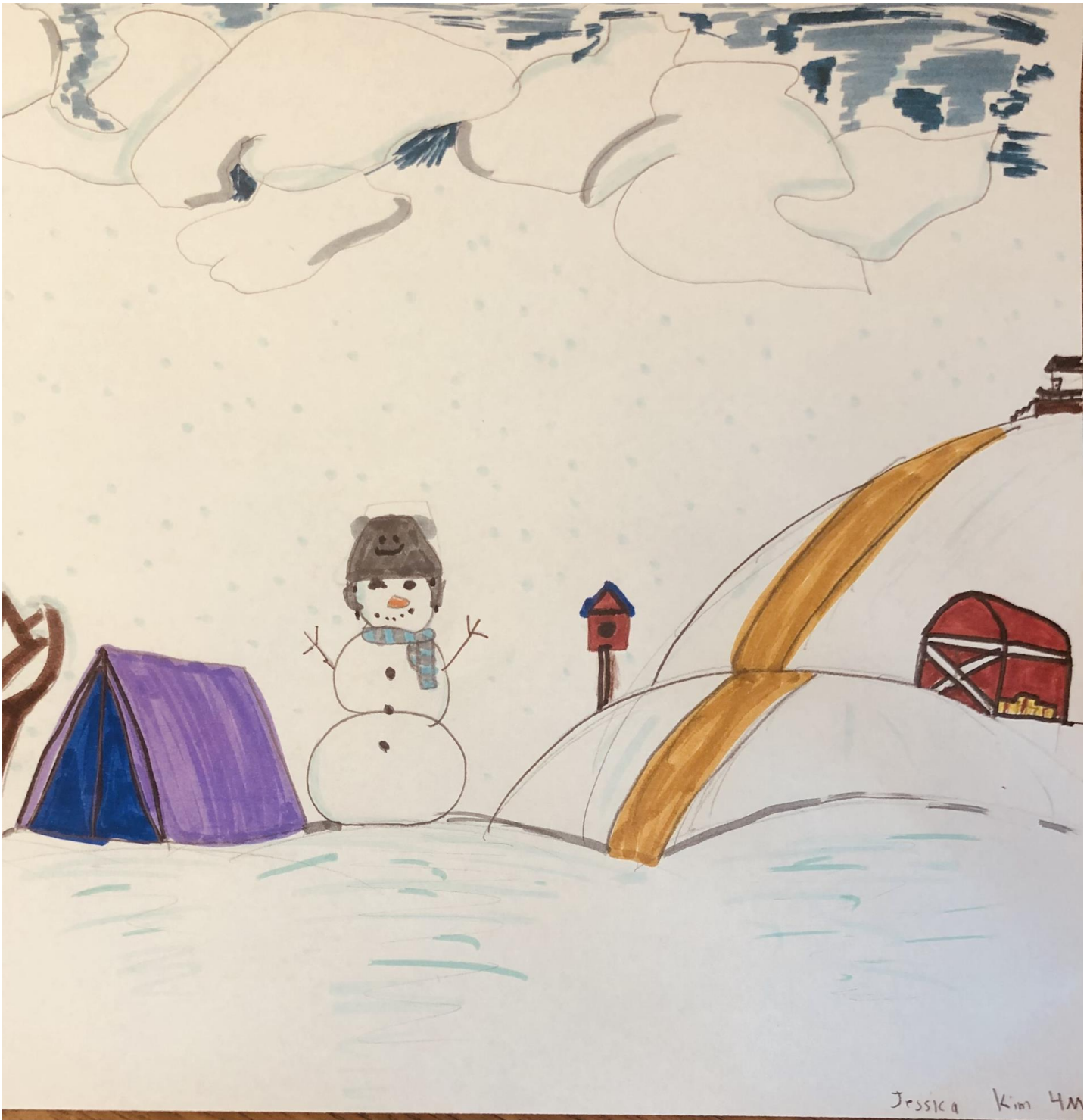


# Lacey Township School District



Jessica Kim, grade 4, CCS

## BOARD MEETING

December 16, 2021  
Lacey Township High School  
Lecture Hall  
6:00 pm

## **MEETING OUTLINE**

**December 16, 2021**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. STATEMENT OF ADEQUATE NOTICE  
ADEQUATE NOTICE OF THIS MEETING WAS ADVERTISED IN THE ASBURY PARK PRESS AND THE BEACON ON JANUARY 14, 2021, AND BY POSTING THE NOTICE IN THE FORKED RIVER POST OFFICE AND THE LANOKA HARBOR POST OFFICE, AND BY FILING A COPY OF THE NOTICE WITH THE LACEY TOWNSHIP CLERK, AS REQUIRED BY THE OPEN PUBLIC MEETING ACT.
4. ROLL CALL FOR ATTENDANCE
5. PUBLIC COMMENT
6. BOARD MEMBER AND SUPERINTENDENT COMMENTS
7. PRIVATE SESSION
8. APPROXIMATELY 7:30 PM RESUME MEETING: REPORTS AND COMMENTS
  - A. STUDENT REPRESENTATIVE COMMENT
  - B. REPORT OF THE SUPERINTENDENT
    - Presentation of the 2020-2021 Annual Audit - Mr. Jerry Conaty, Holman, Frenia, Allison PC
9. PUBLIC COMMENT
10. BOARD MEMBER COMMENT & COMMITTEE REPORTS
11. RESOLUTIONS
  - A. NEW BUSINESS
  - B. DONATIONS
  - C. PROGRAMS/CURRICULUM
  - D. PROFESSIONAL DAYS AND WORKSHOPS
  - E. CERTIFICATED PERSONNEL
  - F. NON-CERTIFICATED PERSONNEL
12. ADJOURNMENT

**(A) NEW BUSINESS (1 - 28)**

**1. MEETING MINUTES**

MOTION: Move that the Board approve the Minutes from the following meeting:

- Regular Meeting and appropriate attachments held on November 18, 2021 (A1)
- Private Session held on November 18, 2021

**2. LIST OF BILLS - DECEMBER 2021 (A2)**

MOTION: Move that the Board approve payment of bills for December 2021 totaling \$8,377,022.00.

