or Treat	\$1,500
	Simas Family	Dunkin Donuts Munchkins	45
	Carannante Family	Pizza	48
High School	Lacey Football Foundation	18' Galvanized Flagpole & Rigging	1,700
	PeggySue Juliano	Check for Close-Up Club	100
	Kaitlyn Triano	Check for Close-Up Club	100
	Lacey Marine	Bait for Fishing Club Trip	45
Mill Pond	Mollicone Family	Sensory Swing	100
	Kristine Stever	Books for Community Room	25
	Judy Bonicker	Books for Community Room	25
	Rao Family	Books for Community Room	25
TOTAL			\$3,713

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***Move that the Board approve the following Programs and Curriculum - C:***

*Motion by Mr. Palino, seconded by Mr. Armato. Roll call vote as follows:*

*Mrs. Armato - aye*

*Mr. Conaty - aye*

*Mr. Armato - aye*

*Mrs. Klaus - aye*

*Mr. Palino - aye*

*Mr. Peters - aye*

*Mrs. Downing - aye*

**(C) PROGRAMS/CURRICULUM**

**STUDENT TEACHER PLACEMENTS, OBSERVATIONS, PRACTICUMS, FIELDWORK AND INTERNSHIPS**

MOTION: Move that the Board approve the following Student Teacher Placements, Observations, Practicums, Fieldwork and Internships:

<b><u>Stockton University</u></b>			
Gianna Trematerra	Field Experience	Kimberly Carles/LTMS	Spring 2024

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***Move that the Board approve the following Professional Days/Workshops/Travel - D:***

*Motion by Mrs. Armato, seconded by Mrs. Klaus. Roll call vote as follows:*

*Mrs. Armato - aye*

*Mr. Conaty - aye; Amos - abstain*

*Mr. Armato - aye*

*Mrs. Klaus - aye*

*Mr. Palino - aye*

*Mr. Peters - aye*

*Mrs. Downing - aye; Amos - abstain*

**(D) PROFESSIONAL DAYS/WORKSHOPS/TRAVEL**

MOTION: Move that the Board approve the Professional Days/Workshops/Travel for the following:

NAME	SCHOOL	DATE	DESCRIPTION	SUB	COST
Michael Kulzy	LTHS	12/03-12/05/2023	NJASL Fall Conference - Atlantic City	Y	\$250*
Lovell Emery	LTHS	01/05-01/08/2024	76th EATA Annual Meeting and Clinical Symposium - Connecticut	Y	\$1,200
Michelle Amos	District	11/29/2023	Strengthen ELL Students' Learning in PreK & Kindergarten - Virtual	N	\$279*
TOTAL					\$1,729

**\*Title Funded**

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***Move that the Board approve the following Certificated Personnel - E.1. - E.15.:***

*Motion by Mrs. Klaus, seconded by Mrs. Armato. Roll call vote as follows:*

*Mrs. Armato - aye*

*Mr. Conaty - aye; E.12. - abstain*

*Mr. Armato - aye*

*Mrs. Klaus - aye*

*Mr. Palino - aye; E.6. - nay*

*Mr. Peters - aye*

*Mrs. Downing - aye; E.12. - abstain*

**(E) CERTIFICATED PERSONNEL (1 - 15)**

**1. RETIREMENT**

MOTION: Move that the Board approve the following retirement:

NAME	POSITION/SCHOOL	EFFECTIVE DATE
Charles Rieder	Teacher/LTMS	02/01/24

**2. NEW POSITION**

MOTION: Move that the Board approve the following employment of new professional personnel:

NAME	POSITION/SCHOOL	SALARY**	EFFECTIVE
Kristin M. Flemming*	Preschool Teacher/MPS	Step E, BA+20 \$63,619 (prorated)***	01/02/24 - 06/30/24
Kaitlyn Metcalf**	Preschool Teacher/MPS	Step A, BA \$57,951 (prorated)***	11/13/23 - 06/30/24

\*Pending Criminal History Review

\*\* Pending Certification

\*\*\*Funded by the Preschool Expansion Aid

**3. REPLACEMENT POSITION**

MOTION: Move that the Board approve the following employment of replacement professional personnel:

