# Lacey Township School District



# **BOARD MEETING**

January 16, 2025 High School Lecture Hall 6:00 pm Call to Order 6:00 pm - 7:00 pm Executive Session 7:00 pm Public Session

Jane Atkins LHS - grade 5

#### **MEETING OUTLINE**

#### January 16, 2025

- 1. CALL TO ORDER
- 2. PLEDGE OF ALLEGIANCE
- 3. STATEMENT OF ADEQUATE NOTICE

Adequate notice of this meeting was advertised in the Asbury Park Press and The Beacon on January 9, 2025, and by posting the notice in the Forked River and Lanoka Harbor Post Offices, and by filing a copy of the notice with the Lacey Township Clerk, as requested by the Open Public Meeting Act.

- 4. ROLL CALL
- 5. EXECUTIVE SESSION
- 6. RESUME MEETING 7:00 PM REPORTS AND COMMENTS
  - A. STUDENT REPRESENTATIVE COMMENT
  - B. REPORT OF THE SUPERINTENDENT
    - Seniors of the Month
    - Presentation of 2023-2024 Annual Audit Ms. Kathryn Perry Jump, Perry and Company, LLP
- 7. PUBLIC COMMENT
- 8. BOARD COMMITTEE REPORTS
- 9. SUPERINTENDENT COMMENT
- 10. BOARD MEMBER COMMENT
- 11. **RESOLUTIONS** 
  - A. NEW BUSINESS
  - B. DONATIONS
  - C. PROGRAMS/CURRICULUM
  - D. PROFESSIONAL DAYS/WORKSHOPS/TRAVEL
  - E. CERTIFICATED PERSONNEL
  - F. NON-CERTIFICATED PERSONNEL
- 12. EXECUTIVE SESSION, IF NEEDED
- 13. ADJOURNMENT

# (A) <u>NEW BUSINESS (1 - 18)</u>

#### 1. <u>MEETING MINUTES</u> (A1)

MOTION: Move that the Board approve the Minutes from the following meetings:

- Special Meeting held on December 18, 2024
- Regular Meeting and appropriate attachments held on December 19, 2024
- Executive Session held on December 19, 2024
- Reorganization Meeting and appropriate attachments held on January 7, 2025

#### 2. <u>LIST OF BILLS - JANUARY 2025</u> (A2)

MOTION: Move that the Board approve payment of bills for January 2025 totaling \$9,924,070.65.

|         | TOTAL                   | \$9,924,070.65 |
|---------|-------------------------|----------------|
| Fund 90 | Agency Fund             | 1,390,983.05   |
| Fund 61 | Cafeteria Fund          | 150,296.85     |
| Fund 40 | Debt Service            | 1,544,600.00   |
| Fund 30 | Capital Projects Fund   | 9,500.00       |
| Fund 20 | Special Revenue Fund    | 561,180.96     |
| Fund 10 | General Current Expense | \$6,267,509.79 |

# **BOARD SECRETARY'S MONTHLY CERTIFICATION**

I certify that as of November 30, 2024, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (c) 3.

# PAYROLL CERTIFICATION

The School Business Administrator/Board Secretary reports, in compliance with N.J.S.A. 18A:19-1b, has certified the December 2024 payroll in the amount of \$4,872,972.03 which includes \$218,194.14 representing the employer's share of TPAF Social Security.

#### 3. <u>APPROVAL OF THE \$1701 TRANSFER REPORT FOR NOVEMBER 2024</u> (A3)

MOTION: Move that upon the recommendation of the Superintendent, the Board of Education approves the attached S1701 Transfer Report and List of Transfers for the month of November 2024.

#### 4. BOARD SECRETARY AND CASH REPORT FOR NOVEMBER 2024 (A4)

MOTION: Move that the Report of the Secretary to the Board of Education and the Cash Report for **November 2024**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting. Further move that the Lacey Township School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **November 30**, **2024**, after review of the Board Secretary's monthly financial reports (appropriations section) and Cash Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

# 5. <u>SALE OF SOLAR RENEWABLE ENERGY CREDITS (SRECS)</u>

MOTION: Move that the Lacey Township Board of Education memorialize the January 8, 2025 sale of 94 Funding Year 2025 Solar Renewable Energy Credits (SRECs) to Spectron Energy, Inc. at a market price of \$200 per SREC for a total of \$18,800 (less a \$1 per SREC, or \$94 commission).

