

Lacey Township School District



BOARD MEETING

December 14, 2023
Lacey Township High School
Lecture Hall
6:00 pm

MEETING OUTLINE

December 14, 2023

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. STATEMENT OF ADEQUATE NOTICE

ADEQUATE NOTICE OF THIS MEETING WAS ADVERTISED IN THE ASBURY PARK PRESS AND THE BEACON ON JANUARY 12, 2023, AND BY POSTING THE NOTICE IN THE FORKED RIVER POST OFFICE AND THE LANOKA HARBOR POST OFFICE, AND BY FILING A COPY OF THE NOTICE WITH THE LACEY TOWNSHIP CLERK, AS REQUIRED BY THE OPEN PUBLIC MEETING ACT.

4. ROLL CALL

5. EXECUTIVE SESSION

6. RESUME MEETING - 7:00 PM - REPORTS AND COMMENTS

A. STUDENT REPRESENTATIVE COMMENT

B. REPORT OF THE SUPERINTENDENT

7. PUBLIC COMMENT

8. BOARD COMMITTEE REPORTS

9. SUPERINTENDENT COMMENT

10. BOARD MEMBER COMMENT

11. RESOLUTIONS

A. NEW BUSINESS

B. DONATIONS

C. PROGRAMS/CURRICULUM

D. PROFESSIONAL DAYS/WORKSHOPS/TRAVEL

E. CERTIFICATED PERSONNEL

F. NON-CERTIFICATED PERSONNEL

12. EXECUTIVE SESSION, IF NEEDED

13. ADJOURNMENT

(A) NEW BUSINESS (1 - 22)**1. MEETING MINUTES (A1)**

MOTION: Move that the Board approve the Minutes from the following meeting:

- Regular Meeting and appropriate attachments held on November 16, 2023
- Executive Session held on November 16, 2023

2. LIST OF BILLS - DECEMBER 2023 (A2)

MOTION: Move that the Board approve payment of bills for December 2023 totaling \$9,162,580.08.

Fund 10	General Current Expense	\$7,027,197.24
Fund 20	Special Revenue Fund	661,690.33
Fund 61	Cafeteria Fund	152,128.83
Fund 90	Agency Fund	1,321,563.68
	TOTAL	\$9,162,580.08

3. BUDGET TRANSFERS - 2023-2024 SCHOOL YEAR

MOTION: Move that the Board approve the following budget transfers for the 2023-2024 School Year:

No.	From	Description	To	Description	\$ Amount
#1	20-475-100-610	HS Fishing Club	20-475-100-890	HS Fishing	\$100.00
#2	11-190-100-610	Instructional Supplies - DP	12-000-252-730	Technology Equip - HS	\$6,240.44
#3	20-475-100-610	Athletics Office	20-475-100-390	Athletics	\$1,780.00
#4	20-218-100-101	Pre-K Teacher Salaries	20-218-100-610	Pre-K Supplies	\$31,943.14
#5	11-000-291-260	Employee Bene Work Comp	11-000-291-590	Other Purchased Service	\$1,000.00
#6	11-000-217-101	ESY Teacher Salaries			\$5,086.17
	11-000-217-106	ESY Para Salaries			\$6,983.67
	11-000-216-101	Speech Salaries			\$16,150.12
			11-000-100-566	Tuition Private School Hand	\$28,219.96
#7	11-000-230-331	Legal Services	11-000-230-339	Other Prof Services	\$125.00
#8	11-000-240-610	School Office Supplies - HS	11-000-240-610	School Office Supplies - MS	\$9.74
#9	11-402-100-610	Athletic Activities Supp - HS	11-402-100-610	Athletic Activities Supp - MS	\$401.11
#10	20-218-200-511	Pre-K Contr Serv-Trans	20-218-200-580	Pre-K - Staff Training/Travel	\$300.00

4. SALE OF SOLAR RENEWABLE ENERGY CREDITS (SRECS)

MOTION: Move that the Lacey Township Board of Education memorialize the December 13, 2023 sale of 202 Funding Year 2024 Solar Renewable Energy Credits (SRECs) to Spectron Energy Inc. at a market price of \$206.50 per SREC for a total of \$41,713 (less a \$1 per SREC, or \$202 commission).

5. ACCEPTANCE OF PRESCHOOL FACILITIES EXPANSION GRANT - MILL POND

MOTION: Move that the Board accept the Preschool Facilities Expansion Grant Funding in the amount of \$1,450,000 for the Mill Pond Elementary School project to construct new barrier-free toilet rooms for classrooms and minor renovations to install sinks with bubblers and cabinets and further to authorize the Business Administrator to execute Grant agreement pursuant to NJDOE and NJSDA guidelines.

6. PURCHASE OF EXTERIOR EMERGENCY LIGHTING

MOTION: Move that the Board approve the following unbudgeted necessary repairs/replacements to the district's exterior lighting based upon the annual inspection of the system as performed by the district's approved contractor, MJ Pirchio Electrical Contractors, on November 30, 2023:

Details	Installation of emergency light units, outside exit/entry doors as follows: <ul style="list-style-type: none">• Labor and materials necessary to install:<ul style="list-style-type: none">○ 6 at Cedar Creek Elementary School○ 5 at Forked River Elementary School○ 5 at Lanoka Harbor Elementary School○ 5 at Lacey Township Middle School
Amount	Total Cost Not to Exceed \$11,340.00
Account	11-000-261-420-01

Note: The labor portion of this project is subject to the New Jersey State Prevailing Wage Act - N.J.S.A. 34:11-56.25, et seq.

