

Lacey Township School District



Hannah Miller, LTHS

BOARD MEETING

December 12, 2022
Lacey Township High School
Lecture Hall
6:00 pm

MEETING OUTLINE

December 12, 2022

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. STATEMENT OF ADEQUATE NOTICE

ADEQUATE NOTICE OF THIS MEETING WAS ADVERTISED IN THE ASBURY PARK PRESS AND THE BEACON ON JANUARY 20, 2022, AND AS AMENDED ON DECEMBER 2, 2022 IN THE ASBURY PARK PRESS AND DECEMBER 8, 2022 IN THE BEACON, AND BY POSTING THE NOTICE IN THE FORKED RIVER AND LANOKA HARBOR POST OFFICES, AND BY FILING A COPY OF THE NOTICE WITH THE LACEY TOWNSHIP CLERK, AS REQUIRED BY THE OPEN PUBLIC MEETING ACT.

4. ROLL CALL

5. EXECUTIVE SESSION

6. RESUME MEETING - 7:00 PM - REPORTS AND COMMENTS

A. STUDENT REPRESENTATIVE COMMENT

B. REPORT OF THE SUPERINTENDENT

- Students of the Month - Mr. Jason King, Principal LTHS
- Staff Member of the Month - Mr. William Zylinski, Assistant Superintendent
- Lacey Minute - Dr. Vanessa Pereira, Superintendent
- Resolutions - Donna McAvoy & Edward Scanlon - Dr. Vanessa R. Pereira, Superintendent

7. PUBLIC COMMENT

8. BOARD COMMITTEE REPORTS

9. SUPERINTENDENT COMMENT

10. BOARD MEMBER COMMENT

11. RESOLUTIONS

A. NEW BUSINESS

B. DONATIONS

C. PROFESSIONAL DAYS AND WORKSHOPS

D. CERTIFICATED PERSONNEL

E. NON-CERTIFICATED PERSONNEL

12. EXECUTIVE SESSION, IF NEEDED

13. ADJOURNMENT

(A) NEW BUSINESS (1 - 26)**1. MEETING MINUTES**

MOTION: Move that the Board approve the Minutes from the following meeting:

- Regular Meeting and appropriate attachments held on November 17, 2022 (A1)
- Executive Session held on November 17, 2022

2. LIST OF BILLS - DECEMBER 2022 (A2)

MOTION: Move that the Board approve payment of bills for December 2022 totaling \$6,126,503.14.

Fund 10	General Current Expense	\$4,125,967.33
Fund 20	Special Revenue Fund	539,413.06
Fund 61	Cafeteria Fund	101,967.16
Fund 90	Agency Fund	1,359,155.59
	TOTAL	\$6,126,503.14

3. BUDGET TRANSFERS - 2022-2023 SCHOOL YEAR

MOTION: Move that the Board approve the following budget transfers for the 2022-2023 School Year:

No.	From	Description	To	Description	\$ Amount
#1	20-487-100-420	ARP ESSER II Purchased Srv.	20-487-100-320	ARP ESSER III Purchased Srv.	6,172.40
	11-000-230-530	Telephone/Postage	11-000-230-331	Legal Services	1,396.03
	11-000-261-420	Required Maintenance Repairs	11-000-261-610	Required Maintenance Supplies	47,799.34
#2	20-475-100-890	MP Store Miscellaneous	20-475-100-610	MP Store Supplies	270.00
#3	11-190-100-890	Miscellaneous Expenses	11-000-213-610	Health Supplies	119.06
#4	11-120-100-101	Grade 1-5 Salaries	11-000-218-105	Guidance Secretary Salary	909.88
#5	11-000-261-420	Required Maintenance Repairs	11-000-261-610	Required Maintenance Supplies	2,621.32

4. S1701 REPORTING - OCTOBER 2022 (A3)

MOTION: Move that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **October 2022**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

Further move that the Lacey Township School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **October 31, 2022**, after review of the Board Secretary's monthly financial reports (appropriations section) and Treasurer's Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. **AWARD OF CONTRACT FOR INSTALLATION OF PHASE PROTECTION MONITOR UNITS AT LACEY TOWNSHIP MIDDLE SCHOOL**

MOTION: Move that the Board approve the purchase and installation of Phase Protection Monitor Units for 3 Phase Heating and Air Conditioning at Lacey Township Middle School as follows:

Vendor	M.J. Pirchio Electrical Contractors 1021 Chelsea Street Forked River, NJ 08731
Contract #	Q21-02 (Time and material contract awarded 12/21/20)
Quotation #	10375
Details	Labor and materials for installation of Phase Protection Monitor Units for 3 Phase Heating and Air Conditioning units at Lacey Township Middle School. (44 units)
Amount	Total Cost Not to Exceed \$52,140.00

BE IT FURTHER RESOLVED, that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution. Funds for this work are or will be available in GAAP Account #20-492-200-420-01-0000.