# 6. ACCEPTANCE OF PRESCHOOL FACILITIES EXPANSION GRANT, PHASE II - MILL POND

MOTION: Move that the Board accept the Preschool Facilities Expansion Grant Funding in the amount of \$1,350,000 for the Mill Pond Elementary School project to convert the existing music room, the vocal music room and two existing science rooms into four pre-kindergarten classrooms with toilet room and further to authorize the Business Administrator to execute Grant agreement pursuant to NJDOE and NJSDA guidelines.

# 7. <u>ACCEPTANCE OF THE 2023-2024 ANNUAL AUDIT REPORT</u>

MOTION: BE IT RESOLVED, that the Board accept the 2023-2024 Annual Audit Report and Auditor's Management Report (AMR) prepared by Jump, Perry and Company, LLP dated December 8, 2024 and approves the Corrective Action Plan with no recommendations per the Auditor's Management Report (AMR); and

BE IT FURTHER RESOLVED, that a copy of the audit is to be forwarded to the Ocean County Executive Superintendent, with any corrective actions to be taken with respect to the recommendations contained in the Audit Report as submitted.

# 8. <u>RECEIPT OF PROPOSALS AND AWARD OF CONTRACT FOR STUDENT AGED CHILDCARE SVCS.</u>

MOTION: WHEREAS, on Friday, November 22, 2024 the Lacey Township School District Board of Education (the "Board") solicited proposals for Student Aged Childcare Services ("the Work"); and

WHEREAS, on Tuesday, December 17, 2024, the following proposals were received and publicly read:

One Step Forward 34 Manchester Avenue, Suite 102 Forked River, NJ 08731

Evaluation Process:

The respondents' proposals were reviewed and evaluated by the Evaluation Committee using the following criteria:

- I. Technical Criteria
- II. Management Criteria
- III. Cost Criteria

#### Methodology of Awarding Contract:

All proposal responses were evaluated on the basis of whose response is most advantageous to the district, price and other factors considered, and whose response will provide the highest quality of service at fair and competitive prices. The Evaluation Committee reviewed the proposal and evaluated it on a one hundred (100) point system as follows:

| Category                              | Value Points |
|---------------------------------------|--------------|
| A. Technical Criteria:                | 35 points    |
| 1. Description of Services            |              |
| B. Management Criteria:               | 15 points    |
| 1. Business Organization              |              |
| 2. Qualifications/Relevant Experience |              |
| C. Cost Criteria:                     | 50 points    |
| 1. Fee Proposal                       |              |

NOW, THEREFORE, BE IT RESOLVED, that upon review by Ms. Sharon Ormsbee, Business Administrator, Board Secretary, Purchasing Agent, and based upon the evaluation analysis completed by the Evaluation Committee, award of the contract for Student Aged Childcare Services is recommended to the following provider:

WHEREAS, after a full and comprehensive review of the project and the proposals received, the Board has determined that the lowest responsive and responsible proposal for the Work is as follows.

| Provider                           | Initial Term    | n Subsequent Terms |                 |                 |                 |
|------------------------------------|-----------------|--------------------|-----------------|-----------------|-----------------|
| One Step Forward                   | 2024-2025       | 2025-2026          | 2026-2027       | 2027-2028       | 2028-2029       |
| Annual Registration Fee            | \$75            | \$75               | \$75            | \$75            | \$75            |
| After School (5 Days/Week)         | \$185/week      | \$195/week         | \$205/week      | \$215/week      | \$225/week      |
| After School (Daily/Drop Off Rate) | \$38/day        | \$40/day           | \$42/day        | \$44/day        | \$47/day        |
| Supply Fee (Annually)              | \$35            | \$35               | \$35            | \$35            | \$35            |
| Snack Fee                          | \$11/week       | \$13/week          | \$13/week       | \$14/week       | \$15/week       |
| Late Pick Up Fee                   | \$20/15 Minutes | \$20/15 Minutes    | \$20/15 Minutes | \$20/15 Minutes | \$20/15 Minutes |
| Cost Per Enrichment Program        | \$62/program    | \$68/program       | \$73/program    | \$78/program    | \$83/program    |
| Revenue to District                | \$5,000/year**  | \$5,200/year       | \$5,400/year    | \$5,600/year    | \$5,800/year    |

\* - 10% discount to families enrolling multiple siblings.

\*\* - Prorated

NOW, THEREFORE BE IT RESOLVED, that after evaluating the proposal based upon the price and other factors, the Board of Education hereby awards the Contract for Student Aged Childcare Services to One Step Forward, with principal offices located at 34 Manchester Avenue, Suite 102, Forked River, New Jersey 08731, for an initial term from February 1, 2024 through June 30, 2026 - with an option to renew in accordance with the law for an additional year at the sole discretion of the Board or Education.