7. RECEIPT OF BIDS AND AWARD OF CONTRACT - ELECTRICAL OR PLUMBING SERVICES ON A TIME & MATERIALS BASIS - PUBLIC WORKS

MOTION: WHEREAS, the Board solicited Bid B 24-05 for electrical and plumbing services on a time and materials basis (the "Work"); and

WHEREAS, as a result of the solicitation, on Tuesday, December 5, 2023 the following proposals were received:

Vendor	Initial Term (18 Months) January 1, 2024 - June 30, 2025			Extended Term (1 Year) July 1, 2025 - June 30, 2026		
	General Rate Per Hour	Overtime Rate Per Hour	Emergency Rate Per Hour	General Rate Per Hour	Overtime Rate Per Hour	Emergency Rate per Hour
Electrical:						
Electrical Design & Construction Corp. 100 Grant Place Little Silver, NJ 07739 P.O. Box 7404 Shrewsbury, NJ 07702	\$125.00	\$187.50	\$250.00	\$130.00	\$195.00	\$260.00

M J Pirchio Electrical Contractors 1021 Chelsea Street Forked River, NJ 08731	\$210.00	\$315.00	\$315.00	\$210.00	\$315.00	\$315.00
Plumbing:						
Adarr Inc. DBA Roto-Rooter 1042 Atlantic City Blvd. Bayville, NJ 08721	\$228.00	\$340.00	\$240.00	\$240.00	\$360.00	\$260.00
Magic Touch Construction Co, Inc. 59 West Front Street Keyport, NJ 07735	\$137.50	\$206.25	\$137.50	\$145.00	\$217.50	\$145.00
McCloskey Mechanical Contractors, Inc. 445 Lower Landing Road Blackwood, NJ 08012	\$135.00	\$198.00	\$264.00	\$139.00	\$212.00	\$272.00

Note: The hourly rate is subject to the New Jersey State Prevailing Wage Act - N.J.S.A. 34:11-56.25, et seq.

THEREFORE BE IT RESOLVED, that after evaluating each proposal based upon the price and other factors, the Board of Education hereby awards the Contract for Electrical to Electrical Design & Construction Corp., with principal offices located at 100 Grant Place, Little Silver, New Jersey 07739, and for Plumbing to McCloskey Mechanical Contractors, Inc., with principal offices located at 445 Lower Landing Road, Blackwood, New Jersey 08812, for an initial 18-month term from January 1, 2024 through June 30, 2025 - with an option to renew in accordance with the law for an additional year at the sole discretion of the Board or Education.

BE IT FURTHER RESOLVED, that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution. Funds for this work are or will be available in GAAP Account #11-000-261-420-00-0000.

8. APPROVAL OF AGREEMENT FOR PRIVATE POLICE RELATED ACTIVITIES (A3)

MOTION: WHEREAS, the Lacey Township School District Board of Education, with offices located at 200 Western Boulevard, Lanoka Harbor, New Jersey desires to periodically throughout the 2024 calendar year retain the services of off-duty members of the Lacey Township Police Department for the conduct of private, police related activities at the Lacey Township High School located at 73 Haines Street, Lanoka Harbor, New Jersey and Lacey Township Middle School located at 660 Denton Avenue, Forked River, New Jersey, for the period of **January 1, 2024 to December 31, 2024**; and,

WHEREAS, the Township of Lacey has established a procedure for the retention of such services as provided for in Chapter 93 of the Code of the Township of Lacey; and,

WHEREAS, the Lacey Township School District Board of Education and the Township of Lacey desire to enter into an agreement with in accordance with the provisions of said Chapter; and,

WHEREAS, the cost of such services are not to exceed **\$156.47** per hour and a minimum of **\$44.93** per hour/per officer from January 1, 2024 to June 30, 2024, and a minimum of **\$49.52** per hour/per officer from July 1, 2024 to December 31, 2024, for an annual cost not to exceed \$22,000.00 to be charged to GAAP Account #11-402-100-390-08-0000.

NOW, THEREFORE BE IT RESOLVED, by the Lacey Township School District Board of Education, County of Ocean, State of New Jersey as follows:

1. That the Superintendent of Schools and the Business Administrator/Board Secretary are hereby authorized to execute an agreement with the Township of Lacey for the aforementioned services in accordance with the provisions of law.
2. That a copy of the fully executed agreement referenced herein shall be kept on file and made available for public inspection during normal business hours at the Board of Education Office.

9. APPOINTMENT OF SPECIAL EDUCATION RELATED SERVICES PROVIDER

MOTION: WHEREAS, there exists a need for related services and to hire providers of related services for the 2023-2024 school year; and

WHEREAS, such related services can be provided only by a licensed provider; and

WHEREAS, the following providers are so recognized; and

WHEREAS, funds are or will be available for this purpose and appropriated from various GAAP Accounts within both the general operating and grant budgets; and

WHEREAS, this action is the award of a fair and open contract in accordance with N.J.S.A. 19:44A-20-5.

NOW, THEREFORE, BE IT RESOLVED, by the Board, in the county of Ocean, to award as follows:

Related Service	Provider	Rate
Physical Therapy	Erin K. King EBK Physical Therapy 4 Niagara Court Forked River, NJ 08731	\$75 per hour Not to exceed \$35,000
Life Skills Program	Retro Fitness LLC 410 S. Main Street Forked River, NJ 08731	Not to exceed \$1,000
Assistive Technology/ Augmentative and Alternative Communication Evaluations and Consulting	TechAbilities Consulting LLC 142 Beachview Avenue Manahawkin, NJ 08050	\$1,000 per evaluation \$100 per hour for consultation Not to exceed \$10,000

The term of contracts will be from July 1, 2023 through June 30, 2024.