6. **NJ STATE COOPERATIVE PURCHASE - DISTRICT TECHNOLOGY BACKUP SUPPORT**

MOTION: Move that the Board approve the purchase and installation of backup support for District computer and technology services throughout all buildings - through Educational Services Commission of New Jersey as follows:

Vendor	CDW-GOVERNMENT
State Contract #	ESCNJ/AEPA-22G
Quotation #	NCQJ561
Details	Provide and install two (2) Step-Down Transformers and two (2) battery backup systems for all computer and technology services throughout District buildings: <ul style="list-style-type: none">• (2) APC Smart-UPS SRT 5000VA Sinewave 3U Rackmount 208V at total of \$11,353.28• (2) APC Smart-UPS SRT 5kVA Tower Isolation Step-Down Transformer at total of \$1,817.52
Amount	Total Cost Not to Exceed \$13,170.80

BE IT FURTHER RESOLVED, that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution. Funds for this work are or will be available in GAAP Account #11-000-221-610-09-0000.

7. RECEIPT OF QUOTATIONS AND AWARD OF CONTRACT - NEW EXTERIOR DOOR AT LACEY TOWNSHIP HIGH SCHOOL

MOTION: WHEREAS, on Wednesday, November 23, 2022, the Board issued Quotation Q23-03 soliciting quotes for a new exterior door at the Lacey Township High School (the “Work”); and

WHEREAS, as a result of the solicitation, on Monday, December 5, 2022 the following quotes were received:

Vendor	Total Cost
Mr. Keys, Inc. 353 Herbertsville Road Brick, NJ 08724	\$10,910.00
Door Jockey, Inc. 915 18th Avenue Wall, NJ 07719	\$12,787.00

THEREFORE BE IT RESOLVED, that after evaluating each quote based upon the price and other factors, the Board of Education hereby awards the Contract for the Work to Mr. Keys, Inc. with principal offices located at 353 Herbertsville Road, Brick, NJ 08724 in the not-to-exceed amount of \$10,910.00.

BE IT FURTHER RESOLVED, that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution. Funds for this work are or will be available in GAAP Account #20-492-200-420-01-0000.

8. SUBMISSION OF REGULAR OPERATING DISTRICT (ROD) GRANT

MOTION: Move that the Board approve the authorization of submission of ROD Grant Project documents to the New Jersey Department of Education for the following District projects:

- Lacey Twp. High School - Selected Roof Top Unit Replacement
- Lacey Twp. High School - Total Roofing System Replacement
- Lacey Twp. Middle School - Selected Roof Top Unit Replacement
- Cedar Creek Elementary School - Jace Controller Replacement
- Lanoka Harbor Elementary School - Jace Controller Replacement
- Lacey Twp. High School - Selected Exterior Door Replacement
- Lacey Twp. Middle School - Selected Exterior Door Replacement
- Cedar Creek Elementary School - Selected Exterior Door Replacement
- Mill Pond Elementary School - Selected Exterior Door Replacement
- Mill Pond Elementary School - Parking lot renovations
- Lacey Twp. Middle School - Masonry Repair

BE IT RESOLVED, that the District’s Architects, Fraytak Veisz Hopkins Duthie, P.C. be authorized to submit applications for a Regular Operating District (ROD) Grant for the above projects to the NJ Department of Education for approval on the District’s behalf.

BE IT FURTHER RESOLVED, that an amendment to the Long-Range Facilities Plan by Fraytak Veisz Hopkins Duthie, P.C. to incorporate the above projects be approved.

9. SUBMISSION OF NEW JERSEY'S CLEAN ENERGY PROGRAM GRANT (SSB-VEEVR)

MOTION: BE IT RESOLVED, that the Lacey Township School District Board of Education authorize the Business Administrator and the district's Architect of Record Fraytak Veisz Hopkins Duthie, P.C., Architects and Planners of Trenton, New Jersey to submit the application to New Jersey's Clean Energy Program for the School and Small Business Ventilation and Energy Efficiency Verification and Repair Grant (SSB-VEEVR). The application proposes a heating, ventilation and air conditioning (HVAC) project at the Lacey Township High School for the 2022-2023 school year.

BE IT FURTHER RESOLVED, the HVAC project be submitted to the New Jersey Department of Education for approval as required on the district's behalf:

BE IT FURTHER RESOLVED, that the project be submitted as "other capital projects" as defined in N.J.A.C. 6A:26, and that State funding is not available for the project.

BE IT FURTHER RESOLVED, that upon receipt of approval from the Department of Education the Business Administrator and the Architect of Record be authorized to take all actions necessary to advertise for and receive bids related to the aforementioned capital project - including amendments to the Long Range Facilities Plan by Fraytak Veisz Hopkins Duthie, P.C. to incorporate the above projects be approved, if applicable.

10. SUBMISSION OF 2022-2023 CAPITAL PROJECT TO THE NEW JERSEY DEPARTMENT OF EDUCATION

MOTION: BE IT RESOLVED, that the Lacey Township School District Board of Education authorize the Business Administrator and the district's Architect of Record Fraytak Veisz Hopkins Duthie, P.C., Architects and Planners of Trenton, New Jersey to submit the following proposed capital projects for the 2022-2023 school year to the New Jersey Department of Education for approval as required on the district's behalf:

- Lacey Twp. High School - Main Office Roof Top Unit Replacement**

BE IT FURTHER RESOLVED, that the project be submitted as "other capital projects" as defined in N.J.A.C. 6A:26, and that State funding is not available for the project.

