

Lacey Township School District



Christian Tretola, Lanoka Harbor, Grade 4

BOARD MEETING

December 21, 2020
Via Zoom 5.4 (or later)
6:00 pm
MEETING OUTLINE

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. STATEMENT OF ADEQUATE NOTICE

ADEQUATE NOTICE OF THIS MEETING WAS ADVERTISED IN THE ASBURY PARK PRESS AND THE BEACON ON JANUARY 16, 2020, AND AS AMENDED ON DECEMBER 17, 2020, AND BY POSTING THE NOTICE IN THE FORKED RIVER POST OFFICE AND THE LANOKA HARBOR POST OFFICE, AND BY FILING A COPY OF THE NOTICE WITH THE LACEY TOWNSHIP CLERK, AS REQUIRED BY THE OPEN PUBLIC MEETING ACT.

4. ROLL CALL FOR ATTENDANCE

5. RESOLUTION TO ADOPT NJAC 5:39-1

6. PUBLIC COMMENT

7. BOARD MEMBER AND SUPERINTENDENT COMMENTS

8. PRIVATE SESSION

9. APPROXIMATELY 7 PM RESUME MEETING: REPORTS AND COMMENTS

A. STUDENT REPRESENTATIVE COMMENT

B. REPORT OF THE SUPERINTENDENT

- Seniors of the Month - Mr. Gregory Brandis, LTHS Principal
- Staff Members of the Month - Dr. Vanessa P. Clark, Superintendent
- Navy Summer Reading Students 2020 - Dr. Vanessa P. Clark, Superintendent
- Student Achievement Presentation - Dr. Vanessa P. Clark, Superintendent
- Resolution, Robert C. Riggs - Dr. Vanessa P. Clark, Superintendent

10. PUBLIC COMMENT

11. BOARD MEMBER COMMENT & COMMITTEE REPORTS

12. RESOLUTIONS

A. NEW BUSINESS

B. DONATIONS

C. PROGRAMS/CURRICULUM

D. PROFESSIONAL DAYS AND WORKSHOPS

E. CERTIFICATED PERSONNEL

F. NON-CERTIFICATED PERSONNEL

13. ADJOURNMENT

PLEASE BE ADVISED THAT per N.J.A.C. 5:39-1, the Lacey Township Board of Education Regular Meeting, scheduled to be held on **Monday, December 21, 2020 at 6:00 p.m.** and the Reorganization Meeting, scheduled to be held on **Monday, January 4, 2021 at 6:00 p.m.** in the Lecture Hall at the Lacey Township High School, will now be held by remote means. The Board of Education will not be present at the High School, but will participate remotely via Zoom Version 5.4 (or later). Members of the public who wish to participate in the public comment portion of the meetings via Zoom may do so only by registration. Please register by 5:30 p.m., via Zoom Version 5.4 (or later) by visiting www.laceyschools.org. Please be mindful participation in public comment via Zoom is limited to 500 seats. Members of the public who wish to submit a comment but not participate, may do so by completing the attached [Public Comment Google Form](#) by 3:00 p.m. the day of the meeting. Members of the public who intend to observe the meetings without participating in public comment may do so only on the aforementioned date and time via YouTube Live at <https://www.youtube.com/user/WLTSTV/live> and Comcast Channel 21. Registration is not required.

RESOLUTION: ADOPTION OF NJAC 5:39-1

MOTION: WHEREAS, the COVID-19 pandemic has forced local government entities throughout the State of New Jersey to hold public meetings remotely; and

WHEREAS, Section 8 of P.L. 2020, c. 34 authorized the Director of the Division of Local Government Services (“Director”) to promulgate regulations establishing standard protocols for remote meetings held by a “local public body” during a Governor declared emergency (“Regulations”); and

WHEREAS, the Director promulgated the Regulations, which are codified as N.J.A.C. 5:39-1.1 through 1.7; and

WHEREAS, the Lacey Township Board of Education (“Board”) is a “local public body” as defined in the Regulations and is therefore subject to the requirements thereof; and

WHEREAS, N.J.A.C. 5:39-1.4(h) requires a local public body to adopt a resolution establishing standard procedures and requirements for public comment made during a remote public meeting as well as for public comments submitted in writing ahead of the remote public meeting; and

WHEREAS, in order to fulfill the requirements set forth in N.J.A.C. 5:39-1.4(h) the procedures and requirements appearing below are hereby established by the Lacey Township Board of Education.

NOW, THEREFORE, BE IT RESOLVED that the Lacey Township Board of Education, County of Ocean, State of New Jersey, hereby establishes the following procedures and requirements to satisfy the requirement set forth in N.J.A.C. 5:39- 1.4(h):

- 1) Members of the public wishing to make a comment during a remote meeting shall be permitted to do so using the audio and/or video technology under which the remote meeting is being held.
- 2) Members of the public may also submit written comments to the Board Secretary/Business Administrator, Mr. Patrick S. DeGeorge, by completing the Google form located on the District’s website which must be received no later than 3:00 pm the day of the Board of Education meeting to be read at that meeting and include name and address.
- 3) Public comments shall be received and/or read into the record during times designated during the meeting for public participation. Written comments will still need to adhere to the 5 minute limit for public comment.
- 4) The Board reserves the right to pass over duplicative written comments; however, each duplicative comment shall be noted for the record with the content summarized.
- 5) A member of the public wishing to speak during a remote meeting shall state their name and address for the record prior to making their comment. Comments will still need to adhere to the 5 minute limit for public comment.

6) Members of the public commenting during a remote meeting shall not act in any manner to disrupt the meeting. If such a member of the public becomes disruptive during the meeting, the individual chairing the meeting shall mute, or direct the muting of, the disruptive member and warn that any continued disruption may result in the member being prevented from speaking during the meeting or be removed from the remote meeting. Disruptive conduct includes, but is not limited to, sustained inappropriate behaviors such as shouting, interruption, and the use of profanity.

7) Any member who continues to be disruptive after receiving a warning may be muted while other members of the public are allowed to proceed with their comments. If time permits, the disruptive individual shall be allowed to speak after all other members of the public are provided an opportunity to comment. Should the individual remain disruptive, the individual may be muted or kept on mute for the remainder of the remote meeting or removed from the meeting.