NAME	POSITION/SCHOOL	REPLACING	SALARY	EFFECTIVE
Michael Stuppiello	Special EducationTeacher/LTMS	M. Fumarola	Step A, MA \$64,951 (prorated)	01/01/24 - 06/30/24

**LONG TERM SUBSTITUTE**

NAME	POSITION/SCHOOL	REPLACING	SALARY	EFFECTIVE
Walter Patelunas	LTS Chemistry Teacher/LTHS	M. Helmick	\$200 per diem	10/16/23 - TBD
Elaine Meyer*	LTS Special Education Teacher/CCS	L. Larney	Step A, BA \$57,951 (prorated)	11/30/23 - 04/19/24

\*Pending Criminal History Review

**4. CEU CREDITS**

MOTION: Move that the Board acknowledge the following professional staff members for obtaining CEU credits as listed:

NAME	POSITION/SCHOOL	CREDITS
Jaclyn Swomiak	Teacher/MPS	5 CEU Credits

**5. PROFESSIONAL PERSONNEL CHANGE OF START DATE**

MOTION: Move that the Board approve the following change in start date of professional personnel:

NAME	POSITION/SCHOOL	FROM DATE	TO DATE	SALARY
Elizabeth Ewart	Social Worker/Community and Parent Involvement Specialist (CPIS)/MPS	11/13/23 or upon release - 06/30/24	12/21/23	As previously approved
Ashley Glenn	Preschool Teacher/MPS	11/13/23	12/20/23	As previously approved

Elizabeth Menzel	Preschool Teacher/MPS	11/13/23	12/21/23	As previously approved
Emily A. Molitor	Preschool Teacher/MPS	11/13/23	01/01/24	As previously approved
Chloe Pilione	LTS Special Education/LHS	11/27/23	11/20/23	As previously approved
Linda Trapani	Preschool Intervention and Referral Team Specialist (PIRT)/MPS	11/13/23 or upon release - 06/30/24	11/13/23	As previously approved

#### 6. CO-CURRICULAR/ATHLETIC STIPEND

MOTION: Move that the Board approve the following athletic stipends for the 2023-2024 school year pending the commencement and completion of the winter athletic season:

RECOMMENDATION	POSITION/SCHOOL	LEVEL	STIPEND*
Lauren Dean	Assistant Winter Cheer/LTHS	3	\$ 4,348
Trevor Palagonia	Assistant Men's/Women's Winter Track/LTHS	1	\$ 4,712
		<b>TOTAL</b>	<b>\$9,060</b>

#### 7. AMEND CO-CURRICULAR/ADVISOR STIPEND

MOTION: Move that the Board approve the amendment of the following co-curricular/advisor stipends for the 2023-2024 school year pending the commencement and completion of the related programs:

NAME	POSITION/SCHOOL	STIPEND
Daniel White	Intramural Basketball Coach (winter)	\$2,537
Daniel White	Intramural Soccer Coach (fall)**	\$2,537
Daniel White	Intramural Volleyball Coach(spring)**	\$2,537

**\*\*Title IV funded**

#### 8. RESCIND CO-CURRICULAR/ADVISOR STIPEND/VOLUNTEER

MOTION: Move that the Board rescind the following:

NAME	POSITION/SCHOOL
Joseph Brausman	Assistant Band Director/LTMS; Drama Costume Technical Director/LTMS; Assistant Band Director/LTHS; Marching Band Volunteer/LTHS

#### 9. ATHLETIC VOLUNTEER

MOTION: Move that the Board approve the following athletic volunteers:

NAME	POSITION/SCHOOL	HEAD COACH
Leonard Goduto*	Wrestling/LTHS	Justin Bonitatis
Jack Mahar	Men's/Women's Bowling/LTHS	Steven Torre
Caitlyn Pereira	Competition Cheer/LTHS	Lauren Dean