<b>Fund 10</b>	General Current Expense	\$6,701,343.38
<b>Fund 20</b>	Special Revenue Fund	321,823.52
<b>Fund 61</b>	Cafeteria Fund	112,328.83
<b>Fund 90</b>	Agency Fund	1,241,526.27
	<b>TOTAL</b>	<b>\$8,377,022.00</b>

**3. BUDGET TRANSFERS - 2021-2022 SCHOOL YEAR**

MOTION: Move that the Board approve the following budget transfers for the 2021-2022 School Year:

No.	From	Description	To	Description	\$ Amount
#1	11-000-218-320	Professional Service HS Guid.			\$1,500.00
	11-000-218-610	Guidance Supplies			\$2,400.00
			12-140-100-730	Grade 9-12 Equipment	\$3,900.00
#2	11-190-100-610	Instructional Supplies-DP	12-000-252-730	Technology Equipment	\$3,923.24
#3	11-000-261-420	Required Maint. Repairs-Dis	11-000-263-420	Grounds Repair & Maintenance	\$3,700.00
#4	11-000-222-610	Library General Supplies-MS	11-190-100-610	Instructional Supplies-MS	\$2,564.00
#5	11-000-263-610	Grounds Supplies	11-000-263-100	Grounds Salaries	\$1,500.00
#6	11-000-221-320	Improvement of Inst. Prof.Service	11-000-252-100	Technology Salaries	\$7,000.00
#7	11-000-262-100	Oper/Maintenance Salaries	11-000-261-420	Required Maint. Repairs-Dis	\$20,000.00
#8	11-000-261-610	Required Maint. Supplies	12-000-261-730	Oper/Maintenance Equipment	\$4,787.37
#9	61-910-310-870	Cafeteria Cost of Sales	61-910-310-610	Cafeteria Supplies	\$2,500.00
#10	11-000-261-420	Required Maint. Repairs-Dis	12-402-100-730	Athletic Equipment	\$3,000.00

**4. S1701 REPORTING - NOVEMBER 2021 (A3)**

MOTION: Move that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **November 2021**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

Further move that the Lacey Township School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **November 30, 2021**, after review of the Board Secretary's monthly financial reports (appropriations section) and Treasurer's Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of

N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**5. RATIFICATION OF MEMORANDUM OF AGREEMENT AND SALARY GUIDES - LTCSTA**

MOTION: Move that the Lacey Township Board of Education (Board) ratify the Memorandum of Agreement (MOA) and salary guides by and between the Board and the Lacey Township Child Study Team Association (LTCSTA) dated December 1, 2021 and covering the period from July 1, 2021 through June 30, 2024. This MOA and salary guides have already been ratified by LTCSTA membership.

**6. APPROVAL OF SETTLEMENT AGREEMENT AND GENERAL RELEASE**

MOTION: Move that the Lacey Township School District Board of Education approve the Settlement Agreement and General Release between the Board and Hunter Technologies.

**7. SALE OF SOLAR RENEWABLE ENERGY CREDITS (SRECS)**

MOTION: Move that the Lacey Township Board of Education memorialize the December 1, 2021 sale of 117 Funding Year 2022 Solar Renewable Energy Credits (SRECs) to Spectron Energy, Inc. at a market price of \$234.50 per SREC for a total of \$27,436.50 (less a \$1 per SREC, or \$117 commission).

**8. RECEIPT OF FUNDS FROM SPECIAL OLYMPICS OF NEW JERSEY**

MOTION: Move that the Lacey Township Board of Education approve the Special Olympics of New Jersey (SONJ) Unified Champion Schools (UCS) grant, whereby SONJ will provide \$8,500 to establish a school or district Unified Leadership Team for the 2021-2022 school year for the purpose of creating and providing meaningful opportunities for special education and general education students to interact with one another to build positive relationships and attitudes through activities, clubs, sports, challenges, Youth Leadership, and E-sports.

**9. APPROVAL OF AGREEMENT FOR PRIVATE POLICE ACTIVITIES**

MOTION: WHEREAS, the Lacey Township School District Board of Education, with offices located at 200 Western Boulevard, Lanoka Harbor, New Jersey desires to periodically retain the services of off-duty members of the Lacey Township Police Department for the conduct of private, police related activities at the Lacey Township High School located at 73 Haines Street, Lanoka Harbor, New Jersey through January 1, 2022 and shall discontinue on June 30, 2022; and,

WHEREAS, the Township of Lacey has established a procedure for the retention of such services as provided for in Chapter 93 of the Code of the Township of Lacey; and,

WHEREAS, the Lacey Township School District Board of Education and the Township of Lacey desire to enter into an agreement with in accordance with the provisions of said Chapter; and,

WHEREAS, the cost of such services are not to exceed \$131.06 per hour, for an annual cost not to exceed \$22,000.00 to be charged to GAAP Account 11-402-100-390-08-0000.

NOW, THEREFORE, BE IT RESOLVED by the Lacey Township School District Board of Education, County of Ocean, State of New Jersey as follows:

1. That the Superintendent of Schools and the Business Administrator/Board Secretary are hereby authorized to execute an agreement with the Township of Lacey for the aforementioned services in accordance with the provisions of law.
2. That a copy of the fully executed agreement referenced herein shall be kept on file and made available for public inspection during normal business hours at the Board of Education Office.

# **10. CLASS III SPECIAL LAW ENFORCEMENT OFFICER PROGRAM**

**MOTION:** WHEREAS, the Interlocal Services Act, N.J.S.A. 40:8A-1, et seq. authorizes the Lacey Township Board of Education to enter into a contract for the provision of certain governmental services with the Township of Lacey; and

WHEREAS, N.J.S.A. 40:8A-4 requires such a contract to be authorized by resolution or ordinance; and,

WHEREAS, it is the desire of the Lacey Township Board of Education to authorize the execution of an interlocal government services agreement with the Township of Lacey to authorize a Class III Special Law Enforcement Officer Program for the period July 1, 2022 through June 30, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Lacey Township Board of Education, County of Ocean, State of New Jersey as follows:

1. That the Superintendent of Schools and the Business Administrator/Board Secretary are hereby authorized to execute an interlocal government services agreement with the Township of Lacey to authorize a Class III Special Law Enforcement Officer Program in accordance with the provisions of law.
2. That a copy of the fully executed agreement referenced herein shall be kept on file and made available for public inspection during normal business hours at the Board of Education Office.