NOW, THEREFORE BE IT RESOLVED, that the Board of Education hereby awards the Contract for the Work in the above-referenced values and amounts to the above provider.

BE IT FURTHER RESOLVED, that the District professional staff take any and all action necessary to effectuate the purpose of the resolution.

# 9. <u>CONTRACT PURCHASE - LACEY TOWNSHIP HIGH SCHOOL - GYMNASIUM CURTAIN</u>

MOTION: Move that the Board approve the purchase of the following gymnasium curtain replacement at the Lacey Township High School as follows:

| Vendor                    | Description  | Amount      |
|---------------------------|--|-------------|
| Nickerson NY, LLC         | Divider Curtain  | \$25,930.83 |
| 11 Moffit Boulevard       | • 110' (w) x 22' (h) - 18 oz.                                    |             |
| Bay Shore, NY 11706       | • Up to 10' Vinyl  |             |
| -                         | • <sup>3</sup> / <sub>4</sub> HP - Single Phase Motor (115 Volt) |             |
| Contract#: ESCNJ 21/22-10 | Quote#: 35338  |             |
| Account                   | 12-000-262-730-08-0000   |             |
| Total Amount              | \$25,930.83  |             |

BE IT FURTHER RESOLVED, that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

#### 10. <u>ANNUAL APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER</u>

MOTION: Move that the Board appoint Sharon Ormsbee as the district's Public Agency Compliance Officer for contract matters related to equal employment opportunity and affirmative action for the 2025 calendar year.

#### 11. <u>SALE OR DISPOSAL OF ASSETS</u>

MOTION: WHEREAS, the Lacey Township School District Board of Education deems the property listed below to be surplus property which is no longer useful for school purposes; and

WHEREAS, the value of said property is estimated to be as enumerated below; and

THEREFORE BE IT RESOLVED, that the Lacey Township School District Board of Education authorize the Business Administrator to offer the property for sale to other public entities without advertisement for bids in accordance with 18A:18A-45c-f.

| Location             | Description          | Serial/Model #    | Qty. | Est. Value | Operable |
|----------------------|----------------------|-------------------|------|------------|----------|
| Transportation Dept. | 2010 Bluebird Bus    | 1BAKFCPH1AF273283 | 1    | \$1,000    | N        |
| LTHS                 | 2 x 2 Light Fixtures | N/A               | 80   | 0.00       | N        |
| MPS                  | Sound Field System   | N/A               | 1    | 0.00       | N        |

#### 12. <u>USE OF FACILITIES</u>

MOTION: Move that the Board approve the following Use of Facilities: (As of 01/15/25)

| School | Organization                       | ID      | Date(s)             | Day(s) | Time             | Fee |
|--------|------------------------------------|---------|---------------------|--------|------------------|-----|
| LTHS   | Lacey Recreation                   | 2536288 | 03/03/25 - 06/03/25 | Μ      | 5:00pm - 8:30pm  | N   |
|        | Lacey Youth Wrestling Club         |         | Wrestling Room      |        |                  |     |
|        | Lacey Recreation                   | 2536290 | 03/02/25 - 06/01/25 | Su     | 8:00am - 5:00pm  | N   |
|        | Lacey Youth Wrestling Club         |         | Wrestling Room      |        |                  |     |
|        | Lacey Recreation                   | 2537848 | 03/09/25            | Su     | 8:00am - 12:00pm | N   |
|        | Lacey Little League Coaches Clinic |         | Gymnasium           |        |                  |     |

