

Lacey Township School District



Mia Labbate, Cedar Creek, Grade 3

BOARD MEETING

January 21, 2021
Via Zoom 5.4 (or later)
6:00 pm

PLEASE BE ADVISED THAT per N.J.A.C. 5:39-1, the Lacey Township Board of Education Regular Meeting, scheduled to be held on **Thursday, January 21, 2021 at 6:00 p.m.** in the Lecture Hall at the Lacey Township High School, will now be held by remote means. The Board of Education will not be present at the High School, but will participate remotely via Zoom Version 5.4 (or later). Members of the public who wish to participate in the public comment portion of the meetings via Zoom

may do so only by registration. Please register by 5:30 p.m., via Zoom Version 5.4 (or later) by visiting www.laceyschools.org. Please be mindful participation in public comment via Zoom is limited to 500 seats. Members of the public who wish to submit a comment but not participate, may do so by completing the attached [Public Comment Google Form](#) by 3:00 p.m. the day of the meeting. Members of the public who intend to observe the meetings without participating in public comment may do so only on the aforementioned date and time via YouTube Live at <https://www.youtube.com/user/WLTSTV/live> and Comcast Channel 21. Registration is not required.

MEETING OUTLINE

January 21, 2021

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. STATEMENT OF ADEQUATE NOTICE

ADEQUATE NOTICE OF THIS MEETING WAS ADVERTISED IN THE ASBURY PARK PRESS AND THE BEACON ON JANUARY 14, 2021, BY POSTING THE NOTICE IN THE FORKED RIVER POST OFFICE AND THE LANOKA HARBOR POST OFFICE, AND BY FILING A COPY OF THE NOTICE WITH THE LACEY TOWNSHIP CLERK, AS REQUIRED BY THE OPEN PUBLIC MEETING ACT.
4. ROLL CALL FOR ATTENDANCE
5. PUBLIC COMMENT - AGENDA ITEMS ONLY
6. BOARD MEMBER AND SUPERINTENDENT COMMENTS
7. PRIVATE SESSION
8. APPROXIMATELY 7 PM RESUME MEETING: REPORTS AND COMMENTS
 - A. STUDENT REPRESENTATIVE COMMENT
 - B. REPORT OF THE SUPERINTENDENT
 - Students of the Month - Mr. Brandis, LTHS Principal
 - Staff Member of the Month - Dr. Clark, Superintendent of Schools
9. PUBLIC COMMENT
10. COMMITTEE REPORTS
11. BOARD MEMBER COMMENT
12. RESOLUTIONS
 - A. NEW BUSINESS
 - B. DONATIONS
 - C. PROGRAMS/CURRICULUM
 - D. PROFESSIONAL DAYS AND WORKSHOPS
 - E. CERTIFICATED PERSONNEL
 - F. NON-CERTIFICATED PERSONNEL
13. ADJOURNMENT

OFFICIAL BOARD MEETING

January 21, 2021

(A) NEW BUSINESS (1 - 10)

1. MEETING MINUTES

MOTION: Move that the Board approve the Minutes from the following meetings:

- Regular Meeting and appropriate attachments held on December 21, 2020 (A1)
- Private Session held on December 21, 2020
- Reorganization Meeting and appropriate attachments held on January 4, 2021 (A1)

2. LIST OF BILLS - JANUARY 2021 (A2)

MOTION: Move that the Board approve payment of bills for January 2021 totaling \$9,412,204.63.