BE IT FURTHER RESOLVED, that upon receipt of approval from the Department of Education the Business Administrator and the Architect of Record be authorized to take all actions necessary to advertise for and receive bids related to the aforementioned capital projects - including amendments to the Long Range Facilities Plan by Fraytak Veisz Hopkins Duthie, P.C. to incorporate the above projects be approved, if applicable.

*** - Project is 100% funded by New Jersey's Clean Energy Program for the School and Small Business Ventilation and Energy Efficiency Verification and Repair Grant (SSB-VEEVR).*

11. RENEWAL OF CONTRACT - ELECTRICAL SERVICES - PUBLIC WORKS

MOTION: WHEREAS, the Board solicited Quotation 21-02 for electrical services on a time and materials basis (the, "Work"); and

WHEREAS, as a result of the solicitation, on Monday, December 21, 2020 the following proposal was Board approved for an initial 2-Year term from January 1, 2021 through December 31, 2022 - with an option to renew in accordance with the law for an additional year at the sole discretion of the Board of Education.

Vendor	Optional Year 3		
	Hourly Rate		
	General	Overtime	Emergency
Electrical:			
M. J. Pirchio Electrical 1021 Chelsea Street Forked River, NJ 08731	\$210.00	\$315.00	\$315.00

Note: The hourly rate is subject to the New Jersey State Prevailing Wage Act - N.J.S.A. 34:11-56.25, et seq.

THEREFORE BE IT RESOLVED, the Board of Education hereby renew the contract with M. J. Pirchio Electrical with principal offices located at 1021 Chelsea Street, Forked River, New Jersey 08731, for the optional 1-Year term from January 1, 2023 through December 31, 2023.

BE IT FURTHER RESOLVED, that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution. Funds for this work are or will be available in GAAP Account #11-000-261-420-00-0000.

12. **RENEWAL OF CONTRACT - PLUMBING SERVICES - PUBLIC WORKS**

MOTION: WHEREAS, the Board solicited Quotation 21-02 for plumbing services on a time and materials basis (the, “Work”); and

WHEREAS, as a result of the solicitation, on Monday, December 21, 2020 the following proposal was Board approved for an initial 2-Year term from January 1, 2021 through December 31, 2022 - with an option to renew in accordance with the law for an additional year at the sole discretion of the Board of Education.

Vendor	Optional Year 3		
	Hourly Rate		
	General	Overtime	Emergency
Plumbing:			
Roto-Rooter Plumbing & Drain Service 1042 Atlantic City Blvd. Bayville, NJ 08721	\$190.00	\$290.00	\$210.00

Note: The hourly rate is subject to the New Jersey State Prevailing Wage Act - N.J.S.A. 34:11-56.25, et seq.

THEREFORE BE IT RESOLVED, the Board of Education hereby renew the contract with Roto-Rooter Plumbing & Drain Service with principal offices located at 1042 Atlantic City Blvd., Bayville, NJ 08721, for the optional 1-Year term from January 1, 2023 through December 31, 2023.

BE IT FURTHER RESOLVED, that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution. Funds for this work are or will be available in GAAP Account #11-000-261-420-00-0000.

13. COOPERATIVE PURCHASE - ENERGY MANAGEMENT AND HEALTHIER BUILDING SERVICES

MOTION: Move that the Board approve the contract of energy management and healthier building services through the Educational Services Commission of New Jersey Cooperative Pricing System, and funded by the savings generated by the services.

Vendor	Cenergistic LLC
ESCNJ Contract #	ESCNJ 18/19-06
Details	<ul style="list-style-type: none"> • Provide on-site and remote assessments of the Client's facilities and equipment on an ongoing basis and formulate and deliver energy management recommendations based on those assessments. • Provide extensive resources (including remote and on-site assessments by Cenergistic specialists), support, training, action planning, and education to the Client relating to the Program. • Build energy plans for each Client campus/facility, including simulation models that can be used to estimate the energy consumption impact of any actual or potential change in equipment or other infrastructure. • Provide monthly reporting on the energy consumption and Savings (as defined below) at the meter, building, and organizational level. • Provide semi-annual board updates on the Program. • Provide assistance and training for the Energy Specialist's ongoing occupied and unoccupied audits and assessments of Client campuses, facilities, and equipment to identify energy savings and healthier building opportunities. • If the sum of the monthly fees, fees associated with licensing the Energy Accounting Software (if any), reasonable and necessary travel expenses (if any) incurred by the energy specialist to attend Cenergistic training, and the compensation paid over the prior twelve (12) month period exceeds the cumulative savings over that same period, then Cenergistic will refund that difference to the Client within 30 days after the savings for that twelve (12) month period have been finalized. • Pending attorney review of contract terms
Amount	\$7,050 per month for 60 months
Account	11-000-262-300-01-0000

14. APPROVAL OF AGREEMENT FOR PRIVATE POLICE ACTIVITIES (A4)

MOTION: WHEREAS, the Lacey Township School District Board of Education, with offices located at 200 Western Boulevard, Lanoka Harbor, New Jersey desires to periodically throughout the 2023 calendar year retain the services of off-duty members of the Lacey Township Police Department for the conduct of private, police related activities at the Lacey Township High School located at 73 Haines Street, Lanoka Harbor, New Jersey for the period of January 1, 2023 through June 30, 2023; and,

WHEREAS, the Township of Lacey has established a procedure for the retention of such services as provided for in Chapter 93 of the Code of the Township of Lacey; and,

WHEREAS, the Lacey Township School District Board of Education and the Township of Lacey desire to enter into an agreement with in accordance with the provisions of said Chapter; and,

WHEREAS, the cost of such services are not to exceed \$148.83 per hour, for an annual cost not to exceed \$22,000.00 to be charged to GAAP Account 11-402-100-390-08-0000.