|      | Lacey Recreation                  | 2537849 | 03/09/25            | Su | 12:30pm - 5:00pm | N  |
|------|-----------------------------------|---------|---------------------|----|------------------|----|
|      | Lacey Little League Safety Clinic |         | Lecture Hall        |    |                  |    |
|      | Lacey Recreation                  | 2538188 | 02/22/25            | Sa | 12:00pm - 6:00pm | N  |
|      | Lacey Little League Player Evals. |         | Gymnasium           |    |                  |    |
| LTMS | Pride Elite Competitive Cheer     | 2542899 | 04/27/25            | Su | 12:00pm - 4:00pm | Y  |
|      | Showcase                          |         | Gymnasium           |    |                  |    |
| CCS  | Lacey Recreation                  | 2540227 | 02/07/25            | F  | 6:00pm - 9:00pm  | N  |
|      | Lacey Lions Basketball            |         | Multipurpose Room   |    |                  |    |
|      | Girl Scouts of the Jersey Shore   | 2540879 | 01/17/25            | F  | 6:00pm - 9:00pm  | N  |
|      | Troop 478                         |         | Classroom           |    |                  |    |
|      | Girl Scouts of the Jersey Shore   | 2540881 | 01/31/25            | F  | 6:00pm - 9:00pm  | N  |
|      | Troop 478                         |         | Classroom           |    |                  |    |
| LHS  | Girl Scouts of the Jersey Shore   | 2536833 | 02/03/25 - 06/02/25 | М  | 4:00pm - 5:00pm  | N  |
|      | Troop 60080                       |         | Classroom           |    |                  |    |
|      | Lacey Recreation                  | 2526468 | 01/10/25 - 03/28/25 | F  | 6:00pm - 9:00pm  | N  |
|      | Lacey Pride Lacrosse              |         | Multipurpose Room   |    |                  |    |
|      | Lacey Recreation                  | 2526469 | 01/14/25 - 03/25/25 | Tu | 6:00pm - 9:00pm  | N  |
|      | Lacey Pride Lacrosse              |         | Multipurpose Room   |    |                  |    |
| FRS  | Pride Elite Competitive Cheer     | 2542904 | 04/04/25            | F  | 6:45pm - 8:15pm  | Y* |
|      |                                   |         | Multipurpose Room   |    |                  |    |

\* Custodial, Food Service, and/or Facility fees may apply.

# 13. <u>2024-2025 OUT OF DISTRICT TUITION</u>

MOTION: Move that the Board approve the out-of-district tuition for the 2024-2025 school year to be charged to GAAP Account #11-000-100-566-11-0000.

| School                      | Student ID | Effective | <b>Tuition Cost</b> | Aide  | Total    |
|-----------------------------|------------|-----------|---------------------|-------|----------|
| High Point of Bergen County | 909393     | 01/03/25  | \$37,959            | N/A   | \$37,959 |
| The Rugby School            | 907998     | 01/02/25  | \$47,308            | N/A   | \$47,308 |
|                             |            |           |                     | TOTAL | \$85,267 |

#### 14. <u>2025 EXTENDED SCHOOL YEAR PROGRAM</u>

MOTION: Move that the Board approve the 2025 Extended School Year program beginning Monday, July 7, 2025 to Thursday, August 7, 2025, from 8:00 am to 1:00 pm Monday through Thursday.

# 15. 2025-2026 CALENDAR ADOPTION LACEY TOWNSHIP SCHOOL DISTRICT (B1)

MOTION: Move that the Board approve the adoption of the Lacey Township School District 2025-2026 school year calendar.

#### 16. <u>POLICIES AND REGULATIONS</u>

MOTION: Move that the Board approve the first reading of the following Policies & Regulations:

| P 5460 | High School Graduation (M)  | Revised | (B2) |
|--------|---|---------|------|
| P 5512 | Harassment, Intimidation, or Bullying (M)                             | Revised | (B3) |
| P 5533 | Student Smoking (M)   | Revised | (B4) |
| R 5533 | Student Smoking   | Revised | (B5) |
| P 7441 | Electronic Surveillance In School Buildings and On School Grounds (M) | Revised | (B6) |
| R 7441 | Electronic Surveillance In School Buildings and On School Grounds (M) | Revised | (B7) |

| P 8500 | Food Services (M)                             | Revised | (B8)  |
|--------|---|---------|-------|
| P 9320 | Cooperation with Law Enforcement Agencies (M) | Revised | (B9)  |
| R 9320 | Cooperation with Law Enforcement Agencies (M) | Revised | (B10) |

# 17. HARASSMENT, INTIMIDATION & BULLYING

MOTION: Move that the Board approve the HIB incident reports, as per Policy 5512 - Harassment, Intimidation and Bullying, as presented by the Superintendent during private session.

#### 18. HARASSMENT, INTIMIDATION & BULLYING

MOTION: Move that the Board approve the Superintendent's recommendations as delineated on the December 2024 HIB Report.