# **11. COOPERATIVE PRICING SYSTEM PURCHASE - STUDENT SCHOOL BUSES**

Motion: Move that the Board approve the purchase of school buses as follows:

<b>Vendor</b>	Hoover Truck & Bus Centers
<b>Sourcewell #</b>	Bluebird #063020-BBB
<b>Details</b>	Purchase of: <ul style="list-style-type: none"> <li>• Three (3) 2023 Model Year 54 Passenger Blue Bird “Vision” School Bus with Gasoline Engine and Hydraulic Brakes as per Sourcewell Cooperative Purchasing</li> </ul>
<b>Amount</b>	\$315,846.81
<b>Account</b>	20-484-400-730-01-0000

# **12. COOPERATIVE PRICING SYSTEM PURCHASE - STUDENT SCHOOL VAN**

Motion: Move that the Board approve the purchase of a school van as follows:

<b>Vendor</b>	Van-Con, Inc.
<b>ESCNJ #</b>	1BNJ-ESCNJ5 / 20/21-33

<b>Details</b>	Purchase of: <ul style="list-style-type: none"> <li>One (1) 2023 Model Year 24 Passenger Van-Con, Inc. Type B Wheelchair Van with Gasoline Engine, Dual Rear Wheels</li> </ul>
<b>Amount</b>	\$80,325.25
<b>Account</b>	20-484-400-730-01-0000

### 13. **APPROVAL OF STATE APPROVED PROVIDER OF SPECIAL EDUCATION RELATED SERVICES**

MOTION: Move that the Board approve the following approved New Jersey Department of Education special education related service provider on an as-needed basis for two (2) students attending Neptune High School for the Deaf for the 2021-2022 school year:

<b>Name</b>	<b>Related Service</b>	<b>Rate</b>
Life InSight LLC 60 Westervelt Avenue Tenafly, NJ 07670	Psychologist	\$950 per evaluation \$210 Travel

Costs to be appropriated from GAAP Account # 11-000-219-320-11-0000, not to exceed \$10,000.  
The term of contract will be from December 17, 2021 through June 30, 2022.

### 14. **APPOINTMENT OF SPECIAL EDUCATION RELATED SERVICE PROVIDERS**

MOTION: WHEREAS, there exists a need for related services and to hire providers of related services for the 2021-2022 school year; and

WHEREAS, such related services can be provided only by a licensed provider on an as-needed basis for two (2) students attending Neptune High School for the Deaf for the 2021-2022 school year; and

WHEREAS, the following providers are so recognized; and

WHEREAS, funds are or will be available for this purpose and appropriated from various GAAP Accounts within both the general operating and grant budgets; and

WHEREAS, this action is the award of a fair and open contract in accordance with N.J.S.A. 19:44A-20-5.

NOW, THEREFORE, BE IT RESOLVED, by the Board, in the county of Ocean, to award as follows:

<b>Related Service</b>	<b>Name</b>	<b>Rate</b>
Speech and Language Pathologist Teacher of the Deaf	Melissa Phillips 328 Warwick Drive Cream Ridge, NJ 08514	\$850 per evaluation \$210 Travel
Learning Disability Teacher/Consultant	Karen Noble LDT/C 230 21st Avenue Seaside Park, NJ 08752	\$800 per educational assessment and evaluation

Costs to be appropriated from GAAP Account # 11-000-219-320-11-0000, not to exceed \$10,000.

The term of contracts will be from December 17, 2021 through June 30, 2022.

**15. SALE OR DISPOSAL OF ASSETS**

MOTION: WHEREAS, the Lacey Township School District Board of Education deems the property listed below to be surplus property which is no longer useful for school purposes; and

WHEREAS, the value of said property is estimated to be as enumerated below,

THEREFORE, be it resolved that the Lacey Township School District Board of Education authorize the Business Administrator to offer the property for sale to other public entities without advertisement for bids in accordance with 18A:18A-45c-f.

Location	Description	Serial/Model #	Qty.	Est. Value	Operable
Middle School	12' Cafeteria Folding Tables	N/A	2	0.00	N
Mill Pond/Nurses Office	Public Address System	N/A	1	0.00	N
Lanoka Harbor	Jenssen Upright Piano	N/A	1	0.00	As Is
	Clinton Industries Adjustable Changing Table	N/A	1	0.00	As Is

**16. RECEIPT OF QUOTATIONS AND AWARD OF CONTRACT FOR LEGAL SERVICES: BOARD ATTORNEY AND LABOR NEGOTIATOR FOR THE 2021-2022 SCHOOL YEAR - RFP 22-01**

MOTION: WHEREAS, on Thursday, November 18, 2021, the Board of Education issued a Request for Proposal (RFP) for the purpose of entering into a contract for Legal Services: Board Attorney and Labor Negotiator for the 2021-2022 school year; and

WHEREAS, on or before Tuesday, November 30, 2021, at 10:00 am, proposals were received from the following providers:

Name and Address	Hourly Rates
Brown & Connery, LLP 360 Haddon Avenue Westmont, New Jersey 08108	Partner \$180 Assoc. \$180 Para \$100
The Busch Law Group, LLC 450 main Street Metuchen, NJ 08840	Partner \$165 Assoc. \$165
Capehart Scatchard 8000 Midlantic Drive Suite 300S Mount Laurel, NJ 08054	Partner \$170 Assoc. \$160 Para \$70
Cleary, Giacobbe, Alfieri, Jacobs, LLC 955 State Route 34 Matawan, NJ 07747	Partner \$165 Assoc. \$165 Para \$90

Dasti & Associates 310 Lacey Road Forked River, NJ 08731	Partner \$150 Assoc. \$140
Machado Law Group 1 Cleveland Place Springfield, NJ 07081	Partner \$165 Assoc. \$165 Para \$82.50
Stein, Supsie & Tedeschi 1041 W. Lacey Road Forked River, NJ 08731	Partner \$160 Assoc. \$160 Para \$60

Evaluation Process:

The respondents' proposals were reviewed and evaluated by the following Evaluation Committee using the following criteria:

- I. Technical Criteria
- II. Management Criteria
- III. Cost Criteria

Methodology of Awarding Contract:

All proposal responses were evaluated on the basis of whose response is most advantageous to the district, price and other factors considered, and whose response will provide the highest quality of service at fair and competitive prices. The Evaluation Committee reviewed the proposal and evaluated it on a one hundred (100) point system as follows:

	Category	Value Points
I.	Technical Criteria	40
	A. Description of Services	
II.	Management Criteria	30
	A. Business Management	
	B. Qualifications; Relevant Experience	
III.	Cost Criteria	30
	A. Fee Proposal	

NOW, THEREFORE, BE IT RESOLVED, that based upon the evaluation analysis completed by the Evaluation Committee award of the contract is recommended to the following provider:

Name and Address	Hourly Rates
TBD	TBD

Costs to be appropriated from GAAP Account # 11-000-230-331-01-0000.