10. SALE OR DISPOSAL OF ASSETS

MOTION: WHEREAS, the Lacey Township School District Board of Education deems the property listed below to be surplus property which is no longer useful for school purposes; and

WHEREAS, the value of said property is estimated to be as enumerated below; and

THEREFORE BE IT RESOLVED, that the Lacey Township School District Board of Education authorize the Business Administrator to offer the property for sale to other public entities without advertisement for bids in accordance with 18A:18A-45c-f.

Location	Description	Serial/Model #	Qty.	Est. Value	Operable
High School	Food Services Metal Cart	138007	1	0.00	N
	Stationary Bikes	N/A	25	0.00	N
	Treadmill	N/A	1	0.00	N
High School/Technology	BenQ Projector	PDXBA00007001/MP780ST	1	0.00	N
	BenQ Projector	PD74C00193001/MP780ST	1	0.00	N
	BenQ Projector	PDXBA00007001/MP780ST	1	0.00	N
	BenQ Projector	PDL3C00065001/MP780ST+	1	0.00	N
	BenQ Projector	PDB9A00005001/MP780ST	1	0.00	N
	Scantron Scanner	K-021416-888P+	1	0.00	N
	Lexmark Printer	LM20-0405040240/T420	1	0.00	N
Middle School/Technology	Epson Perfection 4990	NDEF152119L/H376A	1	0.00	N
Mill Pond	Schwinn Rowing Machine	N/A	1	0.00	N
	Pull Up Bar	N/A	1	0.00	N
	Punching Bag	N/A	1	0.00	N
	Free Weights	N/A	3	0.00	N
	Monkey Bar	N/A	1	0.00	N
	Bench Press and Bar	N/A	1	0.00	N
	Food Services Metal Cart	N/A	2	0.00	N
District	Wooden File Cabinets	N/A	2	0.00	As Is
Transportation Department	2000 Ford Explorer	1FMZU73E7YZC67361	1	400.00	As Is
	2003 Ford Econoline Van	1FTRE14233HA45076	1	400.00	As Is

11. USE OF FACILITIES

MOTION: Move that the Board approve the following Use of Facilities: (As of 12/13/23)

Location	Organization	ID	Date(s)	Time	Day(s)	Fee
LTHS	Lacey Recreation Baseball Workouts	8036	01/07/24 - 02/25/24	6:00pm - 9:00pm	Su	N
	Lacey Recreation Lacey Over 45 Men's Basketball	8007	01/03/24 - 06/05/24	6:00pm - 10:00pm	W	N
LTMS	Pride Elite Star Cheer Showcase	8011	04/27/24	12:00pm - 4:00pm	Sa	Y*
	Lacey Recreation Lacey Over 45 Men's Basketball	8005	01/07/24 - 06/16/24	7:30am - 10:30am	Su	Y*
	Lacey Recreation Lacey Over 45 Men's Basketball	8006	02/04/24 - 04/07/24	7:30am - 12:00pm	Su	Y*
	Lacey Recreation Adult Volleyball	8037	01/08/24 - 03/25/24	6:00pm - 9:00pm	M	N
	The Be Better Program LLC	8044	01/07/24 - 03/24/24	8:00am - 12:00pm	Su	Y*
	Lacey Recreation AYF & AYC - Cheer Practice	8046	01/08/24 - 02/26/24	5:00pm - 9:00pm	M	N
	Lacey Recreation AYF & AYC - Cheer Practice	8047	01/11/24 - 02/29/24	5:00pm - 9:00pm	Th	N

FRS	Lacey Recreation Lacey Lions Basketball	7752	02/06/24 - 03/06/24	6:00pm - 9:00pm	M, T, W, Th, F	N
CCS	Girl Scouts of Jersey Shore Troop 478	8013	01/19/24	6:00pm - 8:30pm	F	N
	Girl Scouts of Jersey Shore Troop 478	8014	04/26/24	6:00pm - 8:30pm	F	N

* Custodial, facility and/or food service fees may apply.

12. **2023-2024 OUT-OF-DISTRICT TUITION PLACEMENT**

MOTION: Move that the Board approve the following out-of-district tuition for the 2023-2024 school year as determined by the McKinney-Vento Act to be charged to GAAP Account #11-000-100-562-11-0000:

School	Student ID	Effective	Tuition
Brick Township School District	906343	11/16/23-06/19/24	\$20,680
Brick Township School District	906344	11/16/23-06/19/24	\$20,680

13. **2023-2024 OUT-OF-DISTRICT TUITION PLACEMENT REVISION**

MOTION: Move that the Board approve the following revised out-of-district tuition for the 2023-2024 school year to be charged to GAAP Account #11-000-100-566-11-0000:

School	Student ID	From Tuition	To Tuition
N.J. Commission for the Blind and Visually Impaired	909344	\$2,200	\$14,600

14. **2023-2024 OUT-OF-DISTRICT TUITION**

MOTION: Move that the Board approve the following out-of-district tuition for the 2023-2024 school year to be charged to GAAP Account #11-000-100-566-11-0000:

School	Student ID	Effective	Tuition
Bonnie Brae School	904000	10/26/23	\$63,640 (prorated)

15. **2023-2024 STUDENT TRANSPORTATION JOINTURE**

MOTION: Move that the Board approve the following student transportation jointure for the 2023-2024 school year to run from September 6, 2023 through June 30, 2024:

Route #	Destination	Host District	# Host Students	Joiner District	# Joiner Students	Total Joiner Cost
m01	Central Regional Middle School	Central Regional	51	Lacey Township	2	\$2,332.80

16. **2023-2024 HEALTH AND SAFETY EVALUATION OF BUILDINGS STATEMENT OF ASSURANCE**

MOTION: Move that the Board approve submission of the 2023-2024 Health and Safety Evaluation of School Buildings Checklist Statement of Assurance.

