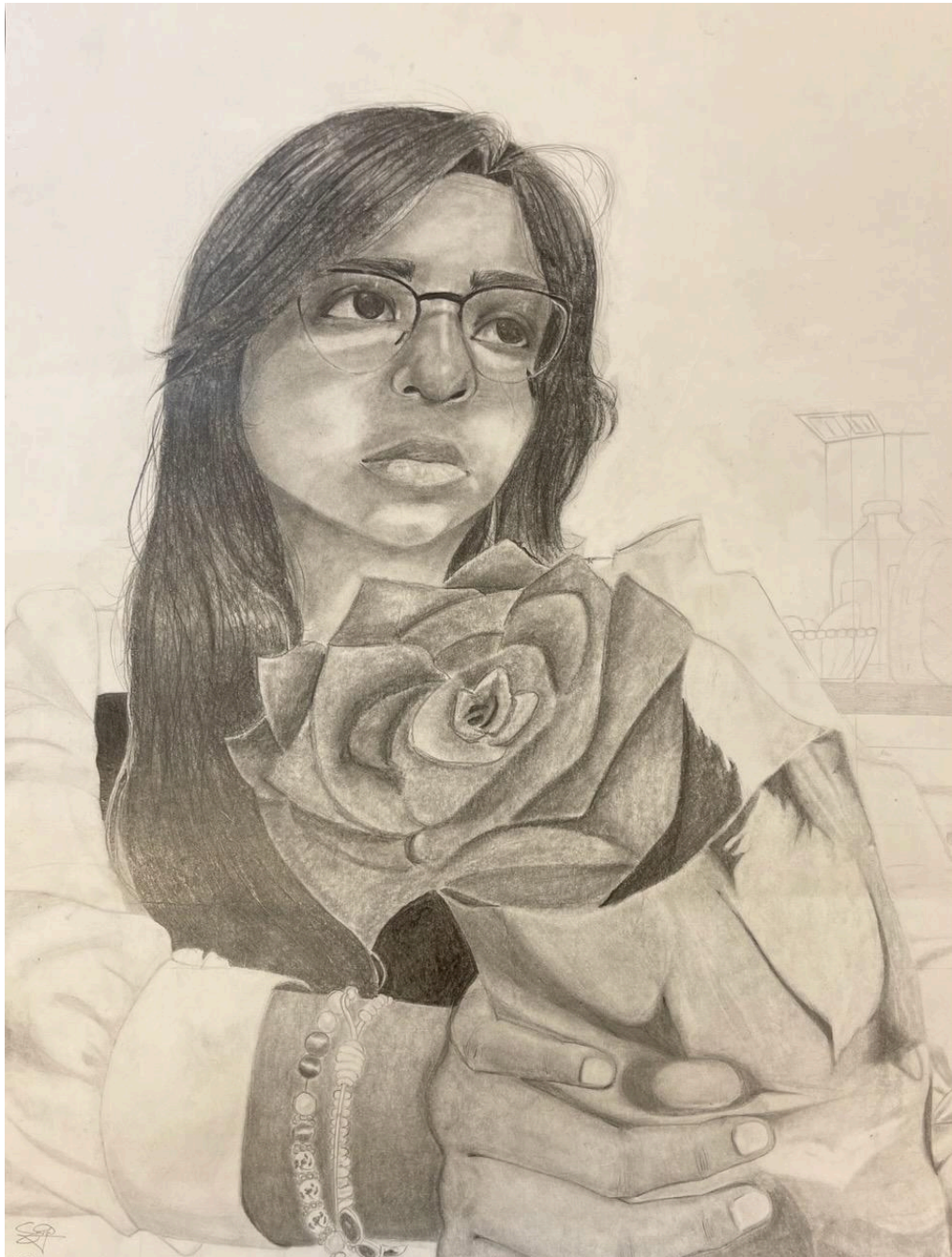


# Lacey Township School District



**Sara Martinez-Najera**  
Grade 10, LTHS

## **BOARD MEETING**

October 15, 2024

High School Lecture Hall

6:00 pm Call to Order

6:00 pm - 7:00 pm Executive Session

7:00 pm Public Session

**MEETING OUTLINE**  
**October 15, 2024**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. STATEMENT OF ADEQUATE NOTICE

ADEQUATE NOTICE OF THIS MEETING WAS ADVERTISED IN THE ASBURY PARK PRESS AND THE BEACON ON JANUARY 11, 2024, AND AS AMENDED ON OCTOBER 3, 2024, AND BY POSTING THE NOTICE IN THE FORKED RIVER AND LANOKA HARBOR POST OFFICES, AND BY FILING A COPY OF THE NOTICE WITH THE LACEY TOWNSHIP CLERK, AS REQUIRED BY THE OPEN PUBLIC MEETING ACT.

4. ROLL CALL

5. EXECUTIVE SESSION

6. RESUME MEETING - 7:00 PM - REPORTS AND COMMENTS

A. STUDENT REPRESENTATIVE COMMENT

B. REPORT OF THE SUPERINTENDENT

- Seniors of the Month
- Student Achievement Presentation
- School Self Assessment HIB Grades

7. PUBLIC COMMENT

8. BOARD COMMITTEE REPORTS

9. SUPERINTENDENT COMMENT

10. BOARD MEMBER COMMENT

11. RESOLUTIONS

A. NEW BUSINESS

B. DONATIONS

C. PROGRAMS AND CURRICULUM

D. PROFESSIONAL DAYS/WORKSHOPS/TRAVEL

E. CERTIFICATED PERSONNEL

F. NON-CERTIFICATED PERSONNEL

12. EXECUTIVE SESSION, IF NEEDED

13. ADJOURNMENT

**(A) NEW BUSINESS (1 - 34)****1. MEETING MINUTES (A1)**

MOTION: Move that the Board approve the Minutes from the following meetings:

- Regular Meeting and appropriate attachments held on September 19, 2024
- Executive Session held on September 19, 2024

**2. LIST OF BILLS - OCTOBER 2024 (A2)**

MOTION: Move that the Board approve payment of bills for October 2024 totaling \$11,449,340.14.