The term of the contract will be from January 1, 2022 through June 30, 2022.

**17. REJECTION OF BIDS - FIRE ALARM SYSTEM REPLACEMENT AT VARIOUS SCHOOLS**

MOTION: WHEREAS, on Thursday, October 14, 2021 the Lacey Township School District Board of Education (the "Board") solicited bids for Fire Alarm System Replacement at Various Schools (FVHD #5297A-G) for the 2021-2022 school year ("the Work"); and

WHEREAS, on Wednesday, November 10, 2021, the following bid proposals were received and publicly read:

<b>Bidder</b>	<b>Single Overall Bid</b>
Darella Electric, Inc. 21 East 16th Street Paterson, NJ 07524	\$1,938,490
DC Building Systems, LLC 729 Fischer Boulevard Toms River, NJ 08753	\$2,898,000
DEC Electrical Contractors, Inc. PO Box 326 Berlin, NJ 08009	\$2,148,400
Electrical Design & Construction Corp. PO Box 7404 Shrewsbury, NJ 07702	\$2,387,000
Kane Communications, LLC 572 Whitehead Road, Suite 201 Trenton, NJ 008619	\$1,749,595
MJF Electrical Contracting, Inc. 1380 S. Pennsylvania, Ave. Morrisville, PA 19067	\$2,278,900
Ranco Construction, Inc. 2 Coleman Court Southampton, NJ 08088	\$1,874,000

WHEREAS, pursuant to an N.J.S.A. 18A:18A-22 (b), a Board of Education may reject all bids for a given project when, after further review, the lowest bid substantially exceeds the Boards appropriation for the goods or services; and

WHEREAS, after a full and comprehensive review of the project and the bids received, and upon recommendation by the Architect of Record Fraytak, Veisz, Hopkins, Duthie, PC and the Board Attorney, the lowest bid does in fact substantially exceed the appropriation;

NOW, THEREFORE BE IT RESOLVED that the Board hereby rejects all bids received for this project; and

BE IT FURTHER RESOLVED that the bid bonds submitted by each bidder be returned forthwith; and

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the rebidding of this project as soon as possible.

## **18. USE OF FACILITIES**

MOTION: Move that the Board approve the following Use of Facilities: (As of 12/15/21)

<b>Location</b>	<b>Organization</b>	<b>ID</b>	<b>Date(s)</b>	<b>Time</b>	<b>Day(s)</b>	<b>Fee</b>
High School	Trademark Dance Academy	6000	06/05/22	8:00 am - 10:00 pm	Su	Y*

	Lacey Recreation - Men's Over 45 Basketball	6240	01/05/22 - 05/25/22	6:00 pm - 10:00 pm	W	N
	The Dance Centre - Rehearsal	6258	06/10/22	3:00 pm - 10:00 pm	F	Y*
Middle School	Lacey Lions Basketball	6089	01/04/22 - 05/26/22	6:00 pm - 10:00 pm	W, Th	N
	Girl Scouts of Jersey Shore - World Thinking Day	6257	02/19/22	9:30 am - 12:30 pm	Sa	N
	Lacey Lions Basketball	6274	02/18/22 - 05/20/22	6:00 pm - 9:00 pm	F	N
Mill Pond	Lacey Lions Basketball	6270	01/04/22 - 02/15/22	6:00 pm - 9:30 pm	T, W, F	N
		6272	03/01/22 - 04/13/22	6:00 pm - 9:30 pm	T, W, F	N
		6273	01/06/22 - 05/26/22	7:00 pm - 9:30 pm	Th	N

**NOTE:** Approval is subject to - and all groups agree to abide by - current Executive Orders issued by the Governor regarding the use of indoor space. The Board reserves the right to rescind requests based on issuance of future Executive Orders. \* Custodial and/or facility fees apply.

## 19. **OTHER LEA TUITION REVENUE FOR THE 2021-2022 SCHOOL YEAR**

MOTION: Move that the Board approve the following tuition to be received from other Local Educational Agencies (LEAs) within the State of New Jersey for NJ Department of Children & Families (NJDCF) students attending our district schools for the 2021-2022 school year - to be credited to GAAP Revenue Account # 10-1320:

School	Grade	Student ID	District Billed	Tuition
Lacey Township High School	12	908344	Pinelands Board of Education	\$16,555
Lacey Township Middle School	8	908752	Pinelands Board of Education	\$15,972
Lanoka Harbor Elementary	K	908826	Belleville Board of Education	\$13,913
Lacey Township Middle School	8	905243	Toms River Board of Education	\$15,972
			<b>TOTAL</b>	<b>\$62,412</b>

## 20. **OUT OF DISTRICT PLACEMENT - 2021-2022 SCHOOL YEAR**

MOTION: Move that the Board approve the out-of-district tuition for the 2021-2022 school year to be charged to GAAP Account #11-000-100-566-11-0000.

SCHOOL	STUDENT ID	TUITION COST	AIDE	TOTAL
Alpha School - eff. 11/22/21	905873	\$50,820	\$20,460	<b>\$ 71,280</b> Prorated
The Education Academy - eff. 11/22/21	908612	\$49,197	N/A	<b>\$49,197</b> Prorated

## 21. **LACEY TOWNSHIP HIGH SCHOOL FALL SEMESTER FINAL EXAMS**

MOTION: Move that the Board approve a half day schedule for the Fall Semester final exams for Lacey Township High School students Thursday, January 27, 2022 and Friday, January 28, 2022.