Fund 10	General Current Expense	\$6,097,202.27
Fund 20	Special Revenue Fund	218,925.81
Fund 40	Debt Service	1,422,400.00
Fund 61	Cafeteria Fund	70,231.07
Fund 90	Agency Fund	1,603,445.48
	TOTAL	\$9,412,204.63

3. BUDGET TRANSFERS - 2020-2021 SCHOOL YEAR

MOTION: Move that the Board approve the following budget transfers for the 2020-2021 School Year:

No.	From	Description	To	Description	\$ Amount
#1	11-000-100-566	Tuition Priv Sch Hand	11-000-100-561	Tuition Other LEA Reg	\$10,610.00
#2	11-000-222-320	Libr Pur Prof Serv-HS	11-000-222-610	Libr Gen Supplies - HS	\$10.30
#3	11-190-100-610	Instr Supplies-DP	12-000-252-730	Technology Equip-FR	\$4,200.00
#4	11-000-263-610	Grounds Supplies	12-000-263-730	Oper/Maint Grounds - Dist	\$2,995.00
#5	11-190-100-500	Oth Purch Svcs	11-140-100-101	Gr 9-12 Tea Sal - Ex Comp	\$1,200.00

4. S1701 REPORTING - DECEMBER 2020 (A3)

MOTION: Move that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **December 2020**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

Further move that the Lacey Township School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **December 31, 2020**, after review of the Board Secretary's monthly financial reports (appropriations section) and Treasurer's Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. ACCEPTANCE OF 2019-2020 ANNUAL AUDIT REPORT (A4)

MOTION: BE IT RESOLVED, that the Board accept the 2019-2020 Annual Audit Report prepared by Holman Frenia Allison, P.C., dated January 12, 2021, with no recommendations per the Comprehensive Annual Financial Report (CAFR) and the Auditor's Management Report (AMR); and

BE IT FURTHER RESOLVED, that a copy of the audit is to be forwarded to the Ocean County Executive County Superintendent, with any corrective actions to be taken with respect to the recommendations contained in the Audit Report as submitted.

6. SALE OF SOLAR RENEWABLE ENERGY CREDITS (SRECS)

MOTION: Move that the Lacey Township Board of Education memorialize the January 6, 2021 sale of 100 Funding Year 2021 Solar Renewable Energy Credits (SRECs) to Spectron Energy, Inc. at a market price of \$229 per SREC for a total of \$22,900 (less a \$1 per SREC, or \$100 commission).

7. ANNUAL APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER

MOTION: Move that the Board appoint Patrick S. DeGeorge as the district's Public Agency Compliance Officer for contract matters related to equal employment opportunity and affirmative action for the 2021 calendar year.

8. AD HOC COMMITTEES

MOTION: Move that the Board approve the following Ad Hoc Committees as revised since January 4, 2021:

Negotiations - Lacey Township Education Association (LTEA)

Edward Scanlon, Chairperson
Donna McAvoy
Frank Palino

Negotiations - Lacey Township Child Study Team Association (LTCSTA)

Edward Scanlon, Chairperson
Donna McAvoy
Frank Palino

9. 1st READ POLICIES AND REGULATIONS

MOTION: Move that the Board approve the first reading of the following Policies and Regulation:

(B1)	P 6470.01	Electronic Funds Transfer and Claimant Certification	NEW
(B2)	R 6470.01	Electronic Funds Transfer and Claimant Certification	NEW
(B3)	P 7450	Property Inventory	Revised
(B4)	P 8420	Emergency and Crisis Situations	Revised

10. 2nd READ BYLAWS, POLICIES AND REGULATIONS

MOTION: Move that the Board approve the second reading and adoption of the following Bylaws, Policies

& Regulations:

P 1620	Administrative Employment Contracts (M)	Revised (B6)
P 2464	Gifted and Talented Students (M)	Revised (B7)
P 5111	Eligibility of Resident/Nonresident Students (M)	Revised (B8)
R 5111	Eligibility of Resident/Nonresident Students (M)	Revised (B9)
P 5330.04	Administering an Opioid Antidote (M)	Revised (B10)
R 5330.04	Administering an Opioid Antidote (M)	Revised (B11)
P 5330.05	Seizure Action Plan (M)	NEW (B12)
R 5330.05	Seizure Action Plan (M)	NEW (B13)
P 6440	Cooperative Purchasing (M)	Revised (B14)
P 7440	School District Security (M)	Revised (B15)
R 7440	School District Security (M)	Revised (B16)