NOW, THEREFORE BE IT RESOLVED, by the Lacey Township School District Board of Education, County of Ocean, State of New Jersey as follows:

1. That the Superintendent of Schools and the Business Administrator/Board Secretary are hereby authorized to execute an agreement with the Township of Lacey for the aforementioned services in accordance with the provisions of law.
2. That a copy of the fully executed agreement referenced herein shall be kept on file and made available for public inspection during normal business hours at the Board of Education Office.

15. SALE OR DISPOSAL OF ASSETS

MOTION: WHEREAS, the Lacey Township School District Board of Education deems the property listed below to be surplus property which is no longer useful for school purposes; and

WHEREAS, the value of said property is estimated to be as enumerated below,

THEREFORE BE IT RESOLVED, that the Lacey Township School District Board of Education authorize the Business Administrator to offer the property for sale to other public entities without advertisement for bids in accordance with 18A:18A-45c-f.

Location	Description	Serial/Model #	Qty.	Est. Value	Operable
Mill Pond	Hoshizaki Ice Machine	110086365/KLM-450MWH	1	0.00	N
High School	Manitowoc Ice Machine	L00116E/SD0452A	1	0.00	N

16. USE OF FACILITIES

MOTION: Move that the Board approve the following Use of Facilities: (As of 12/09/22)

Location	Organization	ID	Date(s)	Time	Day(s)	Fee
Cedar Creek	Girl Scouts of Jersey Shore - Troop 31	7152	01/20/23 & 02/03/23 (Library)	5:30pm - 8:30pm	F	N
Forked River	Lacey Recreation - Lacey Lions Basketball	7185	01/21/23 - 02/25/23 (Multi-Purpose Room)	8:30am - 10:30am	Sa	Y
Mill Pond	Lacey Recreation - Lacey Lions Basketball	7108	02/09/23 - 03/03/23 (Gymnasium)	6:00pm - 9:00pm	Various Days Each Week	N
Middle School	Lacey Recreation - Lacey Youth Wrestling Club - DEVO Meets	6757	01/13/23 & 01/27/23 (Gymnasium) (Previously approved for cafeteria only)	5:00pm - 9:00pm	F	N
	Lacey Recreation - Lacey Youth Wrestling	6955	01/06/23 & 01/20/23	6:00pm -	F	N

	Club - DEVO Meets		(Gymnasium) (Previously approved for cafeteria only)	9:00pm		
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* Custodial and/or facility fees apply.

17. OTHER LEA TUITION REVENUE FOR THE 2022-2023 SCHOOL YEAR

MOTION: Move that the Board approve the following tuition to be received from other Local Educational Agencies (LEAs) within the State of New Jersey for NJ Department of Children & Families (NJDCF) students attending our district schools for the 2022-2023 school year - to be credited to GAAP Revenue Account # 10-1320:

School	Grade	Student ID	District Billed	Tuition
Cedar Creek Elementary School	4	908855	Toms River Board of Education	(Prorated) \$13,116.76
Lanoka Harbor Elementary School	3	909857	Little Egg Harbor Board of Education	(Prorated) \$13,384.08
			TOTAL	\$26,500.84

18. 2022-2023 HEALTH AND SAFETY EVALUATION OF BUILDINGS STATEMENT OF ASSURANCE

MOTION: Move that the Board approve submission of the 2022-2023 Health and Safety Evaluation of School Buildings Checklist Statement of Assurance.

19. 2022-2023 NURSING SERVICES PLAN

MOTION: Move that the Board approve the 2022-2023 Lacey Township School District Nursing Services Plan. (B1)

20. 2022-2023 ATHLETIC TRAINING STANDING ORDERS

MOTION: Move that the Board approve the 2022-2023 Lacey Township School District Athletic Training Standing Orders. (B2)

21. 2022-2023 CURRICULUM APPROVAL

MOTION: Move that the Board approve the 2022-2023 K-12 textbook list and curriculum materials. (B3)

22. 2023 EXTENDED SCHOOL YEAR PROGRAM

MOTION: Move that the Board approve the 2023 Extended School Year program dates from Monday, July 10, 2023 to Thursday, August 10, 2023, from 8:00 am to 1:00 pm.

23. 2022 NEW JERSEY YOUTH TOBACCO SURVEY

MOTION: Move that the Board approve the New Jersey Youth Tobacco Survey (NJYTS) 2022 Questionnaire.

24. POLICIES AND REGULATIONS

MOTION: Move that the Board approve the second reading and adoption of the following Policies & Regulations:

P 1511	Board of Education Website Accessibility (M)	Revised	(B4)
P 2415	Every Student Succeeds Act (M)	Revised	(B5)
P 5513	Care of School Property (M)	Revised	(B6)
R 5513	Care of School Property (M)	Revised	(B7)

P 5722	Student Journalism (M)	New	(B8)
P 8420	Emergency and Crisis Situations (M)	Revised	(B9)
P 9320	Cooperation with Law Enforcement Agencies (M)	Revised	(B10)
R 9320	Cooperation with Law Enforcement Agencies (M)	Revised	(B11)

25. **HARASSMENT, INTIMIDATION & BULLYING**

MOTION: Move that the Board approve the HIB incident reports, as per Policy 5512 - Harassment, Intimidation and Bullying, as presented by the Superintendent during private session.