**\*Pending Criminal History Review**

#### 10. BEFORE/AFTER SCHOOL TUTORING PROGRAM

MOTION: Move that the Board approve the following teachers as tutors for the Before/After School Tutoring Program at the rate of \$43.34 per hour not to exceed 70 hours per school or \$15,000 (ESSER III funded). Account #20-487-100-102-10-2122:

**NAME/SCHOOL**

Michael DiPaola/LTHS

**11. STRETCH PROGRAM**

MOTION: Move that the Board approve the following teachers as needed for the STRETCH program at a rate of \$43.34 per hour\* not to exceed the total budgeted amount of \$10,000.00:

John Fischer	Lisa Kuzan	Erik Tramontana
Karen Hopson	Debra Roleke	Shawn Zakar
Jennifer Kett	Gavin Tormollan	

**12. ADVANCED DEGREE**

MOTION: Move that the Board congratulate the following employee and recognize their advanced degree:

NAME	FROM	TO	EFFECTIVE
Timothy Dowd	MA	Ed. D.	12/1/2023

**13. LEAVE OF ABSENCE**

MOTION: Move that the Board approve the following leaves of absence:

SWP = Sick Days With Pay

PD = Personal Days With Pay

FMLA = Family Medical Leave Act - No Pay, with Benefits

NJFLA = NJ Family Leave Act - No Pay, with Benefits

DLB = Discretionary, Extended or Other Leave - No Pay, with Benefits

DL = Discretionary, Extended or Other Leave - No Pay, No Benefits

ML = Military Leave With Pay

NAME	POSITION/ LOCATION	SWP	PD	FMLA	NJFLA	DLB	DL	ML
Kristin Duff (extended)	Teacher/LHS	10/01/23 - 11/12/23						
Jeremy Leighty	Teacher/FRS/LHS/ CCS							11/03/23; 11/15/23 - 06/30/24
Carly Londrigan	School Counselor/LTHS	09/11/23 - 09/17/23						
Charles Rieder	Teacher/LTMS	09/06/23 - 09/18/23; 09/22/23; 09/28/23 - 09/29/23; 10/04/23 - 10/05/23; 10/10/23 - 01/31/24						
Megan Schantz	Teacher/LTHS/	10/30/23 -				11/16/23 -		

	LTMS/MPS	11/15/23;				12/15/23		
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#### 14. **RE-EMPLOYMENT OF SUBSTITUTE PROFESSIONAL PERSONNEL**

MOTION: Move that the Board approve the re-employment of the following substitute professional personnel for the 2023-2024 school year:

<b>SUBSTITUTE TEACHER</b>
Julia Carey

#### 15. **EMPLOYMENT OF SUBSTITUTE PROFESSIONAL PERSONNEL**

MOTION: Move that the Board approve the employment of the following substitute professional personnel for the 2023-2024 school year:

<b>SUBSTITUTE TEACHER</b>		
Susan Gethard	Emily Hamilton	Robert Natiello
Allison Klein-Derosa	Elaine Meyer*	
Erika Greco	Christopher Mezera	

**\*Pending Criminal History Review**

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***Move that the Board approve the following Non-Certificated Personnel - F.1. - F.13.:***

*Motion by Mr. Peters, seconded by Mr. Palino. Roll call vote as follows:*

*Mrs. Armato - aye*

*Mr. Conaty - aye*

*Mr. Armato - aye*

*Mrs. Klaus - aye*

*Mr. Palino - aye*

*Mr. Peters - aye*

*Mrs. Downing - aye*

#### **(F) NON-CERTIFICATED PERSONNEL (1 - 13)**

##### **1. RETIREMENT**

MOTION: Move that the Board approve the following retirement:

<b>NAME</b>	<b>POSITION/SCHOOL</b>	<b>EFFECTIVE</b>
Lynda Harland	Bus Driver/Transportation	01/01/24
Denise R. Villanova	Cafeteria Lead/MPS	07/01/24

##### **2. RESIGNATION**

MOTION: Move that the Board approve the following resignations:

<b>NAME</b>	<b>POSITION/SCHOOL</b>	<b>EFFECTIVE</b>
Joann Currie	P/T Duty Aide/FRS	11/01/23



