

SUBJECT TO APPROVAL
LACEY TOWNSHIP BOARD OF EDUCATION
MINUTES SPECIAL MEETING - MAY 4, 2023

CALL TO ORDER

The Special Meeting of the Lacey Township Board of Education was held on May 4, 2023 in the Lacey Township High School Lecture Hall. The meeting was called to order by Board President Linda A. Downing at 6:00 p.m.

PLEDGE OF ALLEGIANCE

Mrs. Downing led all present in the Pledge of Allegiance.

STATEMENT OF ADEQUATE NOTICE

Adequate notice of this meeting was advertised in the Asbury Park Press and The Beacon on January 12, 2023, and by posting the notice in the Forked River Post Office and the Lanoka Harbor Post Office, and by filing a copy of the notice with the Lacey Township Clerk, as required by the Open Public Meeting Act.

ROLL CALL FOR ATTENDANCE

Members Present: Linda A. Downing, Board President
Harold "Skip" Peters, Jr., Vice President
Frank Palino
Kim Klaus
Salvatore Armato
Jack Conaty
Cheryl Armato

Also Present: Dr. Vanessa R. Pereira, Superintendent
William W. Zylinski, Assistant Superintendent for Curriculum and Instruction
Sharon Silvia, Business Administrator/Board Secretary

REPORT OF THE SUPERINTENDENT

- Dr. Vanessa R. Pereira welcomed those in attendance. Thank you to everyone who played a role in building the budget. Budget workshops were productive. Restorations were made in the budget. Challenges the district faces and will continue to explore options and communicate with NJDOE and Legislatures.
- Ms. Sharon Silvia provided a presentation of the 2023-2024 Budget.

PUBLIC COMMENT

Public comment regarding the bidding process of HVAC units at the High School.

Move that the Board approve the following Adjustment for Health Care Costs:

Motion by Mr. Palino, seconded by Mrs. Klaus. Roll call vote as follows:

Mrs. Armato - aye

Mr. Conaty - aye

Mr. Armato - aye

Mrs. Klaus - aye

Mr. Palino - aye

Mr. Peters - aye

Mrs. Downing - aye

ADJUSTMENT FOR HEALTH CARE COSTS

MOTION: BE IT RESOLVED that the Board of Education includes in the final budget the adjustment for increased costs of health benefits in the amount of \$167,866. The additional funds will be used to pay for the additional increases in health benefit premiums.

Move that the Board approve the following Amendment of the 2023-2024 School Year Tentative Budget:

Motion by Mr. Palino, seconded by Mr. Armato. Roll call vote as follows:

Mrs. Armato - aye

Mr. Conaty - aye

Mr. Armato - aye

Mrs. Klaus - aye

Mr. Palino - aye

Mr. Peters - aye

Mrs. Downing - aye

AMENDMENT OF THE 2023-2024 SCHOOL YEAR TENTATIVE BUDGET

MOTION: Move that the Board amend the Tentative Budget for the 2023-2024 school year as follows:

Budget Acct. Number	Budget Category	Description	Tentative Budget Amount	Increase/ (Decrease)	Final Budget Amount
Revenue					
10-303	Revenue	Budgeted Fund Balance - Operating	\$0	\$795,286	\$795,286
10-1210	Revenue	Local Tax Levy	\$53,025,063	\$167,866	\$53,192,929
10-1XXX	Revenue	Unrestricted Miscellaneous Revenue	\$382,683	\$456,000	\$838,683
10-3176	Revenue	Stabilization Aid	\$0	\$2,619,533	\$2,619,533
Total Revenue			\$53,407,746	\$4,038,685	\$57,446,431
Appropriations					
11-000-100-566	Tuition - Private School for the Disabled within the State	Addition of an out of district tuition student	\$1,255,182	\$77,106	\$1,332,288
11-000-213-100	Health Services Salaries	Restore Health Aides to Full-Time Status	\$485,852	\$69,482	\$555,334
11-000-218-104	Guidance Salaries	Reduction of 1 FTE	\$658,428	\$(67,651)	\$590,777
11-000-219-104	Child Study Team Salaries	Restoration of reduction of CST staff	\$997,377	\$79,570	\$1,076,947
11-000-223-580	Staff Training	Reduction due to duplication	\$52,150	\$(37,150)	\$15,000

11-000-230-590	Miscellaneous Purchase Services	Increase price for GCN training	\$186,787	\$280	\$187,067
11-000-270-160	Transportation Salaries - Regular	Breakage from resignation	\$1,418,870	\$(2,838)	\$1,416,033
11-000-270-443	Lease Purchase Payments	Restoration of reduction in lease payments	\$97,000	\$201,595	\$298,595
11-110-100-101	Kindergarten Salaries	Reduction of 1 FTE	\$275,366	\$(33,151)	\$242,215
11-120-100-101	Grades 1-5 Salaries	True-up of restoration of certificated positions	\$6,006,607	\$(156,613)	\$5,849,994
11-130-100-101	Grades 1-5 Salaries	True-up of restoration of certificated positions	\$3,839,071	\$51,594	\$3,890,665
11-140-100-101	Grades 1-5 Salaries	True-up of restoration of certificated positions	\$4,909,565	\$1,354,971	\$6,264,536
11-190-100-320	Contracted Professional Services	Additional cuts and savings for educational services	\$788,785	\$(118,869)	\$669,916
11-2XX-100-10X	Teacher and Paraprofessional Salaries-SPED	True-up of restoration of certificated positions	\$8,731,394	\$760,649	\$9,492,042
11-000-291-270	Employee Health Benefits (Net)	Restoration of reduction in Employee Health Benefits	\$10,480,230	\$1,859,710	\$12,339,940
Total Appropriations			\$15,767,492	\$4,038,685	\$16,214,801

Move that the Board approve the following Adoption of the 2023-2024 School Year Budget:

Motion by Mr. Peters, seconded by Mrs. Klaus. Roll call vote as follows:

Mrs. Armato - aye

Mr. Conaty - aye

Mr. Armato - aye

Mrs. Klaus - aye

Mr. Palino - aye

Mr. Peters - aye

Mrs. Downing - aye

ADOPTION OF THE 2023-2024 SCHOOL YEAR BUDGET

MOTION: Move that the Board adopt the final budget for the 2023-2024 school year.