<b>Fund 10</b>	General Current Expense	\$7,860,106.74
<b>Fund 20</b>	Special Revenue Fund	2,119,581.55
<b>Fund 40</b>	Debt Service Fund	74,250.00
<b>Fund 61</b>	Cafeteria Fund	159,218.19
<b>Fund 90</b>	Agency Fund	1,236,183.66
	<b>TOTAL</b>	<b>\$11,449,340.14</b>

**BOARD SECRETARY'S MONTHLY CERTIFICATION**

I certify that as of August 31, 2024, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (c) 3.

**PAYROLL CERTIFICATION**

The School Business Administrator/Board Secretary reports, in compliance with N.J.S.A. 18A:19-1b, has certified the September 2024 payroll in the amount of \$4,937,792.32 which includes \$221,073.78 representing the employer's share of TPAF Social Security.

**3. APPROVAL OF THE S1701 TRANSFER REPORT FOR AUGUST 2024 (A3)**

MOTION: Move that upon the recommendation of the Superintendent, the Board of Education approves the attached S1701 Transfer Report and List of Transfers for the month of August 2024.

**4. BOARD SECRETARY AND CASH REPORT FOR AUGUST 2024 (A4)**

MOTION: Move that the Report of the Secretary to the Board of Education and the Cash Report for **August 2024**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting. Further move that the Lacey Township School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **August 31, 2024**, after review of the Board Secretary's monthly financial reports (appropriations section) and Cash Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. **SALE OF SOLAR RENEWABLE ENERGY CREDITS (SRECs)**

MOTION: Move that the Lacey Township Board of Education memorialize the October 9, 2024 sale of 183 Funding Year 2025 Solar Renewable Energy Credits (SRECs) to Spectron Energy Inc. at a market price of \$200 per SREC for a total of \$36,600 (less a \$1 per SREC, or \$183 commission).

6. **ACCEPTANCE OF FUNDS FROM SPECIAL OLYMPICS OF NEW JERSEY**

MOTION: Move that the Lacey Township Board of Education approve the acceptance of the Unified Champions Schools Grant from the Special Olympics of New Jersey (SONJ), whereby SONJ will provide \$5,896 to establish a school or district Unified Leadership Team for the 2024-2025 school year for the purpose of creating and providing meaningful opportunities for special education and general education students to interact with one another to build positive relationships and attitudes through activities, clubs, sports, challenges, Youth Leadership, and E-sports.

School	Grant Amount (up to)
Lacey Township High School	\$1,448
Lacey Township Middle School	\$1,448
Forked River Elementary School	\$1,000
Cedar Creek Elementary School	\$1,000
Lanoka Harbor Elementary School	\$500
Mill Pond Elementary School	\$500
TOTAL	\$5,896

7. **SUBMISSION OF FY24 USDA NATIONAL SCHOOL LUNCH PROGRAM EQUIPMENT ASSISTANCE GRANT**

MOTION: Move that the Board approve the authorization of submission of the FY24 USDA National School Lunch Program Equipment Assistance Grant documents to the New Jersey Department of Agriculture.

8. **FY2025 TEACH STEM CLASSES IN NONPUBLIC SCHOOLS GRANT (REVISED)**

MOTION: Move that the Board approve the acceptance of the FY2025 Teach STEM Classes in Nonpublic Schools Grant as approved by the NJ Department of Education in the revised amount of \$11,594.37.

Name	Location	From Grant Amount	To Grant Amount
Lisa Kuzan	Lighthouse Christian Academy	\$5,706.27	\$5,904.06
Cheryl Schlagenhaft	Lighthouse Christian Academy	\$5,503.35	\$5,690.31

9. **INTERLOCAL SERVICES AGREEMENT - TOGETHER RISING UPON SUCCESSFUL TRANSITION (T.R.U.S.T) PROGRAM**

MOTION: WHEREAS, the Interlocal Services Act, N.J.S.A. 40:65-1 *et seq.* authorizes the Lacey Township Board of Education to enter into a contract for the provision of certain governmental shared services with the Township of Lacey; and

WHEREAS, N.J.S.A. 40A:65-5 requires such a contract to be authorized by resolution; and

WHEREAS, it is the desire of the Lacey Township Board of Education to authorize the execution of an interlocal services agreement with the Township of Lacey for the Lacey Township Board of Education

to authorize the Alternative Day Program (Together Rising Upon Successful Transitions; T.R.U.S.T); and

NOW, THEREFORE, BE IT RESOLVED, by the Lacey Township Board of Education, County of Ocean, State of New Jersey, as follows:

1. That the Board President and the Business Administrator are hereby authorized to execute an interlocal services agreement with the Township of Lacey for the Lacey Township Board of Education to authorize the Alternative Day Program (Together Rising Upon Successful Transitions; (T.R.U.S.T).
2. The Lacey Township Board of Education will be responsible for invoicing the Township of Lacey to cover the instructor costs of the Alternative Day Program as approved at the regular meetings of the Board of Education on September 19, 2024 (E.8.) and October 15, 2024 (E.12.) and the approval of the Interlocal Services Agreement at the regular meeting of October 15, 2024.
3. Said program will be funded through the Opioid Settlement Funding received by the Township of Lacey. The program shall not exceed \$70,000 per school calendar year.
4. The program will expire as of June 30, 2025 and will be reviewed and reconsidered for renewal after said expiration date.
5. A copy of the agreement referenced herein shall be kept on file and made available for public inspection at the Lacey Township Board of Education Business Office during normal business hours.

**10. 2025-2026 BUDGET CALENDAR**

MOTION: Move that the Board adopt the 2025-2026 Budget Calendar.