17. 2024 EXTENDED SCHOOL YEAR PROGRAM

MOTION: Move that the Board approve the 2024 Extended School Year program dates from Monday, July 8, 2024 to Thursday, August 8, 2024, from 8:00 am to 1:00 pm.

18. JOB DESCRIPTION

MOTION: Move that the Board approve the following job descriptions:

- Preschool Instructional Coach - PIC (B1)
- Preschool Intervention Referral Specialist - PIRS (B2)
- Community Parent Intervention Involvement Specialist (Social Worker) - CPIS (B3)

19. POLICIES AND REGULATIONS

MOTION: Move that the Board approve the first reading of the following Policies & Regulations:

P 0155	Board Committees	Revised	(B4)
P 2270	Religion in Schools	Revised	(B5)
P 3212	Attendance (M)	Revised	(B6)
R 3212	Attendance (M)	Revised	(B7)
P 4212	Attendance (M)	Revised	(B8)
R 4212	Attendance (M)	Revised	(B9)
P 5111	Eligibility of Resident/Nonresident Students (M)	Revised	(B10)
R 5111	Eligibility of Resident/Nonresident Students (M)	Revised	(B11)
P 5116	Education of Homeless Children & Youths	Revised	(B12)
R 5116	Education of Homeless Children & Youths	Revised	(B13)

20. POLICIES AND REGULATIONS

MOTION: Move that the Board approve the second reading and adoption of the following Policies & Regulations:

P 3161	Examination for Cause	Revised	(B14)
P 4161	Examination for Cause	Revised	(B15)
P 5537	Middle School Voluntary Random Testing for Student Alcohol or other Drug Use	Revised	(B16)
R 5537	Middle School Voluntary Random Testing for Student Alcohol or other Drug Use	Revised	(B17)

21. HARASSMENT, INTIMIDATION & BULLYING

MOTION: Move that the Board approve the HIB incident reports, as per Policy 5512 - Harassment, Intimidation and Bullying, as presented by the Superintendent during private session.

22. HARASSMENT, INTIMIDATION & BULLYING

MOTION: Move that the Board approve the Superintendent's recommendations as delineated on the November 2023 HIB Report.

(B) DONATIONS

MOTION: Move that the Board approve and accept the following generous donation(s):

SCHOOL	FROM	DESCRIPTION	AMOUNT
Mill Pond	Sherwin Williams	Paint for lockers	\$1,000
	MPS PTA	Paint for lockers	500
	Donohue Family	Christmas Decorations	200
	Jennifer Kinkel	Book Donation for Community Room	25
	Nunziato Family	Book Donation for Community Room	20
	Baldasari Family	Book Donation for Community Room	30
High School	Kerry Jennings	Costumes	200
Cedar Creek	Carannante Family	Pizza Gift Cards	100
TOTAL			\$2,075

(C) PROGRAMS/CURRICULUM (1 - 3)

1. OVERNIGHT FIELD TRIP

MOTION: Move that the Board approve the following overnight field trip:

SCHOOL/CLUB	DATE(S)	DESCRIPTION	LOCATION
LTHS/DECA Club	3/3/24 - 3/6/24	DECA State Competition, Harrah's Resort	Atlantic City, NJ

2. OUT OF STATE FIELD TRIP

MOTION: Move that the Board approve the following out of state field trip:

SCHOOL/CLUB	DATE(S)	DESCRIPTION	LOCATION
LTHS/Advanced Digital Media	12/6/23	Job shadowing with Lacey Alumni, NBC Studios and Madison Square Garden	New York City, NY

3. STUDENT TEACHER PLACEMENTS, OBSERVATIONS, PRACTICUMS, FIELDWORK AND INTERNSHIPS

MOTION: Move that the Board approve the following Student Teacher Placements, Observations, Practicums, Fieldwork and Internships:

<u>Kean University</u>			
Krystal Wojciechowski	Field Experience/ Student Teaching	Christy Cottrell/LHS and Sara Pirchio/LTHS	Spring 2024/ Fall 2024

(D) PROFESSIONAL DAYS/WORKSHOPS/TRAVEL

MOTION: Move that the Board approve the Professional Days/Workshops/Travel for the following:

NAME	SCHOOL	DATE	DESCRIPTION	SUB	COST
Linda Trapani	MPS	Various	PIRS Seminar Workshop, virtual	N	\$1,100*
Tara Friedman	CCS	Various	Section 504 Webinars, virtual	N	\$199
Vanessa R. Pereira	District	1/25/2024	Techspo '24- Harrah's Resort, Atlantic City	N	\$290
William W. Zylinski	District	1/25/2024		N	\$345
Timothy Dowd	District	1/25/2024		N	\$290
Jason England	District	1/24-1/26/2024		N	\$540
Robert Bloom	District	1/25/2024		N	\$345
Edward Tafaro	District	1/25/2024		N	\$345
Thomas Lytle	District	1/25/2024		N	\$345
Kimberly Brown	LTMS	1/25/2024		N	\$345
Stephanie Danziger	MPS	1/29-2/2/2024	New Preschool Instructional Coach Seminar-NJDOE, Trenton	N	\$300*
			TOTAL		\$4,444

* Funded by the Preschool Expansion Aid

(E) CERTIFICATED PERSONNEL (1 - 13)