26. **HARASSMENT, INTIMIDATION & BULLYING**

MOTION: Move that the Board approve the Superintendent's recommendations as delineated on the November 2022 HIB Report.

(B) **DONATIONS**

MOTION: Move that the Board approve and accept the following generous donation(s):

SCHOOL	FROM	DESCRIPTION	AMOUNT
Forked River	Pies on Nine II, LLP	Check for Communication Display	\$600
	One-of-a-Kind Lawn Maintenance, LLC	Check for Communication Display	\$600
	Frank & Mary Buczynski	Check for FRS	\$50
Lanoka Harbor	Wawa (Lanoka Harbor)	Coffee & Donuts for Staff	\$100
	Olive Garden	Soup & Salad for Staff	\$150
	Lanoka Harbor PTO	Pizza for Staff	\$100
Mill Pond	Donohue Family	Christmas Decorations	\$250
	Regina Discenza	STEM Program	\$545
High School	Committee to Elect Kennis Curatolo	Check for Close-up Club	\$100
	Caffery's Tavern	Gift cards for November UPstander	\$200
	Anthony's Pizzeria & Grill	Gift cards for December UPstander	\$200
TOTAL			\$2,895

(C) **PROFESSIONAL DAYS AND WORKSHOPS**

PROFESSIONAL DAYS AND WORKSHOPS

MOTION: Move that the Board approve the Professional Day/Workshop for the following:

NAME	SCHOOL	DATE	WORKSHOP	SUB	COST
William W. Zylinski	District	1/26/2023	Techspo '23- Harrah's Resort, Atlantic City	N	\$325
Jason England	District	1/26/2023		N	\$325
Robert Bloom	District	1/25-1/27/2023		N	\$515
Edward Tafaro	District	1/25-1/27/2023		N	\$515
Thomas Lytle	District	1/26/2023		N	\$325
Kimberly Brown	LTMS	1/26/2023		N	\$325
Louis Virillo	LTHS	1/8-1/11/2023	National Football Coaches Convention- Charlotte, North Carolina	Y	\$50
Lauren Lohman	FRS	1/18/2023 or	Effectively Dealing with Disruptive Students- online	Y	\$279*
Maryanne Pastore	FRS	1/27/2023			\$279*
Andrea Mecca	LHS	5/23-25/2023	NJ TESOL Conference- New Brunswick, NJ	Y	\$575*

Lindsay Guide	FRS	12/1/2022-4/1/2023	IMSE Writing/Grammar Digital Course-	N	\$150*
Kimberly Wade	FRS		online	N	\$150*
Lindsay Guide	FRS	12/1/2022-4/1/2023	IMSE Phonological Awareness Training-	N	\$350*
Kimberly Wade	FRS		online	N	\$350*
				Total	\$4,513

***Title Funded**

(D) CERTIFICATED PERSONNEL (1 - 11)

1. RETIREMENT

MOTION: Move that the Board approve the following retirement:

NAME	POSITION/SCHOOL	EFFECTIVE DATE
Leah Davies	Teacher/LHS	07/01/23

2. RESIGNATION

MOTION: Move that the Board approve the following resignation:

NAME	POSITION/SCHOOL	EFFECTIVE DATE
James Handschuch	Science Teacher/LTMS	02/01/23
Kyle Defibaugh	Mathematics Teacher/LTMS & MPS	02/08/23

3. REPLACEMENT POSITION

MOTION: Move that the Board approve the following employment of replacement professional personnel:

NAME	POSITION/SCHOOL	REPLACING	SALARY	EFFECTIVE DATE
Amy Clancy	School Nurse/LTHS	K. Johnstone	Step D, BA + 20, \$60,688 (prorated)	01/03/23 - 06/30/23
Cameryn Cimurro*	Special Education/English Teacher/LTMS	K. Cafiero	Step A, MA \$60,688 (prorated)	01/03/23 - 06/30/23
Brittany Kurinsky*	Science Teacher/LTMS	J. Handschuch	Step E, MA \$66,200 (prorated)	02/13/23 (or upon release) - 06/30/23

***Pending Criminal History Review**

LONG TERM SUBSTITUTE

NAME	POSITION/SCHOOL	REPLACING	SALARY	EFFECTIVE DATE
Walter Patelunas	LTS Science Teacher/LTHS	M. Helmick	Step A, MA \$63,068 (prorated)	12/05/22 - 12/13/22

4. CO-CURRICULAR/ADVISOR RESCIND APPOINTMENT

MOTION: Move that the Board rescind the following appointment for the 2022-2023 school year:

NAME	POSITION/SCHOOL
Jodi Hughes	Science Club Advisor/LHS

5. CO-CURRICULAR/ADVISOR STIPENDS

MOTION: Move that the Board approve the following recommendation for the 2022-2023 school year:

NAME	POSITION/SCHOOL	STIPEND
Jennifer Bentley	Science Club Advisor/LHS	\$1,439
Margaret Rand	Academic Interventionist	\$4,500

6. ATHLETIC VOLUNTEER

MOTION: Move that the Board approve the following athletic volunteers:

VOLUNTEER	POSITION/SCHOOL	HEAD COACH
Dylan Breen*	Winter Track/LTHS	Steven Geiger
Anthony Talarico	Boys Basketball/LTHS	Sean McAndrew
Mark Sheppard	Boys Basketball/LTHS	Sean McAndrew
Kaia White	Bowling/LTHS	Robyn White

***Pending Criminal History Review**

7. RESCIND 6TH PERIOD TEACHING STIPENDS

MOTION: Move that the Board rescind the following 6th period stipends for the 2022-2023 school year:

NAME
Jennifer Bauer
Jennifer McNeil
Michael Stuppiello

8. AFTER SCHOOL TUTORING PROGRAM - SPECIAL EDUCATION

MOTION: Move that the Board approve the following teacher as tutor for the After School Tutoring Program - Special Education at the rate of \$43.34 per hour not to exceed \$75,000.00 (ESSER III funded) Account Number 20-223-100-102-11-2223:

NAME/SCHOOL
Gina Servis/MPS

9. LEAVE OF ABSENCE

MOTION: Move that the Board approve the following leaves of absence:

SWP = Sick Days With Pay

PD = Personal Days With Pay

FMLA = Family Medical Leave Act - No Pay, with Benefits

NJFLA = NJ Family Leave Act - No Pay, with Benefits

DLB = Discretionary, Extended or Other Leave - No Pay, with Benefits

DL = Discretionary, Extended or Other Leave - No Pay, No Benefits

ML = Military Leave With Pay

NAME	POSITION/ LOCATION	SWP	PD	FMLA	NJFLA	DLB	DL	ML
Mark Angelo	Assistant Principal/LTHS			01/03/23 - 03/24/23	01/03/23 - 03/24/23			
Karli Corliss	Math Teacher/LTHS	01/23/23 - 02/16/23	02/17/23					
Kyle Defibaugh (amended)	Math Teacher/MPS & LTMS	10/10/22 - 10/12/22	12/05/22 - 12/07/22					10/13/22 - 12/04/22
Amanda Gilbert	Instructional Coach/MPS	01/17/23 - 03/02/23		03/03/23 - 06/02/23	03/09/23 - 06/02/23			
Jeremy Leighty	Music Teacher/MPS							12/02/22
Jason Leta	Special Education Teacher/LTHS		03/13/23 - 03/15/23			03/16/23 - 03/17/23		

10. **DAILY RATE INCREASE**

MOTION: Move that the Board approve an increase of the daily pay rate for substitute staff effective January 1, 2023, as follows:

POSITION	NEW DAILY RATE
Substitute Teacher (NJ Certified or County Substitute with BA or MA)	\$115

11. **EMPLOYMENT OF SUBSTITUTE PROFESSIONAL PERSONNEL**

MOTION: Move that the Board approve the employment of the following substitute professional personnel:

SUBSTITUTE TEACHER

Jolene Angellella*/**	Danielle Appolonia*
Dylan Breen	Jaime Carusso*
Charles Gatling*/**	Jacquelyn Gonzalez*

*Pending Criminal History Review

**Pending Certification

(E) NON-CERTIFICATED PERSONNEL (1 - 12)

1. RESIGNATION

MOTION: Move that the Board approve the following resignations:

NAME	POSITION/SCHOOL	EFFECTIVE DATE
Henry Krawiec	P/T Security Aide/LTMS	01/02/23
Liz M. Rodriguez	P/T Food Service Worker/LTHS	12/03/22

2. NEW POSITION

MOTION: Move that the Board approve the following employment of new support personnel:

NAME	POSITION/SCHOOL	SALARY	EFFECTIVE DATE
Kelly Strangfeld*	P/T Paraprofessional (5.75 hours/day)/LHS	\$18.68/hour, NTE annually \$19,549 (prorated)	12/13/22 - 06/30/23
Ciara Vazquez*	P/T Paraprofessional (5.75 hours/day)/CCS	\$18.68/hour, NTE annually \$19,549 (prorated)	12/19/22 - 06/30/23

***Pending Criminal History Review**

3. REPLACEMENT POSITION

MOTION: Move that the Board approve the following employment of replacement support staff:

NAME	POSITION/SCHOOL	REPLACING	SALARY	EFFECTIVE DATE
Katherine Grodzki*	P/T Paraprofessional (5.75 hours/day)/MPS - Preschool	D. Doto	\$18.68/hour, NTE annually \$19,549 (prorated)	12/13/22 - 06/30/23
Casey Villanova	P/T Food Service Worker from 3.5 hours/day/LTHS	S. Moore	\$17.00 per hour, NTE annually \$10,829 (prorated)	12/13/22 - 06/30/23
Karen Ward	P/T Food Service Worker from 3.5 hours/day/MPS	C. Coppola	\$17.00 per hour, NTE annually \$10,829 (prorated)	12/13/22 - 06/30/23
April Knauer	.6 Secretary (10 month)/MPS	M. Sesny	Step A, \$15,184 (prorated)	12/13/22 - 06/30/23