#### (B) **DONATIONS**

MOTION: Move that the Board approve and accept the following generous donation(s):

| SCHOOL        | FROM                            | DESCRIPTION                       | AMOUNT  |
|---------------|---------------------------------|-----------------------------------|---------|
| Forked River  | FRS PTA                         | "The Magic in You" Assembly       | \$1,395 |
|               | FRS PTA                         | Cape May Field Trip - 2nd grade   | \$500   |
|               | Dee Schubiger                   | Children's Books                  | \$250   |
|               | Patty Murray                    | Ribbon & Yarn                     | \$150   |
|               | Lacey Twp. Public Works         | Illusion Maker Assembly           | N/A     |
| Cedar Creek   | Bridget Genoino                 | Children's Books                  | \$250   |
|               | Patty Naden                     | Children's Books                  | \$50    |
| High School   | Crossbridge Community Church    | Supplies for Community Closet     | \$300   |
| Lanoka Harbor | Lacey Township PBA              | Monetary Donation for Candy Canes | \$500   |
|               | NJ State Police - Ocean Station | Candy Canes                       | \$250   |
|               |                                 | TOTAL                             | \$3,645 |

#### (C) <u>PROGRAMS/CURRICULUM</u>

#### 1. <u>OVERNIGHT FIELD TRIP</u>

MOTION: Move that the Board approve the following overnight field trip:

| SCHOOL/CLUB    | DATE(S)       | DESCRIPTION                             | LOCATION          |
|----------------|---------------|---|-------------------|
| LTHS/DECA Club | 3/4/25-3/6/25 | DECA State Competition, Harrah's Resort | Atlantic City, NJ |

# 2. <u>STUDENT TEACHER PLACEMENTS, OBSERVATIONS, PRACTICUMS, FIELDWORK AND</u> <u>INTERNSHIPS</u>

MOTION: Move that the Board approve the following Student Teacher Placements, Observations, Practicums, Fieldwork and Internships:

| <u>Kean University</u> |                                    |                      |                       |
|------------------------|------------------------------------|----------------------|-----------------------|
| Joseph Wilcockson      | Field Experience/ Student Teaching | Robert Brewster/LTHS | Spring 2025/Fall 2025 |

#### (D) PROFESSIONAL DAYS/WORKSHOPS/TRAVEL

MOTION: Move that the Board approve the Professional Days/Workshops/Travel for the following:

| NAME            | SCHOOL | DATE       | WORKSHOP   | SUB | COST  |
|-----------------|--------|------------|--|-----|-------|
| Terri DiGaetano | LTHS   | 02/25/2025 | School Nurses Enhance Effective Medical<br>Emergency Response Teams, virtual | Y   | \$395 |
|                 |        |            | ΤΟΤΑΙ  |     | \$395 |

#### (E) <u>CERTIFICATED PERSONNEL (1 -11)</u>

#### The Superintendent recommends the following:

#### 1. <u>RETIREMENT</u>

MOTION: Move that the Board approve the following retirement:

| NAME               | POSITION/SCHOOL       | EFFECTIVE |
|--------------------|-----------------------|-----------|
| Loren A. Heuschkel | School Counselor/LTMS | 01/01/26  |

#### 2. <u>REPLACEMENT POSITION</u>

MOTION: Move that the Board approve the following employment of replacement professional personnel:

| NAME          | POSITION/SCHOOL            | REPLACING | SALARY                         | EFFECTIVE           |
|---------------|----------------------------|-----------|--------------------------------|---------------------|
| Lisa Palmieri | Culinary Arts Teacher/LTHS | M. Singer | Step J, BA \$67,900 (prorated) | 01/27/25 - 06/30/25 |

#### LONG TERM SUBSTITUTE

| NAME                    | POSITION/SCHOOL          | REPLACING | SALARY            | EFFECTIVE           |
|-------------------------|--------------------------|-----------|-------------------|---------------------|
| Kenneth Hart (extended) | LTS Science Teacher/LTHS | E. Law    | \$317.50/Per diem | 01/18/25 - 02/03/25 |

#### 3. EXTENDED SCHOOL YEAR PROGRAM

MOTION: Move that the Board approve the following Administrator for the Extended School Year program: Account #11-000-217-101-11-0000.

| NAME           | STIPEND   |
|----------------|---|
| Alyse Spafford | \$75.00 per hour, up to 20 hours through June 30, 2025                |
|                | \$75.00 per hour x 5.5 hours per day x 20 days effective July 1, 2025 |

#### 4. <u>CO-CURRICULAR/ADVISOR STIPEND</u>

MOTION: Move that the Board approve the following co-curricular/advisor stipends for the 2024-2025 school year pending the commencement and completion of the related programs:

| NAME                  | POSITION                   | STIPEND |  |  |
|-----------------------|----------------------------|---------|--|--|
|                       | LACEY TOWNSHIP HIGH SCHOOL |         |  |  |
| Edward Itte           | Drama Choreographer*       | \$1,625 |  |  |
| *Funded by Drama Club |                            |         |  |  |