## 22. **LACEY TOWNSHIP HIGH SCHOOL SPRING MIDTERMS**

MOTION: Move that the Board approve a half day schedule for the Spring Midterms for Lacey Township High School students Monday, April 4, 2022 and Tuesday, April 5, 2022.

**23. 2022 EXTENDED SCHOOL YEAR PROGRAM**

MOTION: Move that the Board approve the 2022 Extended School Year program dates from Monday, July 11, 2022 to Thursday, August 9, 2022, from 8:00 am to 1:00 pm.

**24. JOB DESCRIPTIONS**

MOTION: Move that the Board approve the following job descriptions:

Preschool Master Teacher	(B1)
Accounts Payable Coordinator	(B2)
Payroll Coordinator	(B3)

**25. 1st READ POLICIES AND REGULATIONS**

MOTION: Move that the Board approve the first reading of the following Policies & Regulations:

P 1648.14	Safety Plan for Healthcare Settings in School Buildings - COVID-19	NEW	(B4)
P 2425	Emergency Virtual or Remote Instruction Program	NEW	(B5)
P 5512.01	Harassment, Intimidation and Bullying	Abolish	(B6)
P 5512.02	Cyber-Bullying	Abolish	(B7)
P 5751	Sexual Harassment of Students	Revised	(B8)
R 5751	Sexual Harassment of Students	Revised	(B9)
P 7432	Eye Protection	Revised	(B10)
R 7432	Eye Protection	Revised	(B11)

**26. 2nd READ POLICIES AND REGULATIONS**

MOTION: Move that the Board approve the second reading and adoption of the following Policies & Regulations:

P 2422	Comprehensive Health and Physical Education	Revised	(B12)
P 2467	Surrogate Parents and Resource Family Parents	Revised	(B13)
P 4219	Commercial Driver's License Controlled Substance & Alcohol Use Testing		
Revised (B14)			
P 5111	Eligibility of Resident/Nonresident Students	Revised	(B15)
P 5116	Education of Homeless Children	Revised	(B16)
P 6311	Contracts for Goods or Services Funded by Federal Grants	Revised	(B17)
P 6471	School District Travel	Revised	(B18)
R 6471	School District Travel	NEW	(B19)
P 8420	Emergency and Crisis Situations	Revised	(B20)
P 8420.1	Fire and Fire Drills	Revised	(B21)
P 8540	School Nutrition Program	Revised	(B22)
P 8550	Meal Charges/Outstanding Food Service Bill	Revised	(B23)
P 8600	Student Transportation	Revised	(B24)

**27. HARASSMENT, INTIMIDATION & BULLYING**

MOTION: Move that the Board approve the HIB incident reports, as per Policy 5512 - Harassment, Intimidation and Bullying, as presented by the Superintendent during private session.

**28. HARASSMENT, INTIMIDATION & BULLYING**

MOTION: Move that the Board approve the Superintendent's recommendations as delineated on the November 2021 HIB Report.

**(B) DONATIONS**

MOTION: Move that the Board approve and accept the following generous donation(s):

SCHOOL	FROM	DESCRIPTION	AMOUNT
Lanoka Harbor	The Chupa Family	Music Stand	\$35
High School	Thompson Chiropractic LLC	Check for Special Olympics	100
	JLC Residential Construction LLC	Check for Special Olympics	100
		<b>TOTAL</b>	<b>\$235</b>

**(C) PROGRAMS/CURRICULUM**

**STUDENT TEACHER PLACEMENTS, OBSERVATIONS, PRACTICUMS, FIELDWORK AND INTERNSHIPS**

MOTION: Move that the Board approve the following Student Teacher Placements, Observations, Practicums, Fieldwork and Internships:

<b><u>Kean University</u></b>			
Jennifer Coyle-Howe	Fieldwork & Student Teacher	Adam Taha/Joseph D'Arcangelo/LTHS	Spring 2022 - Fall 2022
Kyle Harrison	Fieldwork & Student Teacher	Gavin Tormollan/LTHS	Spring 2022 - Fall 2022
Kelly Safranek	Fieldwork & Student Teacher	Marykate Casaletto/CCS	Spring 2022 - Fall 2022

**(D) PROFESSIONAL DAYS AND WORKSHOPS**

**PROFESSIONAL DAYS AND WORKSHOPS**

MOTION: Move that the Board approve the Professional Day/Workshop for the following:

NAME	SCHOOL	DATE	WORKSHOP	SUB	COST
Robert Bloom Jason England Thomas Lytle William Zylinski	District	1/26-28/2022	Techspo '22 Harrah's Resort, Atlantic City	N	\$1,960 (\$490 ea)
Joseph Bond	District	1/14/2022	NJAPSA Winter Academy Conference, Monroe, NJ	N	\$149
Erin Coller Tiffany Fisher Theresa Lavorgna Lauren Lohman Maryanne Pastore Susan Weaver	FRS	1/26/2022	Practical Co-Teaching Strategies, Freehold, NJ	Y	\$1,554* (\$259 ea)
Lovell Emery	LTHS	1/7-10/2022	74th EATA Annual Meeting & Clinical Symposium, Foxwoods Resort, CT	Y	\$950
Margaret Molloy	LTHS	3/24-25/2022	NJPSA 2022 Conference, Borgata, Atlantic City	N	\$320
Tracy VanNortwick	CCS	online	Certified Autism Spectrum Disorder Clinical Specialist Intensive Training, virtual	N	\$199.99
				<b>Total</b>	<b>\$5,132.99</b>

**\*Grant Funded**

**(E) CERTIFICATED PERSONNEL (1 - 10)**

**1. RETIREMENT**

MOTION: Move that the Board approve the following retirements:

NAME	POSITION/SCHOOL	EFFECTIVE DATE
Ann Marie Peck	Special Education Teacher/CCS	07/01/22
Irene Rand	Teacher/CCS	07/01/22
Jacqueline Ranuska	Principal/CCS	09/01/22
Lisa Swensen	Physical Education Teacher/FRS	07/01/22

**2. RESIGNATION**

MOTION: Move that the Board approve the following resignation:

NAME	POSITION/SCHOOL	EFFECTIVE DATE
Robin Barraud	LTS Elementary Teacher/MPS	1/18/22 or sooner