***Pending Criminal History Review**

4. ADVANCED DEGREE

MOTION: Move that the Board congratulate the following and recognize their advanced degree:

NAME	TO	EFFECTIVE DATE
Tina Gurrere-Shallo	Associate	01/01/2023

5. SUPPORT PERSONNEL TRANSFER

MOTION: Move that the Board approve the following support personnel transfer:

NAME	POSITION/SCHOOL	SALARY	EFFECTIVE DATE
Thomas Don	P/T Paraprofessional/LTMS to LHS	As previously approved	12/13/22

6. SUPPORT PERSONNEL CHANGE IN HOURS/SALARY

MOTION: Move that the Board approve the following change in salary of support personnel:

NAME	POSITION/SCHOOL	FROM SALARY	TO SALARY	EFFECTIVE DATE
Sarah Moore	P/T Food Service Worker from 3.5 hours/day to 4.5 hours/day/LTHS (L. Rodriguez)	\$17.00 per hour, NTE annually \$10,829	\$17.00 per hour, NTE annually \$13,923	12/13/22

7. SUPPORT PERSONNEL SALARY ADJUSTMENT

MOTION: Move that the Board approve the following salary adjustment of support personnel:

NAME	POSITION/SCHOOL	FROM PAY	TO PAY	EFFECTIVE
KaSandra Danziger	P/T Paraprofessional (5.75 hours/day)/CCS	\$18.08 per hour, NTE annually \$18,921 (prorated)	\$18.68 per hour, NTE annually \$19,549 (prorated)	11/18/22
Rebecca Fiordimondo	P/T Paraprofessional (5.75 hours/day)/CCS	\$18.08 per hour, NTE annually \$18,921 (prorated)	\$18.68 per hour, NTE annually \$19,549 (prorated)	11/18/22
Jennifer Hausmann	P/T Paraprofessional (5.75 hours/day)/CCS	\$18.68 per hour + \$250 toileting stipend, NTE annually \$19,799	\$18.68 per hour, NTE annually \$19,549	09/01/22
Allison Hollister	P/T Paraprofessional (5.75 hours/day)/MPS	\$18.08 per hour, NTE annually \$18,921 (prorated)	\$18.68 per hour, NTE annually \$19,549 (prorated)	12/14/22
Helen Hohnhorst	P/T Paraprofessional (5.75 hours/day)/MPS	\$18.08 per hour, NTE annually \$18,921 (prorated)	\$18.68 per hour, NTE annually \$19,549 (prorated)	11/18/22
Gina Johnson	Paraprofessional/FRS	Step I, \$22,811 + \$3,150 longevity + \$996 College Credits, NTE annually \$26,957	Step I, \$22,811 + \$3,150 longevity + \$996 College Credits + \$250 toileting stipend, NTE annually \$27,207	09/01/22
Sandra Jones	Paraprofessional/LTHS	Step H, \$22,631 + \$2,400 longevity, NTE annually \$25,031	Step H, \$22,631 + \$2,400 longevity + \$250 toileting stipend, NTE annually \$25,281	09/01/22
Kathleen Robinson	Paraprofessional/LTHS	Step J, \$23,476 + \$3,150 longevity, NTE annually \$26,626	Step J, \$23,476 + \$3,150 longevity + \$250 toileting stipend, NTE annually \$26,876	09/01/22
Linda Santiago	P/T Paraprofessional (5.75 hours/day)/LHS	\$18.68 per hour, NTE annually \$19,549	\$18.68 per hour + \$250 toileting stipend, NTE annually \$19,799	09/01/22
Angela Sidorick	P/T Paraprofessional (5.75 hours/day)/CCS	\$18.68 per hour, NTE annually \$19,549	\$18.68 per hour + \$250 toileting stipend, NTE annually \$19,799	09/01/22

8. HOURLY RATE INCREASE

MOTION: Move that the Board approve an increase of the hourly pay rate for support personnel from \$13.00 per hour to \$14.13 per hour effective January 1, 2023 as per New Jersey State minimum wage increase.

9. PAY ADJUSTMENT

MOTION: Move that the Board approve the following pay adjustments effective January 1, 2023 as per New Jersey State minimum wage increase:

LAST NAME	FIRST NAME	POSITION	HOURLY RATE	HOURS PER DAY	ANNUAL RATE*
Cronin	Sheree	Security Aide	\$14.13	4	\$10,174
Currie	Joann	Duty Aide	\$14.13	3.5	\$8,902
Decker	Florence	Duty Aide	\$14.13	3	\$7,630
Dobovich	Michelle	Duty Aide	\$14.13	3.5	\$8,902
Dolan	Sharon	Security Aide	\$14.13	3.5	\$8,902
Flores	Laura	Security Aide	\$14.13	3.5	\$8,902