1. RETIREMENT

MOTION: Move that the Board approve the following retirement:

NAME	POSITION/SCHOOL	EFFECTIVE
Abigail Sly	Substance Abuse Coordinator/LTMS	07/01/24

2. NEW POSITION

MOTION: Move that the Board approve the following employment of new professional personnel:

NAME	POSITION/SCHOOL	SALARY	EFFECTIVE
Mallory Krakovsky	District Supervisor - Preschool - Kindergarten/MPS	\$118,000 (prorated) ****	12/15/23 - 06/30/24
Lauren Morin*	P/T Preschool Teacher/MPS (.5)	Step E, MA +15 \$34,809 (prorated)***	12/18/23 - 06/30/24
Wendy C. Volkmar*/**	Preschool Teacher/MPS	Step D, MA \$66,119 (prorated)***	01/02/24 - 06/30/24

*Pending Criminal History Review

** Pending Certification

***Funded by the Preschool Expansion Aid

****\$59,000 Funded by the Preschool Expansion Aid

3. REPLACEMENT POSITION

MOTION: Move that the Board approve the following employment of replacement professional personnel:

NAME	POSITION/SCHOOL	REPLACING	SALARY	EFFECTIVE
Alana Prosapia*	Physical Education Teacher/LTMS	C. Rieder	Step B, MA \$65,051 (prorated)	02/01/24 - 06/30/24
Ashley Delpiano	Special Education Teacher/FRS	L. Dean	Step A, BA \$57,951 (prorated)	12/15/23 - 06/30/24

***Pending Criminal History Review**

LONG TERM SUBSTITUTE

NAME	POSITION/SCHOOL	REPLACING	SALARY	EFFECTIVE
Margaret Gauthier	LTS Music Teacher/FRS/LHS/CCS	J. Leighty	Step A, BA \$57,951 (prorated)	11/20/23 - 06/30/24
Kenneth Hart	LTS Special Education Teacher/LTHS	D. Zwiren	Step A, BA+20 \$61,451 (prorated)	12/04/23 - 03/03/24
Michael Stuppiello	LTS Special Education Teacher/LTMS	D. Bentivegna	Step A, MA \$64,951 (prorated)	11/01/23 - 12/31/23 (extended)
Jessica VanOstenbridge	LTS Elementary Teacher/MPS	E. Garcia-Hawes	Step A, BA \$57,951 (prorated)	01/05/24 - 03/15/24

4. PROFESSIONAL PERSONNEL CHANGE OF START DATE

MOTION: Move that the Board approve the following change in start date of professional personnel:

NAME	POSITION/SCHOOL	FROM DATE	TO DATE	SALARY
Elizabeth Ewart	Social Worker/Community and Parent Involvement Specialist (CPIS)/MPS	12/21/23	12/20/23	As previously approved
Kristin Flemming	Preschool Teacher/MPS	01/02/24	01/16/24	As previously approved
Elaine Meyer	LTS Special Education Teacher/CCS	11/30/23	11/27/23	Step A, BA+20 \$61,451 (prorated)
Kelly Strangfeld	Preschool Teacher/MPS	11/13/23	12/01/23	As previously approved

5. PROFESSIONAL PERSONNEL TRANSFER

MOTION: Move that the Board approve the following professional personnel transfer:

NAME	POSITION/SCHOOL	REPLACING	SALARY	EFFECTIVE
Lauren Dean	Special Education Teacher/FRS to LTHS	A. Smialowicz	Location Change Only	12/18/23

6. **ATHLETIC VOLUNTEER**

MOTION: Move that the Board approve the following athletic volunteers:

VOLUNTEER	POSITION/SCHOOL	HEAD COACH
Gary Connors*	Ice Hockey/LTHS	Christopher DiMicco
Christopher Bennett	Ice Hockey/LTHS	Christopher DiMicco

***Pending Certification**

7. **RESCIND CO-CURRICULAR/ADVISOR STIPEND**

MOTION: Move that the Board approve to rescind the following co-curricular/advisor stipends for the 2023-2024 school year:

	FORKED RIVER SCHOOL/CEDAR CREEK SCHOOL/LANOKA HARBOR SCHOOL	
Jeremy Leighty	Assistant Band Director	\$1,448.00
Jeremy Leighty	Band Director	\$2,172.00
	TOTAL	\$3,620.00

8. **CO-CURRICULAR/ADVISOR STIPENDS**

MOTION: Move that the Board approve the following co-curricular/advisor stipends for the 2023-2024 school year pending the commencement and completion of the related programs:

	LACEY TOWNSHIP HIGH SCHOOL	
Jeremy Muermann	TV Studio	\$10,000.00
Michael Pierce	In School Printing	NTE \$12,000.00
	TOTAL	NTE \$22,000.00
	LACEY TOWNSHIP MIDDLE SCHOOL	
James Brannick	Drama Costume Technical Director*	\$2,896.00
Heather Meelheim	Assistant Band Director*	\$1,448.00
	TOTAL	\$4,344.00
	*Title IV funded	
	FORKED RIVER SCHOOL/CEDAR CREEK SCHOOL/LANOKA HARBOR SCHOOL	
Heather Meelheim	Band Director	\$4,344.00
Margaret Gauthier	Assistant Band Director	\$2,172.00
	TOTAL	\$3,620.00
	LANOKA HARBOR SCHOOL	
Penny Burr	Environmental Club Advisor	\$1,448.00
	TOTAL	\$1,448.00
	TOTAL	\$31,412.00