**3. REPLACEMENT POSITION**

MOTION: Move that the Board approve the following employment of replacement professional personnel:

**LONG TERM SUBSTITUTE**

NAME	POSITION/SCHOOL	REPLACING	SALARY	EFFECTIVE DATE
Kyle McLaughlin (extension)	LTS Music Teacher/CCS & LHS	H. Meelheim	Step A, BA \$51,000 (prorated)*	02/04/22 - 06/30/22
Jennifer McNeil (extension)	LTS Math Teacher/LTMS	E. Finamore	Step A, BA \$51,000 (prorated)*	02/01/22 - 06/30/22
Nicole Robinson	LTS Elementary Teacher/MPS	C. Schirmer	Step A, BA \$51,000 (prorated)* pending certification	01/03/22 - 06/30/22

**\*Pending Contract Negotiations**

#### **4. ATHLETIC VOLUNTEER**

MOTION: Move that the Board approve the following athletic volunteers:

VOLUNTEER	POSITION/SCHOOL	HEAD COACH
Erin Tiazkun	Competition Cheer/HS	Allison Zieba
Kylene Dudley	Competition Cheer/HS	Allison Zieba
Allison Zieba	Winter Cheer/HS	Erin Tiazkun

#### **5. AFTER SCHOOL TUTORING PROGRAM**

MOTION: Move that the Board approve the following teachers as tutors for the After School Tutoring Program at the rate of \$43.34 per hour\*\* not to exceed \$9,000.00 (ESSER III funded):

NAME/SCHOOL		
Bryanna Harrington/CCS	Jennifer McNeil/LTMS	Lora Nally/CCS
Patricia DiSabato/MPS		

**\*\*Pending Contract Negotiations**

#### **6. CREDIT RECOVERY**

MOTION: Move that the Board approve the following staff for Credit Recovery at a rate of \$43.34\* per hour to be charged to Local Funded Account # 11-140-100-101-08-2137 Not to Exceed \$3,900:

NAME
Shawn Zakar
Hotel and Lodging

**\*Pending Contract Negotiations**

#### **7. CEU CREDITS**

MOTION: Move that the Board acknowledge the following professional staff members for obtaining CEU credits as listed:

NAME	POSITION/SCHOOL	CREDITS
Amy Simmons	Instructional Coach/District	5 ceu credits

## 8. ADVANCED DEGREE

MOTION: Move that the Board congratulate the following employee and recognize their advanced degree:

NAME	FROM	TO	EFFECTIVE DATE
Jason Leta	Bachelor's + 20	Masters	01/01/2022

## 9. LEAVE OF ABSENCE

MOTION: Move that the Board approve the following leaves of absence:

SWP = Sick Days With Pay

PD = Personal Days With Pay

FMLA = Family Medical Leave Act - No Pay, with Benefits

NJFLA = NJ Family Leave Act - No Pay, with Benefits

DLB = Discretionary, Extended or Other Leave - No Pay, with Benefits

DL = Discretionary, Extended or Other Leave - No Pay, No Benefits

ML = Military Leave With Pay

NAME	POSITION/ LOCATION	SWP	PD	FMLA	NJFLA	DLB	DL	ML
Kyle Defibaugh	Math Teacher/MPS & LTMS							12/06/21
Kristen Dynak	Teacher/LHS		11/29/21 (1/2 day)			11/30/21		
Elyse Finamore (extension)	Math Teacher/LTMS					02/01/22 - 06/30/22		
Melissa Kang (revised)	Math Teacher/LTHS	09/01/21 - 09/29/21		09/30/21 - 12/16/21	09/30/21 - 12/16/21			
Christina Langan	Teacher/CCS					02/10/22 - 02/14/22		
Jason Leta	Teacher/LTHS		03/14/22 - 03/16/22			03/17/22 - 03/18/22		
Lauren Lohman	Teacher/FRS	12/01/21 - 12/23/21						
Heather Meelheim	Music Teacher/CCS & LHS					02/04/22 - 06/30/22		
Heather Opacity	Technology Teacher/FRS	01/03/22 - 02/04/22						

## 10. EMPLOYMENT OF SUBSTITUTE PROFESSIONAL PERSONNEL

MOTION: Move that the Board approve the employment of the following substitute professional

personnel:

**SUBSTITUTE TEACHER**

Heather Arnold	Alexa Rae Hannon
Teaghan Darling (pending criminal history review)	Nicole Robinson

**(F) NON-CERTIFICATED PERSONNEL (1 - 12)**

**1. RESIGNATION**

MOTION: Move that the Board approve the following resignations:

NAME	POSITION/SCHOOL	EFFECTIVE DATE
Jennifer Bonillo	P/T Paraprofessional/LTHS	12/24/21
Sheila Clayton	Bus Driver/Transportation	11/15/21
Kayla Guiliano	P/T Paraprofessional/MPS	12/01/21
Daniel Oris	Assistant Network Engineer/District	01/14/22
Rene Ponticello	Duty Aide/FRS	12/04/21
Cheryl Scherer (revised)	Principal Secretary, District Supervisor/District	12/18/21
Kelly Spitzer	P/T Human Resources Secretary/District	12/10/21

**2. RESCIND APPOINTMENT**

MOTION: Move that the Board approve to rescind the following appointment of support personnel:

NAME	POSITION/SCHOOL
Taylor Taddeo	P/T Paraprofessional/LHS

**3. NEW POSITION**

MOTION: Move that the Board approve the following employment of new personnel:

NAME	POSITION/SCHOOL	PAY	EFFECTIVE DATE
Samantha Albino	P/T Paraprofessional (5.75/hrs/day)/MPS	\$17.00 per hour/NTE \$17,790 annual (prorated)* + toileting stipend	12/17/21- 06/30/22

**\*Pending Contract Negotiations**

**4. REPLACEMENT POSITION**

MOTION: Move that the Board approve the following employment of replacement support staff:

NAME	POSITION/SCHOOL	REPLACING	PAY	EFFECTIVE DATE
Melissa Bachetta	P/T Cook (5.75 hrs/day)/FRS	S. Reilly	\$16.00 per hour/NTE \$16,744 annual (prorated)	01/03/22 - 06/30/22