Frey	Margaret	Transportation Aide	\$14.13	3	\$7,630
Gara	Doreen	Duty Aide	\$14.13	3.5	\$8,902
Gatto	Nicole	Security Aide	\$14.13	4	\$10,174
Greco	Megan	Duty Aide	\$14.13	3.5	\$8,902
Jennings	Dawn	Duty Aide	\$14.13	3.5	\$8,902
Mandio	Elaine	Duty Aide	\$14.13	3.5	\$8,902
Marciniak	Margaret	Security Aide	\$14.13	4	\$10,174
Nacion	Jessica	Duty Aide	\$14.13	3	\$7,630
O'Neill	Nancy	Duty Aide	\$14.13	3.5	\$8,902
Paciullo	Rosemarie	Duty Aide	\$14.13	3.5	\$8,902
Perkins	Lillian	Duty Aide	\$14.13	3.5	\$8,902
Perkins	Lynn	Transportation Aide	\$14.13	3	\$7,630
Pullin	Michelle	Duty Aide	\$14.13	3.5	\$8,902
Reichert	Carolyn	Security Aide	\$14.13	4	\$10,174
Rivera-Perez	Catherine	Duty Aide	\$14.13	2.5	\$6,359
Rovira	Raoul	Duty Aide	\$14.13	3.5	\$8,902
Stawinski	Trudi	Transportation Aide	\$14.13	3	\$7,630
Tallman	Kelli	Security Aide	\$14.13	4	\$10,174
Taps	Carmela	Duty Aide	\$14.13	5.75	\$14,625
Vecchio	Jill	Security Aide	\$14.13	5.75	\$14,625
Vorsteg	Virginia	Duty Aide	\$14.13	3	\$7,630
Yurcho	Maggie	Duty Aide	\$14.13	3.5	\$8,902

***Prorated**

10. DAILY RATE INCREASE

MOTION: Move that the Board approve an increase of the daily pay rate for substitute staff effective January 1, 2023 per New Jersey State minimum wage increase as follows:

POSITION	NEW DAILY RATE
Substitute Teacher (county sub cert w/AA or 60 credits)	\$98.91
Substitute Secretary (7 hrs/day)	\$98.91
Substitute FT Paraprofessional (6.5 hrs/day)	\$91.84
Substitute PT Paraprofessional (5.75 hrs/day)	\$81.25
Substitute Duty Aide (3 hrs/day)	\$42.39
Substitute Duty Aide (3.5 hrs/day)	\$49.45
Substitute Security Aide (3.5 hrs/day)	\$49.45
Substitute Security Aide (4 hrs/day)	\$56.52
Substitute Food Service Worker (3.5 hrs/day)	\$49.45
Substitute Custodian (6.5 hrs/day)	\$91.84

11. LEAVE OF ABSENCE

MOTION: Move that the Board approve the following leaves of absence:

SWP = Sick Days With Pay

PD = Personal Days With Pay

FMLA = Family Medical Leave Act - No Pay, with Benefits (if applicable)

NJFLA = NJ Family Leave Act - No Pay, with Benefits (if applicable)

DLB = Discretionary, Extended or Other Leave - No Pay, with Benefits

DL = Discretionary, Extended or Other Leave - No Pay, No Benefits

ML = Military Leave With Pay

NAME	POSITION/ LOCATION	SWP	PD	FMLA	NJFLA	DLB	DL	ML
Carolyn Bromborsky (extended)	Paraprofessional/LTHS			12/03/22 - 12/22/22	12/03/22 - 12/22/22			
Carole Dzubaty	P/T Paraprofessional/MPS						11/28/22 - 11/29/22	
Nicole Gatto	Security Aide/LHS						12/12/22 - 12/16/22	
Jennifer Hausmann	P/T Paraprofessional/CCS						11/16/22 - 11/23/22, 12/02/22	
Janet Hojnacki (extended)	Paraprofessional/CCS	12/05/22 - 12/23/22						
Joseph Hummel	Custodian/LTHS					11/28/22 - 12/09/22		
Kathleen Johnstone (extended)	Registered Nurse/LTHS					11/02/22 - 12/23/22		
Tyler Luce	Grounds/District			01/03/23 - 02/26/23	01/03/23 - 02/26/23			
Karen Knapp	Paraprofessional/MPS				12/07/22 - 12/09/22			
Sharon Neuman	P/T Food Service Worker/LHS	12/05/22 - 12/06/22					12/07/22 - 12/16/22	
Catherine Rivera Perez	P/T Duty Aide/LTMS	11/17/22 - 11/28/22					11/29/22 - 12/05/22	
Angela Sidorick	P/T Paraprofessional/CCS	01/03/23 - 01/17/23	01/18/23 - 01/19/23					
Anthony Smith	P/T Paraprofessional/MPS						01/03/23- 01/11/23	
Patricia Smith	P/T Paraprofessional/CCS		01/03/23 - 01/05/23				01/06/23- 01/10/23	
Gabrielle Spafford	P/T Paraprofessional/MPS	11/15/22					11/16/22 - 11/18/22	
Jennifer Waskiewicz	P/T Paraprofessional/MPS						11/02/22 - 11/04/22	

12. EMPLOYMENT OF SUBSTITUTE SUPPORT PERSONNEL

MOTION: Move that the Board approve the employment of the following substitute support personnel:

SECRETARY	PARAPROFESSIONAL	TRANSPORTATION AIDE	CUSTODIAN
Danielle Appolonia*	Melanie Carroll*	Rosa Schanck*	Liam McBride*
Marah Silvestri*	Holly Jennings*	Marah Silvestri*	

DUTY AIDE	FOOD SERVICE WORKER		
Rosa Schanck*	Marah Silvestri*		
Jennifer Guinan-Silagy			
Savanna Magliacane*			

***Pending Criminal History Review**