# 5. <u>STRETCH PROGRAM</u>

MOTION: Move that the Board approve the following teachers as needed for the STRETCH program at a rate of \$43.34 per hour\* not to exceed the total budgeted amount of \$10,000.00, Account #11-421-100-101-108:

| NAME             |                     |  |  |
|------------------|---------------------|--|--|
| Juliane Connelly | Christopher DiMicco |  |  |

#### 6. <u>TRUST PROGRAM</u>

MOTION: Move that the Board approve the following staff as needed for the TRUST program at the High School not to exceed the total budgeted amount of \$70,000. Funded by the Lacey Township Opioid Grant Fund.

| NAME           | <b>POSITION/LOCATION</b> | HOURS                      | <b>Hourly Rate</b> |
|----------------|--------------------------|----------------------------|--------------------|
| Deana McGauley | Teacher                  | Not to Exceed 4 hours/week | \$43.34/hour       |

#### 7. <u>ATHLETIC VOLUNTEER</u>

MOTION: Move that the Board approve the following athletic volunteers:

| VOLUNTEER   | POSITION/SCHOOL         | HEAD COACH   |
|-------------|-------------------------|--------------|
| Dylan Breen | Winter Track/LTHS       | Steve Geiger |
| Aaron Fritz | Men/Women Swimming/LTHS | Brian Keelen |

#### 8. <u>CEU CREDITS</u>

MOTION: Move that the Board acknowledge the following professional staff member for obtaining CEU credits:

| NAME           | POSITION/SCHOOL | CREDITS       |
|----------------|-----------------|---------------|
| Watson Heilala | Counselor/LTMS  | 5 CEU Credits |

#### 9. <u>ADVANCED DEGREE</u>

MOTION: Move that the Board congratulate the following and recognize their advanced degree:

| NAME             | FROM        | ТО          | EFFECTIVE  |
|------------------|-------------|-------------|------------|
| Kaitlin Boyle    | Master + 15 | Master + 30 | 02/01/2025 |
| Merrilee McCue   | Master + 15 | Master + 30 | 02/01/2025 |
| Allison McMullen | Master      | Master + 15 | 02/01/2025 |

#### 10. <u>LEAVE OF ABSENCE</u>

MOTION: Move that the Board approve the following leaves of absence:

SWP = Sick Days With Pay PD = Personal Days With Pay FMLA = Family Medical Leave Act - No Pay, with Benefits NJFLA = NJ Family Leave Act - No Pay, with Benefits DLB = Discretionary, Extended or Other Leave - No Pay, with Benefits DL = Discretionary, Extended or Other Leave - No Pay, No Benefits ML = Military Leave With Pay

MLB = Military Leave No Pay, with Benefits

| NAME             | POSITION/ LOCATION | SWP | PD | FMLA | NJFLA | DLB        | DL | ML | MLB |
|------------------|--------------------|-----|----|------|-------|------------|----|----|-----|
| Kelly Strangfeld |                    |     |    |      |       | 01/22/24 - |    |    |     |
| (extended)       | Teacher/MPS        |     |    |      |       | 03/03/25   |    |    |     |
|                  |                    |     |    |      |       | 12/19/24 - |    |    |     |
| Jilliana Volponi | Teacher/MPS        |     |    |      |       | 01/01/25   |    |    |     |

# 11. <u>EMPLOYMENT OF SUBSTITUTE PROFESSIONAL PERSONNEL</u>

MOTION: Move that the Board approve the employment of the following substitute professional personnel:

| SUBSTITUTE NURSE    | SUBSTITUTE TEACHER |
|---------------------|--------------------|
| Jennifer Kraljevich | Judith Veras       |

#### (F) NON-CERTIFICATED PERSONNEL (1 - 8)

#### The Superintendent recommends the following:

#### 1. <u>RETIREMENT</u>

MOTION: Move that the Board approve the following retirement:

| NAME              | POSITION/SCHOOL        | EFFECTIVE |
|-------------------|------------------------|-----------|
| Kathryn Fernandez | General Secretary/LTHS | 01/01/26  |
| Sharon Hart       | General Secretary/LTHS | 01/01/26  |
| Faith Iapicco     | Paraprofessional/CCS   | 07/01/25  |