Brianna Bachur	P/T Confidential Human Resources Secretary (5.75 hrs/day)/District	K. Spitzer	\$20.00 per hour/NTE \$27,600 (prorated) funded by ESSER grant, pending criminal history review	12/20/21- 06/30/22
Deanna Beiter	P/T Health Office Clerical Asst (4 hrs/day)/FRS	A. Elmer	\$14.00 per hour/NTE \$10,192 annual (prorated)*	01/03/21 - 06/30/22
Brittney Clifton	P/T Paraprofessional (5.75 hrs/day)/FRS	L. Holmberg	\$17.00 per hour/NTE \$17,790 annual (prorated)*, pending criminal history review	12/20/21- 06/30/22
Megan Conrad	P/T Food Service Worker (4.5 hrs/day)/FRS	F. Sinatra	\$12.00 per hour/NTE \$9,828 annual (prorated), pending criminal history review	12/20/21 - 06/30/22
Maryanne Cruz	P/T Food Service Worker (3.5 hrs/day)/CCS	H. Haney	\$12.00 per hour/NTE \$7,644 annual (prorated)	12/17/21 - 06/30/22
Angela English	General Secretary/LTHS	K. Lieter	As previously approved*	12/17/21- 06/30/22
Silvia Espana	P/T Food Service Worker (4.5 hrs/day)/FRS	M. Bacchetta	\$13.00 per hour/NTE \$10,647 annual (prorated)	01/03/22 - 06/30/22
Daphne Girdley	Bus Driver (7 hrs /day)/Transportation	S. Clayton	\$19.13 per hour/NTE \$24,372 annual (prorated)*	12/17/21 - 06/30/22
Courtney Payne	P/T Paraprofessional (5.75 hrs/day)/MPS	C. Frank	\$17.00 per hour/NTE \$17,790 annual (prorated)* + toileting stipend, pending criminal history review	01/03/22- 06/30/22
Jennifer Purgavie	P/T Paraprofessional (5.75 hrs/day)/MPS	K. Guiliano	\$17.00 per hour/NTE \$17,790 annual (prorated)* + toileting stipend	12/17/21- 06/30/22
Shannon Reilly	P/T Cafeteria Lead (5.75 hrs/day)/FRS	J. Nicastro	\$19.22 per hour/NTE \$20,445 annual (prorated)	01/03/22 - 06/30/22

**\*Pending Contract Negotiations**

## 5. **ADVANCED DEGREE**

MOTION: Move that the Board congratulate the following employee and recognize their advanced degree:

NAME	POSITION	DEGREE
Danielle Sargrad	Paraprofessional	Bachelors

## 6. SUPPORT PERSONNEL TRANSFER

**MOTION:** Move that the Board approve the following support personnel transfers:

NAME	POSITION/SCHOOL	REPLACING	SALARY	EFFECTIVE DATE
Helen Haney	From P/T Food Service Worker/CCS to MPS	K. Shea	As previously approved	12/17/21 – 06/30/22
Kathleen Lieter	General Secretary/LTHS to LTMS	K. Locandro	As previously approved*	12/17/21 – 06/30/22
Florienne Sinatra	From P/T Food Service Worker/FRS to LTHS	K. Golini	As previously approved	12/17/21 - 06/30/22

**\*Pending Contract Negotiations**

## 7. SUPPORT PERSONNEL SALARY ADJUSTMENT

**MOTION:** Move that the Board approve the following employment of support staff:

NAME	POSITION/SCHOOL	FROM PAY	TO PAY	EFFECTIVE
Kyle Annese	Custodian/CCS	Step A \$39,867 (prorated) *	Step A \$39,867 + shift differential (prorated) *	11/22/21
Todd Hughes	Custodian/MPS	Step A \$39,867 (prorated)*	Step A \$39,867 + shift differential (prorated) *	09/17/21
Shawn Peaney	Account Payable Coordinator	\$38,106 + \$1,650 longevity (prorated)	\$38,706 + \$1,650 longevity (prorated)	01/01/22
John Provaznik	Custodian/LHS	Step A \$39,867 (prorated)*	Step A \$39,867 + shift differential (prorated) *	11/22/21
Jennifer Schmidt	Payroll Coordinator	\$48,223 + \$3,150 longevity (prorated)	\$50,723 + \$3,150 longevity (prorated)	01/01/22

## 8. HOURLY RATE INCREASE

**MOTION:** Move that the Board approve an increase of the hourly pay rate for support staff from \$12.00 per hour to \$13.00 per hour effective January 1, 2022 per New Jersey State minimum wage increase.

## 9. PAY ADJUSTMENT

**MOTION:** Move that the Board approve the following pay adjustments effective 01/01/2022:

Last Name	First Name	Position	Hourly Rate	Hours Per Day	Annual Rate
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Bacchetta	Melissa	Food Service Worker	\$13.00	4.5	\$10,647	prorated
Cataliotti	Maureen	Duty Aide	\$13.00	3.5	\$8,190	prorated
Chirichello	Barbara	Food Service Worker	\$13.00	3.5	\$8,281	prorated
Conrad	Megan	Food Service Worker	\$13.00	4.5	\$10,647	prorated
Coppola	Carmela	Food Service Worker	\$13.00	3.5	\$8,281	prorated
Cronin	Sheree	Security Aide	\$13.00	4	\$9,360	prorated
Cruz	Maryanne	Food Service Worker	\$13.00	3.5	\$8,281	prorated
Cugliari	John	Food Service Worker	\$13.00	5.75	\$13,605	prorated
Currie	Joann	Duty Aide	\$13.00	3.5	\$8,190	prorated
Decker	Florence	Duty Aide	\$13.00	3	\$7,020	prorated
Dobovich	Michelle	Duty Aide	\$13.00	3.5	\$8,190	prorated
Dolan	Sharon	Security Aide	\$13.00	3.5	\$8,190	prorated
Farley	Loren	Duty Aide	\$13.00	3.5	\$8,190	prorated
Flores	Laura	Security Aide	\$13.00	4	\$8,190	prorated
Frey	Margaret	Transportation Aide	\$13.00	3	\$7,020	prorated
Gara	Doreen	Duty Aide	\$13.00	3.5	\$8,190	prorated
Gerhauser	Glenn	Security Aide	\$13.00	4	\$9,360	prorated
Greco	Megan	Duty Aide	\$13.00	3.5	\$8,190	prorated
Haney	Helen	Food Service Worker	\$13.00	3.5	\$8,281	prorated
Heayn	Donna	Transportation Aide	\$13.00	3	\$7,020	prorated
Jennings	Dawn	Duty Aide	\$13.00	3.5	\$8,190	prorated
Jennings	Kerry	Food Service Worker	\$13.00	3.5	\$8,281	prorated
Krawiec	Henry	Security Aide	\$13.00	5.75	\$13,923	prorated
Landi	Kimberly	Transportation Aide	\$13.00	3	\$7,020	prorated
Mandio	Elaine	Duty Aide	\$13.00	3.5	\$8,190	prorated
Marciniak	Margaret	Security Aide	\$13.00	4	\$9,464	prorated
Mccaffrey	Sherry	Food Service Worker	\$13.00	4.5	\$10,530	prorated
Mcgrath	Elizabeth	Duty Aide	\$13.00	3.5	\$8,190	prorated
Mcgurk	Lorianne	Food Service Worker	\$13.00	4.5	\$10,530	prorated
Mcvetty	Kathleen	Food Service Worker	\$13.00	5.75	\$14,040	prorated
Mecalco	Pamela	Transportation Aide	\$13.00	3	\$7,020	prorated
Nicol	Donna	Duty Aide	\$13.00	3.5	\$8,190	prorated