8) In addition to the above, and to the extent they do not conflict, all public comments shall adhere to Board Bylaw 0167.

9) This resolution shall be updated annually at the Board's Reorganization meeting and/or as necessary throughout the year.

(A) NEW BUSINESS (1 - 29)

1. MEETING MINUTES

MOTION: Move that the Board approve the Minutes from the following meeting:

- Regular Meeting and appropriate attachments held on November 16, 2020 (A1)
- Private Session held on November 16, 2020

2. LIST OF BILLS - DECEMBER 2020 (A2)

MOTION: Move that the Board approve payment of bills for December 2020 totaling \$8,686,851.73.

Fund 10	General Current Expense	\$6,383,303.26
Fund 20	Special Revenue Fund	256,985.24
Fund 61	Cafeteria Fund	71,895.66
Fund 90	Agency Fund	1,974,667.57
	TOTAL	\$8,686,851.73

3. BUDGET TRANSFERS - 2020-2021 SCHOOL YEAR

MOTION: Move that the Board approve the following budget transfers for the 2020-2021 School Year:

No.	From	Description	To	Description	\$ Amount
#1	11-000-291-270	Empl Ben-Health Benef	11-000-266-610	Security Supplies	\$43,678.25
#2	11-402-100-390	Purch Svcs-MS	11-402-100-890	Athl Activ Misc-MS	\$1,000.00
#3	11-000-100-562	Tuition Other LEA Spec	11-000-100-565	Tuition Regional Day	\$80,000.00
#4	11-000-270-615	Bus Supplies	11-000-270-890	Transp Serv Misc. Exp	\$10,000.00
#5	20-001-100-610	Recycle Rally - CC	20-001-100-420	Purch Servc - Recycle Rally	\$2,090.06
#6	11-000-291-270	Empl Ben-Health Benef	11-000-291-290	Empl Ben-Conv Exp	\$256.58
#7	11-000-291-270	Empl Ben-Health Benef	12-000-270-732	Transp Serv Equip	\$25,598.03
#8	11-000-291-270	Empl Ben-Health Benef	12-000-262-730	Oper/Maint Equip - Dist.	\$38,160.50
#9	11-000-100-566	Tuition Priv Sch Hand	11-000-100-562	Tuition Other LEA Spec	\$18,000.00
#10	11-190-100-890	Misc Expenses-HS			\$5,880.10
	11-190-100-500	Oth Purch Svcs-HS			\$3,258.08
			12-140-100-730	GR 9-12 Equip-HS	\$9,138.18
#11	11-000-100-566	Tuition Priv Sch Hand	11-000-100-561	Tuition Other LEA Reg	\$83,127.00
#12	11-000-291-270	Empl Ben-Health Benef	12-000-261-730	Oper/Maint - HS	\$156,000.00

4. S1701 REPORTING - NOVEMBER 2020 (A3)

MOTION: Move that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **November 2020**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

Further move that the Lacey Township School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **November 30, 2020**, after review of the Board Secretary's monthly financial

reports (appropriations section) and Treasurer's Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. 2020-2021 WATER INFRASTRUCTURE IMPROVEMENT GRANT

MOTION: Move that the Board approve the submission of the Lacey Township School District's 2020-2021 Water Infrastructure Improvement Grant.

6. SALE OF SOLAR RENEWABLE ENERGY CREDITS (SRECS)

MOTION: Move that the Lacey Township Board of Education memorialize the December 8, 2020 sale of 117 Funding Year 2021 Solar Renewable Energy Credits (SRECs) to Spectron Energy, Inc. at a market price of \$230 per SREC for a total of \$26,910 (less a \$1 per SREC, or \$117 commission).

7. SALE OR DISPOSAL OF ASSETS

MOTION: WHEREAS, the Lacey Township School District Board of Education deems the property listed below to be surplus property which is no longer useful for school purposes; and

WHEREAS, the value of said property is estimated to be as enumerated below,

THEREFORE, be it resolved that the Lacey Township School District Board of Education authorize the Business Administrator to offer the property for sale to other public entities without advertisement for bids in accordance with 18A:18A-45c-f.

Location	Description	Serial/Model #	Qty.	Est. Value	Operable
Transportation	2000 Bluebird 54 Passenger	1BABHBPA7YF091010	1	400.00	N
	2000 Bluebird 54 Passenger	1BABHBPA9YF091011	1	400.00	N

8. DENTAL INSURANCE PREMIUMS FOR THE 2021 AND 2022 CALENDAR YEARS

MOTION: Move that the Board approve the following dental insurance monthly premiums as proposed by the district's benefits advisor Brown & Brown for the period January 1, 2021 through December 31, 2022 which represents a 2.0% increase from current year premiums to be charged to GAAP Account # 11-000-291-270-01-0000:

Coverage Type	Provider	Employee Only	Employee & Spouse	Employee & 1 Dependent	Employee & Children	Employee & 1+ Dependent (Family)
PPO Plan	Delta Dental	\$31.30	\$54.19	\$54.19	\$92.49	\$92.49
PPO Plus Premier Plan	Delta Dental	\$35.29	\$61.07	\$61.07	\$104.00	\$104.00

9. E-RATE CONTRACT PURCHASE - TECHNOLOGY EQUIPMENT

MOTION: WHEREAS, the federal *Schools and Libraries Universal Service Support Mechanism* (E-Rate Program) makes telecommunications and information services more affordable for schools and libraries in the United States of America; and

WHEREAS, the Lacey Township School District participates in the E-Rate Program, and has entered into a separate annual agreement with E-Rate Partners, LLC for E-Rate Partners, LLC to serve as the District's representative and to provide consultation related to the District's participation in the E-Rate Program.

NOW, THEREFORE, BE IT RESOLVED, that the Board approve the purchase and installation of new Network Switches at all six (6) district schools as follows:

Vendor	CORE BTS (ERate Approved Vendor)		
Details	<i>Equipment:</i>	<u>Per Unit</u>	<u>Total</u>
	72 Port - 9300 Switches	\$3,499.33	\$251,951.76
	16 Port - 9300 Switches - Data Only	\$1,709.70	27,355.20
	2 Port - 9500 Switches	\$8,166.25	16,332.50
	Cabling and Accessories	Various	104,824.82
	Licensing	Various	138,144.50
	<i>Professional Services:</i>		
	Remove/Replace Old Switches	N/A	<u>\$44,900.00</u>
	Grand Total		\$583,508.78
	Less: E-Rate Program Discount @ 42.7%		<u>\$249,323.50</u>
	Net Cost to District		\$334,185.28
Accounts	11-190-100-340-09-0000		\$80,209.00
	12-000-252-730-01-0000		<u>253,976.28</u>
			\$334,185.28

Note: The project will be incorporated into the 2021-2022 budget. The district's portion of the cost will be funded through excess fund balance from the 2019-2020 school year.