9. **DEPARTMENTALIZATION STIPEND**

MOTION: Move that the Board approve the following departmentalization stipend for the 2023-2024 school year:

NAME	LOCATION	AMOUNT
Lauren Dean	LTHS	\$4,500

10. STRETCH PROGRAM

MOTION: Move that the Board approve the following teachers as needed for the STRETCH program at a rate of \$43.34 per hour* not to exceed the total budgeted amount of \$10,000.00:

NAME	
Juliane Connelly	Christopher DiMicco

11. ADVANCED DEGREE

MOTION: Move that the Board congratulate the following employee and recognize their advanced degree:

NAME	FROM	TO	EFFECTIVE
Kaitlin Boyle	MA	MA + 15	01/01/24
Melissa Paz	BA	BA + 20	01/01/24

12. LEAVE OF ABSENCE

MOTION: Move that the Board approve the following leave of absence:

SWP = Sick Days With Pay

PD = Personal Days With Pay

FMLA = Family Medical Leave Act - No Pay, with Benefits

NJFLA = NJ Family Leave Act - No Pay, with Benefits

DLB = Discretionary, Extended or Other Leave - No Pay, with Benefits

DL = Discretionary, Extended or Other Leave - No Pay, No Benefits

ML = Military Leave With Pay

NAME	POSITION/ LOCATION	SWP	PD	FMLA	NJFLA	DLB	DL	ML
Dawn Bentivegna (extended)	Teacher/LTMS	11/01/23 - 12/13/23 (½ day)	12/13/23 (½ day)			12/14/23 - 01/01/24		
Erin Garcia-Hawes	Teacher/MPS			01/08/24 - 03/17/24		01/08/24 - 03/17/24		
Lauren Larney (revised)	Teacher/CCS	11/27/23 - 01/08/24		01/09/24 - 04/08/24	01/09/24 - 04/08/24			
Morgan Sanders	Teacher/LTHS	11/22/23 - 12/03/23						
Rebecca Thompson	Teacher/LTMS	12/22/23 - 01/12/24						

13. EMPLOYMENT OF SUBSTITUTE PROFESSIONAL PERSONNEL

MOTION: Move that the Board approve the employment of the following substitute professional personnel:

SUBSTITUTE TEACHER	SUBSTITUTE NURSE
Daniel Aranguren	Monica Cassella*
Tracey Barker	Kimberly Shafto
Monica Cassella*	
Cheryl Jerabek	
Jennifer Nicholson	
Danielle Reilly	
Jessica Schlagenhaft*	

***Pending Certification**

(F) NON-CERTIFICATED PERSONNEL (1 - 12)

1. RESIGNATION

MOTION: Move that the Board approve the following resignations:

NAME	POSITION/SCHOOL	EFFECTIVE
Christine Enright	P/T Paraprofessional/MPS	11/21/23
Nicole Hawthorne	P/T Paraprofessional/MPS	01/02/24

2. NEW POSITION

MOTION: Move that the Board approve the following employment of new support personnel:

NAME	POSITION/SCHOOL**	SALARY	EFFECTIVE
Noreen L. Baldasari*	P/T Preschool Paraprofessional (5.75 hrs/day)/MPS	\$19.81/hour NTE annually \$20,731 + \$500 toileting stipend (prorated)	12/18/23 - 06/30/24
Brianna Barth*	P/T Preschool Paraprofessional (5.75 hrs/day)/MPS	\$19.81/hour NTE annually \$20,731 + \$500 toileting stipend (prorated)	12/18/23 - 06/30/24
Patricia A. Clark Brescia*	P/T Preschool Paraprofessional (5.75 hrs/day)/MPS	\$19.81/hour NTE annually \$20,731 + \$500 toileting stipend (prorated)	12/18/23 - 06/30/24
Josette Castagna*	P/T Preschool Paraprofessional (5.75 hrs/day)/MPS	\$19.81/hour NTE annually \$20,731 + \$500 toileting stipend (prorated)	01/02/24 - 06/30/24
Lauren Douglas	P/T Preschool Paraprofessional (5.75 hrs/day)/MPS	\$19.81/hour NTE annually \$20,731 + \$500 toileting stipend (prorated)	12/18/23 - 06/30/24
Kimberly M. Garbarini Figueroa*	P/T Preschool Paraprofessional (5.75 hrs/day)/MPS	\$19.81/hour NTE annually \$20,731 + \$500 toileting stipend (prorated)	12/18/23 - 06/30/24
Nancy Fiore*	P/T Preschool Paraprofessional (5.75 hrs/day)/MPS	\$19.81/hour NTE annually \$20,731 + \$500 toileting stipend (prorated)	12/18/23 - 06/30/24
Amanda Lewkowicz*	P/T Preschool Paraprofessional (5.75 hrs/day)/MPS	\$19.81/hour NTE annually \$20,731 + \$500 toileting stipend (prorated)	01/02/24 - 06/30/24

Gabriela Loffredo	P/T Preschool Paraprofessional (5.75 hrs/day)/MPS	\$19.81/hour NTE annually \$20,731 + \$500 toileting stipend (prorated)	12/18/23 - 06/30/24
Fay Marter	P/T Preschool Paraprofessional (5.75 hrs/day)/MPS	\$19.81/hour NTE annually \$20,731 + \$500 toileting stipend (prorated)	12/18/23 - 06/30/24
Samantha L. Penna	P/T Preschool Paraprofessional (5.75 hrs/day)/MPS	\$19.81/hour NTE annually \$20,731 + \$500 toileting stipend (prorated)	01/02/24 - 06/30/24
Tammy J. Renn	P/T Preschool Paraprofessional (5.75 hrs/day)/MPS	\$19.81/hour NTE annually \$20,731 + \$500 toileting stipend (prorated)	12/18/23 - 06/30/24
Nicole A. Rule*	P/T Preschool Paraprofessional (5.75 hrs/day)/MPS	\$19.81/hour NTE annually \$20,731 + \$500 toileting stipend (prorated)	12/18/23 - 06/30/24