O'Neill	Nancy	Duty Aide	\$13.00	3.5	\$8,190	prorated
Ovalle	Jahisa	Food Service Worker	\$13.00	4.5	\$10,647	prorated
Patterson	Margaret	Food Service Worker	\$13.00	3.5	\$8,281	prorated
Perkins	Lillian	Duty Aide	\$13.00	3.5	\$13,268	prorated
Perkins	Lynn	Transportation Aide	\$13.00	3	\$7,020	prorated
Pullin	Michelle	Duty Aide	\$13.00	3	\$7,020	prorated
Pyle	Toni Ann	Food Service Worker	\$13.00	3.5	\$8,281	prorated
Quist	Louise	Duty Aide	\$13.00	3.5	\$8,190	prorated
Rahtjen	Suzanne	Duty Aide	\$13.00	3.5	\$8,190	prorated
Rapsas	Catherine	Security Aide	\$13.00	4	\$9,360	prorated
Reichert	Carolyn	Security Aide	\$13.00	4	\$9,360	prorated
Rodriguez	Liz	Food Service Worker	\$13.00	4.5	\$10,647	prorated
Rovira	Raoul	Duty Aide	\$13.00	3.5	\$8,190	prorated
Shaffer	Carol	Security Aide	\$13.00	4	\$9,360	prorated
Sinatra	Florienne	Food Service Worker	\$13.00	4.5	\$8,281	prorated
Stawinski	Trudi	Transportation Aide	\$13.00	3	\$7,020	prorated
Streno	Patricia	Security Aide	\$13.00	4	\$9,360	prorated
Sullivan	Joann	Food Service Worker	\$13.00	5.75	\$13,605	prorated
Szafranski	Jennifer	Food Service Worker	\$13.00	3.5	\$8,281	prorated
Tallman	Kelli	Security Aide	\$13.00	4	\$9,360	prorated
Taps	Carmela	Duty Aide	\$13.00	3.5	\$8,190	prorated
Vandaley	Jennifer	Food Service Worker	\$13.00	3.5	\$8,281	prorated
Vargas	Dawn	Food Service Worker	\$13.00	3.5	\$8,281	prorated
Vecchio	Jill	Security Aide	\$13.00	4	\$7,020	prorated
Vorsteg	Virginia	Duty Aide	\$13.00	3	\$7,020	prorated
Wedderman	Janine	Duty Aide	\$13.00	3	\$7,020	prorated
Yurcho	Lamphay	Duty Aide	\$13.00	3.5	\$8,190	prorated

## 10. DAILY RATE INCREASE

MOTION: Move that the Board approve an increase of the daily pay rate for substitute staff effective January 1, 2022 per New Jersey State minimum wage increase as follows:

POSITION	NEW DAILY RATE
Substitute Teacher (county sub cert w/AA or 60 credits)	\$91.00

Substitute Secretary (7 hrs/day)	\$91.00
Substitute FT Paraprofessional (6.5 hrs/day)	\$84.50
Substitute PT Paraprofessional (5.75 hrs/day)	\$74.75
Substitute Duty Aide (3 hrs/day)	\$39.00
Substitute Duty Aide (3.5 hrs/day)	\$45.50
Substitute Security Aide (3.5 hrs/day)	\$45.50
Substitute Security Aide (4 hrs/day)	\$52.00
Substitute Food Service Worker (3.5 hrs/day)	\$45.50
Substitute Custodian (6.5 hrs/day)	\$84.50

## 11. LEAVE OF ABSENCE

MOTION: Move that the Board approve the following leaves of absence:

SWP = Sick Days With Pay

PD = Personal Days With Pay

FMLA = Family Medical Leave Act - No Pay, with Benefits (if applicable)

NJFLA = NJ Family Leave Act - No Pay, with Benefits (if applicable)

DLB = Discretionary, Extended or Other Leave - No Pay, with Benefits

DL = Discretionary, Extended or Other Leave - No Pay, No Benefits

ML = Military Leave With Pay

NAME	POSITION/ LOCATION	SWP	PD	FMLA	NJFLA	DLB	DL	ML
Barbara Baran	Health Clerical/LTHS					11/17/21 - 01/02/22		
Peggy Sue Juliano	P/T Para/LTMS					11/24/21 - 01/02/22		
Merrily O'Boyle (extension)	P/T Para/FRS					12/07/21 - 12/17/21		
Jennifer Waskiewicz	P/T Para/FRS					12/07/21		
Lindsey Zirkel	Health Clerical/LTHS					01/18/22 - 04/14/22		

## 12. EMPLOYMENT OF SUBSTITUTE SUPPORT PERSONNEL

MOTION: Move that the Board approve the employment of the following substitute support personnel:

BUS DRIVER	CUSTODIAN
Sheila Clayton	Renee McGovern