**11. NAMING RIGHTS - REQUEST FOR PROPOSAL 25-02**

MOTION: WHEREAS, on Tuesday, September 17, 2024, the Lacey Township School District Board of Education (the "Board") solicited request for proposals for Naming Rights for Various Spaces (the "Work"), for the period of November 1, 2024 through October 31, 2025; and

WHEREAS, the proposal submission deadline was set for Tuesday, October 8, 2024; and

WHEREAS, no proposals were received by the deadline; and

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board acknowledges that no proposals were submitted in response to the request for proposal for the Work.
2. The Board will review the parameters of the request for proposal and reissue the request for proposal at a later date.
3. The Board will remain committed to ensuring that the Work is executed in a timely and effective manner, adhering to all necessary guidelines and procedures.



## 12. NJ STATE CONTRACT PURCHASE - TECHNOLOGY EQUIPMENT

MOTION: Move that the Board approve the NJ State Contract purchase for the 2024-2025 school year of the following technology equipment:

<b>Vendor</b>	Ocean Computer Group	
<b>Contract #</b>	24-TELE-71883 (NASPO-M0483)	
<b>Quote #</b>	KD030801 (ver. 1)	
<b>Details</b>	● PowerEdge R750 Server	
<b>Account and Amount</b>	12-000-100-730-09-0000	\$14,003.33

## 13. SALE OR DISPOSAL OF ASSETS

MOTION: WHEREAS, the Lacey Township School District Board of Education deems the property listed below to be surplus property which is no longer useful for school purposes; and

WHEREAS, the value of said property is estimated to be as enumerated below,

THEREFORE, BE IT RESOLVED that the Lacey Township School District Board of Education authorize the Business Administrator to offer the property for sale to other public entities without advertisement for bids in accordance with 18A:18A-45c-f.

<b>Location</b>	<b>Description</b>	<b>Model/Serial #</b>	<b>Qty</b>	<b>Est. Value</b>	<b>Operable</b>
LTHS	Refrigerator/Freezer	FCD400VW/042022189	1	0.00	N
FRS	Folding Machine	Martin Yale	1	0.00	N
CCS	Wheel Chair	N/A	1	0.00	N
Technology	Lexmark Printer	T644/791NP8F	1	0.00	N
	Lexmark Printer	T644/791NP8X	1	0.00	N
	Lexmark Printer	C782/940TX38	1	0.00	N
	HP Printer	CP425/JPDCHBOYX	1	0.00	N
	Apple Ile Computer w/ Monitor and Two Floppy Disk Drives (Vintage)	A2S2064/D4804ZNA2S2064 A2M2010/0209587 A2M0003/896716/1800240	1	350.00	N
Food Service Dept.	Fellows Paper Shredder	Ps60-2	1	0.00	N
	Cash Drawer	N/A	1	0.00	As Is
	Folder Holder w/6 Vertical & 2 Horizontal Slots	N/A	1	0.00	As Is
	Desk Organizer 4 Tier	N/A	1	0.00	As Is
	File Organizers	N/A	3	0.00	As Is
	Computer Speakers (pair)	N/A	1	0.00	As Is
	Napkin Dispenser	N/A	1	0.00	As Is

#### 14. USE OF FACILITIES

MOTION: Move that the Board approve the following Use of Facilities: (As of 10/14/24)

\*Custodial, facility, and/or food service fees may apply.

Location	Organization	ID	Date(s)	Day(s)	Time	Fee
LTHS	The Dance Centre Recitals	2498716	06/07/25 Various Areas	Sa	7:00am - 9:00pm	Y*
	The Dance Centre Recitals	2498721	06/08/25 Various Areas	Su	9:00am - 6:00pm	Y*
	Camp Invention	2500530	07/14/25 - 07/17/25 Cafeteria, W Rooms	M-Th	8:30am - 3:30pm	N
	Rotary Club - 5th Annual Car-Truck Show	2506478	05/17/25 Parking Lot	Sa	8:00am - 2:00pm	N
	Rotary Club - (Rain Date) 5th Annual Car-Truck Show	2506481	05/24/25 Parking Lot	Sa	8:00am - 2:00pm	N
	Lacey Recreation Men's Over 45 Basketball Pickup Games	2508629	11/13/24 - 05/28/25	W	6:00pm - 10:00pm	N
	Lacey Recreation Lacey Youth Wrestling	2508671	11/20/24 - 02/26/25 Cafeteria South	W	6:00pm - 8:00pm	N
LTMS	NJ Fire Basketball	2505204	11/05/24 - 12/03/24	Tu	6:00pm - 8:30pm	N
	Lacey Recreation Adult Pickleball	2505792	10/21/24 - 12/16/24 Gymnasium	M	6:00pm - 9:00pm	N
	Lacey Recreation Men's Basketball	2508176	12/10/24 - 03/25/25 Gymnasium	Tu	6:00pm - 9:00pm	N
	Lacey Recreation Lacey Lions Basketball	2507982	12/07/24 - 03/29/25 Gymnasium	Sa	8:00am - 8:00pm	Y*
	Lacey Recreation Lacey Lions Basketball	2508705	12/11/24 - 03/28/25 Gymnasium	W	6:00pm - 9:00pm	N
MPS	Lacey Recreation Lacey Lions Basketball	2507984	12/07/24 - 03/29/25 Gymnasium	Sa	8:00am - 8:00pm	Y*
	Lacey Recreation Lacey Lions Basketball Evaluation Day	2508003	10/20/24 Cafeteria, Gymnasium	Su	7:30am - 2:00pm	Y*
	Lacey Recreation Adult Zumba	2509312	11/11/24 - 05/29/25 Cafeteria	M, Th	6:30pm - 8:30pm	N
	Lacey Recreation Lacey Lions Basketball	2509514	10/23/24 - 03/26/25 Gymnasium	W	6:00pm - 9:00pm	N
	Lacey Recreation Lacey Lions Basketball	2509515	11/12/24 - 03/25/25 Gymnasium	Tu	6:00pm - 9:00pm	N
CCS	Girl Scouts of Jersey Shore Girl Scout Meeting	2500302	12/12/24 - 05/15/25 Multi-purpose Room	Th	6:00pm - 8:30pm	N
	Lacey Recreation Lacey Lions Basketball	2507979	12/07/24 - 03/29/25 Multi-purpose Room	Sa	8:00am - 1:00pm	Y*
FRS	Lacey Recreation Lacey Lions Basketball	2508731	12/16/24 - 03/28/25 Multi-purpose Room	M, Tu, W, Th	6:45pm - 9:00pm	N

**15. 2024-2025 SHARED SERVICES AGREEMENT - BUS AIDE**

MOTION: Move that the Board approve the following Shared Services Agreement - Bus Aide with Manchester Township Board of Education for the 2024-2025 school year to be charged to GAAP Account #11-000-270-390-01-0000.