***Pending Criminal History Review**

****Funded by Preschool Expansion Grant**

3. REPLACEMENT POSITION

MOTION: Move that the Board approve the following employment of replacement support staff:

NAME	POSITION/SCHOOL	REPLACING	SALARY	EFFECTIVE
Kimberly R. Gonzalez	P/T Paraprofessional (5.75 hrs/day)/CCS	K. Strangfeld	\$19.81/hour NTE annually \$20,731 + \$500 toileting stipend (prorated)	11/20/23 - 06/30/24
Dana R. Glenn	P/T Preschool Paraprofessional (5.75 hrs/day)/MPS	C. Enright	\$19.81/hour NTE annually \$20,731 + \$500 toileting stipend (prorated)	12/18/23 - 06/30/24
Heather Ferguson	Bus Driver (7 hrs/day)/Transportation	L. Harland	\$24.29/hr NTE annually \$30,945 (prorated)	01/02/24 - 06/30/24
Jennifer Reiss*	Cafeteria Lead/LTMS	J. Reiss	\$20.34/hr NTE annually \$21,635 (prorated)	12/18/23 - 06/30/24

***Pending Criminal History Review**

4. ADVANCED DEGREE

MOTION: Move that the Board congratulate the following and recognize their advanced degree:

NAME	TO	EFFECTIVE
Samantha Applegate	Bachelor	01/01/24
Megan Black	45 credits	01/01/24
Meggan Carney	Associate	01/01/24
Bonnie Collins	Associate & Teacher Aide Certificate	01/01/24
Allison Klein-Derosa	Bachelor	01/01/24
Joanne Mulroney	45 credits	01/01/24
Dana Polichetti	Bachelor	01/01/24
Bridget Santiago	Associate	01/01/24
Janine Wedderman	Bachelor	01/01/24

5. SUPPORT PERSONNEL CHANGE OF START DATE

MOTION: Move that the Board approve the following changes in start date of support personnel:

NAME	POSITION/SCHOOL	FROM DATE	TO DATE	SALARY
Kate Hoesly	P/T Duty Aide/CCS	12/04/23	12/11/23	As previously approved
Kelly Silverman	P/T Duty Aide/LTMS	11/27/23	01/02/24	As previously approved

6. SUPPORT PERSONNEL TRANSFER/SALARY

MOTION: Move that the Board approve the following support personnel transfer:

NAME	POSITION/SCHOOL	SALARY	EFFECTIVE
Kimberly R. Gonzalez	P/T Paraprofessional (5.75 hrs/day)/CCS to LHS	\$19.81/hour NTE annually \$20,731 (prorated)	12/04/23

7. SUPPORT PERSONNEL CHANGE IN HOURS/SALARY

MOTION: Move that the Board approve the following changes in salary of support personnel:

NAME	POSITION/SCHOOL	FROM SALARY	TO SALARY	EFFECTIVE
Jennifer Drellock	Bus Driver/Transportation	Step B, \$24.39/hr (7 hrs/day) NTE annually \$31,073 (prorated)	Step B, \$24.39/hr (8 hrs/day) NTE annually \$35,512 (prorated)	12/01/23 - 06/30/24
David Easterling	Custodian/LHS	Step B, \$44,380 + \$1,152 shift differential + \$1,439 black seal license (prorated)	Step B, \$44,380 + \$1,082 shift differential + \$1,439 black seal license (prorated)	11/13/23 - 06/30/24
James Kohout	Custodian/CCS	Step A, \$44,158 + \$1,439 black seal license + \$1,152 shift differential (prorated)	Step A, \$44,158 + \$1,439 black seal license + \$1,006 shift differential (prorated)	11/20/23 - 06/30/24
Eugenia Sandoval	Bus Driver/Transportation	Step A, \$24.29/hr (7 hrs/day) NTE annually \$30,945 (prorated)	Step A, \$24.29/hr (8 hrs/day) NTE annually \$35,366 (prorated)	12/01/23 - 06/30/24
Joann Sullivan	P/T Food Service Worker (5.75 hrs/day)/LTMS to (3.5 hrs/day)	\$18.19/hr NTE \$19,041 (prorated)	\$18.19/hr NTE \$11,587 (prorated)	01/08/24 - 06/30/24

8. DAILY RATE INCREASE

MOTION: Move that the Board approve an increase of the daily pay rate for substitute staff effective January 1, 2024 per New Jersey State minimum wage increase as follows:

POSITION	NEW DAILY RATE
Substitute Teacher (county sub cert w/AA or 60 credits)	\$105.91
Substitute Secretary (7 hrs/day)	\$105.91
Substitute FT Paraprofessional (6.5 hrs/day)	\$98.34
Substitute PT Paraprofessional (5.75 hrs/day)	\$86.99

Substitute Duty Aide (3 hrs/day)	\$45.39
Substitute Duty Aide (3.5 hrs/day)	\$52.95
Substitute Security Aide (3.5 hrs/day)	\$52.95
Substitute Security Aide (4 hrs/day)	\$60.52
Substitute Food Service Worker (3.5 hrs/day)	\$52.95
Substitute Custodian (6.5 hrs/day)	\$98.34

9. HOURLY RATE INCREASE

MOTION: Move that the Board approve an increase of the hourly pay rate for support personnel from \$14.13 per hour to \$15.13 per hour effective January 1, 2024 as per New Jersey State minimum wage increase.