Kelly Lombardi	P/T Paraprofessional/MPS	11/17/23
Jennifer Reiss	Cafeteria Lead/LTMS	11/16/23
Rita Distefano	Food Service Worker/LTMS	01/05/24

### 3. **RESCIND APPOINTMENT**

MOTION: Move that the Board approve to rescind the following appointment of support personnel:

NAME	POSITION/SCHOOL
Laura Massie	P/T Preschool Paraprofessional/MPS

### 4. **NEW POSITION**

MOTION: Move that the Board approve the following employment of new support personnel:

NAME	POSITION/SCHOOL	SALARY	EFFECTIVE
Nancy Bowens*	P/T Preschool Paraprofessional/MPS	\$19.81 per hour, NTE annually \$20,731 + \$500 toileting stipend (prorated)	11/20/23 - 06/30/24
Christine Enright	P/T Preschool Paraprofessional/MPS	\$19.81 per hour, NTE annually \$20,731 + \$500 toileting stipend (prorated)	11/20/23 - 06/30/24
Nicole Loffredo	P/T Preschool Paraprofessional/MPS	\$19.81 per hour, NTE annually \$20,731 + \$500 toileting stipend (prorated)	11/27/23 - 06/30/24
Nichole Macedo*	P/T Preschool Paraprofessional/MPS	\$19.81 per hour, NTE annually \$20,731 + \$500 toileting stipend (prorated)	11/20/23 - 06/30/24
Susan Rowe*	P/T Preschool Paraprofessional/MPS	\$19.81 per hour, NTE annually \$20,731 + \$500 toileting stipend (prorated)	11/20/23 - 06/30/24

**\*Pending Criminal History Review**

### 5. **REPLACEMENT POSITION**

MOTION: Move that the Board approve the following employment of replacement support staff:

NAME	POSITION/SCHOOL	REPLACING	SALARY	EFFECTIVE
Lisa Bruno*	P/T Preschool Paraprofessional/MPS	K. Lombardi	\$19.81 per hour, NTE annually \$20,731 (prorated) + \$500 toileting stipend	11/20/23 - 06/30/24
Nicole Hawthorne	P/T Preschool Paraprofessional/FRS	J. Nacion	\$19.81 per hour, NTE annually \$20,731 (prorated)	11/20/23 - 06/30/24
Kate Hoesly*	P/T Duty Aide (3.5 hours/day)/CCS	M. Yurcho	\$14.13/hr NTE annually \$8,902 (prorated)	12/04/23 - 06/30/24
James Kohout*	Custodian/CCS	P. O'Neill	Step A, \$44,158 + \$1,439 black seal license + \$1,152 shift differential (prorated)	11/20/23 - 06/30/24
Judith Machnik-Gallery*	P/T Duty Aide (3.5 hours/day)/CCS	M. Pullin	\$14.13/hr NTE annually \$8,902 (prorated)	11/20/23 - 06/30/24
Maggie Yurcho	P/T Preschool Paraprofessional/MPS	K. Metcalf	\$19.81 per hour, NTE annually \$20,731 (prorated) + \$500 toileting stipend	11/20/23 - 06/30/24

**\*Pending Criminal History Review**

**6. SUPPORT PERSONNEL CHANGE OF START DATE**

MOTION: Move that the Board approve the following change in start date of support personnel:

NAME	POSITION/SCHOOL	FROM DATE	TO DATE	SALARY
Lidia Augello	P/T Paraprofessional/MPS	10/23/23	10/30/23	As previously approved
Meggan Carney	P/T Preschool Paraprofessional/MPS	11/13/23	11/27/23	As previously approved
Thomas Plante	P/T Paraprofessional/LTMS	10/23/23	10/30/23	As previously approved
Kelly Silverman	P/T Duty Aide/LTMS	09/01/23	11/27/23	As previously approved

**7. SUPPORT PERSONNEL TRANSFER**

MOTION: Move that the Board approve the following support staff transfer:

NAME	POSITION/SCHOOL	SALARY	EFFECTIVE
Elaine Rovira	Paraprofessional/LTHS to LHS	Location Change Only	11/02/23