School	Effective	Bus Aide	Amount
Manchester Twp. Regional Day School	09/05/24 - 06/30/25	2 hours per day/ \$17.15 per hour	\$6,174 (NTE)

**16. 2024-2025 STUDENT TRANSPORTATION JOINTURES**

MOTION: Move that the Board approve the following student transportation jointures for the 2024-2025 school year to run from September 1, 2024 through June 30, 2025:

Route #	Destination	Host District	# Host Students	Joiner District	# Joiner Students	Total Joiner Cost
SE1	Brick Vocational (AM)	Central Regional	25	Lacey School District	25	0.00
SE2	Brick Vocational (PM)	Central Regional	25	Lacey School District	25	0.00

**17. SCHEDULE BF - BUS FLEET (A5)**

MOTION: Move that the Board approve the Bus Fleet in accordance with N.J.A.C. 6A:23A-6.11, as per the attached Schedule BF.

**18. SCHEDULE MV - MAINTENANCE VEHICLES (A6)**

MOTION: Move that the Board approve the Maintenance Vehicles in accordance with N.J.A.C. 6A:23A-6.11, as per the attached Schedule MV.

**19. SCHEDULE SV - SUPPORT STAFF VEHICLES (A7)**

MOTION: Move that the Board approve the Support Staff Vehicles in accordance with N.J.A.C. 6A:23A-6.11, as per the attached Schedule SV.

**20. BUS FLEET ASSIGNMENT**

MOTION: Move that the Board approve the assignment of all bus drivers, substitute bus drivers, mechanics, the Transportation Coordinator, the Assistant Transportation Coordinator, and the Transportation Dispatcher to Schedule BF per N.J.A.C. 6A:23A-6.12.

**21. SUPPORT STAFF AND MAINTENANCE VEHICLE ASSIGNMENT**

MOTION: Move that the Board authorize the assignment of all mechanics and the following personnel to Schedule SV and Schedule MV per N.J.A.C. 6A:23A-6.12:

Richard Bentley	Thomas Forrest	Keith Lovelace	Joseph Raimo	Thomas Tumminelli
James Brannick	Derick Franz	Tyler Luce	John Sabarese	Walter Urteil
John Cugliari	John Goodheart	Keith Marion	Paul Schlagenhaft	Jamie Walls
Joseph Dillon	Joseph Hummel	Michael Peaney	John Smith	Carrie Ward



**22. 2024-2025 OUT-OF-DISTRICT PLACEMENT**

MOTION: Move that the Board approve the Out-of-District Tuition for the 2024-2025 school year to be charged to GAAP Account #11-000-100-566-11-0000.

Location	Student ID	Effective	Tuition
Flex School, Inc.	905901	09/05/24 - 06/30/25	\$58,754

**23. ANNUAL PRESCHOOL EDUCATION AID APPLICATION**

MOTION: Move that the Board approve the submission of the 2025-2026 Preschool Education Aid Application and Budget.

**24. SUBMISSION OF 2025-2026 COMPREHENSIVE MAINTENANCE PLAN AND FORM M-1**

MOTION: WHEREAS, the Department of Education requires New Jersey School Districts to submit a three-year Comprehensive Maintenance Plan and Form M-1 documenting the “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the documents prepared for the various school facilities of the Lacey Township School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

THEREFORE, be it resolved, that the Lacey Township School District Board of Education hereby authorizes the School Business Administrator to submit the 2025-2026 Comprehensive Maintenance Plan and Form M-1 for the Lacey Township School District in compliance with the Department of Education requirements.

**25. 2024-2025 HEALTH OFFICE STANDING ORDERS (B1)**

MOTION: Move that the Board approve the 2024-2025 Lacey Township School District Health Office Standing Orders.

**26. 2024-2025 NURSING SERVICES PLAN (B2)**

MOTION: Move that the Board approve the 2024-2025 Lacey Township School District Nursing Services Plan.

**27. 2023-2024 SCHOOL SELF-ASSESSMENT FOR DETERMINING GRADES UNDER THE ANTI-BULLYING BILL OF RIGHTS ACT**

MOTION: Move that the Board approve the 2023-2024 School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for each school in the district.

**28. CHEER CHOREOGRAPH CLINIC**

MOTION: Move that the Board approve a Cheer Coaching Academy staff member to conduct a choreograph clinic with the winter cheerleading team.

### **29. 2024-2025 CURRICULUM APPROVAL**

MOTION: Move that the Board approve all K-12 curriculums as they appear in Rubicon Atlas for the 2024-2025 school year. This will include the pacing guides, student learning objectives, career readiness, life literacies and key skills, computer science and design thinking, enduring understandings, essential questions, knowledge and skills along with assessments and core instructional and supplemental materials.