10. PAY ADJUSTMENT

MOTION: Move that the Board approve the following pay adjustments effective January 1, 2024 as per New Jersey State minimum wage increase:

NAME	POSITION	HOURLY RATE	HOURS PER DAY	ANNUAL RATE*
Catalioti, Maureen	Duty Aide	\$15.13	3.50	\$ 9,532
Cronin, Sheree	Security Aide	\$15.13	4.00	\$ 10,894
Decker, Florence	Duty Aide	\$15.13	3.00	\$ 8,170
Dobovich, Michelle	Duty Aide	\$15.13	3.50	\$ 9,532
Dolan, Sharon	Security Aide	\$15.13	3.50	\$ 9,532
Flores, Laura	Security Aide	\$15.13	4.00	\$ 10,894
Gara, Doreen	Duty Aide	\$15.13	3.50	\$ 9,532
Gatto, Nicole	Security Aide	\$15.13	4.00	\$ 10,894
George, Nancy	Duty Aide	\$15.13	3.50	\$ 9,532
Greco, Megan	Duty Aide	\$15.13	3.50	\$ 9,532
Heayn, Donna	Transportation Aide	\$15.13	3.00	\$ 8,170
Hoesly, Kate	Duty Aide	\$15.13	3.50	\$ 9,532
Machnik-Gallery, Judith	Duty Aide	\$15.13	3.50	\$ 9,532
Mandio, Elaine	Duty Aide	\$15.13	3.50	\$ 9,532
Marciniak, Margaret	Security Aide	\$15.13	4.00	\$ 10,894
McGrath, Elizabeth	Duty Aide	\$15.13	3.50	\$ 9,532
Mecalco, Pamela	Transportation Aide	\$15.13	3.00	\$ 8,170
Miller, Lori	Security Aide	\$15.13	4.00	\$ 10,894
Nicol, Donna	Duty Aide	\$15.13	3.50	\$ 9,532
Orem, Pamela	Duty Aide	\$15.13	3.00	\$ 8,170
Paciullo, Rosemarie	Duty Aide	\$15.13	3.50	\$ 9,532
Perkins, Lillian	Duty Aide	\$15.13	3.50	\$ 9,532
Perkins, Lynn	Transportation Aide	\$15.13	3.00	\$ 8,170
Reichert, Carolyn	Security Aide	\$15.13	4.00	\$ 10,894
Rovira, Raoul	Duty Aide	\$15.13	3.50	\$ 9,532
Silverman, Kelly	Duty Aide	\$15.13	3.00	\$ 8,170

Stawinski, Trudi	Transportation Aide	\$15.13	3.00	\$ 8,170
Tallman, Kelli	Security Aide	\$15.13	4.00	\$ 10,894
Taps, Carmela	Security Aide	\$15.13	5.75	\$ 15,660
Vecchio, Jill	Security Aide	\$15.13	5.75	\$ 15,660
Vorsteg, Virginia	Duty Aide	\$15.13	3.00	\$ 8,170

***Prorated**

11. LEAVE OF ABSENCE

MOTION: Move that the Board approve the following leaves of absence:

SWP = Sick Days With Pay

PD = Personal Days With Pay

FMLA = Family Medical Leave Act - No Pay, with Benefits (if applicable)

NJFLA = NJ Family Leave Act - No Pay, with Benefits (if applicable)

DLB = Discretionary, Extended or Other Leave - No Pay, with Benefits

DL = Discretionary, Extended or Other Leave - No Pay, No Benefits

ML = Military Leave With Pay

NAME	POSITION/ LOCATION	SWP	PD	FMLA	NJFLA	DLB	DL	ML
Trinity Clark	P/T Paraprofessional/CCS						12/07/23 - 12/12/23	
Kelsey Cornelius	P/T Paraprofessional/MPS	02/28/24 - 03/08/24	02/26/24 - 02/27/24				03/11/24 - 05/31/24	
Crystal Edgar	P/T Paraprofessional/LTMS						11/16/23 - 11/19/23; 12/20/23 (½ day)	
Rebecca Fiormondo	P/T Paraprofessional/CCS						12/01/23; 12/06/23 - 12/08/23 (½ day)	
Peggy Sue Juliano	P/T Paraprofessional/LTMS						09/14/23 - 04/07/24	
Nahla Kandil	P/T Paraprofessional/FRS						09/14/23 (½ day); 09/18/23; 09/29/23; 10/02/23;	
Mary Jo Morales	P/T Food Service Worker/LTHS						12/11/23 - 12/17/23	
Kelly Morgano	P/T Paraprofessional/CCS						12/19/23	
Nancy O'Neill	P/T Duty Aide/LHS						11/13/23 - 11/14/23	
Pamela Orem	P/T Duty Aide/LTMS						12/04/23	
Eugenia Sandoval	Bus Driver/Transportation	11/28/23 - 12/10/23						
Rosa Seminatore (extended)	P/T Cook/LTHS	02/01/24 - 05/01/24						

12. EMPLOYMENT OF SUBSTITUTE SUPPORT PERSONNEL

MOTION: Move that the Board approve the employment of the following substitute support personnel:

DUTY AIDE	PARAPROFESSIONAL	SECRETARY
Christine deHaan	Christine Enright	Monica Cassella
Benjamin Riley	Erin McGauley	Danielle Reilly
	Benjamin Riley	Benjamin Riley
	Kimberlee Zimmermann	