**8. SUPPORT PERSONNEL AMENDED SALARY**

MOTION: Move that the Board approve the following salary amendment of support personnel:

NAME	POSITION/SCHOOL	FROM SALARY	TO SALARY	EFFECTIVE
April Knauer	P/T Preschool Secretary (5.75 hours/day)/MPS	Step B, \$26,084 (prorated)	Step A, \$25,266 (prorated)	10/20/23

**9. ADVANCED DEGREE**

MOTION: Move that the Board congratulate the following and recognize their advanced degree:

NAME	TO	EFFECTIVE
Krystina Buscemi	Bachelor	12/01/2023

**10. SUPPORT PERSONNEL CHANGE IN HOURS/SALARY**

MOTION: Move that the Board approve the following change in salary of support personnel:

NAME	POSITION/SCHOOL	FROM PAY	TO PAY	EFFECTIVE
Margaret Clemente	P/T Paraprofessional/LTHS	\$19.81 per/hour NTE annually \$20,731	\$19.81 per/hour NTE annually \$20,731 + \$500 toileting stipend	10/01/23

**11. LEAVE OF ABSENCE**

MOTION: Move that the Board approve the following leave of absence:

SWP = Sick Days With Pay

PD = Personal Days With Pay

FMLA = Family Medical Leave Act - No Pay, with Benefits (if applicable)

NJFLA = NJ Family Leave Act - No Pay, with Benefits (if applicable)

DLB = Discretionary, Extended or Other Leave - No Pay, with Benefits

DL = Discretionary, Extended or Other Leave - No Pay, No Benefits

ML = Military Leave With Pay

NAME	POSITION/ LOCATION	SWP	PD	FMLA	NJFLA	DLB	DL	ML
Kristine Burger	Principal Secretary/CCS	10/10/23 - 10/22/23						
Amor Hirsch	P/T Paraprofessional/MPS	11/16/23 - 11/26/23						
Joann Sullivan	P/T Food Service Worker/ LTMS						11/29/23 - 01/01/24	
Rebecca Fiordimondo	P/T Paraprofessional/CCS						10/20/23; 10/26/23; 10/27/23; 10/29/23 - 10/30/23	
Elizabeth McGrath	P/T Duty Aide/LHS						11/13/23 - 11/19/23	
George Pavlis	School Bus Driver/ Transportation	10/17/23 - 01/02/24						

## 12. DAILY RATE INCREASE

MOTION: Move that the Board approve an increase of the daily pay rate for substitute staff effective January 1, 2024 per New Jersey State minimum wage increase as follows:

POSITION	NEW DAILY RATE
Substitute Teacher (county sub cert w/AA or 60 credits)	\$105.00
Substitute Secretary (7 hrs/day)	\$105.00
Substitute FT Paraprofessional (6.5 hrs/day)	\$97.50
Substitute PT Paraprofessional (5.75 hrs/day)	\$86.25
Substitute Duty Aide (3 hrs/day)	\$45.00
Substitute Duty Aide (3.5 hrs/day)	\$52.50
Substitute Security Aide (3.5 hrs/day)	\$52.50
Substitute Security Aide (4 hrs/day)	\$60.00
Substitute Food Service Worker (3.5 hrs/day)	\$52.50
Substitute Custodian (6.5 hrs/day)	\$97.50

## 13. EMPLOYMENT OF SUBSTITUTE SUPPORT PERSONNEL

MOTION: Move that the Board approve the employment of the following substitute support personnel:

BUS DRIVER	FOOD SERVICE WORKER	PARAPROFESSIONAL	SECRETARY
Glenn Robertello	Rita Distefano	Maria Amoresano	Diane Vallone
	Diane Vallone	Diane Doto*	
		Susan Gethard	

**\*Pending Criminal History Review**

**ADJOURNMENT**

*Move to adjourn the Regular Meeting.*

*Motion by Mr. Palino, seconded by Mr. Armato. All in favor.*

*The Regular Meeting adjourned at 8:20 p.m*

*Respectfully submitted,*



Sharon Ormsbee  
Business Administrator/Board Secretary