#### 2. <u>RESIGNATION</u>

MOTION: Move that the Board approve the following resignations:

| NAME               | <b>POSITION/SCHOOL</b>   | EFFECTIVE |
|--------------------|--------------------------|-----------|
| Donna Gerhardt     | P/T Paraprofessional/MPS | 01/02/25  |
| Allison Mustacchio | P/T Paraprofessional/CCS | 01/25/25  |
| Olga Smith         | P/T Paraprofessional/CCS | 01/25/25  |

#### 3. <u>NEW POSITION</u>

MOTION: Move that the Board approve the following employment of new support personnel:

| NAME               | POSITION/SCHOOL                              | SALARY   | EFFECTIVE           |
|--------------------|--|--|---------------------|
| Greig J. Amerman   | Dispatcher/Transportation                    | \$38,000 (prorated)  | 02/03/25 - 06/30/25 |
| Kelly A. Maughmer* | P/T Paraprofessional<br>(5.75 hours/day)/LHS | \$20.99/hour<br>NTE annually \$21,966<br>+ \$500 toileting stipend<br>(prorated) | 01/21/25 - 06/30/25 |
| Erica A. Rush*     | P/T Paraprofessional<br>(5.75 hours/day)/LHS | \$20.99/hour<br>NTE annually \$21,966  | 02/03/25 - 06/30/25 |

|                                   | + \$800 college credits<br>+ \$500 toileting stipend<br>(prorated) |  |  |  |
|-----------------------------------|--|--|--|--|
| *Donding Criminal History Devices |  |  |  |  |

#### \*Pending Criminal History Review

#### 4. <u>REPLACEMENT POSITION</u>

MOTION: Move that the Board approve the following employment of replacement support personnel:

| NAME            | POSITION/SCHOOL                                 | REPLACING   | SALARY   | EFFECTIVE           |
|-----------------|---|-------------|--|---------------------|
| Indira Otter*   | Benefits Specialist/Board Office                | B. Bachur   | \$42,312 (prorated)  | 02/03/25 - 06/30/25 |
| Lorraine Dey    | P/T Food Service Worker<br>(3.5 hours/day)/LTHS | M. Morales  | \$17.00/hour<br>NTE annually \$10,829<br>(prorated)                              | 01/21/25 - 06/30/25 |
| Rachel Knauer   | P/T Paraprofessional<br>(5.75 hours/day)/MPS    | D. Gerhardt | \$20.99/hour<br>NTE annually \$21,966<br>+ \$500 toileting stipend<br>(prorated) | 02/03/25 - 06/30/25 |
| Carlos Zuniga** | Custodian/MPS                                   | J. Cox      | Step A, \$45,704<br>+ \$1,006 shift differential<br>(prorated)                   | 01/21/25 - 06/30/25 |

\*Pending Criminal History Review

**\*\*Pending Black Seal License** 

# 5. <u>SUPPORT PERSONNEL CHANGE IN SALARY</u>

MOTION: Move that the Board approve the following change in salary of support personnel:

| NAME              | POSITION/SCHOOL      | FROM PAY                | TO PAY                    | EFFECTIVE           |
|-------------------|----------------------|-------------------------|---------------------------|---------------------|
|                   |                      |                         | \$20.99/hour              |                     |
|                   |                      | \$20.99/hour            | NTE annually \$21,966     |                     |
|                   |                      | NTE annually \$21,966 + | + \$500 toileting stipend |                     |
|                   | P/T Paraprofessional | \$500 toileting stipend | + \$1,000 college credit  |                     |
| Kimberly Gonzalez | (5.75 hours/day)/CCS | (prorated)              | (prorated)                | 01/02/25 - 06/30/25 |

#### 6. <u>SUPPORT PERSONNEL TRANSFER</u>

MOTION: Move that the Board approve the following support personnel transfer:

| NAME        | <b>POSITION/SCHOOL</b> | SALARY                                | EFFECTIVE |
|-------------|------------------------|---------------------------------------|-----------|
|             |                        | Step L, \$48,630                      |           |
|             |                        | + \$1,439 black seal license          |           |
|             |                        | + \$2,400 longevity                   |           |
| Jason Walsh | Custodian/MPS to LTMS  | + \$288 shift differential (prorated) | 01/01/25  |

# 7. <u>LEAVE OF ABSENCE</u>

MOTION: Move that the Board approve the following leaves of absence:

SWP = Sick Days With Pay PD = Personal Days With Pay FMLA = Family Medical Leave Act - No Pay, with Benefits NJFLA = NJ Family Leave Act - No Pay, with Benefits DLB = Discretionary, Extended or Other Leave - No Pay, with Benefits DL = Discretionary, Extended or Other Leave - No Pay, No Benefits ML = Military Leave With Pay MLB = Military Leave No Pay, with Benefits

| NAME                | POSITION/ LOCATION          | SWP | PD         | FMLA | NJFLA            | DLB | DL               | ML | MLB |
|---------------------|-----------------------------|-----|------------|------|------------------|-----|------------------|----|-----|
|                     |                             |     |            |      |                  |     | 01/02/25 -       |    |     |
| Evelyn Blackwell    | P/T Paraprofessional/CCS    |     |            |      |                  |     | 01/10/25         |    |     |
|                     |                             |     |            |      |                  |     | 12/17/24 -       |    |     |
|                     |                             |     |            |      |                  |     | 12/18/24;        |    |     |
|                     |                             |     |            |      |                  |     | 01/10/25 -       |    |     |
|                     |                             |     |            |      |                  |     | 01/20/25;        |    |     |
| Janine Carbone      | P/T Paraprofessional/CCS    |     |            |      |                  |     | 01/23/25         |    |     |
| Marisha Chew        |                             |     |            |      |                  |     | 01/02/25 -       |    |     |
| (extended)          | P/T Paraprofessional/LTMS   |     |            |      |                  |     | 03/05/25         |    |     |
|                     |                             |     |            |      |                  |     | 11/20/24 -       |    |     |
| Barbara Chirichello | P/T Food Service Worker/FRS |     |            |      |                  |     | 12/02/24         |    |     |
|                     |                             |     |            |      |                  |     | 12/04/24 -       |    |     |
|                     |                             |     |            |      |                  |     | 12/05/24;        |    |     |
| Rebecca             |                             |     |            |      |                  |     | 12/09/24 -       |    |     |
| Fiordimondo         | P/T Paraprofessional/MPS    |     |            |      |                  |     | 12/10/24         |    |     |
|                     |                             |     |            |      |                  |     | 12/04/24 -       |    |     |
|                     |                             |     |            |      |                  |     | 12/08/24;        |    |     |
|                     |                             |     | 12/10/24 - | -    |                  |     | 12/13/24 -       |    |     |
| Nina Flora          | P/T Paraprofessional/MPS    |     | 12/11/24   |      |                  |     | 12/15/24         |    |     |
|                     |                             |     |            |      |                  |     | 12/11/24 -       |    |     |
| Nahla Kandil        | P/T Paraprofessional/FRS    |     |            |      |                  |     | 01/01/25         |    |     |
|                     |                             |     |            |      | 01/02/25 -       |     |                  |    |     |
|                     |                             |     |            |      | 06/30/25         |     |                  |    |     |
| Karen Knapp         | P/T Paraprofessional/FRS    |     |            |      | (intermittently) |     |                  |    |     |
|                     |                             |     |            |      |                  |     | 01/02/25 -       |    |     |
| Lisa Mabil          | P/T Paraprofessional/LTMS   |     |            |      |                  |     | 01/05/25         |    |     |
|                     |                             |     |            |      |                  |     | 11/12/24 -       |    |     |
|                     |                             |     |            |      |                  |     | 12/12/24         |    |     |
| Staci Fuge          | P/T Paraprofessional/MPS    |     |            |      |                  |     | (intermittently) |    |     |
|                     |                             |     |            |      |                  |     | 01/28/25 -       |    |     |
| Christine Puzzo     | P/T Paraprofessional/LHS    |     |            |      |                  |     | 03/02/25         |    |     |

|                   | P/T Food Service         |  | 12/18/24 - |  |
|-------------------|--------------------------|--|------------|--|
| Kelly Silverman   | Worker/LTMS              |  | 01/01/25   |  |
|                   |                          |  | 12/20/24 - |  |
| Kimberly Sterling | P/T Paraprofessional/CCS |  | 01/01/25   |  |

# 8. <u>EMPLOYMENT OF SUBSTITUTE SUPPORT STAFF</u>

MOTION: Move that the Board approve the employment of the following substitute support staff:

| CUSTODIAN             | FOOD SERVICE | PARAPROFESSIONAL      |
|-----------------------|--------------|-----------------------|
| Rose Marie Lyczkowski | Anda Donohue | Danielle Durante      |
|                       |              | Angelina Lanza        |
|                       |              | Rose Marie Lyczkowski |
|                       |              | Allison Mustacchio    |
|                       |              | Julie Watkins         |