(B) DONATIONS

MOTION: Move that the Board approve and accept the following generous donation(s):

SCHOOL	FROM	DESCRIPTION	QTY	AMOUNT
Cedar Creek	Anonymous Donor	To Needy Families for the Holidays	1	\$1,500
Forked River	Kim Mandato	Children's Handmade Face Masks	250	1,250
Lanoka Harbor	Fusaro's Pizza	\$50 Gift Cards	10	500
Middle School	Lacey Antlers - Lodge #1	Christmas Gifts for 3 Families	3	300
		TOTAL		\$3,550

(C) PROGRAMS/CURRICULUM

STUDENT TEACHER PLACEMENTS, OBSERVATIONS, PRACTICUMS, FIELDWORK AND INTERNSHIPS

MOTION: Move that the Board approve the following Student Teacher Placements, Observations, Practicums, Fieldwork and Internships:

<u>Capella University</u>			
Tiffany Fisher	Internship	Eric Fiedler & Jessica Cellini/FRS	Spring 2021

(D) PROFESSIONAL DAYS AND WORKSHOPS

PROFESSIONAL DAYS AND WORKSHOPS

MOTION: Move that the Board approve the Professional Day/Workshop for the following:

NAME	SCHOOL	DATE	WORKSHOP	SUB	COST
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Robyn White	CCS	2/22-23/2021	2021 NJAHPERD Annual Convention, Virtual	Y	\$175*
Linda Butler	CCS	2/23/2021	SIPPS Symposium: Accelerating K-12	N	\$50*
Heather Charowsky	CCS		Foundational Skills, Virtual	N	\$50*
Kelly DiPaolo	CCS			N	\$50*
Dayna Sarcona	CCS			N	\$50*
			TOTAL		\$375

*** Title Funds**

(E) CERTIFICATED PERSONNEL (1 - 7)

1. RETIREMENT

MOTION: Move that the Board approve the following retirement:

NAME	POSITION/SCHOOL	EFFECTIVE DATE
Charles Edens	Spanish Teacher/LTHS	07/01/21

2. NEW POSITION

MOTION: Move that the Board approve the following employment of professional personnel:

NAME	POSITION/SCHOOL	SALARY	EFFECTIVE DATE
Nicole Vitalis	P/T (.6) Culinary Arts Teacher/LTHS	\$30,600 Step A prorated	02/03/21 - 06/30/21

3. REPLACEMENT POSITION

MOTION: Move that the Board approve the following employment of replacement professional personnel:

NAME	POSITION/SCHOOL	REPLACING	SALARY	EFFECTIVE DATE
Bryanna Harrington	P/T .6 BSI Teacher/CCS (local-funded)	C. Nale	\$30,600 Step A prorated	01/22/21 - 06/30/21
Kristen Ross	Gen Ed Teacher/MPS	M. DeMartino	\$51,000 Step A prorated	02/01/21 - 06/30/21

LONG TERM SUBSTITUTE

NAME	POSITION/SCHOOL	REPLACING	SALARY	EFFECTIVE DATE
Dayna Sarcona (extension)	Long Term Substitute Gen Ed Teacher/CCS	S. Schoenemann	\$51,000 Step A prorated	11/09/20 - 06/30/21
Joelle Tilton	Long Term Substitute Gen Ed Teacher/MPS	D. Hawtin	\$58,000 Step A + MA prorated	02/11/21 - 06/01/21
Jenna VanKeuren	Long Term Substitute Spec Ed Teacher/MPS	C. Naisby	\$51,000 Step A prorated	02/12/21 - 06/01/21

4. ADVANCED DEGREE

MOTION: Move that the Board congratulate the following employees and recognize their advanced degree:

NAME	FROM	TO	EFFECTIVE DATE
Mark Angelo	Masters + 30	Masters + 60	02/01/21
Stephanie Law	Masters	Masters + 15	02/01/21