10. STATE CONTRACT PURCHASE - SECURITY EQUIPMENT

MOTION: Move that the Board approve the State Contract purchase of security equipment as follows:

Vendor	Wireless Communications & Electronics
State Contract	83909
Details	7 Motorola All Band Portable Radios - inclusive of banding, trunking, encryption, chargers and backup batteries.
Amount	\$43,678.25
GAAP Account	11-000-266-610-01-0000

11. COOPERATIVE PURCHASE - TRANSPORTATION VEHICLE

MOTION: Move that the Board approve the cooperative purchase of a Transportation Department vehicle as follows:

Vendor	Mall Chevrolet
ESCNJ Contract	ESCNJ 20/21-09
Details	2021 Chevrolet Equinox AWD FL
Amount	\$25,598.03
GAAP Account	12-000-270-732-01-0000

12. STATE CONTRACT PURCHASE - MAINTENANCE DEPARTMENT VEHICLE

MOTION: Move that the Board approve the State Contract purchase of a Maintenance Department vehicle as follows:

Vendor	DFFLM, LLC., T/A Ditschman/Flemington Ford
State Contract	A88211, Section 7
Details	2021 Ford F350 Transit High Roof Extended Cargo Van
Amount	\$38,160.50
GAAP Account	12-000-262-730-01-0000

13. 2020-2021 HEALTH AND SAFETY EVALUATION OF BUILDINGS STATEMENT OF ASSURANCE

MOTION: Move that the Board approve submission of the 2020-2021 Health and Safety Evaluation of School Buildings Checklist Statement of Assurance. The related checklists for each school building were submitted to the Ocean County Superintendent on September 11, 2020.

14. RECEIPT OF QUOTATIONS AND AWARD OF CONTRACT - MONITORING, INSPECTION AND MAINTENANCE OF DISTRICT SOLAR ENERGY SYSTEM - PUBLIC WORKS

MOTION: WHEREAS, the Board solicited Quotation 21-01 for Monitoring, Inspection and Maintenance of the District's 1,486.67 kW Solar Energy System (the "Work"); and

WHEREAS, as a result of the solicitation, on Friday, December 11, 2020 the following proposals were received:

	Year 1	Year 2	Optional Year 3
Vendor	Hourly Rate		

	\$ Per kW	Total	\$ Per kW	Total	\$ Per kW	Total
JJD Electric, LLC 705 Mantua Avenue Paulsboro, NJ 08066	\$14.87	\$22,110.00	\$14.87	\$22,110.00	\$15.45	\$22.965
Altec Building Systems 904 Atlantic Avenue Pt. Pleasant, NJ 08742	No Quote Submitted					
Phase One Electric, LLC 1657 Division Avenue Piscataway, NJ 08854	No Quote Submitted					

Note: The hourly rate is subject to the New Jersey State Prevailing Wage Act - N.J.S.A. 34:11-56.25, et seq.

THEREFORE BE IT RESOLVED, that after evaluating each proposal based upon the price and other factors, the Board of Education hereby awards the Contract for the Work to JJD Electric, LLC with principal offices located at 705 Mantua Avenue, Paulsboro, New Jersey 08066 for an initial 2-year term from January 1, 2021 through December 31, 2022 - with an option to renew in accordance with the law for an additional year at the sole discretion of the Board or Education.

BE IT FURTHER RESOLVED, that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution. Funds for this work are or will be available in GAAP Account #11-000-261-420-00-0000.

15. RECEIPT OF QUOTATIONS AND AWARD OF CONTRACT - ELECTRICAL AND PLUMBING SERVICES ON A TIME & MATERIALS BASIS - PUBLIC WORKS

MOTION: WHEREAS, the Board solicited Quotation 21-02 for electrical and plumbing services on a time and materials basis (the "Work"); and

WHEREAS, as a result of the solicitation, on Friday, December 11, 2020 the following proposals were Received:

Vendor	Year 1			Year 2			Optional Year 3		
	Hourly Rate								
	General	Overtime	Emergency	General	Overtime	Emergency	General	Overtime	Emergency
Electrical:									
Bahr & Sons Electrical, Inc. 82 Shorewood Drive Bayville, NJ 08721	No Quote Submitted								
Shore Point Electric 5781 U.S. 9 Tuckerton, NJ 08087	No Quote Submitted								

M J Pirchio Electrical 1021 Chelsea Street Forked River, NJ 08731	\$190.00	\$285.00	\$285.00	\$200.00	\$300.00	\$300.00	\$210.00	\$315.00	\$315.00
Plumbing:									
Roto-Rooter Plumbing & Drain Service 1042 Atlantic City Blvd. Bayville, NJ 08721	\$155.00	\$232.50	\$165.00	\$160.00	\$240.00	\$170.00	N/A	N/A	N/A
Ralph Villano Plumbing & Heating 234 Bay Blvd. Bayville, NJ 08721	No Quote Submitted								
Neal Plumbing 925 U.S. Route 9, Unit D Bayville, NJ 08721	No Quote Submitted								

Note: The hourly rate is subject to the New Jersey State Prevailing Wage Act - N.J.S.A. 34:11-56.25, et seq.

THEREFORE BE IT RESOLVED, that after evaluating each proposal based upon the price and other factors, the Board of Education hereby awards the Contract for Electrical to M J Pirchio Electrical with principal offices located at 1021 Chelsea Street, Forked River, New Jersey 08731, and for Plumbing to Roto-Rooter Plumbing and Drain Service with principal offices located at 1042 Atlantic City Boulevard, Bayville, New Jersey 08721, for an initial 2-Year term from January 1, 2021 through December 31, 2022 - with an option to renew in accordance with the law for an additional year at the sole discretion of the Board or Education.