WHEREAS, the Lacey Township School District Board of Education adopted a tentative budget on March 16, 2023 to be submitted to the Executive County Superintendent of Schools for approval; and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on April 5, 2023; and

WHEREAS, the approved budget was advertised in the legal section of the Asbury Park Press and the Beacon on April 27, 2023; and

WHEREAS, the approved budget was presented to the public during a public hearing on May 4, 2023;

WHEREAS, subsequent to the public hearing the approved budget was amended to include revisions as outlined above;

NOW THEREFORE BE IT RESOLVED that the budget - as amended - be adopted for the 2023-2024 school year using the 2023-2024 state aid figures and the Secretary to the Board of Education be authorized to submit the following adopted budget to the Executive County Superintendent of Schools in accordance with the statutory deadline:

	General	Special	Debt	
	<u>Fund</u>	<u>Revenues</u>	<u>Service</u>	<u>Total</u>
Total Expenditures	\$70,708,158	\$2,122,721	\$3,388,850	\$76,219,729
Less: Anticipated Revenues	<u>17,515,229</u>	<u>2,122,721</u>	<u>560,864</u>	<u>20,198,814</u>
Taxes to be Raised	\$53,192,929	\$0	\$2,827,986	\$56,020,915

And to advertise said tentative budget in the Asbury Park Press newspaper in accordance with the form suggested by the State Department of Education and according to law; and

Capital Reserve Withdrawal - Excess Cost

Included in budget line 600, Budgeted Withdrawal from Capital Reserve – Excess Costs & Other Capital Projects, is \$813,401 that is for other capital projects including - the replacement of HVAC and STEM room renovations at the Lacey Township High School. The total cost of these projects is estimated to be \$813,401 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

Maintenance Reserve Withdrawal

BE IT RESOLVED that, per N.J.A.C. 6A:23A-14.2, the Board of Education includes in the proposed budget the withdrawal of \$500,000 from the Maintenance Reserve Account. The district has fully exhausted all eligible statutory spending authority for required maintenance and must increase the base budget for the purposes of maintaining its facilities - specifically, various plumbing, electrical, and mechanical projects as outlined in the Comprehensive Maintenance Plan. The district intends to complete said purposes by June 2024.

Travel and Related Expense Reimbursement

WHEREAS, the Lacey Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Lacey Township Board of Education established \$54,931 as the maximum travel amount for the current school year and has expended \$30,016 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$79,731 for all staff and board members for the 2023-2024 school year.

Alternative Revenue Projection - SEMI

Move that the Board approve an alternate revenue projection of \$56,072 for the 2023-2024 Special Education Medicaid Initiative (SEMI) program as approved by the Executive County Superintendent of Schools.

Authorization to Implement the 2023-2024 Budget

BE IT RESOLVED, that the Lacey Township School District Board of Education authorize the Superintendent and Business Administrator/Board Secretary to implement the 2023-2024 budget pursuant to local and state policies.

A4F – Tax Levy Certification Forms A and B

BE IT RESOLVED, that the amount required for school purposes in the school district of Lacey Township, County of Ocean for the 2023-2024 school year is \$56,020,915 and is required to be levied for local school district purposes.

Approval of the 2023-2024 Tax Payment Schedule

BE IT RESOLVED, that the Lacey Township School District Board of Education approve the following payment schedule to receive the current expense tax levy and the debt service tax levy for the 2023-2024 school year.

Date Due	Amount Due	General Fund	Debt Service Fund
July 10, 2023	\$4,664,639	\$4,432,744	\$231,895
August 10, 2023	4,432,744	4,432,744	0
September 10, 2023	4,715,543	4,432,744	282,799
October 10, 2023	4,432,744	4,432,744	0
November 10, 2023	4,432,744	4,432,744	0
December 10, 2023	5,377,291	4,432,744	944,547
January 10, 2024	4,432,744	4,432,744	0
February 10, 2024	4,432,744	4,432,744	0
March 10, 2024	5,801,489	4,432,744	1,368,745
April 10, 2024	4,432,744	4,432,744	0
May 10, 2024	4,432,744	4,432,744	0
June 10, 2024	4,432,745	4,432,745	0
Total 2023-2024 School Year	\$56,020,915	\$53,192,929	\$2,827,986

BOARD COMMENT

Board members thanked Ms. Silvia and all involved with the 2023-2023 budget process. Thank you to each of the Board members for their hard work and working together. Thank you to Mr. Zylinski for the continued support and efforts put into the Preschool Expansion Program. Board inquiry regarding an out-of-district tuition student and the continued costs of out-of-district placements.

ADJOURNMENT

Move to adjourn the Special Meeting.

Motion by Mr. Palino, seconded by Mrs. Klaus. All in favor.

The Special Meeting adjourned at 6:36 p.m

Respectfully submitted,



Sharon Silvia
Business Administrator/Board Secretary