### **30. JOB DESCRIPTION (B3)**

MOTION: Move that the Board approve the following job descriptions:

- Head Custodian
- Assistant Head Custodian
- Assistant to the Educational Facilities Manager

### **31. POLICIES AND REGULATIONS**

MOTION: Move that the Board approve the first reading of the following Policies and Regulations:

P 5332	Do Not Resuscitate Orders (M)	New	(B4)
P 5337	Service Animals	New	(B5)
P 5337.1	Therapy Dog	New	(B6)

### **32. POLICIES AND REGULATIONS**

MOTION: Move that the Board approve the second reading and adoption of the following Policies and Regulations:

P 3160	Physical Examination (M)	Revised	(B7)
R 3160	Physical Examination (M)	Revised	(B8)
P 4160	Physical Examination (M)	Revised	(B9)
R 4160	Physical Examination (M)	Revised	(B10)
R 5200	Attendance (M)	Revised	(B11)
P 5860	Safety Patrol (M)	New	(B12)
R 5860	Rules for Safety Patrol Members (M)	New	(B13)
P 8467	Firearms & Weapons (M)	Revised	(B14)
R 8467	Firearms & Weapons (M)	Revised	(B15)
P 9181	Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants	Revised	(B16)

### **33. HARASSMENT, INTIMIDATION & BULLYING**

MOTION: Move that the Board approve the HIB incident reports, as per Policy 5512 - Harassment, Intimidation and Bullying, as presented by the Superintendent during private session.

### **34. HARASSMENT, INTIMIDATION & BULLYING**

MOTION: Move that the Board approve the Superintendent's recommendations as delineated on the September 2024 HIB report.

**(B) DONATIONS**

MOTION: Move that the Board approve and accept the following generous donation(s):

SCHOOL	FROM	DESCRIPTION	AMOUNT
CCS	Thomas DeBlass	Check for Trunk or Treat Candy	\$250
	New York Life	Pizza for Staff	\$225
FRS	Dollar Tree	School Supplies	\$100
	University Radiology	School Supplies	\$250
	Kids Food Bank of Lacey	School Supplies	\$250
	Lunch Box on 9	Lunch Boxes	\$200
	NEA/GWN Securities, Inc.	Pizza for Staff	\$250
LHS	Saker Shoprite & WOBM	School Supplies	\$1,200
	NEA/GWN Securities, Inc.	Pizza for Staff	\$250
LTHS	Equitable Retirement Benefit Group	Pizza for Staff	\$375
	Lacey Elks	T-shirts for Challenger League	\$450
	Forked River Rotary Club	Check for Special Olympics	\$500
LTMS	Scherer Family	200 Sets of Headphones	\$70
		2 Boxes of AA Batteries for Pianos	\$54
	NEA/GWN Securities, Inc.	Pizza for Staff	\$250
		<b>TOTAL</b>	<b>\$4,674</b>

**(C) PROGRAMS/CURRICULUM (1 - 2)**

**1. OUT OF STATE FIELD TRIP**

MOTION: Move that the Board approve the following out of state field trip:

SCHOOL/CLUB	DATE(S)	DESCRIPTION	LOCATION
LTHS/Advanced Digital Media/WLTS	10/19/2024	All American High School Film Festival	New York City, NY
LTMS/Autism & MD Classes	03/12/2025	Broadway's The Lion King	New York City, NY

**2. STUDENT TEACHER PLACEMENTS, OBSERVATIONS, PRACTICUMS, FIELDWORK AND INTERNSHIPS**

MOTION: Move that the Board approve the following Student Teacher Placements, Observations, Practicums, Fieldwork and Internships:

<b><u>Stockton University</u></b>			
Kelsey Bigum	Observation	Shannon Spafford/District	December 2024

**(D) PROFESSIONAL DAYS/WORKSHOPS/TRAVEL**

MOTION: Move that the Board approve the Professional Days/Workshops/Travel for the following:

NAME	SCHOOL	DATE	DESCRIPTION	SUB	COST
Michelle Audet	LTHS	10/16/2024	NJ Science Convention - Princeton, NJ	Y	\$200*
Rhiannon Mindas	CCS	10/25/2024	Bringing the Math Practices to Life - Lincroft, NJ	Y	\$295*
Debra Sloan				Y	\$295*
Edward Subokow				N	\$295*
Gianna DePalma	MPS	Various	PIRS Seminar TPOT - virtual	Y	\$1,200*
Margaret Molloy	LTMS/LTHS	11/22/2024	Bringing the Math Practices to Life - Lincroft, NJ	N	\$219
			<b>TOTAL</b>		<b>\$2,504</b>

\*Grant Funded

**(E) CERTIFICATED PERSONNEL (1 - 17)**

The Superintendent recommends the following:

**1. RETIREMENT**

MOTION: Move that the Board approve the following retirements:

NAME	POSITION/SCHOOL	EFFECTIVE
Beth Crisafulli	Elementary Teacher/MPS	07/01/25
Delia Padmore-Rogers	Spanish Teacher/LTHS	01/01/25
Gerardo Valecillos	Spanish Teacher/LTHS	07/01/25

**2. RESIGNATION**

MOTION: Move that the Board approve the following resignations:

NAME	POSITION/SCHOOL	EFFECTIVE
Maria Coppola	LTS School Counselor/LTHS	12/08/24 or upon release
Michelle Geddes	Special Education Teacher/MPS	12/06/24 or upon release
Emily Molitor	Preschool Teacher/MPS	11/23/24 or upon release

**3. AMEND PROFESSIONAL PERSONNEL SALARY**

MOTION: Move that the Board approve the following amendment in salary of professional personnel:

NAME	POSITION/SCHOOL	FROM SALARY	TO SALARY	EFFECTIVE
Nicole Fornal	LTS Elementary Teacher/MPS	Step A, BA \$60,000 (prorated)	Step A, MA \$67,000 (prorated)	09/01/24 - 11/12/24

#### 4. PROFESSIONAL PERSONNEL TRANSFER

MOTION: Move that the Board approve the following professional personnel transfer:

NAME	POSITION/SCHOOL	EFFECTIVE
Erin Maffucci	Elementary Teacher to Special Education Teacher/FRS	09/01/24
Kari Morton	Learning Disabilities Teacher Consultant/CCS to LHS/FRS	09/01/24

#### 5. ADVANCED DEGREE

MOTION: Move that the Board congratulate the following employees and recognize their advanced degree:

NAME	FROM	TO	EFFECTIVE
Susan Donato-Schreier	Bachelor + 20	Master	11/01/2024
Christopher DiMicco	Bachelor + 20	Master	11/01/2024
Thomas Pfister	Bachelor + 20	Master	11/01/2024

#### 6. CO-CURRICULAR/ADVISOR STIPEND

MOTION: Move that the Board approve the following co-curricular/advisor stipends for the 2024-2025 school year pending the commencement and completion of the related programs. Account #11-401-100-100-08-0000, #11-401-100-100-07-0000, #11-401-100-100-06-0000, #11-401-100-100-05-0000 and #11-401-100-100-04-0000:

NAME	POSITION	STIPEND
	<b>HIGH SCHOOL</b>	
Michael Olender	Assistant Drama Director	\$2,353
Erin Papalia	Data/Instructional Coach*	\$4,500
Jamie Sassano	Data/Instructional Coach*	\$4,500
Alexandra York	Data/Instructional Coach*	\$4,500
Christine Ayers/Carly Londrigan	National Honor Society	\$3,628
	<b>Total</b>	<b>\$19,481</b>

NAME	POSITION/SCHOOL	STIPEND
	<b>MIDDLE SCHOOL</b>	
Dawn Bentivegna	Data/Instructional Coach*	\$4,500
Kylene Dudley	Data/Instructional Coach*	\$4,500
Elizabeth Schappert	Data/Instructional Coach*	\$4,500
	<b>Total</b>	<b>\$13,500</b>

NAME	POSITION/SCHOOL	STIPEND
	<b>FORKED RIVER SCHOOL</b>	
Kimberley Latwis	Data/Instructional Coach*	\$4,500
Lisa Mooney	Data/Instructional Coach*	\$4,500
	<b>Total</b>	<b>\$9,000</b>

NAME	POSITION/SCHOOL	STIPEND
	<b>LANOKA HARBOR SCHOOL</b>	

Sara Gorman	Data/Instructional Coach*	\$4,500
Elizabeth Rieder	Data/Instructional Coach*	\$4,500
	<b>Total</b>	<b>\$9,000</b>

NAME	POSITION/SCHOOL	STIPEND
	<b>MILL POND SCHOOL</b>	
Joanna Baldassarre	Data/Instructional Coach*	\$4,500
Kristen Johnson	Data/Instructional Coach*	\$4,500
	<b>Total</b>	<b>\$9,000</b>
	<b>Grand Total</b>	<b>\$59,981</b>

**\*Title Funded - Account #20-280-219-101-10-2425**

## 7. CO-CURRICULAR VOLUNTEER

MOTION: Move that the Board approve the following co-curricular volunteers for the 2024-2025 school year:

NAME	POSITION/SCHOOL	ADVISOR
Dana Glenn	Drama/LTMS	Alison Brannick
Edward Itte	Drama/LTMS	Alison Brannick

## 8. CO-CURRICULAR/ATHLETIC STIPEND

MOTION: Move that the Board approve the following athletic stipends for the 2024-2025 school year pending the commencement and completion of the winter athletic season:

RECOMMENDATION	POSITION/SCHOOL	LEVEL	STIPEND
Lance Samperi	Head Boys Basketball/LTMS	3	\$5,071
Patricia Morley	Assistant Boys Basketball/LTMS	1	\$3,400
Susan Donato-Schreier	Head Girls Basketball/LTMS	3	\$5,071
Courtney Hoffman	Assistant Girls Basketball/LTMS	1	\$3,400
Betsy Smith	Head Cheerleading/LTMS	3	\$5,071
Watson Heilala	Head Wrestling/LTMS	3	\$5,071
Michael Stuppiello	Assistant Wrestling/LTMS	1	\$3,400
Sean McAndrew	Head Men's Basketball/LTHS	4	\$8,797
Anthony Talarico	Assistant Men's Basketball/LTHS	2	\$5,529
Mark Sheppard	Assistant Men's Basketball/LTHS	1	\$5,201
Dawn Paget	Head Women's Basketball/LTHS	4	\$8,797
Robert Cashin	Assistant Women's Basketball/LTHS	4	\$6,185
Matthew Keifer	Head Men's Winter Track/LTHS	2	\$7,206
Steven Geiger	Head Women's Winter Track/LTHS	4	\$7,935
Robert Rigby	Assistant Men's/Women's Track/LTHS	1	\$4,712
Steve Torre	Head Men's/Women's Bowling/LTHS	3	\$7,570
Michael Pierce	Assistant Men's/Women's Bowling/LTHS	2	\$5,071
Christopher Bennett *	Head Ice Hockey/LTHS	1	\$7,812
Robert Brewster	Assistant Ice Hockey/LTHS	4	\$6,185
Justin Bonitatis	Head Wrestling/LTHS	4	\$8,797
Craig Moser	Assistant Wrestling/LTHS	4	\$6,185



Hunter Guterrez *	Assistant Wrestling/LTHS	1	\$5,201
Brian Keelen	Head Men's/Women's Swimming/LTHS	4	\$8,797
Daisy Ferraiuolo	Assistant Men's/Women's Swimming/LTHS	2	\$5,529
Allison McMullen	Head Winter Cheer/LTHS	3	\$5,801
Sheri Bacchetta	Assistant Winter Cheer/LTHS	4	\$4,712
Brittany Fontenelli	Assistant Winter Cheer/LTHS	4	\$4,712
		<b>TOTAL</b>	<b>\$161,218</b>

**\*Pending Criminal History Review and Certification**

## **9. AMEND CO-CURRICULAR/ADVISOR STIPEND**

MOTION: Move that the Board approve the amendment of the following athletic stipend for the 2024-2025 school year pending the commencement and completion of the fall athletic season:

<b>NAME</b>	<b>POSITION/SCHOOL</b>	<b>STIPEND</b>
Justin Bonitatis	Weight Room (Fall)	\$5,801

## **10. ATHLETIC VOLUNTEER**

MOTION: Move that the Board approve the following athletic volunteers:

<b>VOLUNTEER</b>	<b>POSITION/SCHOOL</b>	<b>HEAD COACH</b>
Michael Boice	Boys Basketball/LTHS	Sean McAndrew
Lauren Dean	Winter Cheer/LTHS	Allison McMullen
Christine Puzzo	Winter Cheer/LTHS	Allison McMullen
Monica Brignola	Girls Basketball/LTHS	Dawn Paget
Christopher DiMicco	Ice Hockey/LTHS	Christopher Bennett

## **11. TRUST PROGRAM**

MOTION: Move that the Board approve the following staff as needed for the TRUST program at the High School not to exceed the total budgeted amount of \$70,000. Funded by the Lacey Township Opioid Grant Fund.