BE IT FURTHER RESOLVED, that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution. Funds for this work are or will be available in GAAP Account #11-000-261-420-00-0000.

16. SUBMISSION OF 2020-2021 CAPITAL PROJECTS TO THE NEW JERSEY DEPARTMENT OF EDUCATION

MOTION: BE IT RESOLVED, that the Lacey Township School District Board of Education authorize the Business Administrator and the district's Architect of Record Fraytak Veisz Hopkins Duthie, P.C., Architects and Planners of Trenton, New Jersey to submit the following proposed capital projects for the 2020-2021 school year to the New Jersey Department of Education for approval as required on the district's behalf:

- Classroom Renovations for Life Skills at the Lacey Township High School

BE IT FURTHER RESOLVED, that the projects be submitted as "other capital projects" as defined in N.J.A.C. 6A:26, and that State funding is not available for the project.

BE IT FURTHER RESOLVED, that upon receipt of approval from the Department of Education the Business Administrator and the Architect of Record be authorized to take all actions necessary to advertise for and receive bids related to the aforementioned capital projects.

17. SUBMISSION OF 2021-2022 CAPITAL PROJECTS TO THE NEW JERSEY DEPARTMENT OF EDUCATION

MOTION: BE IT RESOLVED, that the Lacey Township School District Board of Education authorize the Business Administrator and the district's Architect of Record Fraytak Veisz Hopkins Duthie, P.C., Architects and Planners of Trenton, New Jersey to submit the following proposed capital projects for the 2021-2022 school year to the New Jersey Department of Education for approval as required on the district's behalf:

- Replacement of Fire Alarm Systems at 6 Schools and Administration Building
- Replacement of Intrusion Alarm Systems and Access Control System Upgrades at 6 Schools and Administration Building

BE IT FURTHER RESOLVED, that the projects be submitted as "other capital projects" as defined in N.J.A.C. 6A:26, and that State funding is not available for the project.

BE IT FURTHER RESOLVED, that upon receipt of approval from the Department of Education the Business Administrator and the Architect of Record be authorized to take all actions necessary to advertise for and receive bids related to the aforementioned capital projects.

18. RATIFICATION OF MEMORANDUM OF AGREEMENT (A4)

MOTION: Move that the Lacey Township School District Board of Education ratify the Memorandum of Agreement (MOA) by and between the Board and the Lacey Township Administrators and Supervisors Association (LTASA) dated November 30, 2020 and covering the period from July 1, 2020 through June 30, 2023. This MOA has already been ratified by LTASA membership and incorporated into the related Collective Bargaining Agreement.

19. OTHER LEA TUITION REVENUE FOR THE 2020-2021 SCHOOL YEAR

MOTION: Move that the Board approve the following tuition to be received from other Local Educational Agencies (LEAs) within the State of New Jersey for NJ Department of Children & Families (NJDCF) students attending our district schools for the 2020-2021 school year - to be credited to GAAP Revenue Account # 10-1320:

School	Grade	Student ID	District Billed	Tuition
Lacey Township High School	11	908344	Pinelands Board of Education	\$16,898
Lacey Township Middle School	7	908752	Pinelands Board of Education	15,769
Lanoka Harbor Elementary	K	908826	Toms River Board of Education	(prorated)\$14,636
Lacey Township Middle School	7	905243	Toms River Board of Education	15,769
			TOTAL	\$63,072

20. OUT OF DISTRICT PLACEMENT - 2020-2021 SCHOOL YEAR

MOTION: Move that the Board approve the out-of-district tuition for the 2020-2021 school year to be charged to
GAAP Account #11-000-100-566-11-0000.

School	Student ID	Tuition Cost	Total
N.J. Commission for the Blind and Visually Impaired - eff. 10/1/20	908556	\$5,000	\$5,000

21. OUT OF DISTRICT PLACEMENT - 2020-2021 SCHOOL YEAR

MOTION: Move that the Board approve the out-of-district tuition for the 2020-2021 school year to be charged to
GAAP Account #11-000-100-566-11-0000.

School	Student ID	Tuition Cost	Total
N.J. Commission for the Blind and Visually Impaired	905815	\$2,100	
	903067	2,100	
	902326	2,100	
	905922	2,100	
	907347	2,100	
	902688	2,100	
	901420	5,000	
			\$17,600

22. OUT OF DISTRICT PLACEMENTS - 2019-2020 and 2020-2021 SCHOOL YEAR

MOTION: Move that the Board approve the out-of-district tuition for placement determined by the McKinney-Vento
Act for the 2019-2020 and 2020-2021 school year to be charged to GAAP Account #11-000-100-561-11-0000.

School	State ID	Tuition Cost	Aide	Total
Berkeley Twp. School District	1813656072	\$28,083	N/A	
	4125422844	26,962	N/A	
	8188007783	28,083	N/A	
				\$83,128

23. OUT OF DISTRICT PLACEMENTS - 2019-2020 and 2020-2021 SCHOOL YEAR

MOTION: Move that the Board approve the out-of-district tuition for placement determined by the McKinney-Vento
Act for the 2019-2020 and 2020-2021 school year to be charged to GAAP Account #11-000-100-562-11-0000.

School	State ID	Tuition Cost	Aide	Total
Berkeley Twp. School District	4567813766	\$39,387	N/A	
	3560569788	35,468	N/A	
	4467423292	39,387	N/A	
				\$114,242

24. OUT OF DISTRICT PLACEMENT - 2020-2021 SCHOOL YEAR

MOTION: Move that the Board approve the out-of-district tuition for the 2020-2021 school year to be charged to
GAAP Account #11-000-100-561-11-0000.

School	State ID	Tuition Cost	Aide	Total
Cape May Regional School	4950274139	\$34,555.95	N/A	\$34,555.95

25. OUT-OF-DISTRICT BUS ROUTE FOR THE 2020-2021 REGULAR SCHOOL YEAR

MOTION: Move that the Board approve the following out of district bus route for the 2020-2021 regular school year to run from November 30, 2020 through June 30, 2021, operated through the Monmouth Ocean Educational Services Commission (MOESC), with the cost to be charged to GAAP Account #11-000-270-518-01-0000.