5. LEAVE OF ABSENCE

MOTION: Move that the Board approve the following leaves of absence:

SWP = Sick Days With Pay

PD = Personal Days With Pay

FMLA = Family Medical Leave Act - No Pay, with Benefits

NJFLA = NJ Family Leave Act - No Pay, with Benefits

DLB = Discretionary, Extended or Other Leave - No Pay, with Benefits

DL = Discretionary, Extended or Other Leave - No Pay, No Benefits

ML = Military Leave With Pay

NAME	POSITION/ LOCATION	SWP	PD	FMLA	NJFLA	DLB	DL	ML
Janette Brindle (revised)	Teacher/FRS	12/14/20 - 12/23/20		12/14/20 - 12/23/20				
Jeremy Leighty	Teacher/LTM S							1/8/21 - 2/9/21
Irene Rand	Teacher/CCS					2/01/21 - 2/05/21		
Shannon Schoenemann (revised)	Teacher/CCS	3/09/20 - 5/19/20			5/20/20 - 10/23/20	10/24/20 - 6/30/21		
Laura Zylinski (extension)	Teacher/LTM S	11/9/20 - 12/23/20		1/4/21 - 2/28/21				

6. AP STRETCH

MOTION: Move that the Board approve the following teachers for AP Supplemental Instruction at the rate of \$43.34 per hour not to exceed \$12,000 charged to Account # 11-140-100-101-08-2137:

Matthew Baratta	Cassie Mazzetta	Jennifer Sullivan
Steven Geiger	Michael Pierce	Gerardo Valecillos
Maurice Grillon	Joseph Romayo	Alexandra York

Karen Hopson	Morgan Sanders	Daniel Zwiren
John Kuzan	Timothy Schwindinger	
Howard Laramée	Anita Soto	

7. EMPLOYMENT OF SUBSTITUTE PROFESSIONAL PERSONNEL

MOTION: Move that the Board approve the employment of the following substitute professional personnel:

SUBSTITUTE TEACHER

Matthew Buttich	Gerald Simonelli	
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(F) NON-CERTIFICATED PERSONNEL (1 - 4)

1. RETIREMENT

MOTION: Move that the Board approve the following retirement:

NAME	POSITION/SCHOOL	EFFECTIVE DATE
Eileen Byrne	Bus Driver/Transportation	02/01/21

2. REPLACEMENT POSITION

MOTION: Move that the Board approve the following employment of replacement support staff:

NAME	POSITION/SCHOOL	REPLACING	PAY	EFFECTIVE DATE
Francesca Dalconzo	Bus Driver/Transportation (8 hrs/day)	E. Byrne	\$19.13 per hour	02/01/21 - 06/30/21

3. LEAVE OF ABSENCE

MOTION: Move that the Board approve the following leaves of absence:

SWP = Sick Days With Pay

PD = Personal Days With Pay

FMLA = Family Medical Leave Act - No Pay, with Benefits (if applicable)

NJFLA = NJ Family Leave Act - No Pay, with Benefits (if applicable)

DLB = Discretionary, Extended or Other Leave - No Pay, with Benefits

DL = Discretionary, Extended or Other Leave - No Pay, No Benefits

ML = Military Leave With Pay

NAME	POSITION/ LOCATION	SWP	PD	FMLA	NJFLA	DLB	DL	ML
Rosemary Campo	P/T Para/CCS						1/4/21 - 1/8/21	
Constance Frank (extension)	F/T Para/MPS	9/01/20 - 9/28/20				9/29/20 - 6/30/21		
Dina Scala	HR Mgr/District	1/4/21 - 1/15/21						

4. EMPLOYMENT OF SUBSTITUTE SUPPORT STAFF

MOTION: Move that the Board approve the employment of the following substitute support staff:

BUS DRIVER	PARAPROFESSIONAL	
Mary Reedy	Rayna Brueckmann	
	Staci Fuge	