<b>NAME</b>	<b>POSITION</b>	<b>HOURS</b>	<b>Hourly Rate</b>
Christine Ayers	School Counselor	Not to Exceed 4 hours/week	\$43.34/hour
Dawn Bentivegna	Teacher	Not to Exceed 4 hours/week	\$43.34/hour
April Orlando	Teacher	Not to Exceed 4 hours/week	\$43.34/hour
Robert Rigby	Teacher	Not to Exceed 4 hours/week	\$43.34/hour
Anthony Talarico	Substitute Teacher	Not to Exceed 4 hours/week	\$43.34/hour

## **12. ACADEMIC INTERVENTION PROGRAM**

MOTION: Move that the Board approve the following teachers as needed for the Academic Intervention Program at the High School at a rate of \$43.34/hour not to exceed the total budgeted amount of \$4,500.

<b>NAME</b>	
Patricia DiSabato	Lisa Kuzan
John Fischer	Debra Roleke
Karen Hopson	Erik Tramontana
Jennifer Kett	

**13. BIG BROTHERS BIG SISTERS PROGRAM**

MOTION: Move that the Board approve the following staff member to be the Big Brothers Big Sisters Liaison at the Middle School at a rate of \$43.34/hour\* not to exceed \$866.80

NAME
Linda Kirk

**\*Funded by Big Brothers Big Sisters**

**14. CURRICULUM WRITING**

MOTION: Move that the Board approve the amendment of the following amount for curriculum writing for the 2024-2025 school year to be charged to Account #11-000-221-104-11-0000:

NAME	CURRICULUM	FROM NTE AMOUNT	TO NTE AMOUNT
Paul Egbert	Social Studies	\$206.04	\$1,000

**15. LEAVE OF ABSENCE**

MOTION: Move that the Board approve the following leave of absence:

SWP = Sick Days With Pay

PD = Personal Days With Pay

FMLA = Family Medical Leave Act - No Pay, with Benefits

NJFLA = NJ Family Leave Act - No Pay, with Benefits

DLB = Discretionary, Extended or Other Leave - No Pay, with Benefits

DL = Discretionary, Extended or Other Leave - No Pay, No Benefits

ML = Military Leave With Pay

MLB = Military Leave No Pay, with Benefits

NAME	POSITION/ LOCATION	SWP	PD	FMLA	NJFLA	DLB	DL	ML	MLB
Jeremy Leighty (revised)	Teacher/ CCS/FRS/LHS								10/01/24 - 10/14/24

**16. RE-EMPLOYMENT OF SUBSTITUTE PROFESSIONAL PERSONNEL**

MOTION: Move that the Board approve the re-employment of the following substitutes for the 2024-2025 school year:

SUBSTITUTE ATHLETIC TRAINER	SUBSTITUTE TEACHER
Giuseppina Carrubba	Megan Black
Richard Trainor	Barbara Cronin
	Kayla Guiliano
	Brian Kuczko
	Diana Monia
	Lindsey Sellmer

**17. EMPLOYMENT OF SUBSTITUTE PROFESSIONAL PERSONNEL**

MOTION: Move that the Board approve the employment of the following substitute professional personnel for the 2024-2025 school year:

<b>ATHLETIC TRAINER</b>	<b>NURSE</b>	<b>TEACHER</b>	
Samuel Meyer	Michelle O'Connor	Michael Boice	Madison Martinez
	Kristen Spahn	Kayla Guiliano	Samuel Meyer
		Jason Holland	Brooke Olsen
		Jennifer Komosinski	Deborah Sessa
		James Maier	Peter Vanderwerf

**(F) NON-CERTIFICATED PERSONNEL (1 - 9)**

**The Superintendent recommends the following:**

**1. RESIGNATION**

MOTION: Move that the Board approve the following resignations:

<b>NAME</b>	<b>POSITION/SCHOOL</b>	<b>EFFECTIVE</b>
Brian Baldino	Custodian/LHS	10/19/24
Nicole Callaghan	P/T Paraprofessional/CCS	09/30/24
Julia Carey	P/T Paraprofessional/MPS	09/01/24
Elaine Mandio	P/T Duty Aide/CCS	10/12/24
Stephanie Mata	P/T Paraprofessional/MPS	09/27/24
Dawn Smith	P/T Paraprofessional/MPS	10/16/24
Katie Sotak	P/T Paraprofessional/MPS	10/02/24

**2. NEW POSITION**

MOTION: Move that the Board approve the following employment of new support personnel:

<b>NAME</b>	<b>POSITION/SCHOOL</b>	<b>SALARY**</b>	<b>EFFECTIVE</b>
Chelsea Dezendorf*	P/T Preschool Paraprofessional/MPS	\$20.99/hour NTE annually \$21,966 + \$500 toileting stipend (prorated)	10/31/24 - 06/30/25
Danielle Fallick*	P/T Preschool Paraprofessional/MPS	\$20.99/hour NTE annually \$21,966 + \$500 toileting stipend (prorated)	10/17/24 - 06/30/25
Clara Kagabines	P/T Preschool Paraprofessional/MPS	\$20.99/hour NTE annually \$21,966 + \$500 toileting stipend (prorated)	10/17/24 - 06/30/25