School	State ID	Vendor	Route	Per Diem	Total Days	Total
H & M Potter Elementary	1813656072	St. George	ESQ288	52.22	129	6,736.38
H & M Potter Elementary	4125422844	St. George	ESQ288	52.22	129	6,736.38
Berkeley Twp. Elementary	4467423292	St. Paul	ESQ182	92.84	129	11,976.36
					TOTAL	\$25,449.12

26. 1st READ POLICIES AND REGULATIONS

MOTION: Move that the Board approve the first reading of the following Policies & Regulations:

P 1620	Administrative Employment Contracts (M)	Revised (B1)
P 2464	Gifted and Talented Students (M)	Revised (B2)
P 5111	Eligibility of Resident/Nonresident Students (M)	Revised (B3)
R 5111	Eligibility of Resident/Nonresident Students (M)	Revised (B4)
P 5330.04	Administering an Opioid Antidote (M)	Revised (B5)
R 5330.04	Administering an Opioid Antidote (M)	Revised (B6)
P 5330.05	Seizure Action Plan (M)	NEW (B7)
R 5330.05	Seizure Action Plan (M)	NEW (B8)
P 6440	Cooperative Purchasing (M)	Revised (B9)
P 7440	School District Security (M)	Revised (B10)
R 7440	School District Security (M)	Revised (B11)

27. 2nd READ POLICIES AND REGULATIONS

MOTION: Move that the Board approve the second reading and adoption of the following Policies & Regulations:

P 5610	Suspension	Revised (B12)
R 5610	Suspension	Revised (B13)
P 5620	Expulsion	Revised (B14)
P 8320	Personnel Records	Revised (B15)
R 8320	Personnel Records	Revised (B16)

28. 2021 EXTENDED SCHOOL YEAR PROGRAM

MOTION: Move that the Board approve the 2021 Extended School Year program dates from July 6, 2021 to August 9, 2021, Monday to Thursday 8:00 am to 1:00 pm.

29. 2019-2020 NJQSAC DISTRICT PERFORMANCE REVIEW

MOTION: Move that the Board approve the submission of the NJQSAC District Performance Review (DPR). (B17)

(B) DONATIONS

MOTION: Move that the Board approve and accept the following generous donation(s):

SCHOOL	FROM	DESCRIPTION	QTY	AMOUNT
District	Regina Discenza	Check to cover Attorney Fee	1	\$170.00
Cedar Creek	Cedar Creek PTA	Air Conditioning Units for 2 Classrooms	-	11,000.00
Forked River	Forked River School PTA	Check to purchase Motorola Portable Radios	1	742.50
Mill Pond	Mrs. Christina DeMey	Cleaning Supplies	-	30.00
High School	E. Video Productions	Check for WLTS-TV21	1	630.00
			TOTAL	\$12,572.50

(C) PROGRAMS/CURRICULUM

STUDENT TEACHER PLACEMENTS, OBSERVATIONS, PRACTICUMS, FIELDWORK AND INTERNSHIPS

MOTION: Move that the Board approve the following Student Teacher Placements, Observations, Practicums, Fieldwork and Internships:

<u>Fairleigh Dickinson University</u>			
Amy Swain	Fieldwork	Marni Zito/CCS	Spring 2021
<u>Georgian Court University</u>			
Maeve Burr	Internship	Emily Leary/CCS	Spring 2021
<u>Stockton University</u>			
Lillian Faust	Fieldwork & Student Teacher	Karen Martenak/LHS	Spring 2021 & Fall 2021
Nicholas Miele	Fieldwork & Student Teacher	Kathleen Cafiero/LTMS	Spring 2021 & Fall 2021
Louis Roberts	Fieldwork & Student Teacher	Jennifer Kett/LTMS	Spring 2021 & Fall 2021
Nicole Robinson	Fieldwork & Student Teacher	Christina Langan/CCS	Spring 2021 & Fall 2021
Aiyana Vera	Fieldwork	Megan Snover/LHS	Spring 2021
Jordyn Zura	Fieldwork	Lauren Lohman/FRS	Spring 2021
<u>The College of NJ</u>			
Karli Corliss	Student Teacher	Erin Papalia/LTHS	Spring 2021

(D) PROFESSIONAL DAYS AND WORKSHOPS

PROFESSIONAL DAYS AND WORKSHOPS

MOTION: Move that the Board approve the Professional Day/Workshop for the following:

NAME	SCHOOL	DATE	WORKSHOP	SUB	COST
Joseph Bond	District	1/15/2021	NJAPSA Winter Academy Conference,	N	\$100.00
Mallory Krakovsky	District		Virtual	N	\$100.00
Lovell Emery	LTHS	1/7/2021	NJSIAA Master Wrestling Weight Assessor Training, Virtual	N	\$70.00
Kimberly Mangeruga	MPS	Virtual	Smart but Scattered	N	\$219.99
Kelli Marchitello	LTMS	Virtual	C-DBT - Advanced Dialectical Behavior Therapy Skill Training	N	\$299.00
Donna McAvoy	BOE	Virtual	Fall School Law Forum	N	\$249.00
Robyn White	CCS	2/22-23/2021	NJASPERD Annual Convention, Virtual	N	\$175.00
				Total	\$1,212.99

(E) CERTIFICATED PERSONNEL (1 - 11)

1. RETIREMENT

MOTION: Move that the Board approve the following retirements:

NAME	POSITION/SCHOOL	EFFECTIVE DATE
Carol Coppola	School Psychologist/MPS	03/01/21
Moya DeMartino	Gen Ed Teacher/MPS	02/01/21
Stephanie Jensen	Math Teacher/LTHS	07/01/21
Paul O'Sullivan	History Teacher/LTHS	07/01/21

2. RESIGNATION

MOTION: Move that the Board approve the following resignation:

NAME	POSITION/SCHOOL	EFFECTIVE DATE
Christopher Nale	BSI Teacher/CCS	12/24/20

3. REPLACEMENT POSITION

MOTION: Move that the Board approve the following employment of replacement professional personnel:

LONG TERM SUBSTITUTE

NAME	POSITION/SCHOOL	REPLACING	SALARY	EFFECTIVE DATE
Melissa Brady (pending cert)	Long Term Substitute School Psychologist/FRS	J. Ringle	\$60,500 MA+15 prorated	01/04/21 - 03/29/21
Emily Dancisin (extension)	Long Term Substitute Gen Ed Teacher/CCS	L. Larson	As previously approved	09/01/20 - 06/30/21
Victoria Martinez (pending cert)	Long Term Substitute Speech/MPS	A. Smida	\$58,000 Step A + MA prorated	01/04/21 - 04/26/21
Maryanne Pastore (extension)	Long Term Substitute Special Ed. Teacher/FRS	E. Banin	As previously approved	09/01/20 - 06/30/21
Kristin Ross (extension)	Long Term Substitute Gen Ed Teacher/MPS	M. DeMartino	As previously approved	09/22/20 - 01/29/21
Joelle Tilton (revised)	Long Term Substitute Gen Ed Teacher/LHS	H. Meyler	\$58,000 Step A + MA prorated	11/09/20 - 02/03/21
Nicole Vitalis (extension)	Long Term Substitute Cooking Teacher/LTHS	M. Barber	As previously approved	09/22/20 - 02/03/21

4. CO-CURRICULAR/ADVISOR STIPENDS

MOTION: Move that the Board approve the following recommendation for the 2020-2021 school year:

NAME	POSITION/SCHOOL	STIPEND
Patricia DiSabato	Asst Drama Club/MPS	\$2,896

5. ADDITIONAL PAY

MOTION: Move that the Board approve the following teacher for translating at parent teacher conferences during the week of November 16, 2020 at a rate of \$43.34 per hour to be charged to Account #11-240-100-101-10-0000:

NAME	HOURS	AMOUNT
Evonne Pitts	7	\$303.38

6. CURRICULUM WRITING

MOTION: Move that the Board approve the following teachers for curriculum writing at \$500 per curriculum to be charged to Account #11-130-100-101-10-2137 and 11-140-100-101-10-2137:

SUBJECT	NAME	AMOUNT
Health	Juliane Connelly	\$500
Health	Susan Donato-Schreier	\$500

7. CEU CREDITS

MOTION: Move that the Board acknowledge the following professional staff members for obtaining CEU credits as listed:

NAME	POSITION/SCHOOL	CREDITS
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Matthew Holmberg	Teacher/MPS	10 ceu credits
Christina Pollino	Teacher/LTHS	5 ceu credits

8. ADVANCED DEGREE

MOTION: Move that the Board congratulate the following employee and recognize their advanced degree:

NAME	FROM	TO
Alyssa Kriegstein	Bachelors	Bachelors + 20

9. ATHLETIC VOLUNTEER

MOTION: Move that the Board approve the following athletic volunteer:

VOLUNTEER	POSITION/SCHOOL	Head Coach
Kirk Frazier	Wrestling/LTHS	Justin Bonitatis

10. LEAVE OF ABSENCE

MOTION: Move that the Board approve the following leaves of absence:

SWP = Sick Days With Pay
 PD = Personal Days With Pay
 FMLA = Family Medical Leave Act - No Pay, with Benefits
 NJFLA = NJ Family Leave Act - No Pay, with Benefits
 DLB = Discretionary, Extended or Other Leave - No Pay, with Benefits
 DL = Discretionary, Extended or Other Leave - No Pay, No Benefits
 ML = Military Leave With Pay

NAME	POSITION/ LOCATION	SWP	PD	FMLA	NJFLA	DLB	DL	ML
Erin Banin (extension)	Teacher/FRS	9/1/20 - 9/15/20		9/16/20 - 12/15/20	9/16/20 - 12/15/20	12/16/20 - 6/30/21		
Megan Barber (extension)	Teacher/LTHS			9/21/20 - 12/18/20	9/21/20 - 12/18/20	12/19/20 - 2/2/21		
Janette Brindle	Teacher/FRS	12/14/20 - 12/16/20		12/17/20 - 1/27/21				
Moya DeMartino (extended)	Teacher/MPS	9/1/20 - 1/29/21						
Brian Fisher (extension)	Teacher/MPS							9/1/20 - 12/5/20
Sarah Gugliocciello	Teacher/MPS	11/18, 11/25, 12/2, 12/9- 12/11, 12/16,		11/18, 11/25, 12/2, 12/9- 12/11, 12/16,	11/18, 11/25, 12/2, 12/9- 12/11, 12/16,			

		12/23/20		12/23/20	12/23/20			
Dana Hawtin	Teacher/MPS	2/15/21 - 3/23/21		3/24/21 - 5/28/21	3/24/21 - 5/28/21			
Lauren Larson (extension)	Teacher/CCS	9/1/20 - 9/15/20		9/16/20 - 12/16/20	12/17/20 - 3/18/21	3/19/21 - 6/30/21		
Heather Meyler (extension)	Teacher/LHS	11/30/20 - 12/23/20		9/1/20 - 11/25/20	9/1/20 - 11/25/20	1/4/21 - 2/2/21		
Christine Naisby	Teacher/MPS	2/16/21 - 3/30/21		3/31/21 - 5/28/21	3/31/21 - 5/28/21			
Jodie Ringle	LDTC/FRS			1/4/21 - 3/26/21	1/4/21 - 3/26/21			
Jamie Sassano	Teacher/LTHS	11/16/20 - 11/20/20		11/16/20 - 11/20/20	11/16/20 - 11/20/20			
Laura Zylinski	Teacher/LTMS	11/9/20 - 12/23/20		1/4/21 - 1/29/21				

11. EMPLOYMENT OF SUBSTITUTE PROFESSIONAL PERSONNEL

MOTION: Move that the Board approve the employment of the following substitute professional personnel:

SUBSTITUTE TEACHER

Jennifer Blanchard	Thomas Don	Daphne Stanfield
Melissa Brady		

(F) NON-CERTIFICATED PERSONNEL (1 - 8)

1. RETIREMENT

MOTION: Move that the Board approve the following retirements:

NAME	POSITION/SCHOOL	EFFECTIVE DATE
Laurie Abrecht	Bus Driver/Transportation	07/01/21
Gary Angelini	Bus Driver/Transportation	07/01/21
Cindy Ennett	Bus Driver/Transportation	07/01/21
Daniel Flynn	Bus Driver/Transportation	07/01/21
Vivian Hansen	Secretary/LTHS	04/01/21
Roseann Marques	Bus Driver/Transportation	07/01/21

2. RESIGNATION

MOTION: Move that the Board approve the following resignation:

NAME	POSITION/SCHOOL	EFFECTIVE DATE
John Quintana	Grounds Worker/District	11/28/20

3. REVISED START DATE

MOTION: Move that the Board approve the following revised start date:

NAME	POSITION/SCHOOL	START DATE
Jahisa Ovalle	Food Service Worker/LTHS	11/30/20

4. REPLACEMENT POSITION

MOTION: Move that the Board approve the following employment of replacement support staff:

NAME	POSITION/SCHOOL	REPLACING	PAY	EFFECTIVE DATE
Madison Akins (pending criminal history clearance)	P/T Paraprofessional (5.75 hrs/day)/LTMS	T. Rodriguez	\$17.00 per hour/NTE \$17,790 annual	TBD - 06/30/21
Rebecca Fino (pending criminal history clearance)	P/T Paraprofessional (5.75 hrs/day)/MPS	S. Case	\$17.00 per hour/NTE \$17,790 annual + toileting stipend	TBD - 06/30/21
Jennifer Meehan	Bus Driver/Transportation (7.5 hrs/day)	A. Thompson	\$19.13 per hour	01/01/21 - 06/30/21
Carrie Ward (pending criminal history clearance)	Grounds Worker/District (6am-2pm)	J. Quintana	\$39,867 Step A prorated	TBD - 06/30/21

5. HOURLY RATE INCREASE

MOTION: Move that the Board approve an increase of the hourly pay rate for support staff from \$11.00 per hour to \$12.00 per hour effective January 1, 2021 per New Jersey State minimum wage increase.

6. PAY ADJUSTMENT

MOTION: Move that the Board approve the following pay adjustments effective 01/01/2021:

NAME	POSITION	HOURLY RATE	HOURS PER DAY	ANNUAL RATE
Melissa Bacchetta	Food Service Worker	\$12.00	4.5	\$9,828 prorated
Evelyn Blackwell	Security Aide	\$12.00	4	\$8,640 prorated
Barbara Chirichello	Food Service Worker	\$12.00	3.5	\$7,644 prorated
Carmela Coppola	Food Service Worker	\$12.00	3.5	\$7,644 prorated
Sheree Cronin	Security Aide	\$12.00	4	\$8,640 prorated
Frances Dandorph	Duty Aide	\$12.00	3.5	\$7,560 prorated
Florence Decker	Duty Aide	\$12.00	3.5	\$7,560 prorated
Ruth DiLouie	Food Service Worker	\$12.00	3.5	\$7,644 prorated
Michelle Dobovich	Duty Aide	\$12.00	3.5	\$7,560 prorated
Sharon Dolan	Security Aide	\$12.00	3.5	\$7,560 prorated
Laura Flores	Security Aide	\$12.00	4	\$8,640 prorated
Margaret Frey	Transportation Aide	\$12.00	3	\$6,480 prorated
Serafina Genoina	Duty Aide	\$12.00	3.5	\$7,560 prorated

Glenn Gerhauser	Security Aide	\$12.00	4	\$8,640 prorated
Michelle Goodheart	Food Service Worker	\$12.00	5.75	\$12,558 prorated
Megan Greco	Duty Aide	\$12.00	3.5	\$7,560 prorated
Helen Haney	Food Service Worker	\$12.00	3.5	\$7,644 prorated
Dawn Jennings	Duty Aide	\$12.00	3.5	\$7,560 prorated
Kerry Jennings	Food Service Worker	\$12.00	3.5	\$7,644 prorated
Henry Krawiec	Security Aide	\$12.00	5.95	\$12,852 prorated
Laura Laforgia	Duty Aide	\$12.00	3.5	\$7,560 prorated
Kimberly Landi	Transportation Aide	\$12.00	3	\$6,480 prorated
Kimberly Lobdell	Duty Aide	\$12.00	3	\$6,480 prorated
Joan Maldonado	Food Service Worker	\$12.00	4.5	\$9,828 prorated
Elaine Mandio	Duty Aide	\$12.00	3.5	\$7,560 prorated
Margaret Marciniak	Security Aide	\$12.00	4	\$8,640 prorated
Sherry Mccaffrey	Food Service Worker	\$12.00	4.5	\$9,828 prorated
Lorraine Mcgurk	Food Service Worker	\$12.00	4.5	\$9,828 prorated
Kathleen Mcvetty	Food Service Worker	\$12.00	5.75	\$12,558 prorated
Nancy O'Neill	Duty Aide	\$12.00	3.5	\$7,560 prorated
Jahisa Ovalle	Food Service Worker	\$12.00	4.5	\$9,828 prorated
Margaret Patterson	Food Service Worker	\$12.00	3.5	\$7,644 prorated
Michelle Pullin	Duty Aide	\$12.00	3	\$6,480 prorated
Toni Ann Pyle	Food Service Worker	\$12.00	3.5	\$7,644 prorated
Louise Quist	Duty Aide	\$12.00	3.5	\$7,560 prorated
Suzanne Rahtjen	Duty Aide	\$12.00	3.5	\$7,560 prorated
Catherine Rapsas	Security Aide	\$12.00	4	\$8,640 prorated
Mary Reedy	Transportation Aide	\$12.00	3	\$6,480 prorated
Carolyn Reichert	Security Aide	\$12.00	4	\$8,640 prorated
Raoul Rovira	Duty Aide	\$12.00	3.5	\$7,560 prorated
Carol Shaffer	Security Aide	\$12.00	4	\$8,640 prorated
Kaitlin Shea	Food Service Worker	\$12.00	3.5	\$7,644 prorated
Florene Sinatra	Food Service Worker	\$12.00	4.5	\$9,828 prorated
Trudi Stawinski	Transportation Aide	\$12.00	3	\$6,480 prorated
Patricia Streno	Security Aide	\$12.00	4	\$8,640 prorated
Joann Sullivan	Food Service Worker	\$12.00	3.5	\$12,558 prorated
Jennifer Szafranski	Food Service Worker	\$12.00	3.5	\$7,644 prorated
Carmela Taps	Duty Aide	\$12.00	3.5	\$7,560 prorated
Jennifer VanDaley	Food Service Worker	\$12.00	3.5	\$7,644 prorated
Dawn Vargas	Food Service Worker	\$12.00	3.5	\$7,644 prorated
Jill Vecchio	Duty Aide	\$12.00	3	\$6,480 prorated
Virginia Vorsteg	Duty Aide	\$12.00	3	\$6,480 prorated
Lamphay Yurcho	Duty Aide	\$12.00	3.5	\$6,480 prorated