**\*Pending Criminal History Review**  
**\*\*Funded by Preschool Expansion Aid**

### 3. REPLACEMENT POSITION

MOTION: Move that the Board approve the following employment of replacement support personnel:

NAME	POSITION/SCHOOL	REPLACING	SALARY	EFFECTIVE
Stacey Bogert	P/T Paraprofessional/MPS	S. Mata	\$20.99/hour NTE annually \$21,966 + \$500 toileting stipend (prorated)	11/01/24 - 06/30/25
Alana Calderone	P/T Paraprofessional/CCS	N. Callaghan	\$20.99/hour NTE annually \$21,966 + \$500 toileting stipend (prorated)	10/17/24 - 06/30/25
April Knauer	Principal Secretary/MPS	P. Deuchler	Step A, \$46,509 (prorated)	01/01/25 - 06/30/25
Juliette Nelson*	P/T Paraprofessional/LHS	K. Sotak	\$20.99/hour NTE annually \$21,966 (prorated)	10/17/24 - 06/30/25
Angela Rossi*	P/T Paraprofessional/LHS	D. Matarazzo	\$20.99/hour NTE annually \$21,966 (prorated)	10/31/24 - 06/30/25

\*Pending Criminal History Review

### 4. SUPPORT PERSONNEL CHANGE OF START DATE

MOTION: Move that the Board approve the following changes in the start date of support personnel:

NAME	POSITION/SCHOOL	FROM DATE	TO DATE
Amylynn Redrow	P/T Paraprofessional/CCS	09/01/24	09/05/24
Kayla Sprofera	P/T Paraprofessional/MPS	09/03/24	09/09/24

### 5. SUPPORT PERSONNEL CHANGE IN SALARY

MOTION: Move that the Board approve the following changes in salary of support personnel:

NAME	POSITION/SCHOOL	FROM SALARY	TO SALARY	EFFECTIVE
Anthony Iorio	P/T Paraprofessional (5.75/hrs/day)/LTHS	\$20.99/hr NTE \$21,966 + \$1,000 college credit (prorated)	\$20.99/hr NTE \$21,966 + \$1,000 college credit + \$500 toileting stipend (prorated)	09/23/24
Heather Locarro	P/T Transportation Aide (3 hrs/day)/Transportation	\$15.13/hr NTE \$8,170 (prorated)	\$17.00/hr NTE \$9,180 (prorated)	10/16/24
Kathleen Marciano	P/T Transportation Aide (3 hrs/day)/Transportation	\$15.13/hr NTE \$8,170 (prorated)	\$17.00/hr NTE \$9,180 (prorated)	10/16/24
Rosemarie Pavlis	P/T Transportation Aide (3 hrs/day)/Transportation	\$15.13/hr NTE \$8,170 (prorated)	\$17.00/hr NTE \$9,180 (prorated)	10/16/24
Trudi Stawinski	P/T Transportation Aide (3 hrs/day)/Transportation	\$15.58/hr NTE \$8,415 (prorated)	\$17.00/hr NTE \$9,180 (prorated)	10/16/24
Alexis Welsh	P/T Transportation Aide (3 hrs/day)/Transportation	\$15.13/hr NTE \$8,170 (prorated)	\$17.00/hr NTE \$9,180 (prorated)	10/16/24

## 6. SUPPORT PERSONNEL TRANSFER

MOTION: Move that the Board approve the following support staff transfers:

NAME	POSITION/SCHOOL	EFFECTIVE
Michele Feeney	P/T Food Service Worker/CCS to FRS	09/30/24
Nikolaos Papagiannis	P/T Food Service Worker/FRS to CCS	09/30/24

## 7. LEAVE OF ABSENCE

MOTION: Move that the Board approve the following leaves of absence:

SWP = Sick Days With Pay

PD = Personal Days With Pay

FMLA = Family Medical Leave Act - No Pay, with Benefits

NJFLA = NJ Family Leave Act - No Pay, with Benefits

DLB = Discretionary, Extended or Other Leave - No Pay, with Benefits

DL = Discretionary, Extended or Other Leave - No Pay, No Benefits

ML = Military Leave With Pay

MLB = Military Leave No Pay, with Benefits

NAME	POSITION/ LOCATION	SWP	PD	FMLA	NJFLA	DLB	DL	ML	MLB
Lisa Mabil	P/T Paraprofessional/LTMS						09/24/24 - 10/06/24		
Debra Matarazzo	P/T Paraprofessional/LHS						10/30/24 - 12/01/24		
Florienne Sinatra (extended)	P/T Food Service Worker/LTHS						10/07/24 - 10/20/24		
Patricia Smith (revised)	P/T Paraprofessional/LHS	09/12/24 - 09/29/24	09/30/24 - 10/02/24				10/03/24 - 10/04/24		
Kimberly Sterling	P/T Paraprofessional/CCS						10/07/24 - 10/20/24		

## 8. RE-EMPLOYMENT OF SUBSTITUTE SUPPORT PERSONNEL

MOTION: Move that the Board approve the re-employment of the following substitutes for the 2024-2025 school year:

NAME	POSITION(S)
Megan Black	Secretary
Anthony Reuter	Custodian

**9. EMPLOYMENT OF SUBSTITUTE SUPPORT PERSONNEL**

MOTION: Move that the Board approve the employment of the following substitute support personnel for the 2024-2025 school year:

<b>DUTY AIDE</b>	<b>FOOD SERVICE WORKER</b>	<b>HEALTH AIDE</b>
Elaine Mandio	Florence Decker	Alyse Petti
Alyse Petti	Alyse Petti	Karen Ward
Karen Ward		
<b>PARAPROFESSIONAL</b>	<b>SECRETARY</b>	<b>SECURITY AIDE</b>
Monica Cassella	Leslie Iapicco	Florence Decker
James Maier	Madison Martinez	
Madison Martinez	Alyse Petti	
Lisa Ruding	Roseanne Walsh	
Dawn Smith	<b>TRANSPORTATION AIDE</b>	
Katie Sotak	Harold Schultze	