7. DAILY RATE INCREASE

MOTION: Move that the Board approve an increase of the daily pay rate for substitute staff effective January 1, 2021 per New Jersey State minimum wage increase as follows:

POSITION	NEW DAILY RATE
Substitute Teacher (county sub cert w/AA or 60 credits)	\$84.00
Substitute Secretary (7 hrs/day)	\$84.00
Substitute FT Paraprofessional (6.5 hrs/day)	\$78.00
Substitute PT Paraprofessional (5.75 hrs/day)	\$69.00
Substitute Duty Aide (3 hrs/day)	\$36.00
Substitute Duty Aide (3.5 hrs/day)	\$42.00
Substitute Security Aide (3.5 hrs/day)	\$42.00
Substitute Security Aide (4 hrs/day)	\$48.00
Substitute Food Service Worker (3.5 hrs/day)	\$42.00
Substitute Custodian (6.5 hrs/day)	\$78.00

8. LEAVE OF ABSENCE

MOTION: Move that the Board approve the following leaves of absence:

SWP = Sick Days With Pay

PD = Personal Days With Pay

FMLA = Family Medical Leave Act - No Pay, with Benefits (if applicable)

NJFLA = NJ Family Leave Act - No Pay, with Benefits (if applicable)

DLB = Discretionary, Extended or Other Leave - No Pay, with Benefits

DL = Discretionary, Extended or Other Leave - No Pay, No Benefits

ML = Military Leave With Pay

NAME	POSITION/ LOCATION	SWP	PD	FMLA	NJFLA	DLB	DL	ML
Laurie Abrecht	Bus Driver/Transp.	12/14/20 - 12/23/20		12/14/20 - 12/23/20	12/14/20 - 12/23/20			
Jill Brewster	F/T Para/LTMS	11/23/20 - 12/3/20		11/23/20 - 12/3/20	11/23/20 - 12/3/20			
Kristine Burger	Secretary/MPS	12/10/20 - 12/22/20		12/10/20 - 12/22/20	12/10/20 - 12/22/20			
Colleen Cacoilo	F/T Para/LTHS	11/24/20 - 12/7/20		11/24/20 - 12/7/20	11/24/20 - 12/7/20			
Rosemary Campo	P/T Para/CCS	12/9/20 - 12/17/20	12/18/20 - 12/21/20	12/9/20 - 12/15/20	12/9/20 - 12/15/20			
Kerry Cornelius	Custodian/LTHS	12/31/20 - 1/13/21		12/31/20	12/31/20			
Tamara Devaney	Cook/LHS	12/1/20 - 12/9/20		12/1/20 - 12/9/20	12/1/20 - 12/9/20			
Pamela Endreson	F/T Para/LTMS	12/1/20 - 12/11/20		12/1/20 - 12/4/20	12/1/20 - 12/4/20			
Bryn Ernst	Cafe Lead/LHS	12/1/20 - 12/9/20		12/1/20 - 12/9/20	12/1/20 - 12/9/20			

Suzanne Fitzsimmons	F/T Para/LTMS	12/1/20 - 12/11/20		12/1/20 - 12/11/20	12/1/20 - 12/11/20			
Sharon Hart	Secretary/LTHS	11/23/20 - 12/4/20		11/23/20 - 12/4/20	11/23/20 - 12/4/20			
Dawn Jennings	Duty Aide/CCS	11/30/20 - 12/11/20			12/14/20 - 1/1/21			
Sandra Jones	F/T Para/LTMS	11/9/20 - 11/13/20		11/9/20 - 11/13/20	11/9/20 - 11/13/20			
Dawn Korman	F/T Para/FRS			12/1/20 - 12/4/20	12/1/20 - 12/4/20			
Laura LaForgia	Duty Aide/LHS	12/16/20 - 12/23/20		12/16/20 - 12/23/20	12/16/20 - 12/23/20			
Edward Lawler	Custodian/LTHS	11/16/20 - 11/25/20		11/16/20 - 11/25/20	11/16/20 - 11/25/20			
Margaret Marciniak	Duty Aide/LHS	11/17/20 - 11/25/20		11/17/20 - 11/25/20	11/17/20 - 11/25/20			
Kathleen Marion	Bus Driver/Transp.	12/14/20 - 12/23/20		12/14/20 - 12/23/20	12/14/20 - 12/23/20			
Keith Marion	Mechanic/Transp.	12/14/20 - 12/18/20		12/14/20 - 12/18/20	12/14/20 - 12/18/20			
Debra Matarazzo	P/T Para/MPS	11/24/20 - 11/30/20		11/24/20 - 11/30/20	11/24/20 - 11/30/20			
Pamela Mecalco (revised)	Aide/Transp.	10/13/20 - 10/23/20		10/13/20 - 10/23/20	10/13/20 - 10/23/20			
Laurie Pearce	F/T Para/CCS	11/20/20 - 12/3/20		11/20/20 - 12/3/20	11/20/20 - 12/3/20			
ToniAnn Pyle	Food Service Worker/LHS	11/30/20 - 12/18/20		11/30/20 - 12/11/20	11/30/20 - 12/11/20			
Cristy Rayment	Bus Driver/Transp.	12/8/20 - 12/23/20						
Lily Raimo	P/T Para/CCS	12/8/20 - 1/7/21		12/8/20 - 12/10/20	12/8/20 - 12/10/20			
Carolyn Reichert	Security Aide/LTHS	12/2/20 - 12/15/20		12/2/20 - 12/15/20	12/2/20 - 12/15/20			
Mary Jane Seidel	F/T Para/CCS	11/24/20 - 12/7/20		11/24/20 - 12/7/20	11/24/20 - 12/7/20			

Floriennne Sinatra	Food Service Worker/LTHS						12/10/20 - 12/23/20	
Walter Urteil	Maintenance Worker	12/9/20 - 12/23/20						
Dawn Vargas	Food Service Worker/LHS	12/1/20 - 12/9/20		12/1/20 - 12/9/20	12/1/20 - 12/9/20			
Michele Vargas	P/T Para/CCS	1/21/21 - 2/5/21	1/15/21 - 1/21/21					